



**CITY OF FORT WALTON BEACH,
FLORIDA
VENDOR APPLICATION**

City of Fort Walton Beach
107 Miracle Strip Pkwy, SW
Fort Walton Beach, FL 32548
Phone: (850) 833-9524
Fax: (850) 833-9643

COMPANY NAME _____

Contact Name _____

Telephone No _____

Fax Number _____

E-MAIL _____

Address (for bids, quotes, orders):

Street or PO Box _____

City _____

State _____ Zip Code _____

APPLICANT INFORMATION (*See Note-Pg 3)

Individual - Only if Applicant Does Not have a Federal ID#

Social Security No* _____

Sole Proprietorship -Only if No Federal Employer ID# (FEIN)

Owner's Name _____

Social Security No* _____

Partnership/Corporation

Federal Employer ID No. _____

Non-Profit/Tax Exempt Organization

Federal Employer ID No. _____

Governmental

Federal Employer ID No. _____

Other (Specify)

Federal Employer ID No. _____

VENDOR NUMBER: _____	FOR STAFF
LOADED: _____	USE

Updated 01-25-2016

Remittance Address (Accounting Dept - if different from bid/quote/order address):

Street or PO Box _____

City _____

State _____ Zip Code _____

Contact Name _____

Telephone No _____

Fax Number _____

Accts Payable Email: _____

LIST COMMODITY CODES YOU DESIRE TO BID OR QUOTE ON (see attached page(s))

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Do you desire to bid on (Check one only):

_____ Contract for Annual Requirements (definite price and period: indefinite quantity; period is usually one year.

_____ Scheduled Periodic Requirements (definite quantity and price with specific delivery date, also known as spot purchase may be bid or quote)

_____ Both of the above.

TERMS (I.E. NET 30) _____

NOTE: The City of Fort Walton Beach requires issuance of an authorized Purchase Order to your company PRIOR to providing any services or products.

CERTIFICATION: I certify that the information on this application is a full, true, and complete statement of facts, and the company will provide proof of insurance – WC, GL, Auto, etc. when providing services or goods to the City of Fort Walton Beach.

Authorized Signature Date

Typed/Printed Name Date

COMMODITY CODES	
005	ABRASIVE
010	ACOUSTICAL TILE INSULATION, INSULATION MATERIALS
020	AGRICULTURE EQUIPMENT
025	AIR COMPRESSORS & ACCESSORIES
031	AIR CONDITIONING & HEATING
035	AIRCRAFT EQUIPMENT
905	AIRCRAFT OPERATIONS
040	ANIMALS LIVE
045	APPLIANCES
050	ART EQUIPMENT & SUPPLIES
052	ART OBJECTS
055	AUTO & TRUCK ACCESSORIES
060	AUTO & TRUCK MAINTENANCE ITEMS
065	AUTO BODIES & ACCESSORIES
070	AUTO MAJOR TRANSPORTATION
075	AUTO SHOP EQUIPMENT & SUPPLIES
080	BADGES & OTHER ID EQUIPMENT
085	BAGS, BAGGING, TIES & EROSION
090	BAKERY EQUIPMENT
095	BARBER & BEAUTY EQUIPMENT
100	BARRELS, DRUMS, KEGS, CONTAINERS
105	BEARINGS (EXCEPT WHEEL)
110	BELTS & BELTING:
120	BOATS, MOTORS & MARINE SUPPLY
125	BOOKBINDING & BOOK SUPPLY
130	BRICKS & CLAY PRODUCTS
140	BROOM, BRUSH & MOP SUPPLIES
145	BRUSHES
150	BUILDER'S SUPPLIES
910	BUILDING MAINTENANCE/REPAIR
155	BUILDING, FABRICATED
165	CAFETERIA & KITCHEN EQUIPMENT
685	CANINE
175	CHEMICAL LAB EQUIPMENT & SUPPLIES
180	CHEMICAL RAW MATERIALS
190	CHEMICAL, COMM, BULK
192	CLEANING COMPOSITION/SOLVENT
193	CLINICAL LAB TEST
195	CLOCKS
200	CLOTHING & APPAREL
915	COMMUNICATIONS/MEDIA SERVICES
205	COMPUTERS, DP & WORD PROCESSING
210	CONCRETE & CORRUGATE MATERIAL
220	CONTROL, INDICA, RECORD INST

