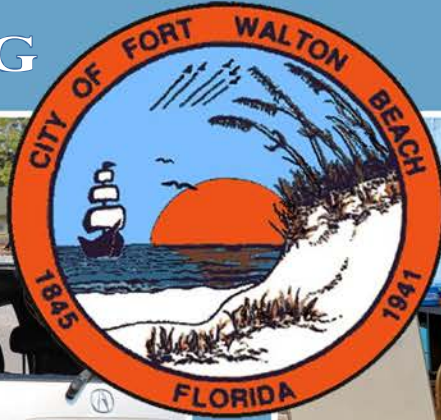


# FORT WALTON BEACH

WWW.FWB.ORG

FLORIDA  
(850) 833-9500



**FY 2020-21  
Adopted  
Budget**

**City of Fort Walton  
Beach**



**This Project Made Possible  
By The 1/2 Cent Sales Tax  
Thank You!**

# **City of Fort Walton Beach, Florida**

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

**[www.fwb.org](http://www.fwb.org)**

## **PHONE DIRECTORY**

Mayor and City Council	833-9509	Fire Services (emergencies 911)	
City Manager	833-9504	Administration	833-9565
Public Information	833-9504	Recreation & Cultural Services	
Administrative Services		Cemetery (Beal Memorial)	833-9618
Human Resources	833-9507	Auditorium	833-9583
Information Technology	833-9620	Golf Course	833-9664
Police Services (emergencies 911)		Heritage Park & Cultural Center	833-9595
Administration	833-9547	Library	833-9590
Dispatch	833-9533	Tennis Center	244-4566
Records	833-9543	Public Works & Utility Services	
Growth Management		Administration	833-9613
Administration	833-9607	Field Office	833-9613
Building & Permitting	833-9605	Garbage Collection	833-9655
Code Enforcement	833-9601	Streets & Stormwater	833-9932
Planning & Zoning	833-9927	Water Operations	833-9630
City Clerk	833-9509		
Financial Services			
Accounting	833-9504		
Customer Service (Utility Billing)	833-9500		
Purchasing	833-9524		

**Cover photo by Douglas Rainer**

## **Budget Availability**

Reference copies of the annual budget are available at the City Clerk's Office and Library.

The budget may also be viewed and printed from the City's website: [www.fwb.org](http://www.fwb.org).





# CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

[www.fwb.org](http://www.fwb.org)



## Table of Contents

	<u>Page #</u>
<b>City Council, Appointed Officers, &amp; Directors .....</b>	<b>1</b>
<b>Core Values, Vision, Mission, Strategic Plan.....</b>	<b>2</b>
<b>City Manager's Budget Message .....</b>	<b>5</b>
<b>Budget Overview</b>	
Fund Structure .....	12
Budget Basis & Budget Process .....	14
Financial Policies .....	18
Debt Schedules .....	24
Summary of Estimated Financial Sources & Uses .....	28
<b>Executive Budget Summary .....</b>	<b>30</b>
<b>Summary Budget Information</b>	
Revenue Discussion.....	35
Expenditure Discussion.....	41
Personal Services .....	45
<b>Detail Information by Fund</b>	
<b>GENERAL FUND</b>	
Fund Highlights .....	51
Revenues .....	52
0100 City Council .....	56
0200 City Manager .....	58
0300 Human Resources .....	60
0310 Risk Management .....	62
0320 Information Technology .....	64
0400 City Clerk .....	66
0500 Financial Services .....	68
0530 Purchasing .....	70
0800 Police .....	72
0900 Fire .....	76
0910 Fire Emergency Management.....	80
1000 Recreation Services .....	81
1010 Parks .....	84
1040 Golf Club .....	86
1045 Golf Grounds .....	88
1060 Library .....	90
1070 Museum .....	92
1080 Cemetery .....	94
1200 Growth Management.....	96
1205 Planning & Zoning .....	98
1217 Code Enforcement .....	100
1220 Fleet .....	102
1230 Facilities .....	104
1240 Streets .....	106
1499 ½ Cent Sales Tax.....	108
1500 Non-Departmental .....	109
<b>LAW ENFORCEMENT TRUST FUND .....</b>	<b>111</b>
<b>LAW ENFORCEMENT TRAINING FUND .....</b>	<b>114</b>
<b>FLORIDA BUILDING CODE FUND .....</b>	<b>116</b>

## Table of Contents continued

	<u>Page #</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND .....	120
COMMUNITY REDEVELOPMENT AGENCY FUND	
Fund Highlights .....	124
Revenues .....	125
2000 CRA .....	126
DEBT SERVICE FUND .....	128
BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND .....	130
UTILITIES FUND	
Fund Highlights .....	132
Revenues .....	133
0520 Customer Service .....	134
1300 Utility Services .....	136
1305 GIS.....	138
1310 Water Operations .....	140
1340 Water Distribution .....	142
1350 Sewer Collection & Treatment .....	144
1500 Non-Departmental .....	146
SANITATION FUND	
Fund Highlights .....	147
Revenues .....	148
1360 Solid Waste .....	150
1370 Recycling .....	152
1500 Non-Departmental .....	154
STORMWATER FUND	
Fund Highlights .....	155
Revenues .....	156
1380 Stormwater .....	157
1500 Non-Departmental .....	159
<b>IT Replacement Program</b> .....	161
<b>Fleet Replacement Program</b> .....	171
<b>Capital Improvements Program (CIP)</b>	
CIP Process .....	181
Five-Year Funding Schedule .....	184
General Fund Projects .....	186
Utilities Fund Projects .....	188
Stormwater Fund Projects .....	192
<b>Statistical Information</b>	
History & Profile .....	193
Neighborhood Information .....	194
Location, Employment .....	198
Demographics .....	199
Property Taxes .....	200
Select Fee Schedules .....	201
Five Year Financial Forecasts.....	203
<b>Glossary of Terms &amp; Acronyms</b>	
Glossary of Terms .....	205
Acronyms .....	215
<b>Carryovers:</b>	
Grant and CIP Project Carryovers, followed by Purchase Order Encumbrance Carryovers ...	219



# **CITY OF FORT WALTON BEACH, FL**

## **City Council**



Left to right (standing):

Mike Holmes, David Schmidt, Nic Allegretto, Kirby Locklear, and Nathan Kelley

Left to right (seated):

MG Moran, Mayor Dick Rynearson, and Amy Jamieson

Council members are elected in odd years for four-year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

### **Appointed Officers**

City Manager – Michael D. Beedie, PE

City Clerk – Kim M. Barnes, MMC

City Attorney – Hayward Dykes, Jr.

### **Department Directors**

Finance – Julio Lacayo, Jr.

Fire Services – Ken Perkins, Chief

Growth Management – Chris Frassetto

Human Resources – Tarey Franxman

Police Services – Robert Bage, Chief

Public Works & Utility Services – Daniel Payne, PE

Recreation & Cultural Services – Jeff Peters

## **Core Values**

Rather than being just words found on the website or located at the top of a letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

### **Integrity**

We will conduct ourselves in an honest, trustworthy, and ethical manner.

### **Accountability**

We will take full responsibility for our actions, resources, and attitudes.

### **Teamwork**

We will work together to provide quality services.

### **Customer Service**

We will be professional, use all available resources, and strive to meet the needs of our customers.

### **Continual Improvement**

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

## **Vision**

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

## **Mission**

To enhance and protect the Community by providing quality services.



# Strategic Plan

Adopted in July 2019

City Council's primary responsibility is to shape public policy to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents and leaders change, as do the priorities of the community. There is probably no more daunting a task than any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the Plan receive resources each year. Each Objective is in line with the City's Vision, Mission Statement and Core Values. Throughout this document, Strategic Plan Objectives have been tied to expenses, capital improvement projects, and performance measures – look for the icons below

## **Objective #1 – Safe and Livable Community for Citizens**

Quality of Life Survey Data, Crime Stats, Traffic Injury Stats, Pedestrian and Bike Safety, and Reducing Congestion



## **Objective #2 – A Government that Maximizes the City**

Budget, Tax Revenue, and Population Stats



## **Objective #3 – Support Intelligent Growth**

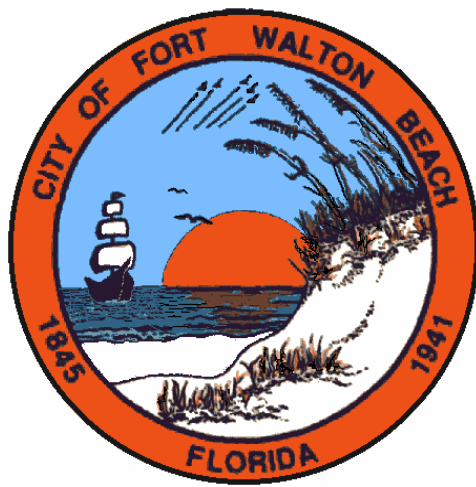
City Population Data, Percentage of People Under 25, Building Permits and Parks and Recreation Data



## **Objective #4 – Maintain a Well-Trained, Talented and Engaged Municipal Workforce**

Employee Engagement and Turnover







# City Manager's Budget Message

---



October 1, 2020

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the FY 2020-21 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing high quality services in a cost-controlled manner, developing an assortment of revenues to fund programs and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2020-21 budget of \$49,575,666 is \$2.3M, or 4.96%, more than the adopted FY 2019-20 budget; it is primarily due to the sale of surplus properties and other operational increases within the CRA fund (Landing improvements), Florida Building Code fund and Enterprise funds (adoption of five-year utility rate study). The budget is predicated using the rolled-back millage rate of 5.3293 mills; as a result Ad Valorem revenues will remain relatively flat with a slight 0.19% increase year over year.

## ECONOMIC ENVIRONMENT

FY 2019-20 brought about numerous challenges, including the COVID-19 Pandemic, which required the employees of the City of Fort Walton Beach to rise to the challenge and adapt on-the-fly to continue conducting the business of the City in a professional and safe manner. COVID-19 resulted in a shutdown of the local economy from late March to the end of May, which negatively affected many of our revenue sources. As a result, all non-essential projects and hiring of employees have been frozen for the remainder of FY 2019-20.

City employees have adapted quickly, because of COVID-19, to remain available to our customers and have explored opportunities of alternative service delivery methods, including electronic/virtual interaction. As a result, the City is now providing services more efficiently through the adoption of new procedures on how to conduct business while maintaining the highest level of customer service that our constituents have grown accustomed to.

The City continues to explore new revenue sources and have been successful in obtaining two Federal Grants that assist with personnel costs within our public safety departments. The City is also taking advantage of any State funding opportunities available to help cover revenue shortfalls due to COVID-19.

Unemployment in Okaloosa County is 6.9% as compared to 2.8% a year ago. Unemployment in the State of Florida is 11.5% with the National average at 10.5%.

The State of Florida projects a decrease in local option fuel tax and communication services tax revenues, two of four of the City's revenue sharing funds (local option fuel taxes, municipal revenue sharing, local option sales tax and half-cent sales tax). The decrease in local option fuel tax reflects slightly lower fuel demand. The communication services tax revenues have declined in projections over the last few years due to the bundling of taxable wireless services.

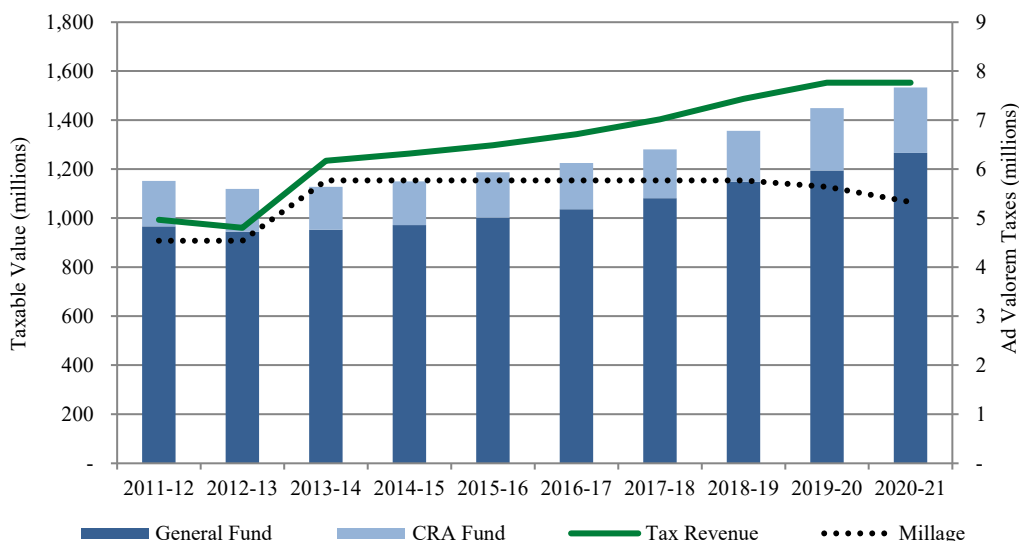
On a brighter note, the Okaloosa County Property Appraiser anticipates a 5.8%, or \$84M, increase in taxable assessed property values for the City, as the real estate market continues its recent boom.

## TOP BUDGET ISSUES

Current Year – FY 2020-21	Prior Year – FY 2019-20
<b>Fire Assessment Fee</b> <span style="float: right;"><b>\$1,152,767 ▼</b></span> <i>Fee was implemented on 1/1/2020 and is designed to cover the costs of Fire Protection Services.</i>	<b>Fire Assessment Fee</b> <span style="float: right;"><b>\$2,500,000 ▲</b></span> <i>Fee is designed to cover the costs of Fire Protective Services. Fees revised after start of FY 2019-20.</i>
<b>Insurance Benefits</b> <span style="float: right;"><b>\$400,000 ▲</b></span> <i>Increase of 10.5% in overall rates for health insurance.</i>	<b>Pension Benefits</b> <span style="float: right;"><b>\$431,893 ▼</b></span> <i>Decrease in Pension Contributions for DB Plans due to employee turnover and higher investment earnings.</i>
<b>State-Shared Revenues</b> <span style="float: right;"><b>\$620,721 ▼</b></span> <i>A decrease of 39.23% year over year as a result of COVID-19.</i>	<b>Insurance Benefits</b> <span style="float: right;"><b>\$545,261 ▲</b></span> <i>Increase of 4.70% in overall rates for health, dental, life, and vision insurance; change to employer premium contributions.</i>

### Property Taxes

The City's 2020 gross taxable property value for operating purposes is \$1.533 billion, an increase of \$84 million, or 5.80%, from the 2019 final gross taxable property value of \$1.449 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.



Staffing and operational cuts were made in FY 2011-12 and FY 2012-13. In FY 2013-14, the City simply did not have room to “do more with less” and raised the millage rate to 5.7697 mills. As property values continue to rise, the City lowered the millage rate to the rolled-back rate of 5.6395 mills in FY 2019-20. The FY 2020-21 proposed budget is predicated on the millage rate of 5.3293 mills. This rate, known as the rolled-back rate, generates the same amount of property tax revenue as the prior year, even with the increases in property values. One mill equals \$1 per \$1,000 of taxable property value.



### **Wage Adjustments**

The Pay & Classification Study was completed and implemented in FY 2019-20. Human Resources and Finance implemented the recommendations of the study for each position minimum and adjusted the compressed salaries for the affected employees. Furthermore, the position reclassifications were adopted within our current position management structure.

Additionally, a 2.0% (effective on the employee's anniversary date) Length of Service adjustment for all employees, excluding Fire Bargaining Union Members (which have been allocated to each member in accordance with the current Collective Bargaining Agreements) and sworn Police Department employees (adjustments will be made based on the pay grade and step plan adopted with the Pay & Classification Study), has been allocated in the budget. The Length of Service adjustments will equate to an increase of \$209.7K in the budget.

### **Pension Defined Benefit Changes**

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General employees and police officers currently contribute 5% of wages while firefighters contribute 8% of wages into their respective plans. The City's annual contribution, as a percent of payroll, is based on actuarially determined contribution levels except for the General Pension Plan which has switched from a percentage to a fixed dollar amount.

The actuary determines City contribution requirements using estimated future earnings of members of the plan, as well as other assumptions on investment returns, retirement age, and, among others, expected mortality. Minimum benefits for both the Police and Fire Defined Benefit Plans are mandated by Florida State Statutes 175 and 185. The Police and Fire Plans both meet or exceed these minimum benefit levels.

The City's contribution to the General Employees defined benefit plan is budgeted at \$1.02M, which is a decrease of \$395K over the prior year. This plan was closed to new entrants in January 2010. The City's contribution to the Police Officers plan is budgeted at \$1.03M and the contribution to the Firefighters plan is budgeted at \$1.39M, which is a combined increase of \$412K.

### **Insurance Increases**

In 2010, the Federal Government passed the Patient Protection and Affordable Care Act. The Act, which mandates, among other things, that employers offer specific medical insurance for any employee working more than thirty (30) hours per week, has had a negative impact on the cost of providing such insurance. This year, the insurance premium rate increased 10.5%, which resulted in a total insurance budget of \$3.1M citywide, which is an increase of \$400K from the previous year.

The City contributes 100% of the premium for employee coverage in its Standard Insurance Plan and 75% of the employee coverage for those who elect the Premium Insurance Plan. For employees hired before October 1, 2008, the City contributes 75% of all dependent coverage. Employees hired after this date receive a 50% contribution from the City for all dependent coverage.

### **Fleet Replacement**

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of eight years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on an 8-year cycle and the remainder of the fleet on a 10-12 year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive mechanism would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. Since 2014, the City, working under a future sustainability plan, has funded replacements based on the FRP. Vehicles totaling \$565K are scheduled for replacement in FY 2020-21. Detailed information on vehicle replacement can be found in the Fleet Replacement Schedule (reference Table of Contents).

## **OTHER ASSUMPTIONS & CHANGES**

### **REVENUES** (reference Table of Contents for detail location)

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels. Ad Valorem and State shared revenues are budgeted based on external estimates received from their respective authorities. Enterprise revenues are based on historical usage and/or number of customers.

A new five-year utility rate study, which includes water & sewer, sanitation and stormwater, has been completed. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and will be updated on an annual basis to account for real-time revenues, expenses, and changes within the enterprise systems. FY 2020-21 will include Year 1 of the new five-year rate study, which was adopted by City Council on August 11, 2020.

The Fire Services Assessment was implemented in January 2020 on the City's utility bill. For FY 2020-21, the Fire Services Assessment will now be included on the property tax bill and collected through the Uniform Collection Methodology. Information about the FY 2020-21 Fire Services Assessment was included on the TRIM Notice mailed out to property owners in August 2020.

The State of Florida's revenue projections for FY 2020-21 are significantly lower than FY 2019-20 and are a result of the uncertainty of the COVID-19 Pandemic.

2. Use of Reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
  - a. General Fund - \$1.006M from unassigned Fund Balance.
  - b. Law Enforcement Trust Fund - \$9K from fund balance for forfeiture and equipment related expenses.
  - c. CRA Fund - \$1.263M from unassigned Fund Balance.
  - d. Sanitation Fund - \$378K from unassigned Fund Balance.

**EXPENSES** (reference Table of Contents for detail location)

1. Wages have been adjusted as previously discussed.
2. Benefits have been adjusted as follows:
  - a. Medical insurance – health insurance premiums increased by 10.5% based on actual rate changes.
  - b. Employee defined benefit pension – as previously discussed, for a total impact of \$3.44M.
3. Computer replacements are budgeted at a total cost of \$74K; reference the Table of Contents for detail location of the FY 2020-21 IT replacement schedule, which details each replacement.
4. The following vehicle and equipment replacements and building improvements are budgeted at a total cost of \$1.4M. Reference the Table of Contents for the FY 2020-21 vehicle replacement schedule location.
  - a. General Fund – 3 police patrol cars; 6 trucks/SUVs; library books; 1 ATV for Fire transport, 36 ballistic vests; resurfacing of Mooney Road tennis courts, playground equipment, leveling tee boxes.
  - b. Community Redevelopment Agency Fund – Museum entrance improvements.
  - c. Utilities Fund – Upgrade the well monitoring system.
  - d. Sanitation Fund – 1 frontloader.
5. The following capital improvement projects (CIPs) are budgeted at a total cost of \$1.5M. Please reference the Table of Contents for location of more detailed information for CIPs.
  - a. General Fund – street resurfacing, pedestrian and intersection improvements, Hollywood Boulevard reconfiguration, IT enterprise assessment.
  - b. Community Redevelopment Agency Fund – District branding, Landing improvements.
  - c. Utilities Fund – sewer line rehabilitation, water meter replacements, water line replacement.
  - d. Cemetery Perpetual Care – Add plots to Hope Section, new Cemetery Building design.
6. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30<sup>th</sup> are carried forward into the new fiscal year. These special projects and purchase order



encumbrances are identified in the budget resolution at the end of the document.

### **ACKNOWLEDGEMENTS**

Preparation of this budget would not have been possible without the resiliency and dedication of the Finance Department Staff, including Julio Lacayo, Jr., Finance Director, and Carol Godwin, Budget & Grants Analyst. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,



Michael D. Beedie  
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Fort Walton Beach  
Florida**

For the Fiscal Year Beginning

**October 1, 2019**

*Christopher P. Merrill*

Executive Director

# Budget Overview

The fundamental purpose of the City’s budget is to link what City Council wants to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's overall operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Strategic Plan goals, and identifies the short and long-term impact programs, services, and capital improvements will have on the City’s operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood using charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditure for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby enough resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: “Where is the City of Fort Walton Beach’s money coming from?” and “How will that money be used?”

## FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a “major” fund.

### The City’s Business is *SERVICE*

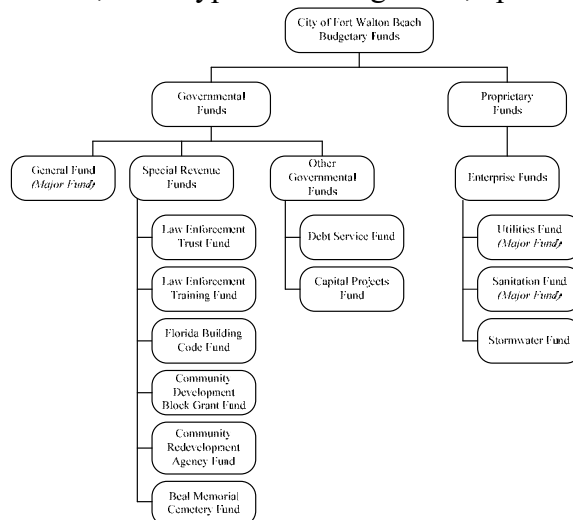
**We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.**

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

There are basically three groups of funds in governmental accounting:

- **Governmental Funds** – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, debt service, and permanent.
- **Proprietary Funds** – account for activities like those often found in the private sector; fund types include enterprise and internal service funds.
- **Fiduciary Funds** – account for assets not available to support the government’s programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



**General Fund** – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

**Debt Service Fund** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

**Enterprise Funds** – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City’s fund financial structure (e.g. accounting) and the City’s departments (e.g. operations).

		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
Operations	General Gov't \$4.4M	City Council	√								
		City Manager	√								
		Information Tech	√								
		Human Resources	√								
		Risk Management	√								
		City Clerk	√								
		Finance	√								
		Purchasing	√								
		Fleet	√								
		Facilities	√								
	Public Safety \$12.8M	Police	√	√	√			√			
		Fire	√								
	Recreation Services \$6.5M	Recreation	√								
		Parks/ROW	√								
		Golf Club	√								
		Library	√								
		Museum	√								
	Growth Management \$4.9M	Cemetery	√								
		Growth Mgmt	√				√	√			
		Planning/Zoning	√								
		Bldg Insp/Permits				√					
	Public Works & Utility Services \$19.7M	Code Enforcement	√								
		Fleet	√								
		Facilities	√								
		Streets	√								
		Customer Services							√		
		Utility Services							√		
Water Operations								√			
Water Distribution								√			
Sewer Operations								√			
Sewer Collection								√			
Sanitation								√			
Stormwater									√		

## DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation & Cultural Services Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation & Cultural Services Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

## BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles (GAAP) is not



the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In GAAP financial statements, however, governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

### **BUDGET PROCESS**

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

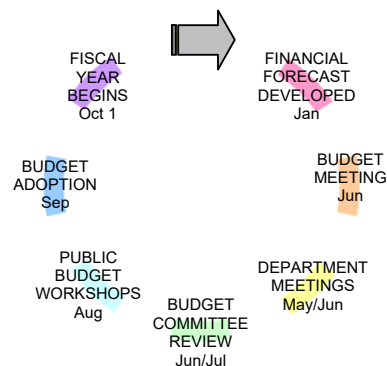
#### **Planning Processes**

	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990, updated in 2000 & 2011.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994, updated in 2004 & 2011.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually.	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

## Roles & Responsibilities

The budget process begins in January with the Finance Director and Budget & Grants Analyst developing five-year financial forecasts for the General and Enterprise Funds, including best, likely, and worst-case scenarios. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in the forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index. New programs and projects are also included to determine the future impact of current financial decisions.

In March or April, the City Council, acting as the Legislative Body of the City, holds a Strategic Planning Session. The goals set during this meeting, are used by staff to formulate the budget policy items that are presented to City Council in June and then utilized to prepare the Budget. Please reference the Table of Contents for a summary of this Plan. In addition, the icons used to illustrate the strategic goals are seen throughout the budget to notate when a strategic objective is being met. A Budget Policy Meeting is held with City Council in June to determine Council's priorities and position issues specific to development of the operational and capital budgets for the upcoming fiscal year. City Council's decisions provide the framework under which the budget is prepared to meet City Council's programmatic objectives within available fiscal resources projected in the five-year forecasts. The meeting is open to the public and the public is encouraged to attend and participate.



Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five (5) year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Analyst. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Director for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.

## Community Participation

In FY 2019-20, City Council conducted the first ever Quality of Life Survey of its citizens to assist with setting priorities and determining those areas in which the City should focus its efforts. This information has been incorporated into the proposed budget. The City's website and utility bills contain notices regarding the budget process and the budget meetings held by City Council.

## City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In June, a budget policy meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

After the budget policy meeting, a budget workshop is held with City Council in August to discuss the proposed budget to make any final revisions prior to the two public hearings to formally adopt the budget in September. This meeting is also open to the public.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1<sup>st</sup>.

## Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Analyst. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

<b><u>BUDGET SCHEDULE</u></b>	
January 2020	Five-Year Financial Forecasts Developed
March 2020	Strategic Planning Session with City Council
April 2020	Department Budget Submissions <ul style="list-style-type: none"><li>● Revenues</li><li>● Personnel</li><li>● Computers</li><li>● Capital Improvement Projects</li><li>● Current Year Accomplishments</li><li>● Budget Year Goals &amp; Objectives</li><li>● Performance Measures</li><li>● Fee Schedule</li><li>● Operating Expenses</li><li>● Equipment/Vehicles</li></ul>
June 2020	Departmental Budget Reviews
June 22, 2020	City Council Budget Policy Meeting <ul style="list-style-type: none"><li>● Discussion Budget Issues</li><li>● Set Proposed Millage Rate for TRIM Notice</li></ul>
July 2020	Capital/CIP Ranking Meeting
August 4, 2020	City Council Budget Workshop
September 9, 2020	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 23, 2020	City Council Meeting – Adopt Final Millage

Annual appropriations lapse at fiscal year-end except for encumbrances and appropriations related to multi-year projects and other items identified by City Council to be carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

### **Budget Transfers**

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the City's accounting system by the Finance Department.

