



Job Description

Lift Station Mechanic

Pay Grade: G07

Employment Status: Full-Time

FLSA Status: Non-exempt

Experience Required: Minimum of three (3) years of experience in the installation, repair, and maintenance of sewage lift station facilities.

Minimum Education Requirements: High School Diploma or G.E.D.

Department: Utilities.

Direct Supervisor: Sewer Collections Supervisor.

Supervisory Responsibility: Direct (x); Indirect (x)

Primary Work Location: Work is performed indoors and outdoors.

Certification: Valid State of Florida driver's license, CDL Class B with Tanker Endorsement, and Wastewater Collections Certified Operator Level C.

Job Summary: Skilled work in the repair and maintenance of lift stations, pump stations, and collection systems.

Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- Lead and perform supervisory duties associated with crew in repair and maintenance activities as needed.
- Operate heavy machinery to facilitate lift-station repairs, cleaning, replacement, system expansion, and efforts to improve system reliability
- Perform specialized technical work and make recommendations to future design and capacity needs.
- Perform troubleshooting work at lift stations and pump stations.
- Perform duties as an emergency on-call stand-by operator/technician on a weekly rotating schedule.
- Assist in the preparation and maintenance of records.
- Suggest safety guidelines and operational programs.
- Perform routine maintenance and repair of lift stations and telemetry system.
- Monitor preventative maintenance schedules and computer system.
- Oversight of the day to day operation of all lift-stations and pump-stations.
- Work on call day and night in inclement weather conditions; perform emergency stand-by duties on a rotating basis
- Perform other job duties as assigned.

Knowledge, Skills, and Abilities (KSA's) for Position

An employee in this class must have the following knowledge, skills, and abilities upon application:



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Knowledge

- Methods, materials, and techniques used in the extension, repair, and maintenance of sewage lift stations, pumping stations, and sewer systems.
- Lift station network, including locations of all lift stations.
- Occupational and public health hazards and safety practices.
- Pump, hydraulic, and electrical systems.
- City's functions, policies, and procedures.

Skills

- Written and oral communications and relational skills.
- Public relations and customer service.
- Follow and relay complex oral and written instructions, policies and procedures.
- Use and care of tools and equipment employed in the installation and repair of sewage lift stations.
- Operate a variety of office equipment, including computer terminal, printer, calculator, fax, typewriter, and copier.

Abilities

- Operate specialized equipment: combination sewer cleaner, farm tractor, forklift, truck mounted crane, and large dump truck.
- Operate electric power generation equipment.
- Establish and maintain satisfactory relationships with utility customers, contractors, and the general public.
- Read and interpret plans, specifications ordinances, and regulations applicable to wastewater.
- Keep accurate records, gather data, and prepare reports.
- Work in extreme weather conditions and may be exposed to noise, dust, fumes, gases, chemicals, solvents, grease or oils, electrical energy, slippery surfaces, uneven surfaces, or with moving objects, and odors.
- May be exposed to confined space entry, use of self-contained breathing apparatus, heights (up to 60 feet), depths down to 26 feet, vibrations, and poor lighting.

Physical Demands

The work is heavy work which requires exerting up 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. The following physical abilities are required:

- Balancing: Maintaining body equilibrium to prevent falling while walking, standing or crouching on narrow, slippery, or erratically moving surfaces. The amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.
- Climbing: Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms. Body agility is emphasized.
- Crawling: Moving about on hands and knees or hands and feet.
- Crouching: Bending the body downward and forward by bending leg and spine.
- Feeling: Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.



Job Description

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Pay Grade: G07

- Fingering: Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
- Grasping: Applying pressure to an object with the fingers and palm.
- Handling: Picking, holding, or otherwise working, primarily with the whole hand.
- Hearing 1: Perceiving the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discrimination in sound.
- Hearing 2: Ability to receive detailed information through oral communication, and to make the discrimination in sound.
- Kneeling: Bending legs at knee to come to a rest on knee or knees.
- Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. Occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- Mental Acuity: Ability to make rational decisions through sound logic and deductive processes.
- Pulling: Using upper extremities to exert force in order to draw, haul or tug objects in a sustained motion.
- Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- Reaching: Extending hand(s) and arm(s) in any direction.
- Repetitive Motion: Substantial movements (motions) of the wrist, hands, and/or fingers.
- Speaking: Expressing or exchanging ideas by means of the spoken word including the ability to convey detailed or important spoken instructions to other workers accurately and concisely.
- Standing: Particularly for sustained periods of time.
- Stooping: Bending body downward and forward by bending spine at the waist. Occurs to a considerable degree and requires full motion of the lower extremities and back muscles.
- Talking 1: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Talking 2: Shouting in order to be heard above ambient noise level.
- Visual Acuity 1: Have close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; and/or extensive reading.
- Visual Acuity 2: Including color, depth perception, and field vision.
- Visual Acuity 3: Visual Acuity to determine the accuracy, neatness, and thoroughness of the work assigned or to make general observations of facilities or structures.
- Visual Acuity 4: Have visual acuity to operate motor vehicles and/or heavy equipment.
- Visual Acuity 5: Have close visual acuity to perform an activity such as: visual inspection involving small defects, small parts, operation of machines; using measurement devices; and/or assembly or fabrication parts at distances close to the eyes.
- Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.



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**This position description is a general guideline for work behavior and is not intended to be a comprehensive listing of all job duties. Therefore, it is also not, nor can it be implied to be, a contract of employment. The contents of this position description may be changed without notice, and employment may be terminated by either party, at will. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Signatures / Date

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

Check the appropriate box, fill in the needed accommodations, if required, then sign and date.

- ☐ I have read and understand this job description and acknowledge that I am able to complete the essential functions of my job without accommodations.
- ☐ I have read and understand this job description and I would require the following reasonable accommodations to fulfill the essential functions of this job:

Employee Signature

Date

Supervisor Signature

Date

Human Resources

Date