225	COOLER, DRINKING WATER
092	COPIER
015	COPYING MACHINE SUPPLIES
232	CRAFTS, GENERAL
233	CRAFTS, SPECIALIZED
240	CUTLERY, DISHES, ETC
115	DATA PROCESSING MAINTENANCE
920	DP PROCESSING AND SOFTWARE
265	DRAPES, CURTAINS & UPHOLSTERY
270	DRUGS, PHARMAC & BIOLOGY
924	EDUCATIONAL SERVICES
280	ELECTRICAL CABLES/WIRE NE
285	ELECTRICAL EQUIPMENT & SUPPLIES
287	ELECTRONIC COMPONENTS
295	ELEVATORS
300	EMBOSSING/ENGRAVING
290	ENERGY COLLECTING EQUIPMENT
305	ENGINEERING EQUIPMENT
310	ENVELOPES, PLAIN, PRINTED
315	EPOXY BASED FORMUALS
925	EQUIPMENT MAINTENANCE & REPAIR
930	EQUIPMENT RENTAL
320	FASTENERS, FASTENING DEVICES
330	FENCING
335	FERTILIZERS & SOIL CONDTN
932	FINANCIAL SERVICES
340	FIRE PROTECTION EQUIPMENT & SUPPLIES
345	FIRST AID & SAFETY EQUIPMENT
350	FLAGS, POLES, BANNERS, & ACCESSORIES
360	FLOOR COVERING, INSTALL ET
365	FLOOR MAINTENANCE MACHINE, PARTS
370	FOOD PROC & CAN EQUIPMENT
375	FOODS: FRESH BAKERY
380	FOODS: FRESH DAIRY
385	FOODS: FROZEN
390	FOODS: PERISHABLE
618	FORMS, APPLICATION FOR EMPLOYMENT
395	FORMS, CONTINUOUS, COMPUTER
400	FOUNDRY CASTINGS, EQUIPMENT
405	FUEL, OIL, GREASE & LUBRICANTS
410	FURNITURE, HEALTH CARE
415	FURNITURE, LAB, SPECIAL
420	FURNITURE, NON OFFICE
425	FURNITURE, OFFICE

435	GERMICIDES/PERSONAL PROD
440	GLASS & GLAZING SUPPLY
960	GROUNDS & PARK SERVICES
450	HARDWARE, AND ALLIED ITEMS
935	HEALTH RELATED SERVICES
460	HOSE, ALL KINDS
952	HUMAN SERVICES
485	JANITORIAL SUPPLIES
490	LABORATORY EQUIPMENT/ACCESSORIES
515	LAWN EQUIPMENT
525	LIBRARY MACHINES/SUPPLIES
945	LIBRARY SERVICES
530	LUGGAGE, BRIEF CASES
540	LUMBER, WOODS, SIDING ETC
545	MACHINERY & HEAVY HARDWARE
550	MARKERS, PLAQUES, SIGN, TRAFFIC
555	MARKING DEVICES
560	MATERIAL HANDLING EQUIPMENT
103	MECHANICAL LIFT SYSTEMS
570	METALS; BARS, PLATES, RODS
575	MICROFICHE, MICROFILM
947	MISC SERVICES
595	NURSERY STOCK & SUPPLIES
600	OFFICE MACHINES & ACCESSORIES
605	OFFICE MECH AIDS, SMALL
615	OFFICE SUPPLIES
610	OFFICE SUPPLIES, PAPER & RIBBONS
620	OFFICE SUPPLY; INKS & LEADS
630	PAINT, COATINGS, WALLPAPER
635	PAINTING EQUIPMENT & ACCESSORIES
645	PAPER
640	PAPER & PLASTIC DISPOSABLE
650	PARK, PLAYGROUND, SWIMMING
964	PERSONNEL TEMPORARY
655	PHOTOGRAPHIC EQUIPMENT
673	PIPE FITTINGS & VALVES
665	PLASTICS
670	PLUMBING EQUIPMENT
675	POISONS: AGRIC AND INDUSTRIAL
680	POLICE EQUIPMENT & SUPPLIES
695	PRINTING & SILK SCREEN
955	PUBLIC WORKS & RELATED SERVICES
715	PUBLICATIONS/AUDIOVISUAL
720	PUMPS AND ACCESSORIES
725	RADIO AND TELECOMMUNICATIONS
735	RAGS, SHOP TOWELS, WIPING

958	REAL PROPERTY RENTAL & LEASES
740	REFRIGERATION EQUIPMENT
743	REFUSE CONTAINERS
745	ROAD AND HIGHWAY MATERIAL
750	ROAD AND HIGHWAY MATERIAL
765	ROAD/HWY HEAVY EQUIPMENT
770	ROOFING MATERIALS
775	SALT
785	SCHOOL AND HIGHER EDUCATION
965	SECURITY, FIRE & SAFETY SERVICES
790	SEED, SOD, SOIL & INOCULANT
970	SHIPPING, HANDLING & DELIVERY FEES
800	SHOES & BOOTS
803	SOUND SYSTEMS & ACCESSORIES
805	SPORTING AND ATHLETIC EQUIPMENT
830	TANKS
832	TAPE
730	TELEVISION EQUIPMENT
850	TEXTILES FIBERS HOUSEHOLD
855	THEATRICAL EQUIPMENT
863	TIRES AND TUBES
445	TOOLS, HAND, (NOT CLASSED)
806	TROPHIES/AWARDS
870	VENETIAN BLINDS, ETC
880	VISUAL EDUCATION EQUIPMENT
890	WATER SEWAGE TREATMENT EQUIPMENT
885	WATER TREATING CHEMICALS
430	WELDING EQUIPMENT
895	WELDING EQUIPMENT/SUPPLIES

PLEASE LIST TYPE OF OTHER SERVICES OR PRODUCTS YOUR COMPANY CAN PROVIDE.

* Note: In compliance with Florida Statute 119.071(5), the City of Fort Walton Beach Resolution 08-06 authorizes the collection of social security numbers from individuals for the purposes of classification of accounts, identification and verification, data collection, reconciliation, tracking, securing a comprehensive background check (including financial) as part of the hiring process, benefit processing, tax reporting and as a unique numeric identifier that may be used for search purposes. Purchasing Department collects social security numbers on Vendor Application Forms only if the applicant does not have a federal identification number.