### **Budget Amendment**

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same way the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

## **FINANCIAL POLICIES**

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

### **Financial Planning**

Long-Range Planning – Update the Vision Plan every ten years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare five-year General Fund revenue & expenditure projections and five-year Enterprise Fund formulas in conjunction with current year budget development to highlight the long-term impact of current decisions. These forecasts include the following assumptions, based on current trends and a Strategic Plan that focuses on economic stability:

- Rates for the Water & Wastewater, Sanitation and Stormwater Funds are adjusted annually in accordance with the most recent five-year rate study. A new five-year utility rate study to begin in FY 2020-21 was adopted by City Council on August 11, 2020.
- Personal Services in all funds have been adjusted by 2.0% for Length of Service and will be implemented on each employee's anniversary date, except for sworn Fire and Police Department employees, who will follow their adopted grade and step plans.
- Operating Expenses are adjusted by 2% - 3% based on historical patterns.

In each pro-forma, if needed, action has been taken through the use of excess reserves to ensure that there is no deficiency in any Fund. Please reference the Table of Contents for these forecasts.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated during development of the five (5) year capital improvements program.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

## **Revenues**

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.



Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

## **Expenditures**

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30<sup>th</sup> of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

## **Fund Balance (governmental funds)**

Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measures. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five types of fund balance:

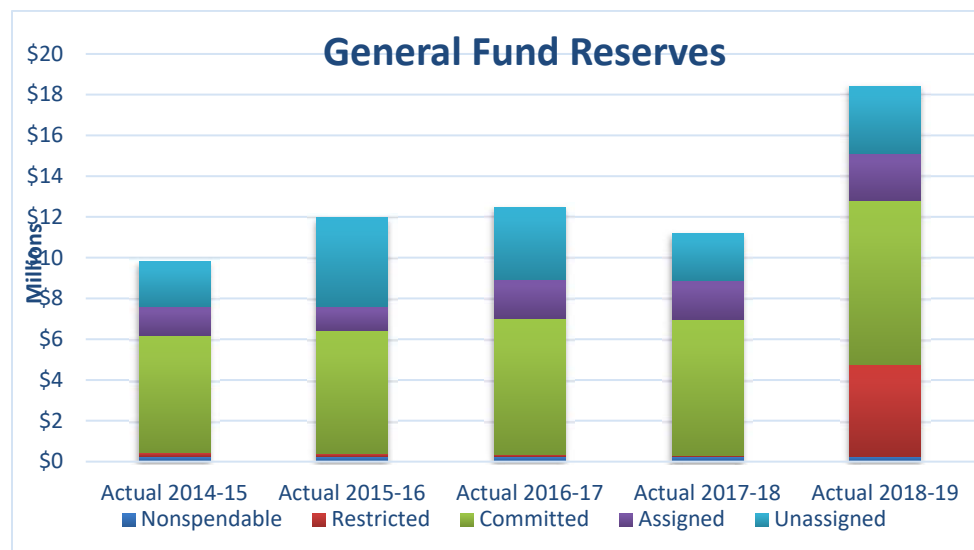
### Restricted

1. *Non-spendable (inherently non-spendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).

2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.
  - Half-Cent Surtax – Okaloosa County voters imposed an additional half-cent surtax to be used for capital projects and non-recurring expenditures. This equates to approximately \$1.6M each year for ten (10) years.
  - Sale of Surplus Properties – In August 2020, City Council authorized the sale of surplus properties totaling approximately \$1.1M prior to expenses. Upon the transfer of these properties, City Council will determine how these proceeds are spent.

### Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner as imposed.
  - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$8M in the current year budget.
4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
  - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the non-spendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$2.4M available in this fund balance.



## Changes in Fund Balance

Changes in reserves are anticipated, as displayed below, primarily due to the use of previously appropriated reserves specific to facility and vehicle repairs and replacements, as well as the use of designated Florida Building Code fund reserves, budgeted to assist with the purchase of a new vehicle. This representation of fund balance includes total fund balance.

### **Changes in Fund Balance - Governmental Funds**

	Actual	Budget		Variance FY20 to FY21	
	FY 2019	FY 2020	FY 2021	\$	%
General Fund	\$ 18,419,589	\$ 17,300,950	\$ 16,294,266	-\$ 1,006,684	-5.8%
Law Enf. Trust Fund	\$ 115,980	\$ 120,980	\$ 130,844	\$ 9,864	8.2%
Law Enf. Training Fund	\$ 9,089	\$ 9,089	\$ 9,589	\$ 500	5.5%
FBC Fund	\$ 548,823	\$ 548,823	\$ 548,823	\$ 0	0.0%
CDBG Fund	-\$ 22,299	\$ 0	\$ 0	\$ 0	0.0%
CRA Fund	\$ 1,691,456	\$ 1,691,456	\$ 428,306	-\$ 1,263,150	-74.7%
Debt Service Fund	-\$ 9,027	\$ 0	\$ 0	\$ 0	0.0%
Beal Memorial Fund	\$ 3,120,593	\$ 3,101,371	\$ 3,082,149	-\$ 19,222	-0.6%

\* Amounts depicted in chart include total fund balance

## **Working Capital (proprietary funds)**

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

### **Working Capital Analysis - in Days**

	Actual		
	FY 2017	FY 2018	FY 2019
Utilities Fund	422	422	466
Sanitation Fund	246	241	279
Stormwater Fund	643	671	917

## Net Assets (proprietary funds)

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
  2. *Unrestricted* – funds not required to be on hand and that have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
- City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

### Net Assets Analysis

	Actual			Estimate	
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Utilities Fund	89.0%	94.8%	95.9%	96.5%	86.3%
Sanitation Fund	56.0%	49.5%	57.1%	56.6%	59.5%
Stormwater Fund	141.5%	140.4%	184.5%	152.4%	139.6%

## Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1921, adopted by City Council in June 2015, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.

- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).

The City currently maintains two short-to-medium term portfolios, one long term portfolio, and one short term portfolio externally managed through our Investment Manager (PFM Asset Management). Since the City has transitioned from internally managed portfolios, benefits of the enhanced diversification and third-party management have been realized, including increased cash flow and interest earnings.

## **Debt Issuance**

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore, it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long-term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City's use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City's annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City's annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year's adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City's total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.



- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

**Debt Capacity** – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.15-time earnings. The General Fund is at 12.90 and the Utilities Fund is at 2.06. The Sanitation and Stormwater funds are participating in the facilities consolidation, which is the first debt incurred in these funds.

**Debt Ratio** – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

	Debt Ratio Analysis				
	Actual			Budget	
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	39.8%	78.1%	101.5%	51.8%	48.2%
Utilities Fund	51.8%	50.1%	47.2%	67.8%	62.0%
Sanitation Fund	0.0%	0.0%	0.0%	30.7%	29.8%
Stormwater Fund	0.0%	0.0%	0.0%	42.6%	41.3%

**Debt Rating** – The City maintains an AA rating with both Standard and Poor’s and Fitch.

	Principal	Interest	Total
FY 2020-21 Budget Debt Impact	2,390,323	1,049,239	3,439,562

## Debt Principal and Interest Payments by Fund

<u>Fiscal</u> <u>Yr</u>	<u>General Fund</u>		<u>Enterprise Funds</u>		<u>Total</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2020-21	799,647.01	276,932.35	1,590,675.75	772,306.60	2,390,322.76	1,049,238.95
2021-22	751,985.71	260,589.01	1,605,318.58	758,348.57	2,357,304.29	1,018,937.58
2022-23	771,637.06	244,687.56	1,619,721.80	744,221.36	2,391,358.86	988,908.92
2023-24	786,007.84	228,320.40	1,633,871.21	729,939.15	2,419,879.05	958,259.55
2024-25	744,553.37	222,608.83	1,647,751.89	804,516.87	2,392,305.26	1,027,125.70
2025-26	762,070.53	207,091.05	1,658,939.65	793,378.71	2,421,010.18	1,000,469.76
2026-27	779,252.41	191,159.45	1,669,696.39	782,233.56	2,448,948.80	973,393.01
2027-28	3,319,265.64	174,821.86	1,681,000.20	771,103.36	5,000,265.84	945,925.22
2028-29	322,923.70	90,212.88	1,692,828.14	759,981.82	2,015,751.84	850,194.70
2029-30	325,877.95	97,259.23	1,703,156.37	837,863.60	2,029,034.32	935,122.83
2030-31	327,687.30	93,699.94	1,711,551.28	830,211.47	2,039,238.58	923,911.41
2031-32	25,351.99	90,148.01	1,718,265.07	822,714.88	1,743,617.06	912,862.89
2032-33	21,899.32	93,600.68	1,726,265.64	815,435.11	1,748,164.96	909,035.79
2033-34	18,314.42	97,185.58	1,069,519.62	808,347.15	1,087,834.04	905,532.73
2034-35	14,592.21	100,907.79	585,308.93	820,874.59	599,901.14	921,782.38
2035-36	10,727.44	104,772.56	86,794.74	847,705.26		
2036-37	6,714.65	108,785.35	54,327.63	880,172.37		
2037-38	2,548.17	66,531.90	20,617.03	538,303.58		
	<u>9,791,056.73</u>	<u>2,749,314.42</u>	<u>23,475,609.91</u>	<u>14,117,658.02</u>	<u>33,084,936.98</u>	<u>14,320,701.42</u>

## DEBT SCHEDULES

### Facility & Infrastructure Debt Service by Fiscal Year

<u>Fiscal Yr</u>	<u>Fund 401</u>	<u>Fund 401</u>	<u>Fund 001, 401, 403</u> <u>&amp; 405</u>	<u>Fund 001</u>	<u>Fund 001</u>	<u>GRAND TOTAL</u>
	<u>SRF Loan</u>	<u>2015</u> <u>Revenue Note</u>	<u>2013</u> <u>Revenue Note</u>	<u>2013</u> <u>Revenue Note</u>	<u>2013A</u> <u>Revenue Note</u>	
	<u>Pump Station &amp;</u> <u>Force Main</u>	<u>Utility System</u> <u>Improvements</u>	<u>Municipal Facilities</u>	<u>Municipal</u> <u>Facilities</u>	<u>Recreation</u> <u>Complex &amp;</u>	
2020-21	943,366.76	663,115.60	849,999.99	306,422.20	557,525.30	3,320,429.85
2021-22	943,366.76	663,800.40	849,999.99	305,887.02	557,524.70	3,320,578.87
2022-23	943,366.76	664,076.40	850,000.00	309,637.04	557,524.58	3,324,604.78
2023-24	943,366.76	663,943.60	850,000.00	307,637.08	557,525.26	3,322,472.70
2024-25	943,366.76	663,402.00	950,000.00	305,137.44	557,524.76	3,419,430.96
2025-26	943,366.76	663,451.60	950,000.00	307,136.60	557,524.98	3,421,479.94
2026-27	943,366.76	663,063.20	949,999.99	308,387.28	557,524.58	3,422,341.81
2027-28	943,366.76	663,236.80	950,000.00	308,887.50	3,080,700.00	5,946,191.06
2028-29	943,366.76	663,943.20	950,000.00	308,636.58		2,865,946.54
2029-30	943,366.76	663,153.20	1,050,000.01	307,637.18		2,964,157.15
2030-31	943,366.76	663,896.00	1,049,999.99	305,887.24		2,963,149.99
2031-32	943,366.76	663,113.20	1,049,999.99			2,656,479.95
2032-33	943,366.76	663,834.00	1,049,999.99			2,657,200.75
2033-34	943,366.76		1,050,000.01			1,993,366.77
2034-35	471,683.52		1,050,000.00			1,521,683.52
2035-36			1,050,000.00			1,050,000.00
2036-37			1,050,000.00			1,050,000.00
2037-38			628,000.68			628,000.68
Total	<u>\$ 14,622,184.92</u>	<u>\$ 9,290,109.60</u>	<u>\$ 18,028,000.64</u>	<u>\$ 3,687,760.26</u>	<u>\$ 7,540,899.02</u>	<u>\$ 53,168,954.44</u>

### Equipment Debt Service by Fiscal Year

Fiscal Year	Citywide		Fund 001	Fund 001	Fund 001	GRAND TOTAL	
	2013	Capital	2014	2011A	2015		Capital
	Lease		Interfund Loan	Revenue Note	Lease		
	<i>Phone System</i>		<i>Fire Pumper</i>	<i>Fire Ladder Truck</i>	<i>Fitness Equipment</i>		
2019-20	-		55,663.00	84,625.15	6,777.00	147,065.15	
2020-21	-		55,663.00	63,468.86	-	119,131.86	
2021-22	-		55,663.00	-	-	55,663.00	
2022-23	-		55,663.00	-	-	55,663.00	
2023-24	-		55,665.90	-	-	55,665.90	
Total	\$	-	\$ 278,317.90	\$ 148,094.01	\$ 6,777.00	\$ 433,188.91	

# CITY OF FORT WALTON BEACH, FL

## Summary of Estimated Financial Sources & Uses - All Funds

	<b>Major Funds <sup>1</sup></b>								
	<b>GENERAL FUND</b>			<b>UTILITIES FUND</b>			<b>SANITATION FUND</b>		
	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Financial Sources</b>									
Ad Valorem Taxes	6,380,248	6,293,119	6,411,016	-	-	-	-	-	-
Other Taxes	5,581,321	6,885,912	6,877,607	-	-	-	-	-	-
Licenses and Permits	2,114,019	4,535,934	3,202,781	-	-	-	-	10,037	12,000
Intergovernmental Revenue	4,586,960	3,235,874	3,352,257	-	-	-	-	-	-
Charges for Services	2,868,887	2,701,972	2,943,811	11,370,718	11,176,267	11,528,532	3,871,204	4,288,858	4,034,133
Fines and Forfeitures	84,181	104,695	81,148	-	-	-	-	-	-
Interest & Other Revenues	1,412,500	855,737	1,864,379	320,286	88,551	90,551	144,054	17,277	213,425
Other Financing Sources	58,251	60,816	60,228	-	-	-	-	-	-
	<b>23,086,367</b>	<b>24,674,060</b>	<b>24,793,227</b>	<b>11,691,004</b>	<b>11,264,818</b>	<b>11,619,083</b>	<b>4,015,258</b>	<b>4,316,172</b>	<b>4,259,558</b>
Appropriation from Reserves	-	1,118,639	1,006,684	-	-	-	-	-	378,127
	<b>\$ 23,086,367</b>	<b>\$ 25,792,699</b>	<b>\$ 25,799,911</b>	<b>\$ 11,691,004</b>	<b>\$ 11,264,818</b>	<b>\$ 11,619,083</b>	<b>\$ 4,015,258</b>	<b>\$ 4,316,172</b>	<b>\$ 4,637,685</b>
Interfund Transfers In	1,091,579	937,509	1,003,054	-	-	-	-	-	-
<b>Total Financial Sources</b>	<b>\$ 24,177,947</b>	<b>\$ 26,730,208</b>	<b>\$ 26,802,966</b>	<b>\$ 11,691,004</b>	<b>\$ 11,264,818</b>	<b>\$ 11,619,083</b>	<b>\$ 4,015,258</b>	<b>\$ 4,316,172</b>	<b>\$ 4,637,685</b>
<b>Financial Uses</b>									
General Government	3,377,241	4,077,060	3,402,974	-	-	-	-	-	-
Public Safety	9,838,964	11,707,386	12,415,088	-	-	-	-	-	-
Physical Environment	424,278	420,846	414,776	9,476,248	7,811,998	8,294,506	3,720,984	3,704,807	3,997,304
Transportation	824,349	801,279	838,756	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	4,685,690	5,185,935	5,347,396	-	-	-	-	-	-
Capital Outlay/Improvements	9,385,760	3,094,649	2,971,030	851,085	521,329	364,900	140,225	260,000	275,000
Debt Service	6,236	1,104,546	1,076,578	479,092	2,142,954	2,141,983	-	85,001	85,000
Reclass of Capital for Depreciation	-	-	-	-	-	-	-	-	-
	<b>28,542,518</b>	<b>26,391,701</b>	<b>26,466,598</b>	<b>10,806,425</b>	<b>10,476,281</b>	<b>10,801,389</b>	<b>3,861,209</b>	<b>4,049,808</b>	<b>4,357,304</b>
Contingencies	-	297,524	301,550	-	112,648	115,099	-	38,745	39,920
Reserves	-	-	-	-	-	-	-	-	-
	<b>\$ 28,542,518</b>	<b>\$ 26,689,225</b>	<b>\$ 26,768,148</b>	<b>\$ 10,806,425</b>	<b>\$ 10,588,929</b>	<b>\$ 10,916,488</b>	<b>\$ 3,861,209</b>	<b>\$ 4,088,553</b>	<b>\$ 4,397,224</b>
Interfund Transfers Out	(1,262,327)	40,983	34,817	815,586	675,889	702,595	173,840	227,619	240,459
<b>Total Financial Uses</b>	<b>\$ 27,280,189</b>	<b>\$ 26,730,208</b>	<b>\$ 26,802,966</b>	<b>\$ 11,622,011</b>	<b>\$ 11,264,818</b>	<b>\$ 11,619,083</b>	<b>\$ 4,035,049</b>	<b>\$ 4,316,172</b>	<b>\$ 4,637,685</b>
Net Increase/(Decrease) in Fund Balance / Net Assets <sup>4</sup>	7,243,101	(1,118,639)	(1,006,684)	1,287,593	-	-	(100,152)	-	-
Fund Bal / Net Assets <sup>4</sup> - Oct 1	11,176,488	18,419,589	17,300,950	19,232,100	20,519,693	20,519,693	3,216,593	2,058,647	2,058,647
<b>Fund Bal / Net Assets<sup>4</sup> - Sep 30</b>	<b>\$ 18,419,589</b>	<b>\$ 17,300,950</b>	<b>\$ 16,294,266</b>	<b>\$ 20,519,693</b>	<b>\$ 20,519,693</b>	<b>\$ 20,519,693</b>	<b>\$ 3,116,441</b>	<b>\$ 2,058,647</b>	<b>\$ 2,058,647</b>

### Notes

<sup>1</sup> Major funds each comprise at least 10% of the total appropriated budget

<sup>2</sup> Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, Florida Building Code, CRA, CDBG, Debt Service, Beal Memorial

<sup>3</sup> Other Enterprise Funds - Stormwater

<sup>4</sup> Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects

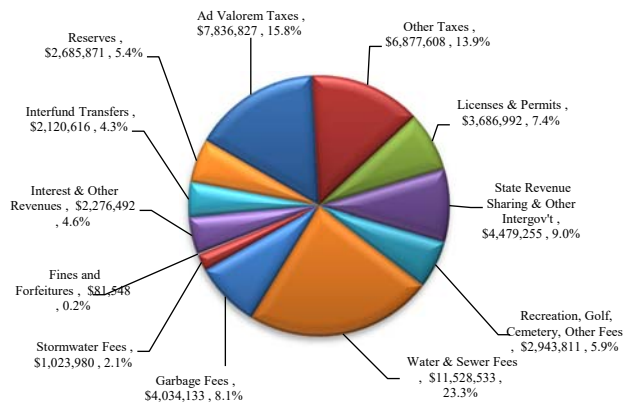
**Non-Major Funds**

OTHER GOVERNMENTAL <sup>2</sup>			OTHER ENTERPRISE <sup>3</sup>			Total All Funds			% of Budget
2018-19 Actual	2019-20 Budget	2020-21 Budget	2018-19 Actual	2019-20 Budget	2020-21 Budget	2018-19 Actual	2019-20 Budget	2020-21 Budget	
1,139,801	1,352,976	1,350,992	-	-	-	7,520,049	7,646,095	7,762,008	15.7%
-	-	-	-	-	-	5,581,321	6,885,913	6,877,608	13.9%
545,181	355,325	472,211	-	-	-	2,659,200	4,901,296	3,686,992	7.4%
929,264	982,490	1,205,924	-	-	-	5,516,224	4,218,364	4,558,181	9.2%
-	-	-	1,027,310	988,713	1,023,980	19,138,119	19,155,810	19,530,456	39.4%
10,397	4,000	400	-	-	-	94,578	108,695	81,548	0.2%
299,574	63,598	30,909	30,213	24,894	17,000	2,206,627	1,050,057	2,216,264	4.5%
-	-	-	44,560	-	-	102,811	60,816	60,228	0.1%
2,924,217	2,758,389	3,060,436	1,102,083	1,013,608	1,040,981	42,818,930	44,027,046	44,773,285	
-	5,000	1,296,953	-	-	-	-	1,123,639	2,681,764	5.4%
<b>\$ 2,924,217</b>	<b>\$ 2,763,389</b>	<b>\$ 4,357,389</b>	<b>\$ 1,102,083</b>	<b>\$ 1,013,608</b>	<b>\$ 1,040,981</b>	<b>\$ 42,818,930</b>	<b>\$ 45,150,685</b>	<b>\$ 47,455,049</b>	
1,262,327	1,143,465	1,117,562	-	-	-	2,353,906	2,080,974	2,120,616	4.3%
<b>\$ 4,186,544</b>	<b>\$ 3,906,854</b>	<b>\$ 5,474,951</b>	<b>\$ 1,102,083</b>	<b>\$ 1,013,608</b>	<b>\$ 1,040,981</b>	<b>\$ 45,172,836</b>	<b>\$ 47,231,660</b>	<b>\$ 49,575,666</b>	
-	-	-	-	-	-	3,377,241	4,077,060	3,402,974	6.9%
318,781	361,966	482,374	-	-	-	10,157,745	12,069,352	12,897,462	26.0%
15,168	12,200	12,200	762,181	681,005	809,035	14,398,859	12,630,857	13,527,822	27.3%
-	-	-	-	-	-	824,349	801,279	838,756	1.7%
1,282,063	1,142,525	1,294,617	-	-	-	1,282,063	1,142,525	1,294,617	2.6%
-	-	-	-	-	-	4,685,690	5,185,935	5,347,396	10.8%
1,112,268	272,000	1,629,561	66,953	125,650	25,900	11,556,291	4,273,628	5,266,391	10.6%
1,239,310	1,104,543	1,076,579	-	136,001	136,000	1,724,638	4,573,045	4,516,140	9.1%
-	-	-	-	-	-	-	-	-	0.0%
3,967,590	2,893,235	4,495,331	829,134	942,656	970,935	48,006,876	44,753,681	47,091,557	
-	-	-	-	10,136	9,817	-	459,053	466,386	0.9%
-	1,013,620	979,620	-	-	-	-	1,013,620	979,620	2.0%
<b>\$ 3,967,590</b>	<b>\$ 3,906,855</b>	<b>\$ 5,474,951</b>	<b>\$ 829,134</b>	<b>\$ 952,793</b>	<b>\$ 980,753</b>	<b>\$ 48,006,876</b>	<b>\$ 46,226,354</b>	<b>\$ 48,537,563</b>	
-	-	-	-	60,816	60,228	(272,901)	1,005,308	1,038,100	2.1%
<b>\$ 3,967,590</b>	<b>\$ 3,906,854</b>	<b>\$ 5,474,951</b>	<b>\$ 829,134</b>	<b>\$ 1,013,608</b>	<b>\$ 1,040,981</b>	<b>\$ 47,733,975</b>	<b>\$ 47,231,660</b>	<b>\$ 49,575,666</b>	
218,954	1,008,620	(317,333)	213,459	-	-	(2,561,139)	(110,019)	(1,702,144)	
5,235,661	4,354,306	5,362,926	4,330,532	4,543,991	4,543,991	43,191,374	49,896,226	49,786,207	
<b>\$ 5,454,615</b>	<b>\$ 5,362,926</b>	<b>\$ 5,045,593</b>	<b>\$ 4,543,991</b>	<b>\$ 4,543,991</b>	<b>\$ 4,543,991</b>	<b>\$ 40,630,235</b>	<b>\$ 49,786,207</b>	<b>\$ 48,084,063</b>	

# Executive Budget Summary

## Where the Money Comes From ...

Budgeted Revenues: \$49,575,666



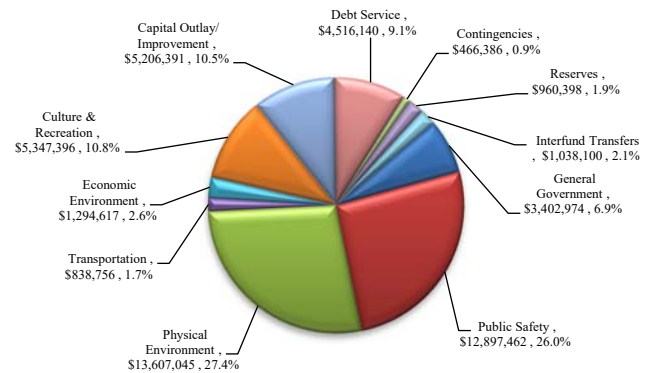
**User Fees** are the largest revenue source for the City at 39.4% and generate \$19.5M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water & sewer services, garbage collection, and stormwater.

**Ad Valorem (Property) Taxes** are the City's second largest revenue source at \$7.83M, or 15.8%, of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

**Other Taxes** total \$6.8M and are the third largest revenue source at 13.9%. This category includes local option gas tax, ½ cent sales tax, utility taxes, communication services tax, business tax receipts, insurance premium tax for police and fire pensions, and other state shared revenues.

## ... And Where the Money Goes

Budgeted Expenditures: \$49,575,666



**Physical Environment** includes water, sewer, garbage, stormwater, and cemetery operations, comprising the largest expense to the City at \$13.6M, or 27.4%.

**Public Safety** includes police, fire, code enforcement, and building inspection and totals \$12.8M, or 26%, of expenses.

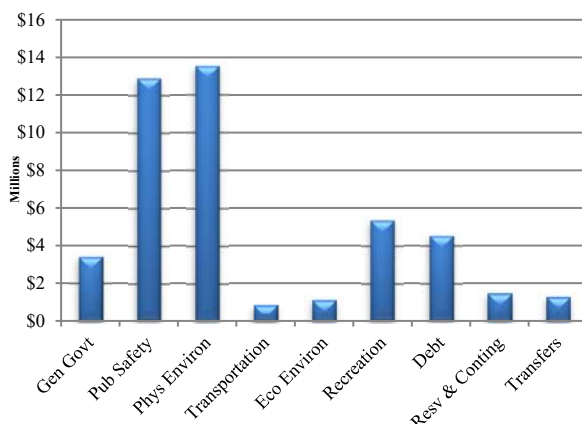
**Recreation & Cultural Services** totals \$5.3M, or 10.8%, of expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses.

BUDGET SUMMARY				
	FY 2020-21	FY 2019-20	\$ Variance	% Variance
General Fund	26,802,966	26,730,208	72,758	0.27%
Law Enf. Trust Fund	12,173	7,309	4,864	66.55%
Law Enf. Training	500	4,097	(3,597)	(87.8)%
FBC Fund	474,211	357,560	116,651	32.62%
CDBG Fund	234,807	151,789	83,018	54.69%
CRA Fund	3,585,259	2,216,134	1,369,125	61.78%
Debt Service Fund	1,076,579	1,104,543	(27,964)	(2.53)%
Utilities Fund	11,619,083	11,264,818	354,265	3.14%
Sanitation Fund	4,637,685	4,316,172	321,513	7.45%
Stormwater Fund	1,040,981	1,013,608	27,373	2.70%
Beal Memorial Fund	91,422	65,422	26,000	39.74%
<b>GRAND TOTAL</b>	<b>\$49,575,666</b>	<b>\$47,231,660</b>	<b>\$2,344,006</b>	<b>4.96%</b>



## Operating Budget

**\$44,369,274**



**General Government** is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance, Purchasing, Development Services, Fleet, and Facilities. These groups shape overall City policy and/or provide guidance and assistance to other departments and the public.



**Public Safety** includes Police, Fire, Code Enforcement, and Building Permitting & Inspections. These groups monitor the safety and welfare of City property owners.



**Physical Environment** includes the production and distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations.



**Transportation** includes right-of-way, engineering, and streets.

**Economic Environment** includes the CDBG program for low-moderate income families and the CRA program to revitalize blighted areas.

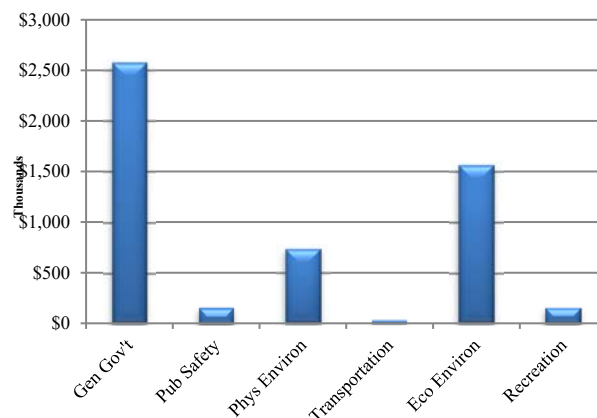


**Recreation** activities include neighborhood and facility parks, a tennis center, a library, a museum complex, a recreation complex, and two 18-hole golf courses.



## Capital Budget

**\$5,206,392**



Highlights for the upcoming year include:

**IT Replacements** – 46 computers, 15 laptops, 2 servers, 6 tablets.

**Vehicle Replacements** – 3 police patrol vehicles, 6 trucks, 1 frontloader

**Facility Repairs** – Recreation: resurface gym floor, Auditorium motorized curtain replacement, City Hall Structural Beam Reinforcement, Parking Lot Striping, City Hall Annex carpet replacement.

**Street Resurfacing/Restriping** – Resurfacing: Robinwood Drive NW from Hollywood Blvd SW to Holmes Blvd NW. Hudson Drive NW from Fliva Ave NW to Sotir Street NW. Temple Ave SW from Hollywood Blvd SW to Coral Drive SW.

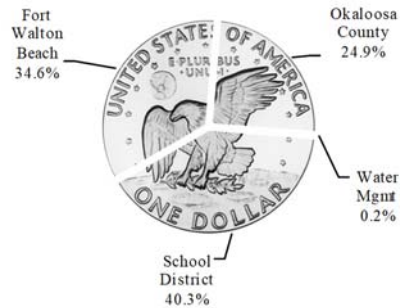
**Sewer Grouting & Lining** – Locations based upon video reports, maintenance, and flow monitoring

**Storm Drainage Improvement** – Identified in the five-year schedule listed in the Stormwater Master Plan

## Did You Know? . . .

**2020 Property Tax Allocation  
for a City Property Owner**  
(Based on taxable property value of \$125,000)

	Millage	Taxes	% of Total
School District	6.2060	775.75	40.3%
Fort Walton Beach	5.3293	666.16	34.6%
Okaloosa County	3.8308	478.85	24.9%
Water Mgmt	0.0327	4.09	0.2%
	15.3988	\$ 1,924.85	100.0%



The City of Fort Walton Beach comprises 35.5% of a citizen's tax bill.



One mill equals \$1 per \$1,000 of taxable property value. Over 12% of properties within the City have exemptions that enable them to pay no property taxes (i.e. homestead exemptions).



**67% of residents & 58% of businesses will pay \$50.00 or less per month in City property taxes**

That's far less than two common monthly bills....

Basic Cable TV & Internet



\$129.98



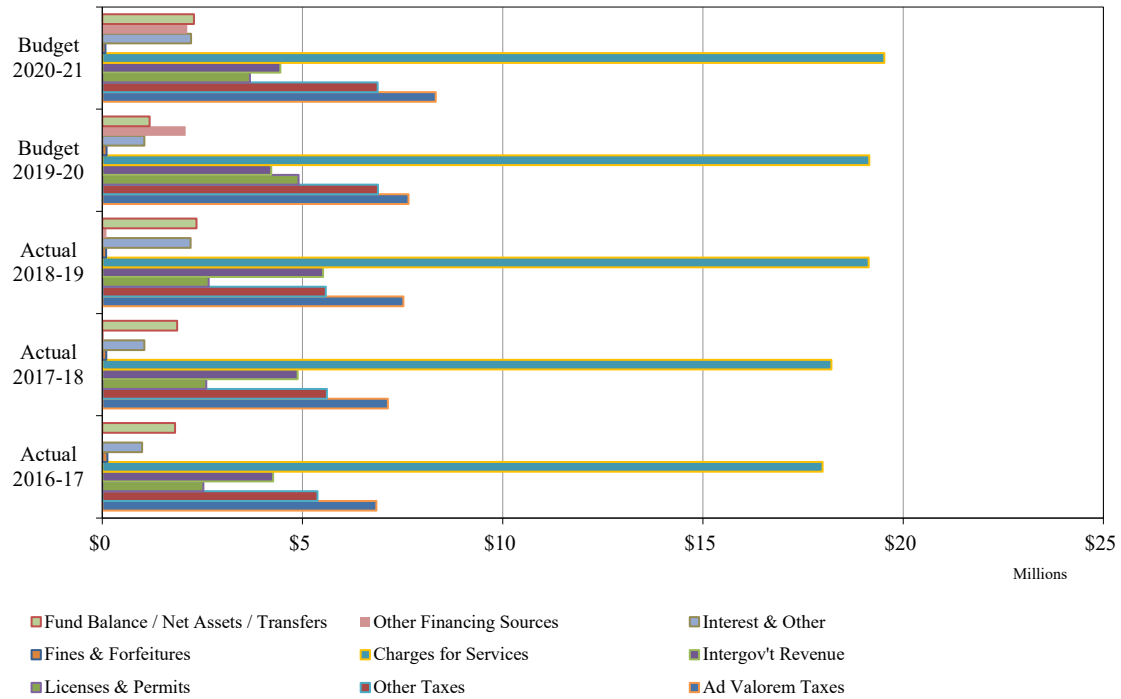
Cell Phone

\$109.99

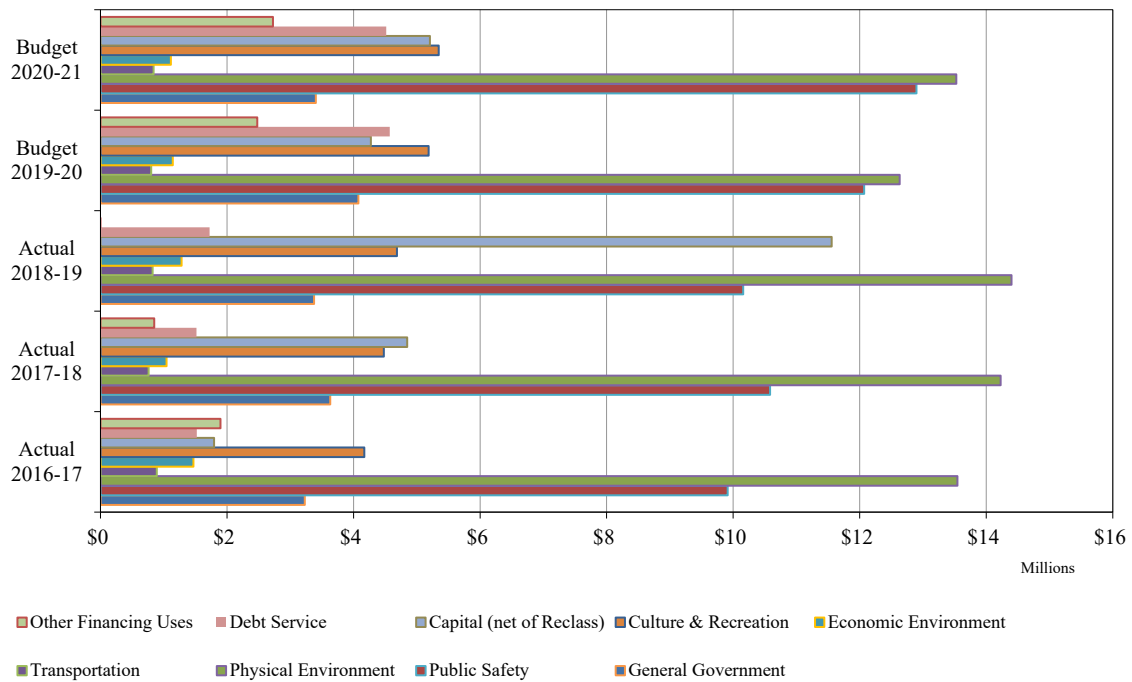


## Executive Budget Summary

Revenues by Category



Expenses by Category



## Executive Budget Summary



### Cost of . . .

#### One Police Officer, 24 Hrs/Day

Starting Salary	41,852
Incentive Pay	-
Overtime	888
Holiday Worked	1,627
Health Insurance	17,950
Pension	16,144
Federal Taxes	3,202
Workers Comp	1,473
<i>Personnel</i>	<i>\$ 83,137</i>

Equipment & Supplies	2,133
Vehicle Fuel & Repair	6,018
Insurance	827
<i>Operating</i>	<i>\$ 8,978</i>

*Annual Recurring* 92,115

Immunizations	250
Radio, Uniform, Vest, G	2,437
Vehicle & Equipment	44,000
<i>Non-Recurring</i>	<i>\$ 46,687</i>

Total Cost to Hire &  
Equip One Officer \$ 138,802

2 Officers Required  
for 24 Hour Coverage x 2

Total Cost \$ 277,603

The City has 50 sworn police officers



### Cost of . . .

#### One Firefighter/EMT, 24 Hrs/Day

Starting Salary	38,107
Incentive Pay	200
Overtime	2,513
Holiday Worked	1,424
Health Insurance	17,950
Pension	20,613
Federal Taxes	2,930
Workers Comp	1,781
<i>Personnel</i>	<i>\$ 85,518</i>

Physicals, Immunizations	350
Uniform Replacement	335
Training/Other	1,000
<i>Operating</i>	<i>\$ 1,685</i>

*Annual Recurring* 87,203

Uniform	2,949
<i>Non-Recurring</i>	<i>\$ 2,949</i>

Total Cost to Hire &  
Equip One Firefighter \$ 90,152

3 Firefighters Required (min. manning)  
for 24 Hour Coverage x 3

Total Cost \$ 270,457

The City has 44 firefighters



### Cost to . . .

#### Maintain 10 Acres of Park

Salaries	26,813
Health Insurance	17,950
Pension	1,341
Federal Taxes	2,051
Workers Comp	1,990
<i>Personnel</i>	<i>\$ 50,144</i>

Utilities & Fuel	4,913
Vehicle/Equip Rep	799
Grounds Mainten	3,840
Other	1,146
<i>Operating</i>	<i>\$ 10,698</i>

*Annual Recurring* 60,842

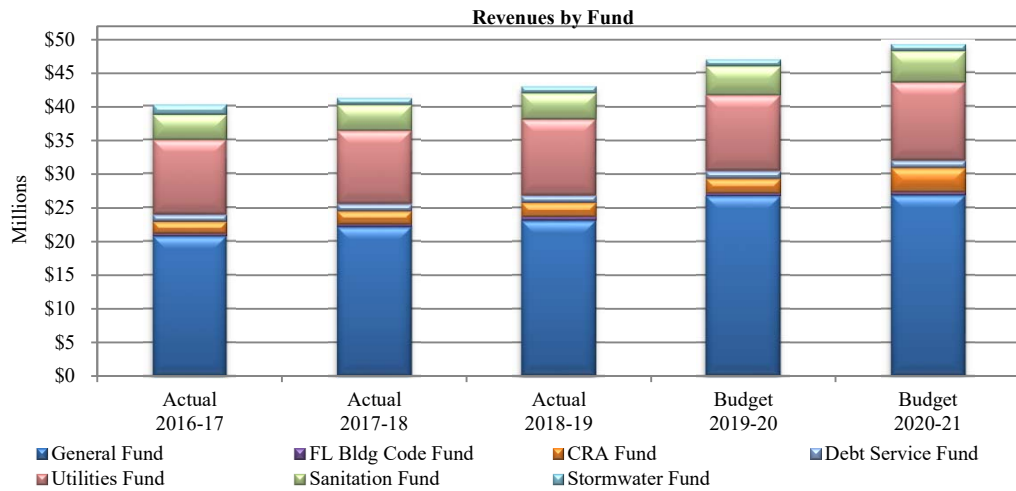
½ Ton Truck	24,000
52" Mower	19,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	450
16" Chainsaw	300
<i>Non-Recurring</i>	<i>\$ 56,550</i>

Total Cost \$ 117,392

The City has 206 acres of park

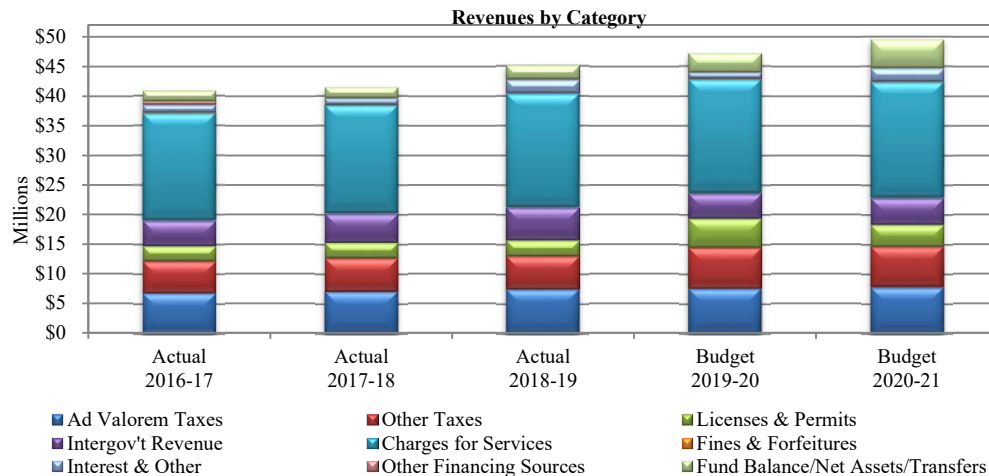
# CITY OF FORT WALTON BEACH, FL

## Revenue Trends - All Funds



	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
General Fund	20,727,459	22,096,795	23,086,367	26,730,208	26,802,966	72,758	0.27%
Law Enf. Trust Fund**	25,155	7,720	14,447	7,309	12,173	4,864	66.55%
Law Enf. Training Fund**	4,918	4,648	5,058	4,097	500	(3,597)	-87.80%
FL Bldg Code Fund	411,818	405,790	532,220	357,560	474,211	116,651	32.62%
CDBG Fund	246,186	60,589	135,313	151,789	234,807	83,018	54.69%
CRA Fund	1,742,543	1,926,576	2,107,537	2,216,134	3,585,259	1,369,125	61.78%
Debt Service Fund	990,703	1,021,261	986,077	1,104,543	1,076,579	(27,964)	-2.53%
Utilities Fund	11,114,323	10,892,785	11,370,718	11,264,818	11,619,083	354,265	3.14%
Sanitation Fund	3,735,232	3,830,910	3,871,204	4,316,172	4,637,685	321,513	7.45%
Stormwater Fund	1,512,242	1,027,993	1,027,310	1,013,608	1,040,981	27,373	2.70%
Beal Memorial Fund**	305,378	213,530	129,642	65,422	91,422	26,000	39.74%
Revenues	40,815,957	41,488,600	43,265,896	47,231,660	49,575,666	2,344,006	4.96%

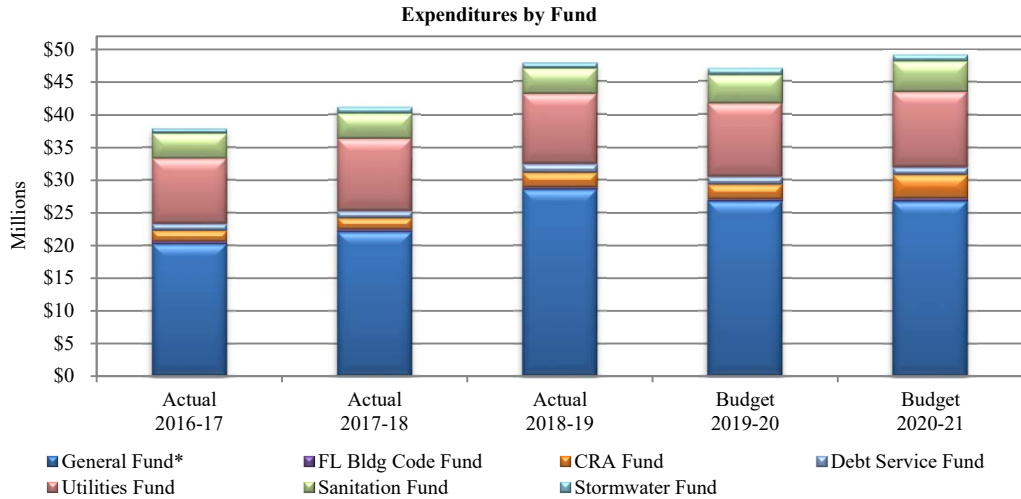
\*\* not included on chart



	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
Ad Valorem Taxes	6,844,049	7,131,517	7,520,049	7,646,095	7,836,827	190,732	2.49%
Other Taxes	5,376,343	5,610,125	5,581,321	6,885,913	6,877,608	(8,305)	-0.12%
Licenses & Permits	2,524,215	2,596,072	2,659,200	4,901,296	3,686,992	(1,214,304)	-24.78%
Intergov't Revenue	4,266,425	4,880,937	5,516,224	4,218,364	4,479,255	260,891	6.18%
Charges for Services	18,022,048	18,207,840	19,138,119	19,155,810	19,530,456	374,646	1.96%
Fines & Forfeitures	127,406	101,378	94,578	108,695	81,548	(27,147)	-24.98%
Interest & Other	1,274,908	1,052,016	2,206,627	1,050,057	2,216,264	1,166,207	111.06%
Other Financing Sources	586,146	40,080	102,811	60,816	60,228	(588)	0.00%
Fund Balance/Net Assets/Transf	1,794,419	1,868,634	2,353,906	3,204,613	4,806,487	1,601,874	49.99%
Revenues	40,815,957	41,488,600	45,172,836	47,231,660	49,575,666	2,344,006	4.96%

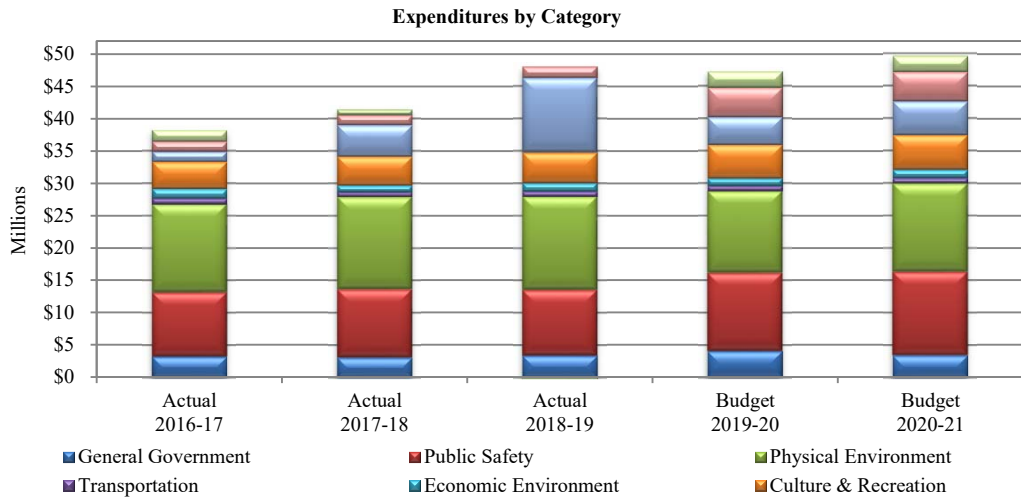
# CITY OF FORT WALTON BEACH, FL

## Expenditure Trends - All Funds



	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
General Fund*	20,217,391	22,096,795	28,542,518	26,730,208	26,802,966	72,758	0.27%
Law Enf. Trust Fund**	130,335	7,309	14,483	7,309	12,173	4,864	66.55%
Law Enf. Training Fund**	4,429	7,197	-	4,097	500	(3,597)	-87.80%
FL Bldg Code Fund	416,683	368,811	331,681	357,560	474,211	116,651	32.62%
CDBG Fund*	254,125	119,807	138,342	151,789	234,807	83,018	54.69%
CRA Fund	1,627,422	1,738,969	2,228,606	2,216,134	3,585,259	1,369,125	61.78%
Debt Service Fund	990,703	1,008,360	1,260,466	1,104,543	1,076,579	(27,964)	-2.53%
Utilities Fund	10,031,847	11,130,019	10,806,425	11,264,818	11,619,083	354,265	3.14%
Sanitation Fund	3,830,618	3,804,419	3,861,209	4,316,172	4,637,685	321,513	7.45%
Stormwater Fund	681,541	975,867	829,134	1,013,608	1,040,981	27,373	2.70%
Beal Memorial Fund**	33,341	13,376	15,168	65,422	91,422	26,000	39.74%
Expenditures	38,218,434	41,270,928	48,028,031	47,231,660	49,575,666	2,344,005	4.96%

\*\* not included on chart



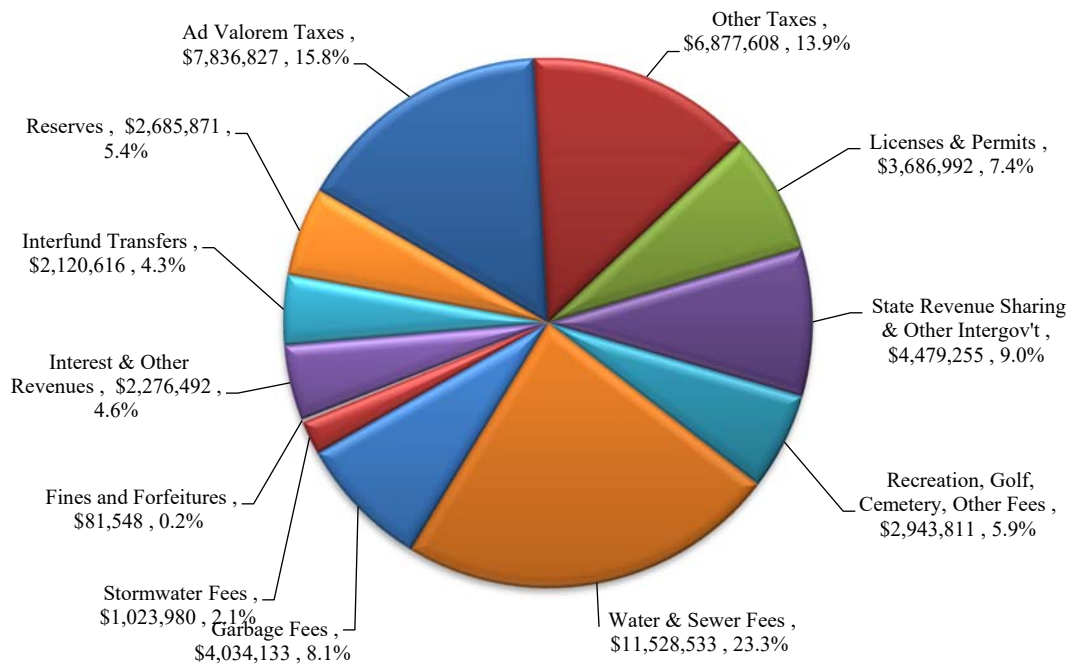
	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
General Government	3,228,767	3,062,560	3,377,241	4,077,060	3,402,974	(674,086)	-16.53%
Public Safety	9,913,344	10,584,430	10,157,745	12,069,352	12,897,462	828,110	6.86%
Physical Environment	13,630,039	14,228,411	14,398,859	12,630,857	13,607,044	976,187	7.73%
Transportation	890,762	762,058	824,349	801,279	838,756	37,477	4.68%
Economic Environment	1,468,393	1,045,687	1,282,063	1,142,525	1,294,617	152,092	13.31%
Culture & Recreation	4,170,787	4,477,927	4,685,690	5,185,935	5,347,396	161,461	3.11%
Capital (net of Reclass)	1,598,285	4,847,756	11,556,291	4,273,628	5,206,391	932,763	21.83%
Debt Service	1,523,638	1,518,360	1,724,638	4,573,045	4,516,140	(56,905)	-1.24%
Other Financing Uses	1,794,419	849,451	(272,901)	2,477,981	2,464,884	(13,097)	-0.53%
Expenditures	38,218,434	41,376,640	47,733,975	47,231,660	49,575,666	2,344,006	4.96%



# Revenues

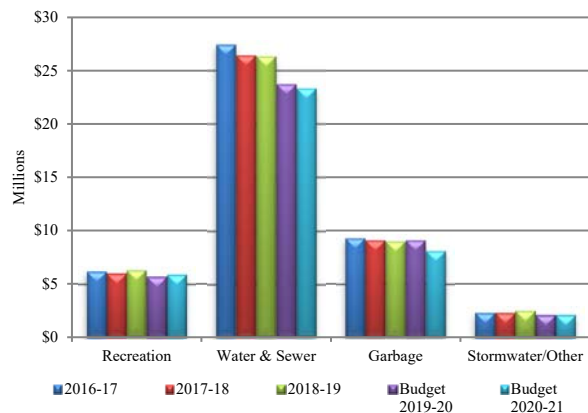
## FY 2020-21 Budgeted Revenues

**\$49,575,666**



**Charges for Services (User Fees)** – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$19.5M and are the largest source of revenue for the City at 39.4%. Unlike taxes, these charges are directly related to the service received. User fees include leisure services such as recreation programs, senior activities, library, museums, and golf; fire assessments; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers, adjusted for current rates.

Water and sewer rates will generate approximately \$11.5M in revenues. A new five-year rate study was adopted by City Council on August 11, 2020 and will be implemented on October 1, 2020 with the FY 2020-21 budget. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility system.

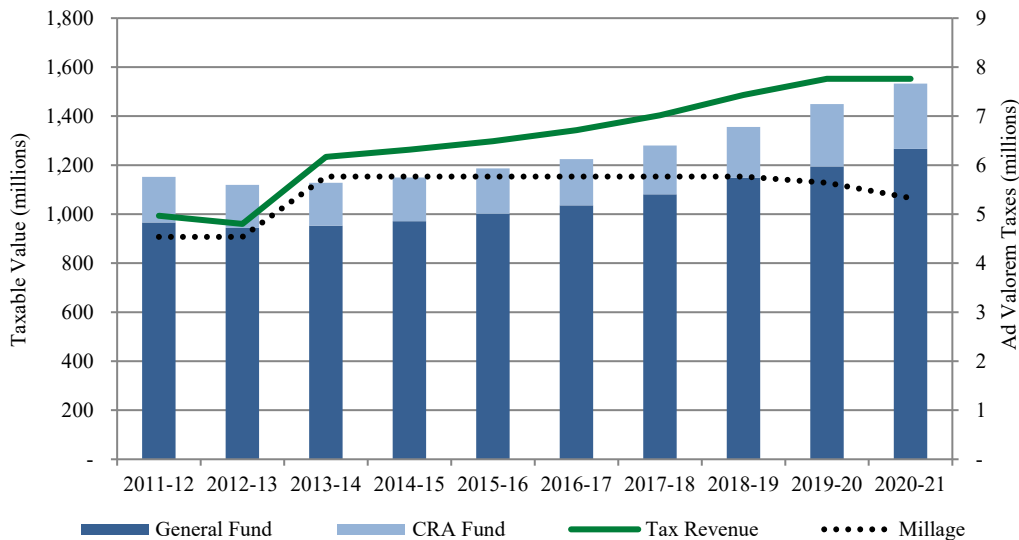


Garbage fees account for \$4.0M in revenues.

Recreation and other fees – recreation programs, park rentals, senior activities, the library, museums, golf, and cemetery sales – generate \$2.9M in revenues.

Stormwater user fees comprise \$1.0M in revenues at a residential-equivalent unit of \$5 per month.

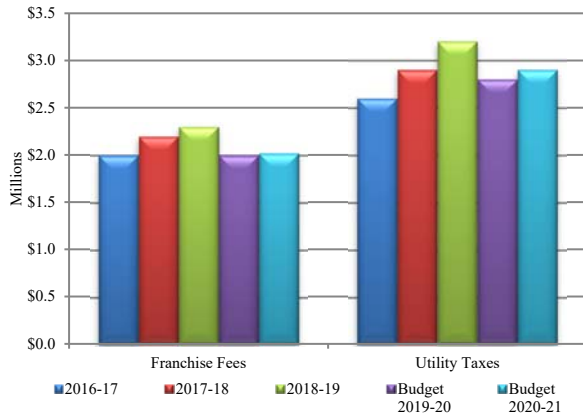
**Ad Valorem (Property) Taxes** – Citywide, the 2020 gross taxable property value for operating purposes is \$1.533 billion, an increase of \$84 million, or 5.80%, from the 2019 final gross taxable property value of \$1.449 billion. Ad valorem taxes levied by the City comprise \$7.8M, or 15.8%, of total revenues. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$971K, or 5.2% higher than the previous year.



As the chart above depicts, the City maintained its millage rate in FY 2009-10 and reduced personnel and other expenses in response to lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues, as the recession was in full swing. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13. In FY 2013-14, the City simply did not have room to “do more with less” and raised the millage rate to 5.7697 mills. In FY 2019-20 the City lowered to the rolled-back millage rate of 5.6395 mills. In FY 2020-21, the City once again lowered to the rolled-back millage rate of 5.3293 mills, which is the millage rate that the Proposed Budget is predicated on. One mill equals \$1 per \$1,000 of taxable property value.



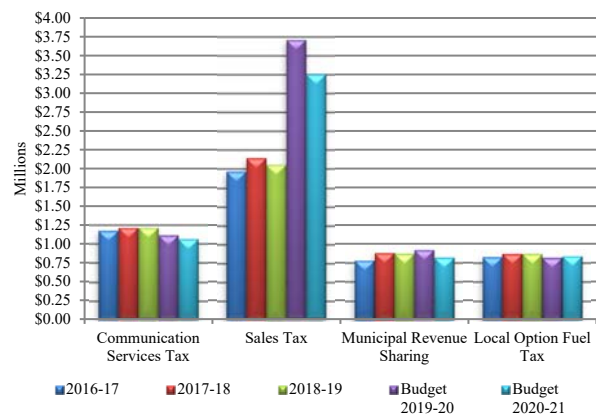
**Franchise Fees & Utility Taxes** – The City’s franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.84 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$2.0M, or 4%, of revenues and have increased 0.39% over the previous fiscal year.



Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10%. Over the past five years revenues have steadily increased. This year, these revenues are expected to increase by 3.6%. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and therefore immaterial to a great extent). Utility taxes are anticipated to generate \$2.9M, or 5.9%, of total revenues.

**Communication Services Tax** – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.1M is budgeted, which is an 3.9% decrease when compared to FY 2019-20. This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax.

**Half-Cent Sales Tax** – This category includes a state-shared revenue distribution, derived from net 6% state sales tax revenue (which is the largest source of revenue sharing for local governments), as well as a half-cent county-distributed surtax, implemented by voters in FY 2018-19. Together, this revenue source is anticipated to generate approximately \$3.3M, or 6.5%, of total revenues. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), which has rebounded as the economy has improved, is estimated to decline slightly by 3.2%.



**Municipal Revenue Sharing** – This is funded by 1.3409% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$817K, or 1.7%, of total revenues. Because of the uncertainty of the COVID-19 Pandemic, EDR anticipates this revenue source to dramatically decline.

**Local Option Fuel Tax** – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County levies the full 6 cents and the City receives 9.7956%. The third is 1 to 5 cents, of which the County

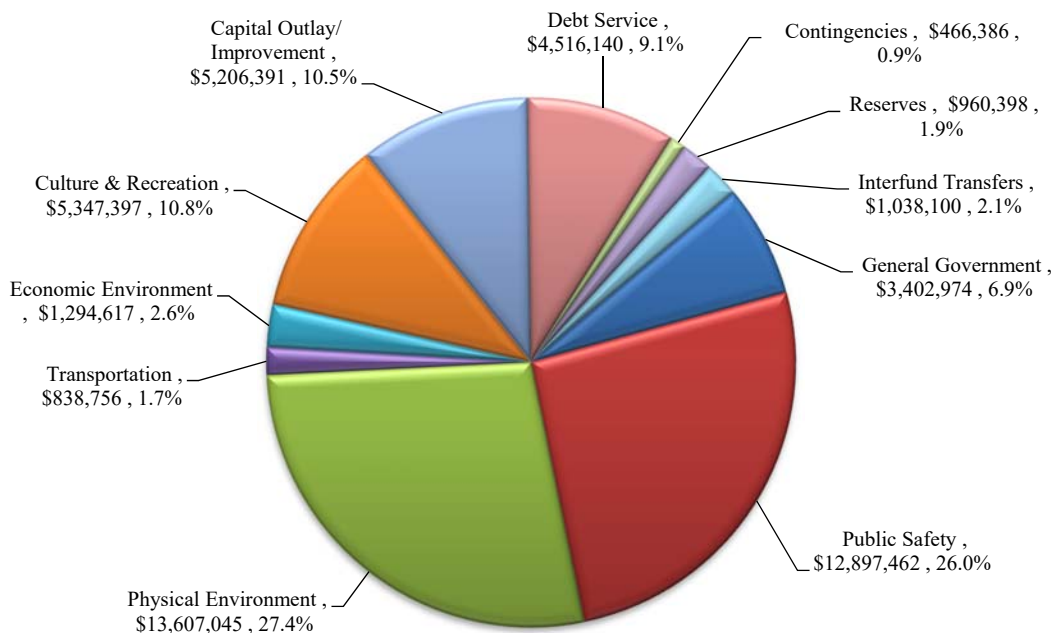
currently levies 3 cents. The City's local option fuel tax proceeds for FY 2020-21 are budgeted at \$582K and \$261K, respectfully. This revenue source is anticipated to decrease on an average of 10.4%.

**Interfund Transfers** – Interfund transfers represent \$2.1M, or 4.2%, of total revenues. The Debt Service Fund receives \$1.1M from the General Fund for principal and interest payments. The Beal Memorial Cemetery Fund receives \$41K from the General Fund (20% of cemetery lot sales) for investment for perpetual care of the cemetery once all lots are sold. The General Fund receives \$1.3M from the Utilities Fund and \$226K from the Stormwater Fund (6% of water & sewer and stormwater fees) as a franchise/right-of-way access fee and \$515K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

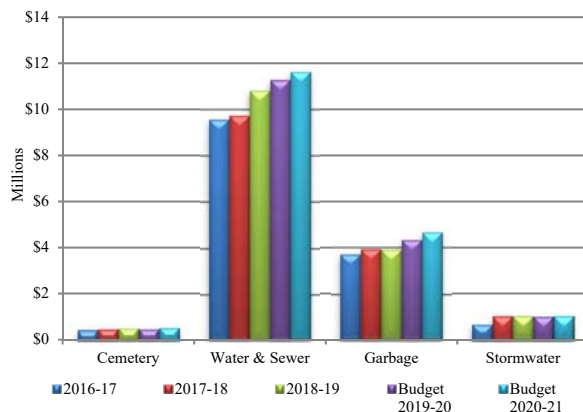
# Expenditures

## FY 2020-21 Budgeted Expenditures

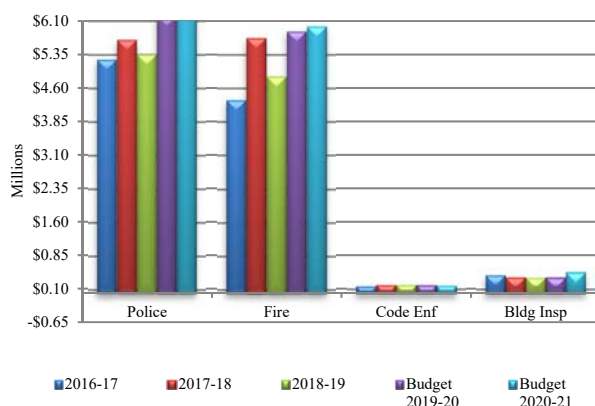
**\$49,575,666**



**Physical Environment** – This category comprises \$13.6M, or 27.4% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, recycling, and garbage. These operations are self-sustaining since cemetery revenues exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes.



**Public Safety** – This category includes police, fire, code enforcement, and building inspection services and totals \$12.8M, or 26%, of total expenses. Public Safety increases were due to personnel changes in FY2020-21.



**Recreation & Cultural Services** – This category equals \$5.3M, or 10.8%, of total expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses. A portion of these leisure service expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, recreation center memberships, and museum entrance fees. This category is relatively flat when compared to FY 2019-20. After opening a new recreation complex in May

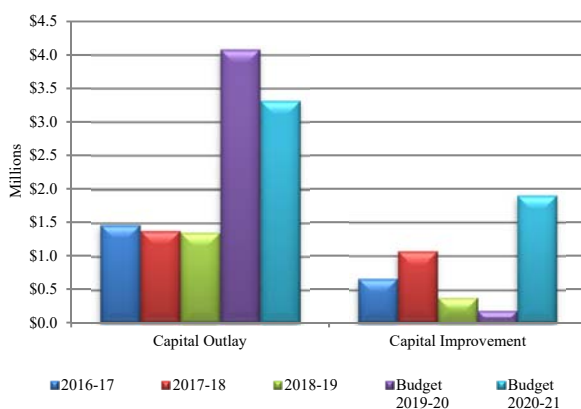
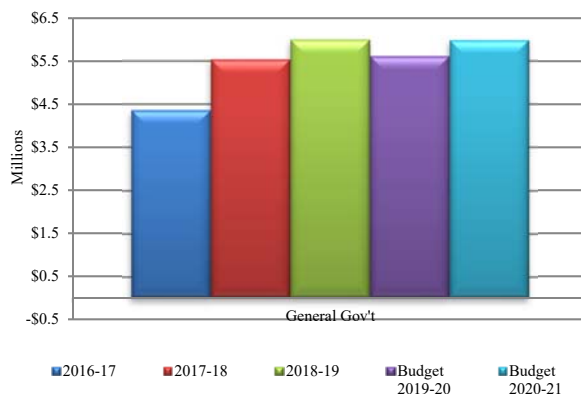
2015, the department is settling in at the new facility, and continues to bring multiple sports tournaments to the City.

**General Government** – This category is \$3.4M, or 6.9%, of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, budgeting, purchasing, planning, fleet, and facilities.

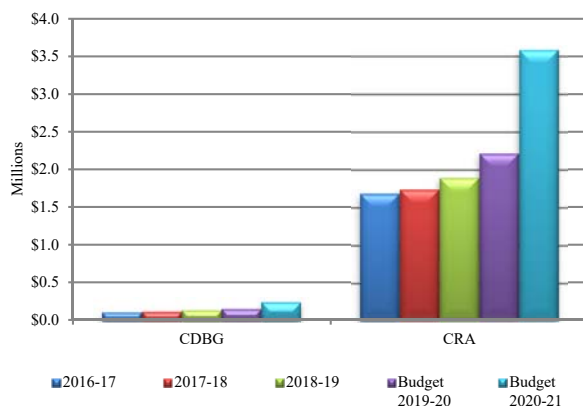
**Debt Service** – This category totals \$4.5M, or 9.1%, of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, revenue notes, or other debt financing. In FY 2018-19, the City issued new debt to pay for a new facility that consolidates eleven (11) existing facilities.

**Capital Outlay/Improvement** – This category comprises \$5.2M, or 10.5%, of total expenses. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$1,000 and a useful life of more than one year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings, parks, streets, and water and sewer lines). IT funding of \$75K includes various laptops and desktops replacements. Vehicle and equipment replacements in the amount of \$565K includes 3 police patrol vehicles, 6 trucks, 1 frontloader. The following capital improvement projects are budgeted at a total cost of \$1.8M: new cemetery plots, sidewalk construction, landing improvements, meter replacements, water line replacements, sewer grouting/lining and storm drainage improvements. Various other improvements are detailed in the Executive Summary of this document.

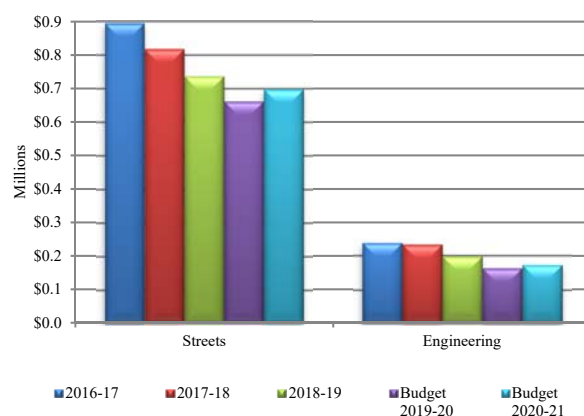
**Interfund Transfers** – Interfund transfers represent \$1.02M, or 2.6%, of total expenses. Transfers to the General Fund total \$2.3M based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to enterprise and special revenue funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, risk management, information technology), financial services (i.e. budget, grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities).



**Economic Environment** – This category totals \$1.2M, or 2.6%, of total expenses and includes the Community Development Block Grant (CDBG) program for low-moderate income families and the Community Redevelopment Agency (CRA) to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development. CRA activities are funded from a portion of City and County tax dollars. Ad valorem revenues are anticipated to increase and the additional funding will be utilized for various Capital Improvement Projects. The timing of capital projects accounts for the annual fluctuations in prior years.



**Transportation** – This category represents \$838K, or 1.7%, of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds and reimbursements from the Florida Department of Transportation.



**Reserves** – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$960K, or 1.9%, of expenses are budgeted in the General, Florida Building Code, CRA, Utilities, Sanitation, Stormwater, and Beal Memorial Cemetery funds. The City is planning to utilize CRA fund balance to complete improvements at the Landing Park, in conjunction with grant funding. As it is unknown when the grant funding will be received, a budget amendment will be prepared if needed during the fiscal year. In addition, projects planned to be funded from the new ½ cent sales tax proceeds are included in this category.

**Contingencies** – Contingency funds total \$466K, or 0.9%, of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.

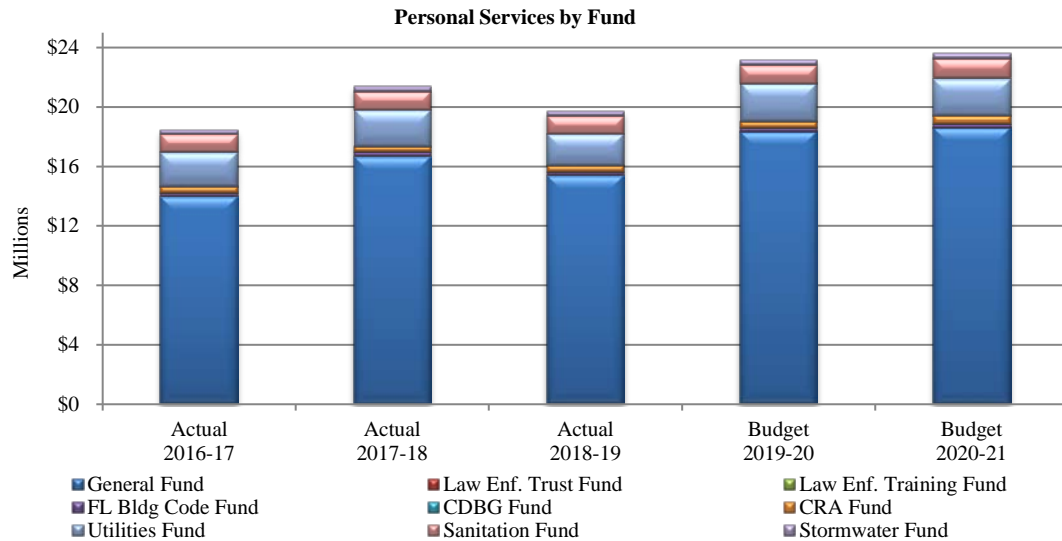
# CITY OF FORT WALTON BEACH, FL

## Total Expenditures by Category - All Funds

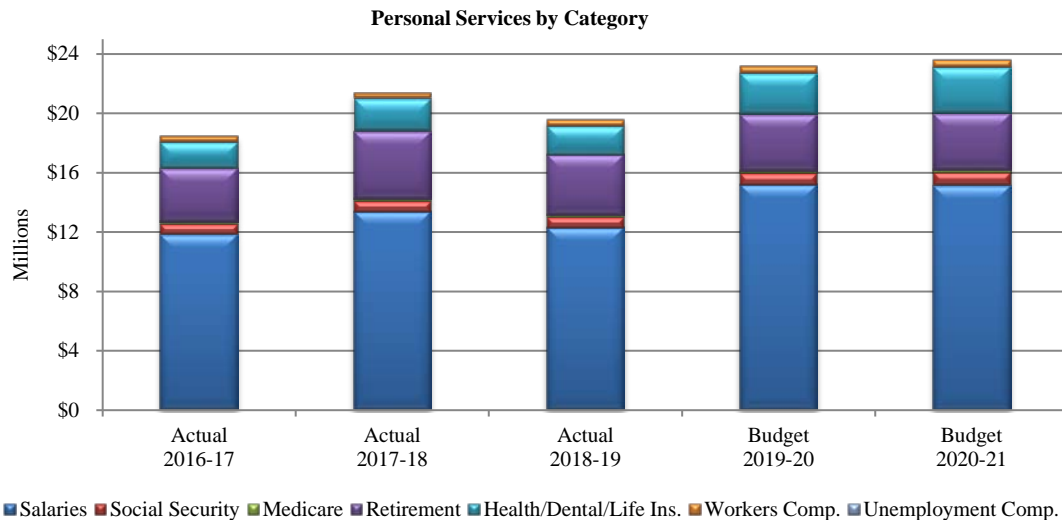
	Personal Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2020-21 Budget	2019-20 Budget	Budget Change	
											\$	%
City Council	191,467	278,679	-	-	-	-	-	-	470,146	430,759	39,387	9.14%
City Manager	383,998	23,837	-	-	-	-	-	-	407,835	410,506	(2,671)	-0.65%
Human Resources	269,219	87,362	-	-	-	-	-	-	356,581	317,424	39,157	12.34%
Information Technology	310,298	243,364	-	-	-	-	-	-	553,663	469,962	83,701	17.81%
Risk Management	-	744,169	-	-	-	-	-	-	744,169	569,764	174,405	30.61%
City Clerk	173,869	62,271	-	-	-	-	-	-	236,139	243,244	(7,105)	-2.92%
Finance	554,607	160,933	-	-	-	-	-	-	715,540	696,036	19,504	2.80%
Purchasing	186,706	12,208	-	-	-	-	-	-	198,913	192,675	6,238	3.24%
Police	5,885,702	607,998	123,000	-	144,018	-	-	-	6,760,718	6,218,601	542,117	8.72%
Fire	5,386,251	339,581	27,000	-	223,315	-	-	-	5,976,148	5,865,209	110,939	1.89%
Emergency Mgmt	-	16,210	-	-	-	-	-	-	16,210	-	16,210	100.00%
Recreation	875,846	420,298	87,000	-	534,709	-	-	-	1,917,853	1,825,250	92,603	5.07%
Parks/Right-of-way	730,140	363,985	14,500	-	-	-	-	-	1,108,625	1,080,234	28,391	2.63%
Golf Club	491,739	385,105	-	-	-	-	-	-	876,843	894,550	(17,707)	-1.98%
Golf Grounds	783,300	418,387	12,500	-	3,240	-	-	-	1,217,427	1,181,643	35,784	3.03%
Library	456,867	144,913	39,000	-	18,385	-	-	-	659,166	636,004	23,162	3.64%
Museum	226,283	50,534	-	-	-	-	-	-	276,816	262,362	14,454	5.51%
Cemetery	224,118	190,658	25,000	40,000	-	-	34,817	-	514,593	461,830	52,763	11.42%
Growth Management	142,750	28,462	-	-	-	-	-	-	171,211	161,906	9,305	5.75%
Planning & Zoning	240,625	32,173	-	-	-	-	-	-	272,797	187,113	85,684	45.79%
Code Enforcement	165,624	13,721	-	-	-	-	-	-	179,345	188,102	(8,757)	-4.66%
Fleet	514,085	64,313	3,200	-	-	-	-	-	581,598	579,696	1,902	0.33%
Facilities	431,417	581,428	-	-	152,911	-	-	-	1,165,757	1,163,706	2,051	0.18%
Streets	268,413	399,132	4,200	25,000	-	-	-	-	696,745	661,372	35,373	5.35%
1/2 Cent Sales Tax	-	-	-	1,500,000	-	-	-	-	1,500,000	2,694,639	(1,194,639)	100.00%
Non-Departmental	125,000	426,048	1,070,630	-	-	(2,393,551)	-	-	(771,873)	(662,377)	(109,496)	16.53%
<b>General Fund</b>	<b>19,018,324</b>	<b>6,095,769</b>	<b>1,406,030</b>	<b>1,565,000</b>	<b>1,076,578</b>	<b>(2,393,551)</b>	<b>34,817</b>	<b>-</b>	<b>26,802,966</b>	<b>26,730,208</b>	<b>72,755</b>	<b>0.27%</b>
<b>Law Enf. Trust Fund</b>	<b>-</b>	<b>12,173</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,173</b>	<b>7,309</b>	<b>4,864</b>	<b>66.55%</b>
<b>Law Enf. Training Fu</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>4,097</b>	<b>(3,597)</b>	<b>-87.80%</b>
<b>FBC Fund</b>	<b>254,520</b>	<b>92,137</b>	<b>4,510</b>	<b>-</b>	<b>-</b>	<b>123,045</b>	<b>-</b>	<b>-</b>	<b>474,211</b>	<b>357,560</b>	<b>116,651</b>	<b>32.62%</b>
<b>CDBG Fund</b>	<b>27,748</b>	<b>142,309</b>	<b>-</b>	<b>64,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>234,807</b>	<b>151,789</b>	<b>83,018</b>	<b>54.69%</b>
CRA	538,234	404,236	95,000	1,405,301	-	182,090	-	960,398	3,585,259	2,216,134	1,369,125	61.78%
<b>CRA Fund</b>	<b>538,234</b>	<b>404,236</b>	<b>95,000</b>	<b>1,405,301</b>	<b>-</b>	<b>182,090</b>	<b>-</b>	<b>960,398</b>	<b>3,585,259</b>	<b>2,216,134</b>	<b>1,369,125</b>	<b>61.78%</b>
<b>Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,076,579</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,076,579</b>	<b>1,104,543</b>	<b>(27,964)</b>	<b>-2.53%</b>
Customer Service	216,684	223,481	-	-	-	-	-	-	440,165	482,013	(41,848)	-8.68%
Utility Services	488,043	136,561	-	-	535,500	-	-	-	1,160,104	1,140,900	19,204	1.68%
GIS	202,465	63,017	-	-	-	-	-	-	265,482	246,039	19,443	100.00%
Water Operations	453,668	656,208	20,000	-	116,775	-	-	-	1,246,651	1,114,450	132,201	11.86%
Water Distribution	337,183	81,852	-	305,500	180,102	-	-	-	904,637	699,446	205,191	29.34%
Sewer Collect&Treatmt	802,577	3,301,291	-	30,000	1,309,606	-	-	-	5,443,473	5,622,551	(179,078)	-3.18%
Non-Departmental	10,000	117,279	9,400	-	-	1,319,296	702,595	-	2,158,571	1,959,418	199,153	10.16%
<b>Utilities Fund</b>	<b>2,510,620</b>	<b>4,579,689</b>	<b>29,400</b>	<b>335,500</b>	<b>2,141,983</b>	<b>1,319,296</b>	<b>702,595</b>	<b>-</b>	<b>11,619,083</b>	<b>11,264,817</b>	<b>354,266</b>	<b>3.14%</b>
Solid Waste	1,234,323	1,802,782	-	-	85,000	-	-	-	3,122,105	3,374,349	(252,244)	-7.48%
Recycling	78,160	161,861	-	-	-	-	-	-	240,021	266,848	(26,827)	-10.05%
Non-Departmental	1,500	243,230	275,000	-	-	515,368	240,459	-	1,275,557	674,974	600,583	100.00%
<b>Sanitation Fund</b>	<b>1,313,983</b>	<b>2,207,873</b>	<b>275,000</b>	<b>-</b>	<b>85,000</b>	<b>515,368</b>	<b>240,459</b>	<b>-</b>	<b>4,637,685</b>	<b>4,316,171</b>	<b>321,514</b>	<b>7.45%</b>
Stormwater	369,665	212,742	-	25,000	136,000	-	-	-	743,407	768,915	(25,508)	-3.32%
Non-Departmental	500	9,942	900	-	-	226,003	60,228	-	297,573	244,692	52,881	21.61%
<b>Stormwater Fund</b>	<b>370,165</b>	<b>222,684</b>	<b>900</b>	<b>25,000</b>	<b>136,000</b>	<b>226,003</b>	<b>60,228</b>	<b>-</b>	<b>1,040,981</b>	<b>1,013,607</b>	<b>27,374</b>	<b>2.70%</b>
<b>Beal Memorial Fund</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>19,222</b>	<b>91,422</b>	<b>65,422</b>	<b>26,000</b>	<b>39.74%</b>
<b>TOTAL ALL FUNDS</b>	<b>24,033,593</b>	<b>13,769,570</b>	<b>1,810,840</b>	<b>3,395,551</b>	<b>4,516,140</b>	<b>(27,749)</b>	<b>1,098,099</b>	<b>979,620</b>	<b>49,575,666</b>	<b>47,231,660</b>	<b>2,344,006</b>	<b>4.96%</b>

# CITY OF FORT WALTON BEACH, FL

## Personal Services Trends - All Funds



	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
General Fund	13,992,146	16,702,585	15,423,301	18,349,095	18,616,847	267,752	1.46%
Law Enf. Trust Fund	-	-	-	-	-	-	0.00%
Law Enf. Training Fund	-	-	-	-	-	-	0.00%
FL Bldg Code Fund	230,067	265,105	186,088	242,343	254,520	12,177	0.00%
CDBG Fund	14,121	21,191	27,623	24,852	27,748	2,896	11.65%
CRA Fund	441,202	357,543	421,800	426,406	538,234	111,828	26.23%
Utilities Fund	2,291,470	2,498,700	2,168,410	2,528,416	2,510,620	(17,796)	-0.70%
Sanitation Fund	1,206,972	1,208,900	1,180,325	1,252,170	1,313,983	61,813	4.94%
Stormwater Fund	281,006	320,538	297,399	352,483	370,165	17,682	5.02%
Personal Services	18,456,984	21,374,563	19,704,946	23,175,766	23,632,118	456,352	1.97%



	Actual 2016-17	Actual 2017-18	Actual 2018-19	Budget 2019-20	Budget 2020-21	\$ Variance	% Variance
Salaries	11,866,601	13,368,357	12,292,377	15,204,574	15,165,024	(39,550)	-0.26%
Social Security	686,655	728,634	712,837	773,667	850,519	76,852	9.93%
Medicare	160,755	170,476	166,919	181,011	198,906	17,895	9.89%
Retirement	3,595,064	4,553,452	4,044,285	3,799,400	3,797,620	(1,780)	-0.05%
Health/Dental/Life Ins.	1,757,194	2,203,041	1,931,907	2,744,777	3,106,616	361,839	13.18%
Workers Comp.	386,235	325,602	415,862	447,335	488,427	41,092	9.19%
Unemployment Comp.	4,479	298	4,546	25,000	25,000	-	0.00%
Personal Services	18,456,984	21,349,861	19,568,731	23,175,766	23,632,118	456,352	1.97%



# CITY OF FORT WALTON BEACH, FL

## Personal Services by Category - All Funds

	Wages	Service Awards	Incentive/ Merit Pay	Add Pays	Gross Wages	Overtime & Holiday	Total Wages
City Council	41,243	-	-	-	41,243	-	41,243
City Manager	274,082	162	-	-	274,244	-	274,244
Human Resources	215,129	54	-	-	215,183	-	215,183
Information Technology	226,649	-	-	-	226,649	-	226,649
City Clerk	119,650	-	-	-	119,650	25	119,675
Finance	389,895	217	-	-	390,112	400	390,512
Purchasing	141,588	108	-	-	141,696	100	141,796
Police	3,167,938	1,830	94,532	6,600	3,270,900	289,368	3,560,268
Fire	2,494,807	861	59,229	-	2,554,897	390,127	2,945,024
Recreation	602,569	108	-	-	602,677	-	602,677
Parks/Right-of-Way	478,899	-	-	-	478,899	4,020	482,919
Golf Club	404,513	541	-	-	405,054	100	405,154
Golf Grounds	534,045	-	-	-	534,045	3,765	537,810
Library	354,880	54	-	-	354,934	200	355,134
Museum	172,694	-	-	-	172,694	20	172,714
Cemetery	116,395	-	-	-	116,395	600	116,995
Engineering Services	111,981	-	-	-	111,981	-	111,981
Planning & Zoning	168,590	-	-	-	168,590	150	168,740
Code Enforcement	97,803	-	-	-	97,803	150	97,953
Fleet	342,847	108	-	-	342,955	1,500	344,455
Facilities	282,609	-	-	-	282,609	3,000	285,609
Streets	169,864	-	-	-	169,864	1,000	170,864
Non-Departmental	100,000	-	-	-	100,000	-	100,000
<b>General Fund</b>	<b>11,008,670</b>	<b>4,043</b>	<b>153,761</b>	<b>6,600</b>	<b>11,173,074</b>	<b>694,525</b>	<b>11,867,599</b>
<b>FL Bldg Code Fund</b>	<b>174,535</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>174,535</b>	<b>-</b>	<b>174,535</b>
<b>CDBG Fund</b>	<b>27,748</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,748</b>	<b>-</b>	<b>27,748</b>
<b>CRA</b>	<b>298,899</b>	<b>-</b>	<b>22,383</b>	<b>-</b>	<b>321,282</b>	<b>12,661</b>	<b>333,943</b>
<b>CRA Fund</b>	<b>298,899</b>	<b>-</b>	<b>22,383</b>	<b>-</b>	<b>321,282</b>	<b>12,661</b>	<b>333,943</b>
Customer Service	168,930	-	-	-	168,930	500	169,430
Utility Services	322,527	-	-	-	322,527	-	322,527
GIS	135,307	-	-	-	135,307	-	135,307
Water Operations	300,907	161	-	-	301,068	14,350	315,418
Water Distribution	171,106	-	-	-	171,106	23,450	194,556
Sewer Collect & Treatmt	507,929	323	-	-	508,252	32,000	540,252
Non-Departmental	10,000	-	-	-	10,000	-	10,000
<b>Utilities Fund</b>	<b>1,616,706</b>	<b>484</b>	<b>-</b>	<b>-</b>	<b>1,617,190</b>	<b>70,300</b>	<b>1,687,490</b>
Solid Waste	771,341	-	-	-	771,341	31,000	802,341
Recycling	40,836	-	-	-	40,836	2,120	42,956
Non-Departmental	1,500	-	-	-	1,500	-	1,500
<b>Sanitation Fund</b>	<b>813,677</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>813,677</b>	<b>33,120</b>	<b>846,797</b>
Stormwater	225,412	-	-	-	225,412	1,000	226,412
Non-Departmental	500	-	-	-	500	-	500
<b>Stormwater Fund</b>	<b>225,912</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>225,912</b>	<b>1,000</b>	<b>226,912</b>
<b>TOTAL ALL FUNDS</b>	<b>14,166,147</b>	<b>4,527</b>	<b>176,144</b>	<b>6,600</b>	<b>14,353,418</b>	<b>811,606</b>	<b>15,165,024</b>



Social Security	Pension Medicare	Retirement Defined Benefit	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2020-21 TOTAL
2,557	598	-	-	146,994	76	-	191,467
16,457	3,849	49,165	5,664	34,077	542	-	383,998
13,022	3,045	-	12,877	24,688	404	-	269,219
12,147	2,841	-	12,513	55,717	431	-	310,298
7,210	1,686	17,360	11,288	16,422	227	-	173,869
22,618	5,290	34,721	15,858	84,869	739	-	554,607
8,611	2,014	17,360	7,559	9,097	269	-	186,706
194,985	45,601	1,065,984	15,916	729,353	92,019	-	5,704,126
151,114	35,340	1,407,886	-	506,746	120,238	-	5,166,350
36,225	8,472	52,081	23,616	129,391	23,386	-	875,846
29,843	6,980	52,081	22,041	113,479	22,797	-	730,140
25,402	5,940	34,721	-	12,609	7,912	-	491,739
32,818	7,675	52,081	20,228	119,371	13,317	-	783,300
22,370	5,232	52,081	3,226	17,555	1,269	-	456,867
11,013	2,575	17,360	5,511	16,770	338	-	226,283
6,480	1,515	52,081	-	37,832	9,215	-	224,118
6,882	1,610	-	4,040	18,025	212	-	142,750
11,149	2,607	-	12,393	45,370	365	-	240,625
5,944	1,390	34,721	-	23,549	2,067	-	165,624
20,029	4,684	17,360	15,304	103,094	9,159	-	514,085
17,860	4,177	34,721	9,497	60,987	18,566	-	431,417
10,670	2,495	17,360	7,191	43,508	16,326	-	268,413
-	-	-	-	-	25,000	25,000	125,000
665,406	155,616	3,009,124	204,722	2,349,503	339,874	25,000	18,616,847
11,675	2,730	17,360	7,593	35,516	5,110	-	254,520
-	-	-	-	-	-	-	27,748
15,785	3,691	106,797	3,905	64,222	9,891	-	538,234
15,785	3,691	106,797	3,905	64,222	9,891	-	538,234
10,252	2,397	-	7,982	26,291	331	-	216,684
18,823	4,402	52,081	11,780	75,208	3,221	-	488,043
8,427	1,971	17,360	5,020	34,115	265	-	202,465
17,690	4,137	17,360	10,527	73,993	14,543	-	453,668
10,445	2,443	52,081	2,681	58,096	16,881	-	337,183
30,742	7,189	69,442	15,686	122,515	16,751	-	802,577
-	-	-	-	-	-	-	10,000
96,379	22,539	208,324	53,676	390,218	51,992	-	2,510,620
45,335	10,603	104,163	24,227	192,811	54,843	-	1,234,323
2,190	512	17,360	-	12,019	3,123	-	78,160
-	-	-	-	-	-	-	1,500
47,525	11,115	121,523	24,227	204,830	57,966	-	1,313,983
13,749	3,215	34,721	5,648	62,327	23,594	-	369,665
-	-	-	-	-	-	-	500
13,749	3,215	34,721	5,648	62,327	23,594	-	370,165
850,519	198,906	3,497,849	299,771	3,106,616	488,427	25,000	23,632,118

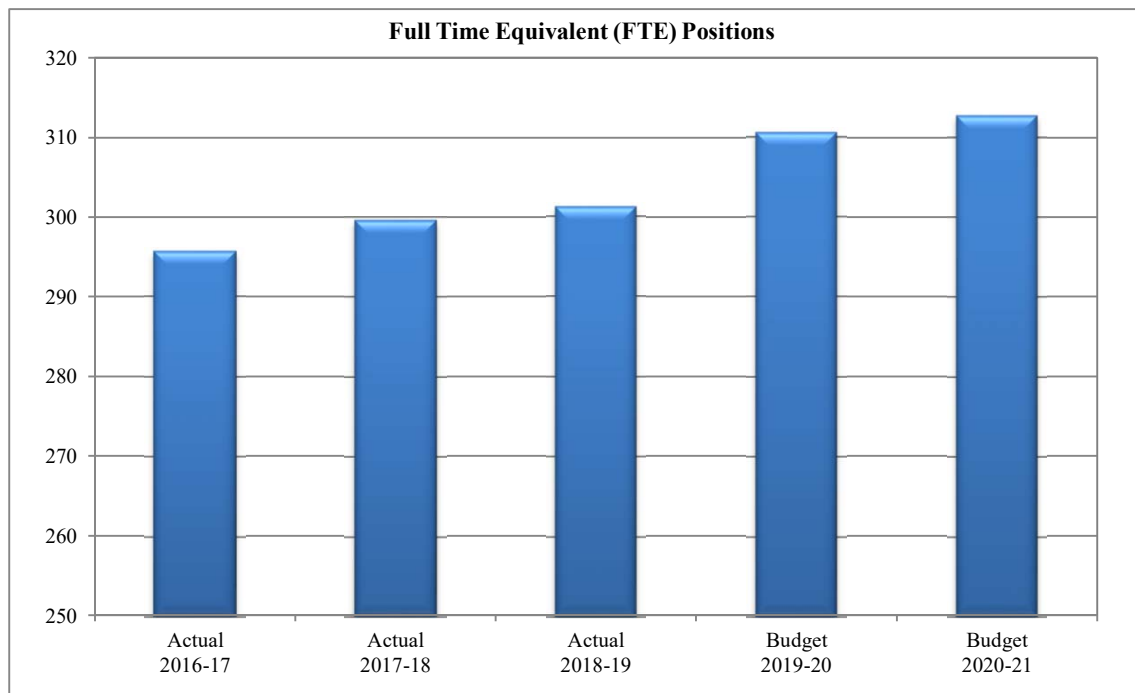
state contribution police 181,576  
state contribution fire 219,901

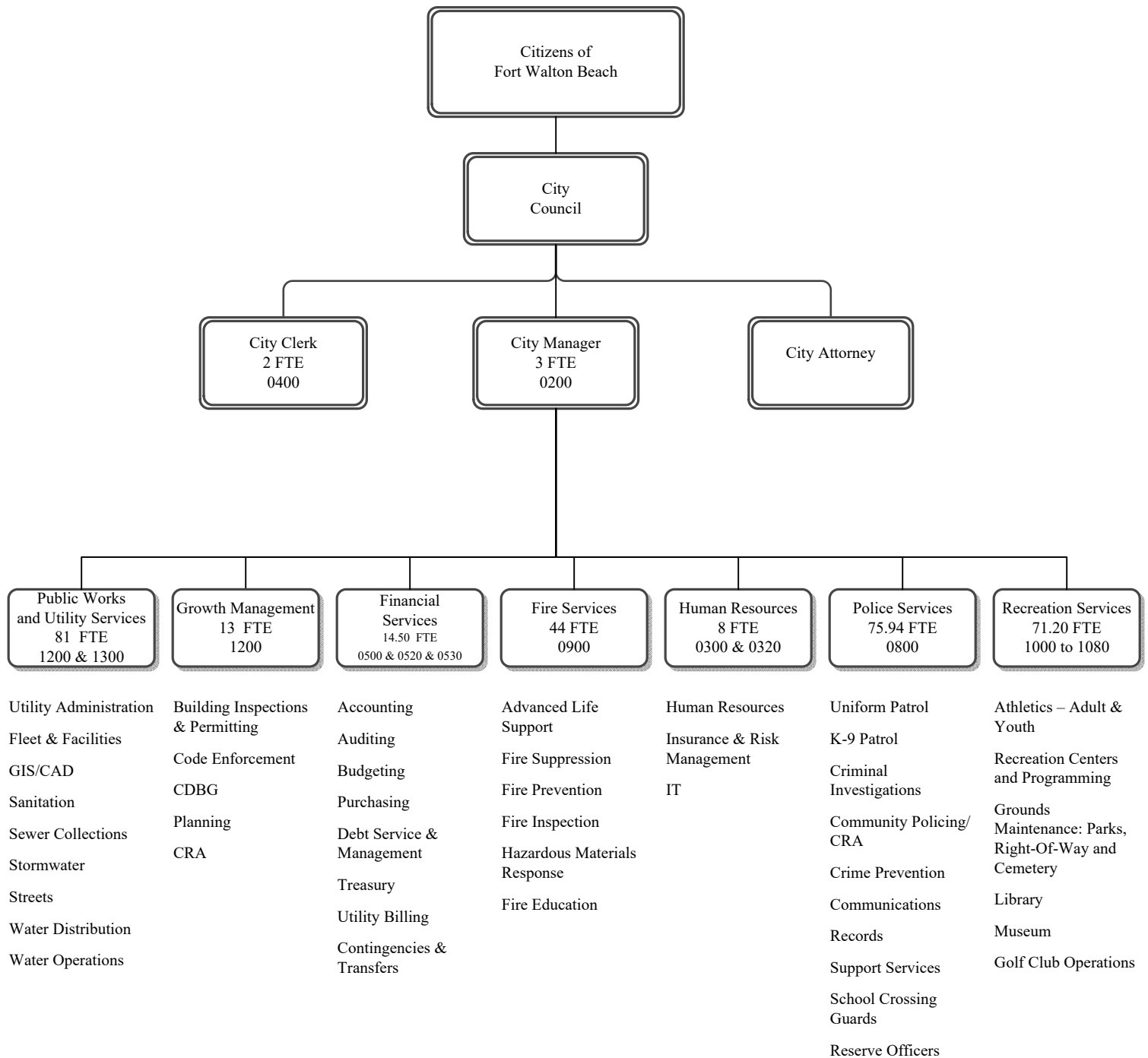
23,230,641

# CITY OF FORT WALTON BEACH, FL

## Full Time Equivalent (FTE) Position Summary

Department	Actual			Budget 2019-20	Mid Year Changes	Budget 2020-21
	2016-17	2017-18	2018-19			
City Manager	3.00	3.00	3.00	3.00	0.00	3.00
Human Resources	5.60	8.70	8.70	8.00	0.00	8.00
City Clerk	2.50	2.40	2.40	2.00	0.00	2.00
Financial Services	14.50	14.50	14.50	14.50	0.00	14.50
Police Services	66.90	70.90	71.82	74.82	0.00	75.94
Fire Services	37.00	37.00	37.00	44.00	0.00	44.00
Recreation Services	70.08	68.03	70.73	71.20	0.00	71.20
Growth Management	0.00	41.00	41.00	12.00	0.00	13.00
Public Works & Utility Svcs	96.00	54.00	52.00	81.00	0.00	81.00
<b>Total Funded FTE's</b>	<b>295.58</b>	<b>299.53</b>	<b>301.15</b>	<b>310.52</b>	<b>0.00</b>	<b>312.64</b>
Frozen/Unfunded FTE's						
<b>Total Authorized FTE's</b>	<b>295.58</b>	<b>299.53</b>	<b>301.15</b>	<b>310.52</b>	<b>0.00</b>	<b>312.64</b>



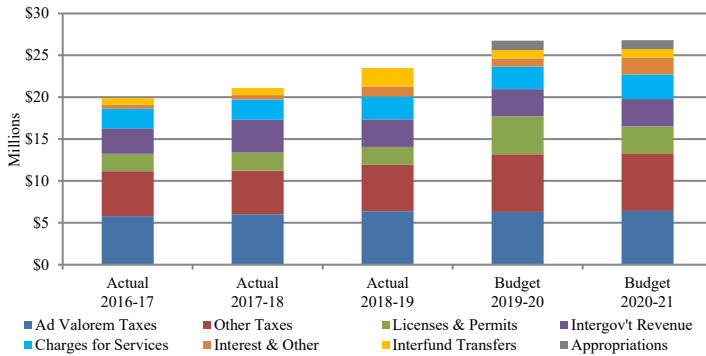




## General Fund

The General Fund encompasses 54.06% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

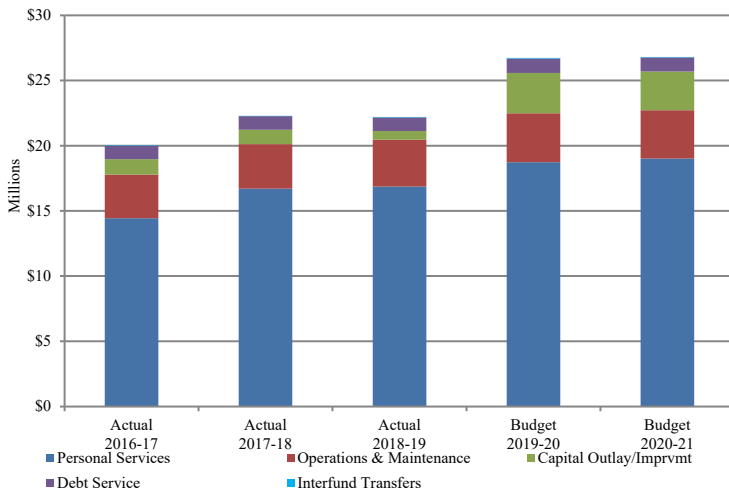
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Ad Valorem Taxes	6,411,016	117,897	1.9%
Other Taxes	6,877,607	-8,305	-0.1%
Licenses & Permits	3,202,781	-1,333,153	-29.4%
Intergov't Revenue	3,352,257	116,383	3.6%
Charges for Services	2,943,811	241,839	9.0%
Interest & Other	2,005,755	1,045,322	108.8%
Interfund Transfers In	1,003,054	4,729	0.5%
Use of Reserves	1,006,684	-111,955	-10.0%
	\$26,802,966	72,758	0.3%

- The budget is predicated on the rolled-back millage (Ad Valorem) rate of 5.3293 mills. One mill equals \$1 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	19,018,324	289,992	1.5%
Operations & Maintenance	3,702,218	-59,480	-1.6%
Capital Outlay/Imprvmt	2,971,030	-123,619	-4.0%
Debt Service	1,076,578	-27,968	-2.5%
Interfund Transfers Out	34,817	-6,166	-15.0%
Replenish Reserves	0	0	0.0%
	\$26,802,966	72,758	0.3%

- Operating expenses increased due to increasing cost of utilities, as well as maintaining sustainable operations.
- Capital Outlay decreased due to a reduction in large capital purchases and a reduction in CIPs due to decreased revenue as a result of the COVID-19 Pandemic.
- The State of Florida's revenue projections for FY 2020-21 are significantly lower than FY 2019-20 and are a result of the uncertainty of the COVID-19 Pandemic.

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
5,779,257	6,022,855	6,380,248	6,293,119	0500-311-1000	Ad Valorem Taxes	6,411,016	1.87%
\$ 5,779,257	\$ 6,022,855	\$ 6,380,248	\$ 6,293,119		<b>Total Ad Valorem Taxes</b>	\$ 6,411,016	<b>1.87%</b>
569,363	601,461	602,969	564,433	0500-312-4100	Local Option Fuel Tax	582,761	3.25%
256,935	272,487	272,119	263,278	0500-312-4200	Local Option Fuel Tax - 2nd	261,954	-0.50%
-	-	-	1,600,000	1499-335-1800	Local Discretionary Sales SurTax	1,500,000	-6.25%
190,399	-	221,641	181,576	0800-312-5200	Insurance Premium Tax - Police Pension	181,576	0.00%
204,568	-	219,901	195,017	0900-312-5100	Insurance Premium Tax - Fire Pension	219,901	12.76%
\$ 1,221,264	\$ 873,948	\$ 1,316,630	\$ 2,804,304		<b>Total Other Taxes</b>	\$ 2,746,192	<b>-2.07%</b>
2,266,788	2,387,745	2,302,895	2,200,140	0500-314-1000	Electric	2,293,795	4.26%
307,533	308,341	324,634	317,467	0500-314-3000	Water	326,159	2.74%
211,915	255,125	286,738	280,013	0500-314-4000	Gas	278,771	-0.44%
8,909	10,076	9,566	9,658	0500-314-8000	Propane	9,658	0.00%
\$ 2,795,145	\$ 2,961,287	\$ 2,923,832	\$ 2,807,278		<b>Total Utility Taxes</b>	\$ 2,908,383	<b>3.60%</b>
1,167,714	1,220,739	1,121,252	1,106,236	0500-315-1000	Communications Services Tax	1,062,697	-3.94%
\$ 1,167,714	\$ 1,220,739	\$ 1,121,252	\$ 1,106,236		<b>Total Communications Services Tax</b>	\$ 1,062,697	<b>-3.94%</b>
188,612	153,285	183,186	168,094	0500-316-1000	Business Tax Receipts	160,335	-4.62%
3,541	3,381	-	-	0500-316-1010	Penalties - Business Tax Receipts	-	0.00%
66	-	-	-	0500-316-1020	Transfer Fees	-	0.00%
\$ 192,219	\$ 156,666	\$ 183,186	\$ 168,094		<b>Total Business Tax Receipts</b>	\$ 160,335	<b>-4.62%</b>
\$ 11,155,600	\$ 11,235,494	\$ 11,925,148	\$ 13,179,031		<b>TOTAL TAXES</b>	\$ 13,288,623	<b>0.83%</b>
1,840,308	1,895,071	1,826,104	1,753,985	0500-323-1000	Electric	1,784,851	1.76%
171,240	213,274	243,043	236,787	0500-323-4000	Gas	213,409	-9.87%
22,661	22,759	23,570	22,952	0500-323-7000	Solid Waste - Host Fee	23,258	1.33%
\$ 2,034,209	\$ 2,131,104	\$ 2,092,718	\$ 2,013,724		<b>Total Franchise Fees</b>	\$ 2,021,518	<b>0.39%</b>
598	1,624	1,368	940	1240-325-1002	Girard Avenue	342	-63.64%
2,045	2,045	6,680	3,432	1240-325-1003	Stokes Avenue	516	-84.97%
			2,500,000	0900-325-1310	Fire Assessment Fee	1,152,767	-53.89%
\$ 2,644	\$ 3,670	\$ 8,048	\$ 2,504,373		<b>Total Special Assessments</b>	\$ 1,153,625	<b>-53.94%</b>
135	-	105	100	0800-329-4000	Taxi Permit/Bicycle License	100	0.00%
4,534	-	30	-	0900-329-2010	Fire Safety Plan Review	3,445	0.00%
30,769	14,787	16,596	13,796	1205-329-1001	Zoning/Variances Fees	14,979	8.57%
7,426	4,533	4,173	3,427	1205-329-2000	Zoning Site Plan Review	8,600	150.95%
-	363	350	514	1205-329-9010	Licenses & Registrations - Golf Cart	514	0.00%
\$ 42,864	\$ 19,682	\$ 21,254	\$ 17,837		<b>Total Other Licenses &amp; Permits</b>	\$ 27,638	<b>54.95%</b>
\$ 2,079,717	\$ 2,154,456	\$ 2,122,020	\$ 4,535,934		<b>TOTAL LICENSES &amp; PERMITS</b>	\$ 3,202,781	<b>-29.39%</b>
29,107	32,319	28,830	31,000	0500-333-1000	Housing Authority	31,000	0.00%
\$ 29,107	\$ 32,319	\$ 28,830	\$ 31,000		<b>Total Federal Payments In Lieu of Taxes</b>	\$ 31,000	<b>0.00%</b>
-	-	-	-	1592-331-2050	Federal Grants - Police COPS Grant	109,865	100.00%
-	-	-	-	1594-331-2055	Federal Grants - Fire Safer Grant (Yr 2 of 3)	362,430	100.00%
\$ -	\$ -	\$ -	\$ -		<b>Total Federal Grants</b>	\$ 472,295	<b>100.00%</b>
-	831,270	-	-	334	State Grants	-	0.00%
\$ -	\$ 831,270	\$ -	\$ -		<b>Total State Grants</b>	\$ -	<b>0.00%</b>
864,789	896,364	930,735	916,860	0500-335-1221	Municipal Revenue Sharing	817,706	-10.81%
10,890	10,318	9,132	12,189	0500-335-1400	Mobile Home Licenses	12,189	0.00%
48,770	42,711	42,726	44,399	0500-335-1500	Alcoholic Beverage License	44,392	-0.02%
1,966,542	2,067,353	2,174,233	2,119,076	0500-335-1800	Sales Tax 1/2 - 5th Cent	1,858,829	-12.28%
10,713	-	10,596	9,096	0900-335-2100	Fire Supplemental Compensation	9,096	0.00%

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
\$ 2,901,704	\$ 3,016,745	\$ 3,167,423	\$ 3,101,620		Total State Shared Revenues	\$ 2,742,212	-11.59%
79,687	-	81,376	81,376	1500-337-7000	Library Cooperative Funding	86,750	6.60%
\$ 79,687	\$ -	\$ 81,376	\$ 81,376		Total Other Grants	\$ 86,750	6.60%
28,057	28,189	23,461	21,878	0500-338-1000	County Business Tax Receipt - Municipality Share	20,000	-8.58%
\$ 28,057	\$ 28,189	\$ 23,461	\$ 21,878		Total Local Shared Revenues	\$ 20,000	-8.58%
\$ 3,038,555	\$ 3,908,524	\$ 3,301,089	\$ 3,235,874		TOTAL INTERGOVERNMENTAL REVENUE	\$ 3,352,257	3.60%
225	175	25	50	0500-341-3000	Administrative Fee - Returned Checks	50	0.00%
4,600	6,143	6,895	450	1060-341-9110	Passport Fees - Library	1,200	166.67%
975	835	630	250	1070-341-9110	Passport Fees - Museum	250	0.00%
5,560	4,380	3,900	11,571	1200-341-3001	Overhead Banner Installation Fee	-	-100.00%
-	-	-	-	1200-341-9310	Engineering Drawings	-	0.00%
666	191	176	205	1230-341-9330	Special Events - Barricades, Orange Cones	205	0.00%
-	250	499	500	1230-341-9600	Sign Shop Sales	500	0.00%
10,649	16,456	15,084	12,507	1500-341-3010	Admin Service Fees - Documents	13,500	7.94%
200	-	-	-	1500-341-9120	Election Qualifying Fees	200	100.00%
750	4,196	232	396	1500-341-9300	Photo Copies/Certifying	400	1.01%
\$ 23,625	\$ 32,626	\$ 27,440	\$ 25,929		Total General Government	\$ 16,305	-37.12%
3,005	-	2,878	3,263	0800-342-1000	Law Enforcement Services	2,500	-23.38%
9,016	-	-	-	0800-342-1300	Police Special Events	-	0.00%
4,440	-	5,022	5,504	0800-342-1800	Photo Copies	4,500	-18.24%
1,125	-	1,868	1,389	0900-342-2200	Safety Permits & Licenses	1,500	7.99%
21,506	-	23,207	20,312	0900-342-2700	Annual Safety Inspection Fees	20,500	0.93%
\$ 39,091	\$ -	\$ 32,975	\$ 30,468		Total Public Safety	\$ 29,000	-4.82%
126,360	176,790	171,375	204,917	1080-343-8000	Sale of Lots	174,083	-15.05%
9,565	2,790	8,700	8,082	1080-343-8100	Crypt Sales	9,000	11.36%
23,215	10,235	19,752	20,788	1080-343-8200	Niche Sales	21,500	3.43%
21,150	17,120	19,610	22,431	1080-343-8300	Weekend/Holidays Interments	23,500	4.77%
160,160	143,250	156,665	178,217	1080-343-8400	Openings/Closings	175,500	-1.52%
-	-	1,874	488	1080-343-8500	Transfer Fees	555	13.73%
\$ 340,450	\$ 350,185	\$ 377,976	\$ 434,923		Total Cemetery	\$ 404,138	-7.08%
43,774	43,774	43,774	43,774	1010-344-9007	DOT Right-of-Way Maintenance Contract	43,496	-0.64%
12,130	11,833	12,050	8,640	1240-343-9100	Cut Paved Surface/Curb	9,246	7.01%
102,946	106,035	109,216	113,543	1240-344-9008	DOT Lighting Maintenance Contract	122,081	7.52%
93,274	95,599	98,504	99,716	1240-344-9009	DOT Traffic Signal Maintenance Contract	101,078	1.37%
\$ 158,850	\$ 161,641	\$ 165,040	\$ 265,673		Total Transportation	\$ 275,901	3.85%
133,735	116,827	127,287	111,011	1000-347-2000	Program Revenue	110,000	-0.91%
37,244	43,046	46,425	48,201	1000-347-2011	Program Revenue - Not City Staff Provided	46,800	-2.91%
31,120	41,015	43,090	44,494	1000-347-2100	Sponsorship Revenue	41,200	-7.40%
21,357	19,487	13,709	16,572	1000-347-2200	Rental - Auditorium, Rec Centers, etc	12,100	-26.99%
20,775	16,560	18,025	23,012	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	12,500	-45.68%
-	-	-	44,480	1000-347-2500	Memberships	40,200	-9.62%
2,030	2,100	1,750	1,750	1000-347-4030	Holiday Parade Entry Fee	2,200	25.71%
\$ 246,261	\$ 239,036	\$ 250,286	\$ 289,520		Total Recreation	\$ 265,000	-8.47%
35,957	31,450	31,121	16,245	1010-347-2200	Rentals - Liza Jackson	17,300	6.49%
17,314	8,926	7,991	8,727	1010-347-2210	Rentals tax-exempt - Liza Jackson	7,650	-12.34%
-	1,890	10,860	-	1010-347-4020	Spec Evt tax-exempt - Landing	-	0.00%
\$ 53,271	\$ 42,267	\$ 49,972	\$ 24,972		Total Parks	\$ 24,950	-0.09%
600,422	677,330	710,502	670,353	1040-347-5000	Greens Fees	797,150	18.91%

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
3,228	436	342	510	1040-347-5020	Tournament Fees	650	27.45%
42,695	49,086	51,204	28,955	1040-347-5025	Tournament Fees - Tax Exempt	28,955	0.00%
-	-	71,436	65,383	1040-347-5099	Golf.Now Green Fees	63,200	-3.34%
104,647	109,776	115,887	107,737	1040-347-5100	Membership Fees	117,350	8.92%
500,332	559,183	590,995	508,925	1040-347-5200	Golf Cart Rental	661,334	29.95%
623	458	301	322	1040-347-5210	Pull Cart Rental	400	24.22%
-	-	51,185	49,208	1040-347-5299	Golf.Now Golf Cart Fees	50,197	2.01%
59,092	60,620	64,318	54,051	1040-347-5300	Driving Range	73,338	35.68%
66,113	28,524	28,816	24,993	1040-347-5400	Rental and Lease Income - Restaurant & Pro Shop	29,268	17.10%
2,070	2,190	2,430	3,134	1040-347-5510	GHIN Handicapping Service	3,000	-4.28%
4,694	6,741	9,406	9,134	1040-347-5900	League Play	6,500	-28.84%
-	-	40,809	28,229	1040-347-5900	Merchandise Sales	38,130	35.07%
(98)	(188)	(184)	150	1040-347-5920	Cash Over/(Under)	150	0.00%
<b>\$ 1,383,819</b>	<b>\$ 1,494,156</b>	<b>\$ 1,737,448</b>	<b>\$ 1,551,084</b>	<b>Total Golf Club</b>		<b>\$ 1,869,622</b>	<b>20.54%</b>
1,865	1,850	1,860	3,660	1060-347-1000	Library Fees	1,855	-49.32%
5,899	6,323	6,310	6,432	1060-347-1010	Photo Copy Revenue	5,200	-19.15%
225	125	100	171	1060-347-1210	Rentals - Taxable	171	0.00%
50	-	-	-	1060-347-1220	Rentals - Tax Exempt	-	0.00%
<b>\$ 8,039</b>	<b>\$ 8,298</b>	<b>\$ 8,270</b>	<b>\$ 10,263</b>	<b>Total Library</b>		<b>\$ 7,226</b>	<b>-29.59%</b>
78	-	-	-	1070-347-2000	Program Revenue	-	0.00%
31,677	34,233	32,177	28,744	1070-347-3500	Admission Fees	21,340	-25.76%
27,424	31,313	27,384	27,646	1070-347-3510	Merchandise Sales	20,150	-27.11%
8,154	9,872	7,556	11,616	1070-347-3520	Fees - Tax Exempt	9,030	-22.26%
1,307	1,439	789	1,134	1070-347-3610	Memberships	1,150	1.43%
<b>\$ 68,640</b>	<b>\$ 76,856</b>	<b>\$ 67,906</b>	<b>\$ 69,140</b>	<b>Total Museum</b>		<b>\$ 51,670</b>	<b>-25.27%</b>
<b>\$ 2,322,046</b>	<b>\$ 2,405,065</b>	<b>\$ 2,717,311</b>	<b>\$ 2,701,972</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 2,943,811</b>	<b>8.95%</b>
38,831	-	39,418	41,665	0800-351-5000	Traffic Fines	37,964	-8.88%
20,959	-	19,771	19,911	0800-351-5030	Traffic Fines - Law Enforcement Automation	20,213	1.52%
<b>\$ 59,790</b>	<b>\$ -</b>	<b>\$ 59,189</b>	<b>\$ 61,576</b>	<b>Total Traffic Fines</b>		<b>\$ 58,177</b>	<b>-5.52%</b>
10,229	9,704	4,500	-	1060-352-1000	Library Fines	-	0.00%
302	229	561	518	1060-352-1010	Lost Publications	518	0.00%
<b>\$ 10,531</b>	<b>\$ 9,934</b>	<b>\$ 5,061</b>	<b>\$ 518</b>	<b>Total Library Fines</b>		<b>\$ 518</b>	<b>0.00%</b>
875	-	345	231	0800-354-1100	Parking Citations	500	116.45%
1,650	-	1,000	1,243	0800-354-1200	False Alarm Fines - Police	1,243	0.00%
37,394	28,762	14,026	38,136	1217-354-1000	Code Enforcement - Fines	19,360	-49.23%
8,500	4,465	4,460	2,991	1217-354-1010	Code Enforcement - Fees	1,350	-54.86%
<b>\$ 48,419</b>	<b>\$ 33,227</b>	<b>\$ 19,831</b>	<b>\$ 42,601</b>	<b>Total Violations of Local Ordinances</b>		<b>\$ 22,453</b>	<b>-47.29%</b>
<b>\$ 118,740</b>	<b>\$ 43,160</b>	<b>\$ 84,081</b>	<b>\$ 104,695</b>	<b>TOTAL FINES &amp; FORFEITURES</b>		<b>\$ 81,148</b>	<b>-22.49%</b>
29,006	24,332	275,067	500,000	1500-361-1021	Interest Income	515,000	3.00%
6,110	21,823	67,628	10,500	1500-361-2000	Dividend Income	55,000	423.81%
<b>\$ 35,116</b>	<b>\$ 46,155</b>	<b>\$ 342,695</b>	<b>\$ 510,500</b>	<b>Total Interest Income</b>		<b>\$ 570,000</b>	<b>11.66%</b>
4,730	3,925	5,861	2,636	1010-362-1000	Rentals & Leases	1,318	-50.00%
26,568	26,568	26,568	26,568	1040-362-2010	Rental and Lease Income - Golf Tower	28,685	7.97%
211,348	223,681	268,335	269,073	1500-362-1000	Rental and Lease Income	301,096	11.90%
<b>\$ 242,646</b>	<b>\$ 254,174</b>	<b>\$ 300,764</b>	<b>\$ 298,277</b>	<b>Total Rents and Royalties</b>		<b>\$ 331,099</b>	<b>11.00%</b>
-	-	-	-	1500-364-1030	Sale of Surplus - Land	926,100	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Disposal of Fixed Assets</b>		<b>\$ 926,100</b>	<b>0.00%</b>
1,474	10,227	440	-	0800-366-1000	Contributions/Donations - Police	-	0.00%



# 001 GENERAL FUND - REVENUES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
-	-	7,645	-	0800-366-1040	Contributions/Donations - K-9	-	0.00%
1,750	750	1,000	-	0800-366-3010	Designated Donations	-	0.00%
1,217	1,853	715	-	0900-366-1060	Contributions/Donations - Fire	-	0.00%
14,173	-	-	-	1000-366-1000	Contributions/Donations - Recreation	-	0.00%
2,679	-	32,232	-	1000-366-2010	Contributions/Donations - Recreation	-	0.00%
7,500	-	-	-	1000-366-3010	Designated Donations - Recreation	-	0.00%
4,704	5,144	4,973	-	1060-366-2010	Contributions/Donations - Library	-	0.00%
930	1,015	586	-	1070-366-2010	Contributions/Donations - Museum	-	0.00%
1,012	-	-	-	1070-366-3010	Designated Donations - Museum	-	0.00%
17,211	1,350	-	-	1500-366-1000	Contributions/Donations - General	-	0.00%
2,700	20,000	-	-	1500-366-6000	Contributions/Donations - Capital	-	0.00%
<b>\$ 55,350</b>	<b>\$ 40,340</b>	<b>\$ 47,590</b>	<b>\$ -</b>		<b>Total Contributions/Donations</b>	<b>\$ -</b>	<b>0.00%</b>
21,734	-	-	-	0800-369-9000	Abandoned Property	-	0.00%
1,048	1,574	1,168	1,600	0000-369-9091	Discounts	1,200	-25.00%
-	97,568	-	-	1500-369-3000	Proceeds - Insurance	-	0.00%
360	360	360	360	1500-369-5000	Proceeds - Sales Tax Credit	360	0.00%
35,725	57,246	61,069	45,000	1500-369-9000	Miscellaneous	35,620	-20.84%
<b>\$ 58,866</b>	<b>\$ 156,749</b>	<b>\$ 62,597</b>	<b>\$ 46,960</b>		<b>Total Other Revenues</b>	<b>\$ 37,180</b>	<b>-20.83%</b>
-	-	350,000	-	1500-388-1030	Sale of Land Proceeds	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>		<b>Total Cap Asset Disposal Proceeds</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 391,978</b>	<b>\$ 497,417</b>	<b>\$ 1,103,646</b>	<b>\$ 855,737</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 1,864,379</b>	<b>117.87%</b>
20,217	-	-	34,000	1600-381-2400	Transfer from Beal Memorial Cemetery Fund	60,000	76.47%
618,208	642,721	642,721	675,889	1600-382-4100	Transfer from Utilities Fund	702,595	3.95%
143,531	146,401	146,401	227,619	1600-382-4300	Transfer from Sanitation Fund	240,459	5.64%
-	58,251	58,251	60,816	1600-382-4500	Transfer from Stormwater Fund	60,228	-0.97%
<b>\$ 781,956</b>	<b>\$ 847,373</b>	<b>\$ 847,373</b>	<b>\$ 998,325</b>		<b>Total Interfund Transfers</b>	<b>\$ 1,063,282</b>	<b>6.51%</b>
-	-	1,377,200	-	1500-384-1078	Proceeds from Debt	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,377,200</b>	<b>\$ -</b>		<b>Total Proceeds from Debt/Loans</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9100	Appropriation from Unassigned Fund Balance	1,006,684	100.00%
-	-	-	1,118,639	1600-389-9600	Approp. from Restricted Fund Balance - 1/2 Cent Sales Tax	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,118,639</b>		<b>Total Non-Operating Sources</b>	<b>\$ 1,006,684</b>	<b>-10.01%</b>
<b>\$ 781,956</b>	<b>\$ 847,373</b>	<b>\$ 2,224,573</b>	<b>\$ 2,116,964</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 2,069,966</b>	<b>-2.22%</b>
<b>\$ 19,888,591</b>	<b>\$ 21,091,491</b>	<b>\$ 23,477,868</b>	<b>\$ 26,730,208</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 26,802,966</b>	<b>0.27%</b>

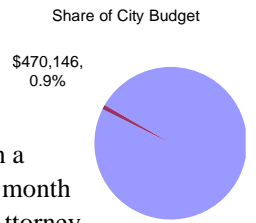
**001 GENERAL FUND - 0100 CITY COUNCIL**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<u>Revenues:</u>					
-	-	125	-	341-9120 Election Qualifying Fees	200 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125</b>	<b>\$ -</b>	<b>TOTAL REVENUES</b>	<b>\$ 200 0.00%</b>
<u>Personal Services:</u>					
40,319	40,708	40,708	41,356	511-1100 Executive Salaries	41,243 -0.27%
2,506	2,536	2,530	2,564	511-2100 FICA Taxes	2,557 -0.28%
586	593	592	600	511-2101 Medicare	598 -0.35%
103,574	121,032	129,278	131,064	511-2300 Dental, Life & Health Insurance	146,994 12.15%
64	77	74	76	511-2400 Worker's Compensation	76 0.00%
<b>\$ 147,049</b>	<b>\$ 164,946</b>	<b>\$ 173,182</b>	<b>\$ 175,660</b>	<b>Total Personal Services</b>	<b>\$ 191,467 9.00%</b>
<u>Operating Expenditures:</u>					
995	166,857	-	-	511-3100 Professional Services	- 0.00%
94,704	-	80,930	98,000	511-3101 Legal Services	103,000 5.10%
82,710	82,710	82,710	82,710	511-3400 Other Services	85,192 3.00%
7,487	5,727	7,319	12,000	511-4000 Travel and Per Diem	12,000 0.00%
106	118	124	117	511-4100 Communication Services	53 -54.70%
500	-	-	-	511-4400 Rentals & Leases	- 0.00%
-	-	-	100	511-4700 Printing & Binding	- -100.00%
-	-	-	1,000	511-4801 Special Events	2,000 100.00%
13,320	-	14,790	-	511-4910 Election Expense	17,000 100.00%
12,551	2,992	4,688	8,000	511-5200 Operating Supplies	6,000 -25.00%
115	-	601	800	511-5210 Uniform Expense	800 0.00%
-	-	930	-	511-5231 Computer Hardware/Software	- 0.00%
4,477	4,309	3,403	3,074	511-5400 Books, Dues & Publications	3,267 6.28%
5,388	4,246	6,484	7,000	511-5500 Training	7,000 0.00%
41,940	42,430	41,917	42,298	511-8200 <u>Non-Operating:</u> Grants & Aids	42,367 0.16%
<b>\$ 264,293</b>	<b>\$ 309,389</b>	<b>\$ 243,896</b>	<b>\$ 255,099</b>	<b>Total Operating Expenditures</b>	<b>\$ 278,679 9.24%</b>
<u>Debt Service</u>					
182	182	166	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 182</b>	<b>\$ 182</b>	<b>\$ 166</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>\$ 411,524</b>	<b>\$ 474,517</b>	<b>\$ 417,244</b>	<b>\$ 430,759</b>	<b>TOTAL EXPENSES</b>	<b>\$ 470,146 9.14%</b>
<b>\$ (411,524)</b>	<b>\$ (474,517)</b>	<b>\$ (417,119)</b>	<b>\$ (430,759)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (469,946) 9.10%</b>

# CITY COUNCIL

## DESCRIPTION

The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected on a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy. City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City's Vision, Mission Statement and Core Values.







## MISSION

To enhance and protect the Community by providing quality services.

## VISION

The City of Fort Walton Beach: a recognized leader in the provision of Community Service.

## STRATEGIC PLAN FY21

Plan Initiative	Plan Objective	Status
	#1 Safe and Livable Community for Citizens	Continue to enhance Public Safety Departments by increasing services provided through Police & Fire; in FY 21, three additional Community Liaison Officers will be added in the FWBPD to create a more efficient connection with the community. Create programs to address results of initial Quality of Life survey.
	#2 A Government that Maximizes the City	Continue to maintain the City's financial stability and sustainability through responsible budgeting, evaluating alternate revenue sources and improving service efficiencies utilizing technology.
	#3 Support Intelligent Growth	Continue implementation of the CTP and Downtown Master Plan while working with FDOT on the Around the Mound project; create a Community Dashboard to inform citizens of city services and enhance citizen engagement.
	#4 Maintain a Well-Trained, Talented and Engaged Municipal Workforce	Continue to implement the Pay & Classification Study recommendations to recruit and retain employees.

# 001 GENERAL FUND - 0200 CITY MANAGER

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ - 0.00%
				<u>Personal Services:</u>	
3.00	3.00	3.00	3.00	Number of Funded Employees (FTE's)	3.00
131,293	128,715	130,421	134,154	512-1100 Executive Salaries	136,673 1.88%
99,917	106,096	124,935	136,149	512-1200 Regular Salaries	137,409 0.93%
54	-	-	271	512-1201 Service Awards	162 0.00%
13,676	14,730	14,834	16,403	512-2100 FICA Taxes	16,457 0.33%
3,419	3,607	3,678	3,836	512-2101 Medicare	3,849 0.33%
75,914	130,370	122,111	52,159	512-2200 Retirement Contributions	41,943 -19.59%
2,159	2,350	4,624	5,593	512-2204 Retirement Contributions - DC Plan	5,664 1.27%
6,698	6,867	7,052	7,100	512-2210 Deferred Compensation	7,222 1.72%
17,498	17,948	26,026	30,847	512-2300 Dental, Life & Health Insurance	34,077 10.47%
412	491	507	540	512-2400 Worker's Compensation	542 0.44%
\$ 351,040	\$ 411,174	\$ 434,188	\$ 387,052	Total Personal Services	\$ 383,998 -0.79%
				<u>Operating Expenditures:</u>	
1,475	6,764	5,866	4,788	512-3100 Professional Services	4,788 0.00%
7,814	3,395	5,343	6,950	512-4000 Travel and Per Diem	6,950 0.00%
1,949	1,616	1,835	1,592	512-4100 Communication Services	1,529 -3.98%
24	36	12	155	512-4200 Postage	155 0.00%
-	6	7	75	512-4620 Vehicle / Maintenance Repair	75 0.00%
117	73	68	65	512-4700 Printing & Binding	65 0.00%
369	-	-	-	512-4800 Promotional Activities	500 100.00%
-	-	72	200	512-5100 Office Supplies	200 0.00%
4,226	2,342	1,274	3,568	512-5200 Operating Supplies	3,568 0.00%
-	206	675	500	512-5204 Fuel & Oil	2,000 0.00%
109	-	397	300	512-5210 Uniform Expense	300 0.00%
333	120	-	-	512-5231 Computer Hardware/Software	- 0.00%
3,328	3,181	3,073	3,250	512-5400 Books, Dues & Publications	1,697 -47.78%
3,817	1,936	2,889	2,010	512-5500 Training	2,010 0.00%
\$ 22,086	\$ 19,675	\$ 21,511	\$ 23,453	Total Operating Expenditures	\$ 23,837 1.64%
				<u>Capital Outlay:</u>	
-	25,135	-	-	512-6404 Trucks	- 0.00%
\$ -	\$ 25,135	\$ -	\$ -	Total Capital Outlay	\$ - 0.00%
				<u>Debt Service</u>	
545	545	499	-	581-9121 Transfer to Debt Service Fund	- 0.00%
\$ 545	\$ 545	\$ 499	\$ -	Total Debt Service	\$ - 0.00%
\$ 373,671	\$ 456,529	\$ 456,198	\$ 410,506	TOTAL EXPENSES	\$ 407,835 -0.65%
\$ (373,671)	\$ (456,529)	\$ (456,198)	\$ (410,506)	NET REVENUE / (EXPENSE)	\$ (407,835) -0.65%

# CITY MANAGER

## DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.

## MISSION

Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Promote Organizational Efficiency

Overall Employee Satisfaction (Strongly Agree & Agree)  
Performance Excellence / Leadership Training Courses

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Overall Employee Satisfaction (Strongly Agree & Agree)	81.0%	86.0%	83.0%	85%	80%	80%
Performance Excellence / Leadership Training Courses	8	10	16	0	10	10

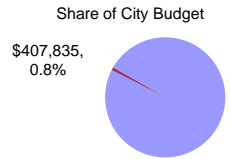
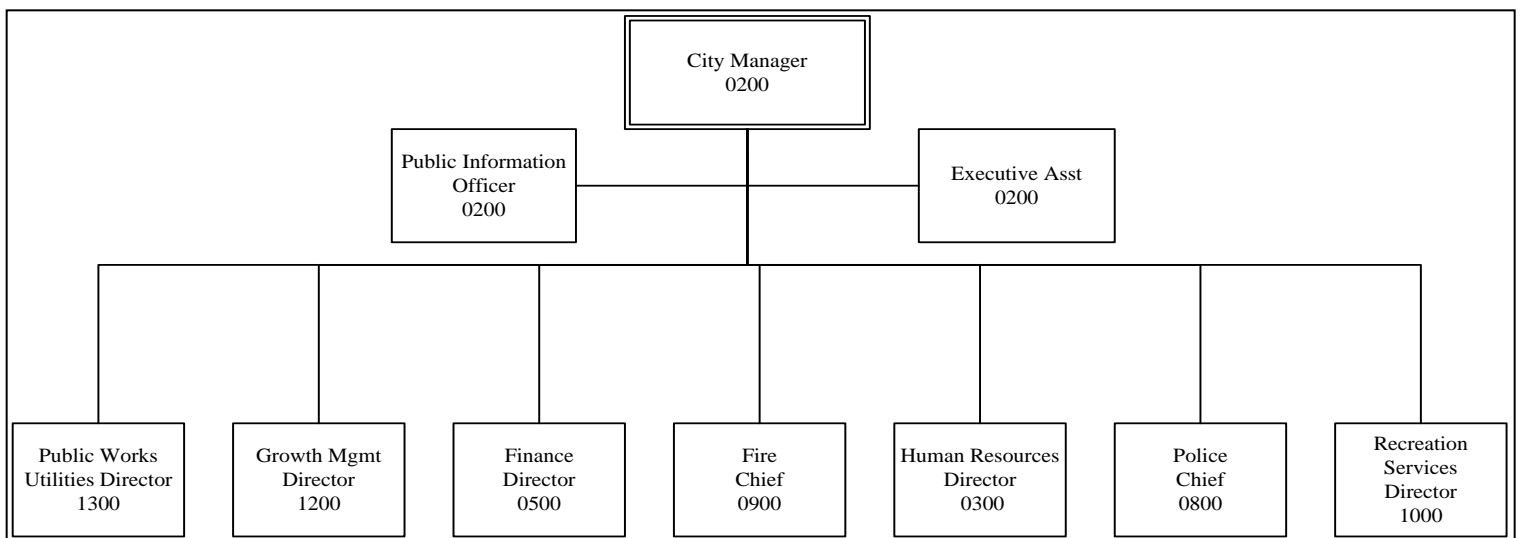
- ✓ Use results from Quality of Life Survey to improve services offered to citizens and business owners.
- ✓ Continue to effectively market the City to citizens, visitors, and potential business owners.
- ✓ Continue the implementation of the Downtown Master Plan & CTP Master Plan in coordination with stakeholders.

## FUTURE GOALS (FY22 & FY23)

- ✓ Coordinate with FDOT on the Around the Mound & Brooks Bridge projects.
- ✓ Implement initiatives from a branding and identity study for the City and its various districts.
- ✓ Create a neighborhood redevelopment partnership program with developers and contractors.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Updated the Strategic Plan with City Council to continue the positive direction of the City.
- ✓ Completed the initial Quality of Life survey to identify areas for improvement.
- ✓ Enhanced the City's messaging capabilities to ensure citizens are well informed.
- ✓ Navigated through the COVID-19 Pandemic to maintain City operations.



# 001 GENERAL FUND - 0300 HUMAN RESOURCES

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ - 0.00%
				<u>Personal Services:</u>	
3.60	4.60	4.70	4.00	Number of Funded Employees (FTE's)	4.00
82,617	84,145	86,080	88,544	513-1100 Executive Salaries	92,289 4.23%
91,219	106,213	123,791	119,900	513-1200 Regular Salaries	122,840 2.45%
-	-	-	54	513-1201 Service Awards	54 0.00%
200	-	-	-	513-1202 Incentive/Merit Pay	- 0.00%
-	6,088	-	-	513-1300 Part-Time Wages	- 0.00%
883	112	-	-	513-1400 Salaries - Overtime	- 0.00%
10,897	11,735	12,760	12,692	513-2100 FICA Taxes	13,022 2.60%
2,548	2,744	2,984	2,968	513-2101 Medicare	3,045 2.61%
13,772	-	-	-	513-2200 Retirement Contributions	- 0.00%
8,198	11,241	11,909	12,455	513-2204 Retirement Contributions - DC Plan	12,877 3.39%
11,216	13,820	8,809	7,394	513-2300 Dental, Life & Health Insurance	24,688 233.89%
296	394	398	396	513-2400 Worker's Compensation	404 1.95%
\$ 221,846	\$ 236,492	\$ 246,731	\$ 244,403	Total Personal Services	\$ 269,219 10.15%
				<u>Operating Expenditures:</u>	
27,441	38,972	38,493	43,781	513-3100 Professional Services	44,690 2.08%
10,678	13,163	14,099	12,750	513-3102 Employee Physicals & Immunizations	24,200 89.80%
2,616	-	-	-	513-3400 Other Services	- 0.00%
5,134	2,135	3,902	3,200	513-4000 Travel and Per Diem	3,200 0.00%
1,263	1,423	1,429	1,244	513-4100 Communication Services	827 -33.51%
280	703	191	100	513-4200 Postage	100 0.00%
486	481	2,411	487	513-4400 Rentals & Leases	494 1.54%
1,218	1,096	443	500	513-4700 Printing & Binding	500 0.00%
-	400	263	650	513-4800 Promotional Activities	650 0.00%
-	-	21,325	-	513-4901 Recruitment/Relocation	- 0.00%
825	50	600	250	513-4920 Advertising	250 0.00%
2,331	1,845	2,123	2,600	513-5100 Office Supplies	2,300 -11.54%
5,801	9,738	12,572	8,215	513-5200 Operating Supplies	8,215 0.00%
78	417	139	400	513-5210 Uniform Expense	400 0.00%
1,646	811	328	-	513-5231 Computer Hardware/Software	- 0.00%
533	732	532	420	513-5400 Books, Dues & Publications	460 9.52%
7,154	12,929	7,433	900	513-5500 Training	1,075 19.44%
\$ 67,484	\$ 84,895	\$ 106,283	\$ 75,497	Total Operating Expenditures	\$ 87,362 15.72%
				<u>Debt Service</u>	
757	908	832	-	581-9121 Transfer to Debt Service Fund	- 0.00%
\$ 757	\$ 908	\$ 832	\$ -	Total Debt Service	\$ - 0.00%
\$ 290,087	\$ 322,295	\$ 353,846	\$ 319,899	TOTAL EXPENSES	\$ 356,581 11.47%
\$ (290,087)	\$ (322,295)	\$ (353,846)	\$ (319,899)	NET REVENUE / (EXPENSE)	\$ (356,581) 11.47%

# HUMAN RESOURCES

## DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.

## MISSION

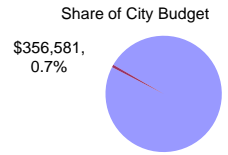
Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Attract and Retain a High-Quality Workforce

Career Development and Training Classes Held  
Employees Recognized (Yearly)  
Managers Recognized (Yearly)  
Turnover: Public Safety Personnel  
Turnover: Non-Public Safety Personnel

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Career Development and Training Classes Held	49	29	14	9	20	22
Employees Recognized (Yearly)	72	36	74	42	50	50
Managers Recognized (Yearly)	13	13	17	14	10	10
Turnover: Public Safety Personnel	16%	5%	19%	8%	10%	11
Turnover: Non-Public Safety Personnel	46%	59%	48%	3%	20%	20



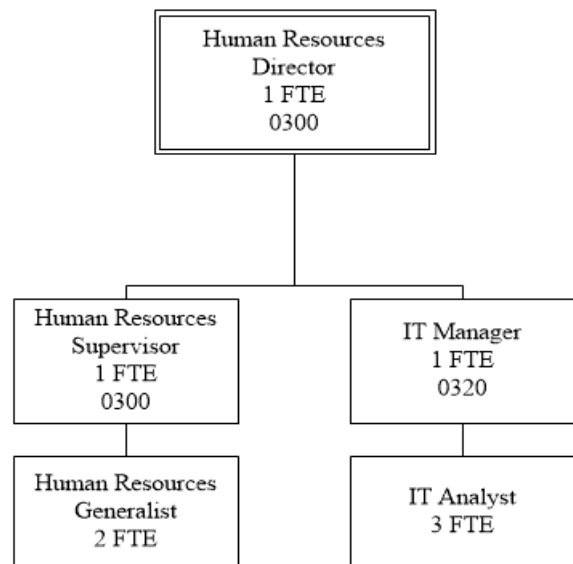
- ✓ Rollout of performance evaluation training program
- ✓ On line - Training
- ✓ Provide additional training options for employees
- ✓ Establish quarterly combined wellness and safety committee meetings
- ✓ Continue to build health and wellness committee
- ✓ Focus on Health & Wellness (Health & Wellness Fair, Lunch & Learns, etc. )

## FUTURE GOALS (FY22 & FY23)

- ✓ Promote health & wellness, control insurance cost and promote a high-quality workforce and environment of continual improvement.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Performance Evaluations & Personnel Manual Review
- ✓ Wellness fair
- ✓ Insurance - Open Enrollment
- ✓ Finalize updated Personnel Manual
- ✓ Police Promotional Test
- ✓ Fire Entry Level Testing



**001 GENERAL FUND - 0310 RISK MANAGEMENT**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
				<u>Operating Expenditures:</u>	
487,964	492,652	513,540	517,289	519-4500 Insurance	637,189 23.18%
159,877	34,225	88,740	50,000	519-4501 Unrecovered Insurance Claims	106,980 113.96%
-	5,832	-	-	519-5200 Operating	- 0.00%
-	-	3,611	-	519-5226 Agency Account Spending	- 0.00%
<b>\$ 647,841</b>	<b>\$ 532,709</b>	<b>\$ 605,891</b>	<b>\$ 567,289</b>	<b>Total Operating Expenditures</b>	<b>\$ 744,169 31.18%</b>
<b>\$ 647,841</b>	<b>\$ 532,709</b>	<b>\$ 605,891</b>	<b>\$ 567,289</b>	<b>TOTAL EXPENSES</b>	<b>\$ 744,169 31.18%</b>
<b>\$ (647,841)</b>	<b>\$ (532,709)</b>	<b>\$ (605,891)</b>	<b>\$ (567,289)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (744,169) 31.18%</b>



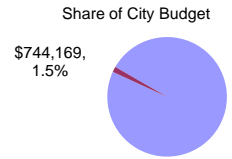
## RISK MANAGEMENT

### DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.

### MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual				YTD thru 03/31		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
<b>Reduce Workers Compensation Expense</b>								
Workers Compensation Accidents	56	51	48	35			35	30
Workers Compensation Accidents with Injuries	41	37	40	27			10	10
Workers Compensation Lost Work Days	48	16	46	19			10	5
Workers Compensation Open Claims	44	35	34	28			5	5
Workers Compensation Experience Modification	0.80	0.80	0.88	0.80			1.00	0.88
<b>Minimize Liability Exposure</b>								
At-Fault Employee Vehicle & Equipment Incidents	25	23	15	16			5	4
<b>Provide a Safe Workplace</b>								
Safety Training Classes Held	4	2	14	0			15	15

- ✓ Reduce workers compensation accident frequency, accidents with injuries, and lost work hours through improved safety training.
- ✓ Reduce at-fault employee vehicle and equipment incidents through improved safety program.
- ✓ Offer avenues of safety training to promote a safe workplace and environment of continual improvement.
- ✓ Develop on-line safety training programs for employees (HR Training Lab).
- ✓ Establish and implement FMCSA clearinghouse database

### FUTURE GOALS (FY22 & FY23)

- ✓ Reduce workers compensation experience modification factor
- ✓ Develop on-line safety training programs for employees (HR Training Lab).
- ✓ Enhance wellness program and development wellness incentives.

### PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Provided drug-free workplace training for all supervisors.

# 001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
				<u>Personal Services:</u>	
2.00	4.00	4.00	4.00	<i>Number of Funded Employees (FTE's)</i>	4.00
127,519	159,506	214,813	222,852	516-1200 Regular Salaries	226,649 1.70%
-	527	-	-	516-1300 Temp Employee	- 0.00%
111	-	-	-	516-1503 Auto Allowance	- 0.00%
7,372	9,266	11,540	11,836	516-2100 FICA Taxes	12,147 2.63%
1,724	2,167	2,699	2,768	516-2101 Medicare	2,841 2.64%
22,979	26,797	-	-	516-2200 Retirement Contributions	- 0.00%
1,226	5,304	11,176	12,268	516-2204 Retirement Contributions - DC Plan	12,513 2.00%
22,562	35,152	44,628	50,416	516-2300 Dental, Life & Health Insurance	55,717 10.51%
216	322	408	423	516-2400 Worker's Compensation	431 1.82%
<b>\$ 183,709</b>	<b>\$ 239,041</b>	<b>\$ 285,264</b>	<b>\$ 300,564</b>	<b>Total Personal Services</b>	<b>\$ 310,298 3.24%</b>
				<u>Operating Expenditures:</u>	
116,823	113,098	167,101	119,186	516-3100 Professional Services	193,046 61.97%
1,835	1,038	1,558	1,239	516-4000 Travel and Per Diem	1,239 0.00%
25,281	16,230	26,075	27,468	516-4100 Communication Services	29,536 7.53%
-	-	2	-	516-4200 Freight & Postage	- 0.00%
177	243	73	-	516-4620 Vehicle Repair	- 0.00%
2,425	3,076	3,098	8,500	516-4630 Equipment Repair	6,000 -29.41%
2,690	2,530	1,294	1,500	516-5200 Operating Supplies	1,500 0.00%
-	181	149	140	516-5204 Fuel & Oil	144 3.00%
40	382	396	400	516-5210 Uniform Expense	400 0.00%
6,991	5,202	14,301	8,000	516-5231 Computer Hardware/Software	8,000 0.00%
739	-	-	-	516-5233 Tools	- 0.00%
2,616	2,438	2,547	2,470	516-5400 Books, Dues & Publications	3,003 21.58%
410	727	-	495	516-5500 Training	495 0.00%
<b>\$ 160,027</b>	<b>\$ 145,145</b>	<b>\$ 216,594</b>	<b>\$ 169,398</b>	<b>Total Operating Expenditures</b>	<b>\$ 243,364 43.66%</b>
				<u>Capital Outlay:</u>	
-	17,567	-	-	516-6420 Computer Hardware/Software	- 0.00%
<b>\$ -</b>	<b>\$ 17,567</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
				<u>Debt Service</u>	
757	908	832	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 757</b>	<b>\$ 908</b>	<b>\$ 832</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>\$ 344,493</b>	<b>\$ 402,661</b>	<b>\$ 502,690</b>	<b>\$ 469,962</b>	<b>TOTAL EXPENSES</b>	<b>\$ 553,663 17.81%</b>
<b>\$ (344,493)</b>	<b>\$ (402,661)</b>	<b>\$ (502,690)</b>	<b>\$ (469,962)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (553,663) 17.81%</b>

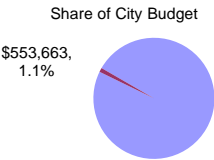
INFORMATION TECHNOLOGY

DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.

MISSION

Provide Citywide information technology services that are secure and highly accessible.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual				YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
Provide Current Technology to Users								
Computers, Servers, Laptops & Tablets Replaced	15%	11%	19%	10%			20%	20%
Police Laptops Replaced	0%	5%	20%	14%			20%	20%
Support Department Productivity by Minimizing Downtime								
Hours of Downtime: Public Safety (police & fire)	12	5	15	1			10	10
Hours of Downtime: Non-Public Safety	18	6	4	1			20	20

- ✓ Ensure current technology to users by replacing desktop computers and servers that are 5 years old.
- ✓ Ensure current technology to police department by replacing laptops every five years.
- ✓ Ensure no more than 10 hours of downtime for public safety personnel and 20 hours for non-public safety personnel.
- ✓ Implement new server and network infrastructure hardware
- ✓ Citywide IT Assessment.

FUTURE GOALS (FY22 & FY23)

- ✓ Continue to implement new technology to increase security on the City's network.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Purchased 7 rugged laptops for PD per 5 year plan.
- ✓ Purchased 26 desktops, 7 laptops, and 9 tablets per 5 year plan.

**001 GENERAL FUND - 0400 CITY CLERK**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Revenues:</b>					
-	-	-	396	341-9300 Photo Copies/Certifying	400 1.01%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 396</b>	<b>TOTAL REVENUES</b>	<b>\$ 400 1.01%</b>
<b>Personal Services:</b>					
<i>2.50</i>	<i>2.50</i>	<i>2.40</i>	<i>2.00</i>	<i>Number of Funded Employees (FTE's)</i>	<i>2.00</i>
67,403	68,837	73,402	75,502	512-1100 Executive Salaries	75,252 -0.33%
39,016	40,926	41,328	43,775	512-1200 Regular Salaries	44,398 1.42%
-	108	271	-	512-1201 Service Awards	- 0.00%
30	136	46	25	512-1400 Salaries - Overtime	25 0.00%
6,203	6,432	6,815	7,041	512-2100 FICA Taxes	7,210 2.40%
1,451	1,504	1,594	1,646	512-2101 Medicare	1,686 2.44%
14,038	25,782	24,691	22,529	512-2200 Retirement Contributions	17,360 -22.94%
5,039	5,155	5,334	5,663	512-2204 Retirement Contributions - DC Plan	11,288 99.33%
16,930	17,880	13,390	13,936	512-2300 Dental, Life & Health Insurance	16,422 17.84%
180	219	216	227	512-2400 Worker's Compensation	227 0.18%
<b>\$ 150,290</b>	<b>\$ 166,979</b>	<b>\$ 167,087</b>	<b>\$ 170,344</b>	<b>Total Personal Services</b>	<b>\$ 173,869 2.07%</b>
<b>Operating Expenditures:</b>					
40,273	27,236	38,979	35,506	512-3100 Professional Services	34,868 -1.80%
2,912	1,722	2,173	3,254	512-4000 Travel and Per Diem	3,254 0.00%
740	668	680	784	512-4100 Communication Services	729 -7.04%
336	79	117	300	512-4200 Postage	300 0.00%
2,985	3,069	2,867	11,696	512-4400 Rentals & Leases	1,810 -84.53%
1,762	741	604	2,000	512-4912 Recording Fees	2,000 0.00%
12,126	9,828	12,684	12,000	512-4915 Legal Advertising	12,000 0.00%
634	417	760	1,500	512-5100 Office Supplies	1,500 0.00%
1,659	1,707	1,797	2,000	512-5101 Office Supplies - City Hall Copier (Dept Alloc)	2,000 0.00%
13	6,979	1,258	1,200	512-5200 Operating Supplies	1,200 0.00%
-	-	139	200	512-5210 Uniform Expense	200 0.00%
-	811	43	-	512-5231 Computer Hardware/Software	- 0.00%
593	671	642	570	512-5400 Books, Dues & Publications	760 33.33%
1,144	1,589	2,205	1,890	512-5500 Training	1,650 -12.70%
<b>\$ 65,177</b>	<b>\$ 55,517</b>	<b>\$ 64,948</b>	<b>\$ 72,900</b>	<b>Total Operating Expenditures</b>	<b>\$ 62,271 -14.58%</b>
<b>Debt Service</b>					
514	363	333	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 514</b>	<b>\$ 363</b>	<b>\$ 333</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>\$ 215,981</b>	<b>\$ 222,859</b>	<b>\$ 232,368</b>	<b>\$ 243,244</b>	<b>TOTAL EXPENSES</b>	<b>\$ 236,139 -2.92%</b>
<b>\$ (215,981)</b>	<b>\$ (222,859)</b>	<b>\$ (232,368)</b>	<b>\$ (242,848)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (235,739) -2.93%</b>

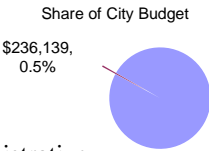
CITY CLERK

DESCRIPTION

The City Clerk is a Charter Officer, appointed by and reporting to, the City Council. The City Clerk performs as part of the Administrative Branch of the City. The Clerk serves as the custodian of the City seal, custodian of records, and provides administrative support to the Mayor and City Council.

MISSION

Provide professional, knowledgeable and accurate service to the Mayor and City Council Members, the public, and other Municipal departments by preparing agendas and minutes, processing and monitoring records requests, and updating the Code of Ordinances and Land Development Code.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

Continue to properly maintain public records

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Boxes Scanned/Destroyed	47	45	77	31	50	50
Documents Recorded with County	46	31	33	28	40	30
Requisitions/Purchase Orders	18	16	25	14	15	20
Continue to provide prompt & professional customer service						
Public records requests & Public records requested \$ generated	621 / \$688	757/\$3,924	916/\$199	354/\$236	600/\$500	600/\$500
Legal/Display Ads	26	19	30	16	20	20
Lien requests/dollars generated	431 / \$10,574	406/\$16,200	509/\$18,198	320/\$9,696	400/\$10,000	450/\$12,000
Number of pages transcribed (Council/Board/Comm)	239	213	317	163	225	225
Continue to provide professional administrative support						
Contracts/Leases/Agreements/MOA/MOU processed	53	51	57	32	50	50
Number of Council and Board/Committee meetings	57	55	61	27	50	50
Ordinances & Resolutions approved by Council	40	27	43	9	35	30

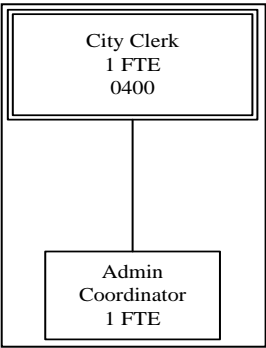
- ✓ Implement Phase II of the Public Records Request Management Software System, JustFOIA to increase productivity and accountability, to provide monitoring capabilities of the status of requests, and to maintain history.
- ✓ Provide Code of Ordinance and Land Development Code additions and revisions to Municode immediately after approval for posting .

FUTURE GOALS (FY22 & FY23)

- ✓ Continue to add methods/processes to increase and improve online accessibility for employees and the public.
- ✓ Continue to purge electronic files that have exceeded their retention date.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Partially implemented the Public Records Request Management Software System, JustFOIA, to increase productivity and accountability, to provide monitoring capabilities of the status of requests, and to maintain history. First Phase implemented in the the Police Department.
- ✓ Streamlined Lien Searches which minimized multiple staff interruptions.



# 001 GENERAL FUND - 0500 FINANCE

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
				<u>Personal Services:</u>	
6.00	6.00	6.00	6.00	<i>Number of Funded Employees (FTE's)</i>	7.00
98,506	96,381	97,659	105,477	513-1100 Executive Salaries	102,842 -2.50%
222,176	220,029	231,192	241,220	513-1200 Regular Salaries	287,053 19.00%
-	-	-	217	513-1201 Service Awards	217 0.00%
114	824	1,067	400	513-1400 Overtime	400 0.00%
17,635	18,146	18,123	18,573	513-2100 FICA Taxes	22,618 21.78%
4,124	4,244	4,238	4,344	513-2101 Medicare	5,290 0.00%
95,695	136,393	120,052	67,588	513-2200 Retirement Contributions	34,721 -48.63%
4,748	7,669	6,827	8,386	513-2204 Retirement Contributions - DC Plan	15,858 89.11%
77,318	73,925	80,175	84,862	513-2300 Dental, Life & Health Insurance	84,869 0.01%
549	640	631	659	513-2400 Worker's Compensation	739 12.08%
<b>\$ 520,865</b>	<b>\$ 558,251</b>	<b>\$ 559,964</b>	<b>\$ 531,725</b>	<b>Total Personal Services</b>	<b>\$ 554,607 4.30%</b>
				<u>Operating Expenditures:</u>	
42,312	52,009	92,987	76,860	513-3100 Professional Services	76,755 -0.14%
56,359	64,574	68,907	59,458	513-3200 Annual Audit Services	59,458 0.00%
-	197	2,595	-	513-3400 Other Services	- 0.00%
7,837	7,556	6,485	8,550	513-4000 Travel and Per Diem	3,700 -56.73%
1,077	1,151	1,182	1,028	513-4100 Communication Services	756 0.00%
2,627	4,665	4,447	2,600	513-4200 Postage	4,500 73.08%
488	507	527	551	513-4610 Maintenance Contracts	575 4.36%
1,132	1,060	1,258	1,025	513-4700 Printing and Binding	1,275 24.39%
2	11	32	25	513-4903 Sales Tax Expense/Penalty	35 40.00%
4,035	3,649	4,725	4,350	513-5100 Office Supplies	4,350 0.00%
2,190	2,308	8,059	2,730	513-5200 Operating Supplies	2,730 0.00%
442	491	305	600	513-5210 Uniform Expense	600 0.00%
614	1,631	1,250	-	513-5231 Computer Hardware/Software	- 0.00%
2,050	1,800	1,422	2,705	513-5400 Books, Dues & Publications	2,025 -25.14%
1,439	1,944	550	3,828	513-5500 Training	4,174 9.04%
<b>\$ 122,604</b>	<b>\$ 143,553</b>	<b>\$ 194,731</b>	<b>\$ 164,310</b>	<b>Total Operating Expenditures</b>	<b>\$ 160,933 -2.06%</b>
				<u>Debt Service</u>	
1,089	1,089	999	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 1,089</b>	<b>\$ 1,089</b>	<b>\$ 999</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>\$ 644,558</b>	<b>\$ 702,893</b>	<b>\$ 755,694</b>	<b>\$ 696,036</b>	<b>TOTAL EXPENSES</b>	<b>\$ 715,540 2.80%</b>
<b>\$ (644,558)</b>	<b>\$ (702,893)</b>	<b>\$ (755,694)</b>	<b>\$ (696,036)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (715,540) 2.80%</b>

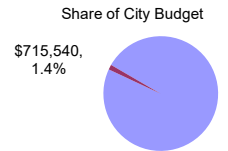
# FINANCE

## DESCRIPTION

Finance's primary function is to maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.

## MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide Accurate and Timely Financial Information

Monthly Financial Reports Prepared within 20 Days

Findings From External Auditors

### Prepare Useful & Meaningful Financial Documents to the Public

Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)

Achieve GFOA Certificate of Achievement for Financial Reporting

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Monthly Financial Reports Prepared within 20 Days	99%	98%	90%	83%	95%	95%
Findings From External Auditors	0	0	5	4	0	0
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	95%	95%	95%	98%	95%	95%
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	annual measure	✓	✓

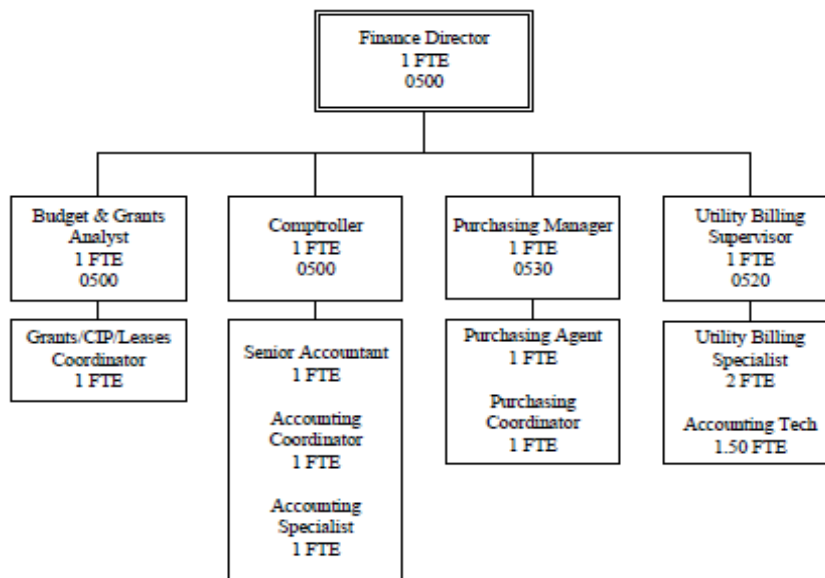
- ✓ Prepare 95% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Achieve growth beyond the rate of inflation for invested surplus funds.
- ✓ Increase the number of grants awarded to the City through grant-writing training and new avenues of grant opportunities.

## FUTURE GOALS (FY22 & FY23)

- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.
- ✓ Create City centric communications report.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Received GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Financial Reporting.



# **001 GENERAL FUND - 0530 PURCHASING**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<u>Revenues:</u>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<u>Personal Services:</u>					
2.75	3.00	3.00	3.00	3.00	
122,298	120,846	126,549	133,323	141,588	6.20%
54	162	-	-	108	100.00%
61	119	-	100	100	0.00%
7,613	7,356	7,696	8,082	8,611	6.55%
1,781	1,720	1,800	1,890	2,014	6.55%
18,562	21,996	21,220	22,529	17,360	-22.94%
3,711	6,217	6,446	6,926	7,559	9.14%
9,784	7,003	7,597	7,890	9,097	15.29%
209	244	239	253	269	0.00%
<b>\$ 164,072</b>	<b>\$ 165,663</b>	<b>\$ 171,547</b>	<b>\$ 180,994</b>	<b>\$ 186,706</b>	<b>3.16%</b>
<u>Operating Expenditures:</u>					
7,931	8,234	7,922	8,162	8,162	0.00%
-	-	-	1,335	1,335	0.00%
561	740	743	563	212	0.00%
66	66	103	120	120	0.00%
-	-	56	500	500	0.00%
-	-	35	75	75	0.00%
-	-	-	-	350	100.00%
-	-	-	340	350	3.00%
-	-	-	300	300	0.00%
682	1,622	-	-	-	0.00%
285	285	285	285	804	182.11%
-	-	169	-	-	0.00%
<b>\$ 9,525</b>	<b>\$ 10,947</b>	<b>\$ 9,313</b>	<b>\$ 11,680</b>	<b>\$ 12,208</b>	<b>4.52%</b>
545	726	666	-	-	0.00%
<b>\$ 545</b>	<b>\$ 726</b>	<b>\$ 666</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 174,142</b>	<b>\$ 177,336</b>	<b>\$ 181,526</b>	<b>\$ 192,675</b>	<b>\$ 198,913</b>	<b>3.24%</b>
<b>TOTAL EXPENSES</b>				<b>\$ 198,913</b>	<b>3.24%</b>
<b>\$ (174,142)</b>	<b>\$ (177,336)</b>	<b>\$ (181,526)</b>	<b>\$ (192,675)</b>	<b>\$ (198,913)</b>	<b>3.24%</b>
<b>NET REVENUE / (EXPENSE)</b>				<b>\$ (198,913)</b>	<b>3.24%</b>



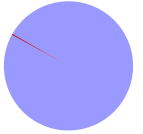
# PURCHASING

## DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.

Share of City Budget

\$198,913,  
0.4%



## MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Procure Products As Efficiently As Possible

Purchases Made By Purchase Order

Time Between Requisition Approval And Purchase Order Creation

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Purchases Made By Purchase Order	n/a	2,986	3,279	2,569	2,800	2,900
Time Between Requisition Approval And Purchase Order Creation	n/a	4%	2%	11%	<5%	<5%

- ✓ Develop training documents for Purchasing Division to assure continuity of proper purchasing policies and city requirements.
- ✓ Systematically update wording, requirements for formal bid documents.

## FUTURE GOALS (FY22 & FY23)

- ✓ Update City Purchasing Policies and bring to City Council for approval.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Updated active contract lists, and refined systems for tracking contract expirations.

# 001 GENERAL FUND - 0800 POLICE

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
190,399	202,468	221,641	181,576	312-5200	181,576	0.00%
135	180	105	100	329-4000	100	0.00%
3,005	2,367	2,878	3,263	342-1000	2,500	-23.38%
9,016	2,688	-	-	342-1300	-	0.00%
4,440	5,040	5,022	5,504	342-1800	4,500	-18.24%
38,831	31,298	39,418	41,665	351-5000	37,964	-8.88%
20,959	17,598	19,771	19,911	351-5030	20,213	1.52%
875	710	345	231	354-1100	500	116.45%
1,650	2,275	1,000	1,243	354-1200	1,243	0.00%
1,750	-	1,000	-	366-3010	-	0.00%
-	-	-	-	1592-331-1200	109,865	100.00%
<b>\$ 271,059</b>	<b>\$ 264,624</b>	<b>\$ 291,180</b>	<b>\$ 253,493</b>	<b>TOTAL REVENUES</b>	<b>\$ 358,461</b>	<b>41.41%</b>

				<u>Revenues:</u>		
				<u>Personal Services:</u>		
				<u>Number of Funded Employees (FTE's)</u>		
61.90	64.90	66.10	69.82		70.94	
88,429	75,288	60,083	105,948	521-1100	106,567	0.58%
2,251,835	2,314,015	2,336,152	2,640,152	521-1200	2,802,220	6.14%
-	-	-	-	521-1200	95,808	100.00%
866	1,137	650	324	521-1201	1,830	464.83%
100	100	-	-	521-1202	-	0.00%
-	80,324	-	148,372	521-1300	163,343	10.09%
168,416	182,088	261,538	240,000	521-1400	218,081	-9.13%
68,295	68,338	68,951	69,046	521-1401	71,287	3.25%
57,180	64,510	44,441	94,223	521-1501	94,532	0.33%
3,890	5,747	5,619	6,000	521-1507	6,600	10.00%
153,484	162,347	164,685	172,615	521-2100	189,263	9.64%
-	-	-	-	521-2100	5,722	100.00%
35,895	37,968	38,515	40,370	521-2101	44,263	9.64%
-	-	-	-	521-2101	1,338	100.00%
90,711	163,582	158,989	135,175	521-2200	69,442	-48.63%
506,474	739,416	645,604	789,717	521-2201	991,986	25.61%
-	-	-	-	521-2201	4,556	100.00%
190,399	202,468	221,641	181,576	521-2203	181,576	0.00%
18,873	13,833	12,384	20,175	521-2204	15,916	-21.11%
375,530	382,030	381,756	585,775	521-2300	729,326	24.51%
-	-	-	-	521-2300	27	100.00%
55,472	74,032	69,461	77,301	521-2400	89,605	15.92%
-	-	-	-	521-2400	2,414	100.00%
(51,636)	-	-	-	521-1298	-	0.00%
<b>\$ 4,014,213</b>	<b>\$ 4,567,223</b>	<b>\$ 4,470,469</b>	<b>\$ 5,306,769</b>	<b>Total Personal Services</b>	<b>\$ 5,885,702</b>	<b>10.91%</b>

				<u>Operating Expenditures:</u>		
71,160	99,620	100,177	90,912	521-3100	95,385	4.92%
375	-	-	1,000	521-3101	1,000	0.00%
376	299	253	1,000	521-3510	1,000	0.00%
16,477	28,403	17,419	25,000	521-4000	25,000	0.00%
98,634	29,785	32,350	34,865	521-4100	33,249	-4.64%
1,110	1,185	1,262	1,250	521-4200	1,250	0.00%
44,760	40,799	39,877	40,800	521-4300	40,000	-1.96%
3,737	6,306	7,959	4,171	521-4400	2,682	-35.69%
13,595	50,115	93,713	80,818	521-4610	85,850	6.23%
28,708	35,844	38,490	37,000	521-4620	37,000	0.00%
2,373	1,742	1,361	3,000	521-4630	3,000	0.00%

**001 GENERAL FUND - 0800 POLICE**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
-	-	2,832	-	-	0.00%
2,533	2,203	2,430	2,350	2,350	0.00%
135	306	215	1,000	1,000	0.00%
6,540	6,440	7,243	7,500	9,033	20.44%
75,610	59,005	42,708	60,000	62,535	4.23%
89,776	114,608	110,458	114,608	118,046	3.00%
62,596	26,130	27,509	29,250	32,348	10.59%
21,598	16,716	19,856	20,000	20,000	0.00%
1,480	-	-	-	-	0.00%
225	2,232	-	-	-	0.00%
297	-	-	-	-	0.00%
1,363	750	1,063	-	-	0.00%
1,985	16,973	5,003	500	500	0.00%
52,752	6,226	13,626	4,000	4,000	0.00%
475	194	161	450	450	0.00%
7,604	7,499	3,863	7,319	7,319	0.00%
19,475	15,807	13,182	25,000	25,000	0.00%
<b>\$ 625,749</b>	<b>\$ 569,187</b>	<b>\$ 583,010</b>	<b>\$ 591,793</b>	<b>\$ 607,998</b>	<b>2.74%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 607,998</b>	<b>2.74%</b>
<b>Capital Outlay:</b>					
-	19,778	-	-	-	0.00%
-	1,385	-	-	-	0.00%
373,320	291,713	105,214	176,000	123,000	-30.11%
17,431	61,939	20,406	-	-	0.00%
58,825	18,040	20,446	-	-	0.00%
<b>\$ 449,576</b>	<b>\$ 392,855</b>	<b>\$ 146,066</b>	<b>\$ 176,000</b>	<b>\$ 123,000</b>	<b>-30.11%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ 123,000</b>	<b>-30.11%</b>
<b>Debt Service</b>					
150,870	149,202	149,157	144,040	144,018	-0.01%
<b>\$ 150,870</b>	<b>\$ 149,202</b>	<b>\$ 149,157</b>	<b>\$ 144,040</b>	<b>\$ 144,018</b>	<b>-0.01%</b>
				<b>Total Debt Service</b>	
				<b>\$ 144,018</b>	<b>-0.01%</b>
<b>\$ 5,240,408</b>	<b>\$ 5,678,464</b>	<b>\$ 5,348,702</b>	<b>\$ 6,218,601</b>	<b>TOTAL EXPENSES</b>	<b>8.72%</b>
<b>\$ (4,969,349)</b>	<b>\$ (5,413,840)</b>	<b>\$ (5,057,523)</b>	<b>\$ (5,965,108)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>7.33%</b>

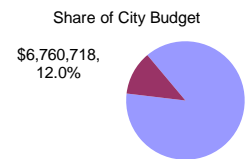
# POLICE

## DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.

## MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Respond Promptly to Calls for Service

Calls for Service	na	na	na	23,286		40,000
Response Time: Top Priority Calls (min:sec, call received to on-scene)	2:02	4:05	2:32	1:02	2:25	2:00

### Protect Life and Property

Part 1 Crimes Reported	na	na	na	367		-3%
Increase number of Subscribers into the RUOK Program	na	1	0	0	100%	100%
Number of House Checks	na	na	na	71		5%
Number of Traffic Crashes	na	na	na	771		-5%

### Promote Community Involvement

Citizens Police Academy Participants (# of attendees)	11	0	20	0		15
Number of Community Engagement Events	na	na	na	97		120

### Training

Employee training hours	na	na	na	1,640		2,000
Number of employees trained in Crisis Intervention	na	na	na	0		5

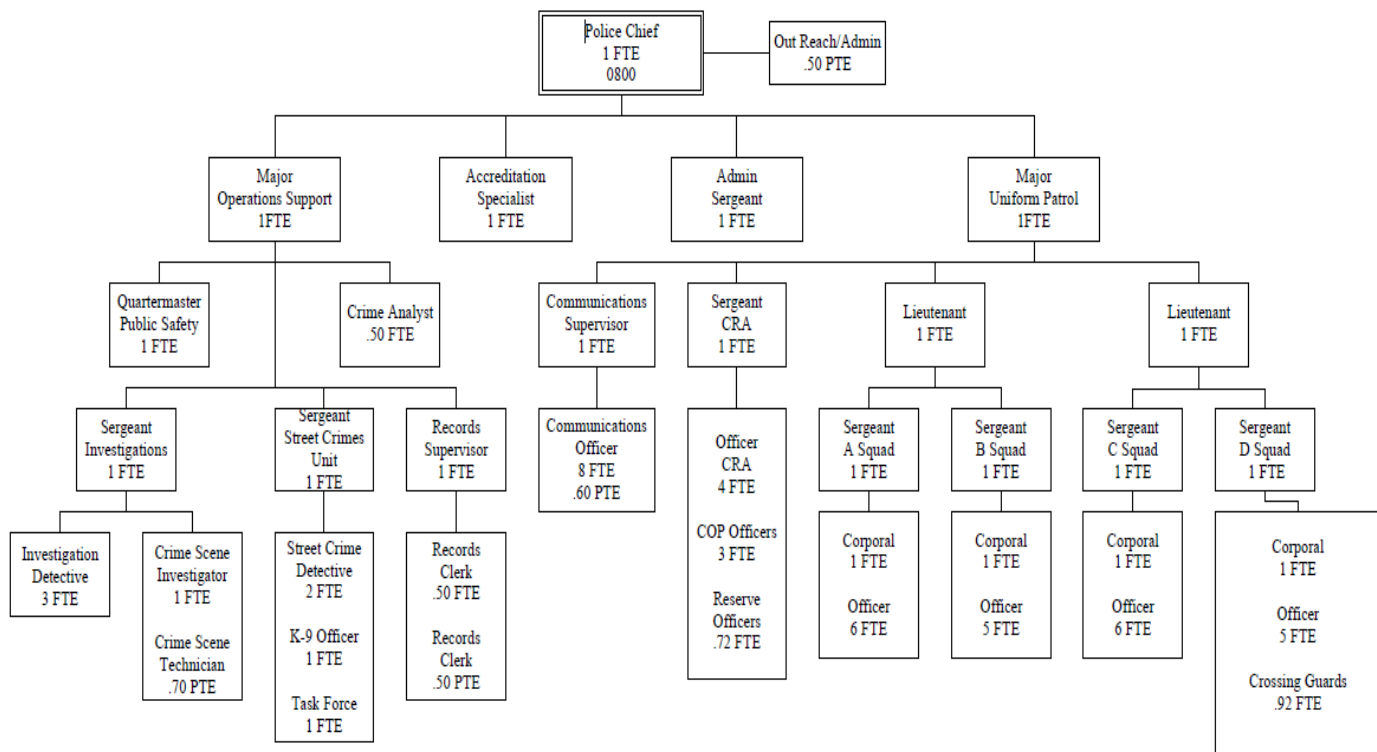
- ✓ Achieve average response times (call received to officer on-scene) of under 2 minutes for emergency calls
- ✓ Increase RUOK subscribers by 100% and respond within one hour to check on the subscriber who fails to acknowledge the verification call.
- ✓ Conduct house checks for all subscribing citizens.
- ✓ Conduct a Citizens Police Academy Class with at least 15 participants.

## FUTURE GOALS (FY22 & FY23)

- ✓ Obtain Commission for Florida Law Enforcement Accreditation Certification
- ✓ Decrease the number of traffic crashes through Education, Engineering and Enforcement
- ✓ Locate and apply for additional funding through Public Grants
- ✓ Collaborate with local stakeholders to improve public welfare

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Weekly bike rides were conducted in business and residential neighborhoods to promote community engagement.
- ✓ Partnership was established with Ring Doorbell to allow residents to share video footage with Police Department and allow Police Department to share messages with residents.
- ✓ Improved inter-departmental communications and work jointly to improve the quality of life and welfare for residents and visitors
- ✓ All Sworn Members of the Department attended specialized training such as Fair and Impartial Policing and Active Shooter.
- ✓ Eight members of the Department received certification in Crisis Intervention Training.
- ✓ Enhancement of technology with the addition of Rapid License Plate Readers and Crime Mapping.
- ✓ Use of Force simulator and expanded training area.



# 001 GENERAL FUND - 0900 FIRE

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
204,568	195,017	219,901	195,017	219,901	12.76%
-	-	-	2,500,000	1,152,767	-53.89%
4,534	2,475	30	-	3,445	100.00%
10,713	10,735	10,596	9,096	9,096	0.00%
1,125	1,328	1,868	1,389	1,500	7.99%
21,506	21,600	23,207	20,312	20,500	0.93%
-	-	-	-	362,430	100.00%
<b>\$ 242,446</b>	<b>\$ 231,155</b>	<b>\$ 255,602</b>	<b>\$ 2,725,814</b>	<b>\$ 1,769,639</b>	<b>-35.08%</b>

## Revenues:

312-5100 Insurance Premium Tax - Fire Pension  
325-1310 Fire Assessment Fee  
329-2010 Fire Safety Plan Review  
335-2100 Fire Supplemental Compensation  
342-2200 Safety Permits & Licenses  
342-2700 Annual Safety Inspection Fees  
331-2055 Grant Revenue (Safer Grant - Year 2 of 3)

## TOTAL REVENUES

## Personal Services:

### Number of Funded Employees (FTE's)

37.00	37.00	37.00	44.00	44.00	
99,311	101,435	103,768	106,738	111,252	4.23%
1,825,164	1,864,699	1,909,527	2,444,298	2,160,949	-11.59%
-	-	-	-	222,606	100.00%
541	487	650	921	861	-6.51%
600	200	-	30,412	33,309	9.53%
256,493	256,833	301,413	306,419	313,130	2.19%
71,476	74,382	84,273	70,041	76,997	9.93%
20,491	20,389	19,697	15,537	25,920	66.83%
305	305	124	-	-	0.00%
8,092	-	-	-	-	0.00%
135,592	133,688	138,686	148,383	141,171	-4.86%
-	-	-	-	9,943	100.00%
31,711	31,266	32,435	34,702	33,015	-4.86%
-	-	-	-	2,325	100.00%
12,603	22,578	21,242	22,529	17,360	-22.94%
794,144	1,089,746	1,016,560	1,231,466	1,297,013	5.32%
-	-	-	-	93,513	100.00%
204,568	195,017	219,901	195,017	219,901	12.76%
277,989	303,719	341,563	556,925	467,902	-15.98%
-	-	-	-	38,844	100.00%
77,265	104,716	106,135	119,077	112,157	-5.81%
-	-	-	-	8,081	100.00%
<b>\$ 3,816,345</b>	<b>\$ 4,199,460</b>	<b>\$ 4,295,974</b>	<b>\$ 5,282,463</b>	<b>\$ 5,386,251</b>	<b>1.96%</b>

## Total Personal Services

## Operating Expenditures:

28,170	26,175	31,780	18,216	19,251	5.68%
14,146	-	5,013	16,380	17,600	7.45%
6,038	6,111	5,861	5,861	5,861	100.00%
-	-	-	-	-	0.00%
1,408	2,815	3,522	23,000	20,000	-13.04%
17,092	14,701	23,532	11,657	11,133	-4.49%
141	282	165	300	300	0.00%
41,990	45,393	48,198	45,394	48,000	5.74%
2,645	3,734	1,385	1,452	863	-40.58%
12,753	13,417	10,422	14,504	13,807	-4.80%
67,420	47,584	65,956	70,000	70,000	0.00%
4,105	7,116	6,750	15,000	15,000	0.00%
-	-	2,350	-	-	0.00%
1,044	1,002	718	1,000	1,000	0.00%
756	866	722	1,500	1,500	0.00%
38,590	43,934	18,688	42,400	19,900	-53.07%

**001 GENERAL FUND - 0900 FIRE**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
16,245	21,734	20,597	21,700	22,351	3.00%
13,746	12,986	12,969	18,800	18,800	0.00%
574	8,798	3,006	5,000	5,000	0.00%
1,202	1,728	1,649	-	-	0.00%
434	1,622	-	-	-	0.00%
3,506	2,605	6,218	10,000	32,500	225.00%
475	194	216	-	-	0.00%
1,000	733	-	2,000	2,000	0.00%
1,986	2,701	1,950	2,195	2,315	5.47%
7,995	8,015	9,298	11,900	12,400	4.20%
-	1,020,927	-	-	-	0.00%
<b>\$ 283,461</b>	<b>\$ 1,295,173</b>	<b>\$ 280,965</b>	<b>\$ 338,259</b>	<b>\$ 339,581</b>	<b>0.39%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 339,581</b>	<b>0.39%</b>
<b>Capital Outlay:</b>					
	21,256	5,127	-	-	0.00%
24,290	3,216	-	-	-	0.00%
1,019	-	72,230	-	27,000	100.00%
5,025	-	-	-	-	0.00%
8,155	7,205	-	-	-	0.00%
<b>\$ 38,489</b>	<b>\$ 31,677</b>	<b>\$ 77,357</b>	<b>\$ -</b>	<b>\$ 27,000</b>	<b>100.00%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ 27,000</b>	<b>100.00%</b>
<b>Debt Service</b>					
191,922	190,715	190,837	244,487	223,315	-8.66%
<b>\$ 191,922</b>	<b>\$ 190,715</b>	<b>\$ 190,837</b>	<b>\$ 244,487</b>	<b>\$ 223,315</b>	<b>-8.66%</b>
				<b>Total Debt Service</b>	
				<b>\$ 223,315</b>	<b>-8.66%</b>
<b>\$ 4,330,217</b>	<b>\$ 5,717,026</b>	<b>\$ 4,845,133</b>	<b>\$ 5,865,209</b>	<b>\$ 5,976,148</b>	<b>1.89%</b>
				<b>TOTAL EXPENSES</b>	
<b>\$ (4,087,771)</b>	<b>\$ (5,485,871)</b>	<b>\$ (4,589,531)</b>	<b>\$ (3,139,395)</b>	<b>\$ (4,206,508)</b>	<b>33.99%</b>
				<b>NET REVENUE / (EXPENSE)</b>	

# FIRE

## DESCRIPTION

Fire Department functions include fire suppression, regulation, prevention, and inspection; emergency medical services, vehicle extrication; technical rescue; and hazardous materials response. The department coordinates the City's Emergency Management and Preparedness efforts and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.

## MISSION

Ensure that fire prevention and suppression is paramount; advance life support service provides the best treatment available; the City is prepared to address major emergencies and disasters.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Respond Promptly to Calls for Service

Response Time Under 5 Minutes (dispatch to on-scene)  
 Fire Code Review of Construction Plans Completed within 5 Business Days

### Minimize Injuries, Death, and Property Destruction

One & Two Family Residential Structure Fires Confined to Room of Origin  
 Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm

### Reduce Liability Exposure

Fire Personnel Injuries with Time Lost per 1000 Incidents  
 Property Damage and Equipment Loss

### Promote Community Involvement

Events, Programs, Outreach Initiatives

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Response Time Under 5 Minutes (dispatch to on-scene)	76%	64%	72%	79%	>74%	>74%
Fire Code Review of Construction Plans Completed within 5 Business Days	100%	100%	100%	100%	>89%	>95%
One & Two Family Residential Structure Fires Confined to Room of Origin	73%	47%	50%	58%	>70%	>60%
Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm	38%	47%	33%	8%	>19%	>19%
Fire Personnel Injuries with Time Lost per 1000 Incidents	0.37	0.00	0.00	1.30	<0.5	Delete
Property Damage and Equipment Loss	\$5,600	\$450	\$1,120	\$800	<\$2,000	Delete
Events, Programs, Outreach Initiatives	103	55	55	36	>49	>49

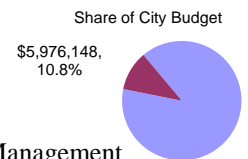
- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 80% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 95% of the time.
- ✓ Ensure patients in full cardiac arrest regain a specified heart rhythm prior to ambulance arrival at least 19% of the time.
- ✓ Contain structure fires to the room of origin at least 61% of the time.
- ✓ Conduct or attend at least 50 community and public relations events.

## FUTURE GOALS (FY22 & FY23)

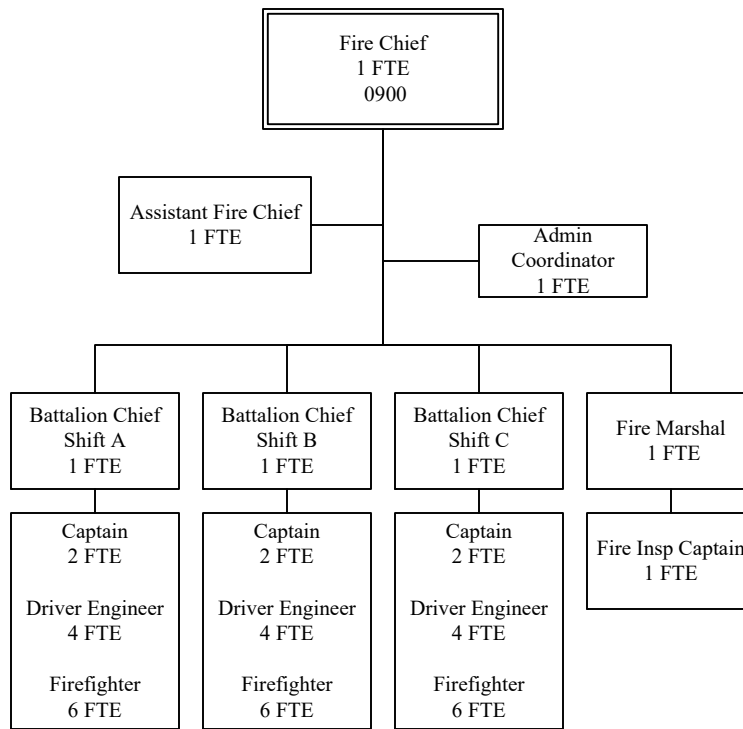
- ✓ Position the fire department so that it's less dependent on outside resources to accomplish its primary mission.
- ✓ Implement Citizens Fire Academy to educate residents on the mission and operations of the Fire Department.
- ✓ Review and update Continuity of Operations Plans and Comprehensive Emergency Management Plan for the City.
- ✓ Complete advanced National Incident Management training for those personnel operating at the City EOC in times of disaster.
- ✓ Decrease ISO rating to a Class 2 by taking advantage of better deployment of resources and increased staffing.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Hired six (6) additional firefighters and Deputy Fire Chief to provide better fire protection staffing.
- ✓ Ordered and received a new 2020 Pierce pumper and upgraded the Rescue Unit to a full Engine Company.
- ✓ Emergency Management successfully provided unique plans and guidance through the unprecedented COVID-19 Pandemic.
- ✓ Achieved a 93% approval rating on the City's inaugural Quality of Life Survey.







**001 GENERAL FUND - 0910 EMERGENCY MANAGEMENT**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues:</u>	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
				<u>Operating Expenditures:</u>	
-	-	-	-	522-4000 Travel and Per Diem Governor's Hurricane Conf (6nights@\$170X3 FL SERT TRAC Training (various topics/days) FEPA Conference (Annual and Mid-Year)	6,560 100.00%
-	-	-	-	522-4100 Communication Services Southern Linc Emerg Phones (\$5/moX45 units) Pocket Stop - Mass Notification System Annl	6,600 100.00%
-	-	-	-	522-5100 Office Supplies EOC Supplies (folders/pens/paper/binders)	250 100.00%
-	-	-	-	522-5200 Operating Supplies Amateur Radio, Antenna, Accessories	1,500 100.00%
				522-5400 Books, Dues & Publications Annual FEPA Dues (EM Coordinator)	100 100.00%
				522-5500 Training FEPA Conferences (2) Governor's Hurricane Conf (\$300 X 3)	1,200 100.00%
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Total Operating Expenditures</b>	<u>\$ 16,210 100.00%</u>
				<u>Capital Outlay:</u>	
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Total Capital Outlay</b>	<u>\$ - 0.00%</u>
\$ -	\$ -	\$ -	\$ -	<b>TOTAL EXPENSES</b>	\$ 16,210 100.00%
\$ -	\$ -	\$ -	\$ -	<b>NET REVENUE / (EXPENSE)</b>	\$ (16,210) 100.00%

# 001 GENERAL FUND - 1000 RECREATION

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
133,735	116,827	127,287	111,011	110,000	-0.91%
37,244	43,046	46,425	48,201	46,800	-2.91%
31,120	41,015	43,090	44,494	41,200	-7.40%
21,357	19,487	13,709	16,572	12,100	-26.99%
20,775	16,560	18,025	23,012	12,500	-45.68%
42,277	45,372	44,992	44,480	40,200	-9.62%
2,030	2,100	1,750	1,750	2,200	25.71%
14,173	-	-	-	-	0.00%
<b>\$ 302,711</b>	<b>\$ 284,407</b>	<b>\$ 295,278</b>	<b>\$ 289,520</b>	<b>\$ 265,000</b>	<b>-8.47%</b>
				<b>TOTAL REVENUES</b>	

## Revenues:

347-2000 Program Revenue  
347-2011 Program Revenue - Not City Staff Provided  
347-2100 Sponsorship Revenue  
347-2200 Rentals - Auditorium, Rec Centers, etc.  
347-2210 Rentals tax-exempt - Auditorium, Rec Centers, etc.  
347-5610 Memberships  
347-4030 Holiday Parade Entry Fee  
366-1000 Contributions/Donations

## Personal Services:

### Number of Funded Employees (FTE's)

12.40	11.50	12.70	12.70	12.70			
94,696	97,152	98,440	101,257	572-1100	Executive Salaries	102,467	1.19%
368,456	339,377	408,089	380,001	572-1200	Regular Salaries	428,167	12.68%
271	54	-	379	572-1201	Service Awards	108	-71.50%
100	-	100	-	572-1202	Incentive/Merit Pay	-	0.00%
-	57,676	-	84,318	572-1300	Part-Time Wages	71,935	-14.69%
9,616	6,272	6,075	-	572-1400	Salaries - Overtime	-	0.00%
1,701	-	-	-	572-1502	Fitness Cert/Teacher	-	0.00%
27,311	28,564	29,287	32,241	572-2100	FICA Taxes	36,225	12.36%
6,387	6,680	6,850	7,540	572-2101	Medicare	8,472	12.36%
61,854	111,731	105,740	67,588	572-2200	Retirement Contributions	52,081	-22.94%
15,050	17,025	15,620	21,070	572-2204	Retirement Contributions - DC Plan	23,616	12.08%
61,235	73,773	73,488	99,889	572-2300	Dental, Life & Health Insurance	129,391	29.53%
13,668	18,482	18,365	21,417	572-2400	Worker's Compensation	23,386	9.19%
<b>\$ 660,345</b>	<b>\$ 756,786</b>	<b>\$ 762,054</b>	<b>\$ 815,701</b>	<b>Total Personal Services</b>		<b>\$ 875,846</b>	<b>7.37%</b>

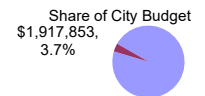
## Operating Expenditures:

9,803	11,968	25,906	11,100	572-3100	Professional Services	11,100	0.00%
109,612	66,392	62,032	64,500	572-3400	Other Services	45,500	-29.46%
28,687	35,193	34,589	45,950	572-3407	Program Instruction	41,950	-8.71%
-	4,797	5,580	4,550	572-3450	Other Services - Grounds Maintenance	4,000	-12.09%
1,194	643	-	1,500	572-4000	Travel and per Diem	1,500	0.00%
4,318	3,765	3,555	5,547	572-4100	Communication Services	1,971	-64.46%
250	232	308	200	572-4200	Postage	200	0.00%
209,909	210,661	206,059	210,660	572-4300	Utilities	210,660	0.00%
10,792	8,738	12,644	7,304	572-4400	Rentals & Leases	6,583	-9.87%
4,544	3,246	4,263	4,968	572-4610	Maintenance Contracts	4,366	-12.12%
488	502	782	350	572-4620	Vehicle Repair	350	0.00%
502	17	2,823	600	572-4630	Equipment Repair	600	0.00%
175	-	78	-	572-4700	Printing and Binding	-	0.00%
2,731	2,801	3,351	4,000	572-5100	Office Supplies	4,000	0.00%
12,853	14,204	17,911	22,950	572-5200	Operating Supplies	29,550	28.76%
4,585	4,123	3,294	2,730	572-5204	Fuel & Oil	2,812	3.00%
15,196	8,719	10,714	10,375	572-5207	Program Expense	9,375	-9.64%
38,846	49,025	41,973	42,550	572-5208	Sponsorship Expense	42,550	0.00%
1,658	1,832	1,256	1,400	572-5210	Uniform Expense	1,400	0.00%
2,785	-	8,752	-	572-5224	Donation Spending	-	0.00%
7,502	-	-	-	572-5226	Designated Donation Spending	-	0.00%
1,322	2,433	15	-	572-5231	Computer Hardware/Software	-	0.00%
260	178	-	-	572-5266	Designated Donation Spending Senior	-	0.00%
299	358	316	505	572-5400	Books, Dues & Publications	505	0.00%
590	900	430	1,325	572-5500	Training	1,325	0.00%

**001 GENERAL FUND - 1000 RECREATION**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
\$ 468,901	\$ 430,727	\$ 446,631	\$ 443,063	\$ 420,298	-5.14%
				Total Operating Expenditures	
				Capital Outlay:	
-	1,200	-	-	572-6214 Building Improvements	- 0.00%
17,717	-	-	-	572-6257 Buildings	- 0.00%
-	3,731	50,140	-	572-6310 Improvements Other Than Building	27,000 100.00%
48,153	-	-	-	572-6402 Equipment	60,000 100.00%
-	-	77,135	25,000	572-6404 Machinery & Equipment	- -100.00%
\$ 65,870	\$ 4,931	\$ 127,275	\$ 25,000	Total Capital Outlay	\$ 87,000 248.00%
				Debt Service	
337,030	337,074	336,937	541,485	581-9121 Transfer to Debt Service Fund	534,709 -1.25%
\$ 337,030	\$ 337,074	\$ 336,937	\$ 541,485	Total Debt Service	\$ 534,709 -1.25%
\$ 1,532,146	\$ 1,529,519	\$ 1,672,897	\$ 1,825,250	TOTAL EXPENSES	\$ 1,917,853 5.07%
\$ (1,229,435)	\$ (1,245,112)	\$ (1,377,619)	\$ (1,535,730)	NET REVENUE / (EXPENSE)	\$ (1,652,853) 7.63%

# RECREATION



## DESCRIPTION

Recreation manages a brand new 33,000 sq. ft. Recreation Center with a 10-field Athletic Complex, the FWB Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at the facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

## MISSION

Provide recreational and athletic opportunities to adults and youth alike.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide Diverse Recreational Opportunities

	Actual				Budget	
	2016-17	2017-18	2018-19	YTD thru 06-30 2019-20	2019-20	2020-21
Youth After School Participants (Total registrations)	120	132	144	99	45	40
Youth After School Program Capacity	67%	75%	75%	75%	100%	100%
Adult & Youth Sports Teams Participants	328	308	264	180	225	225
Adult & Youth Sports Teams with Sponsors	100%	100%	100%	100%	100%	100%

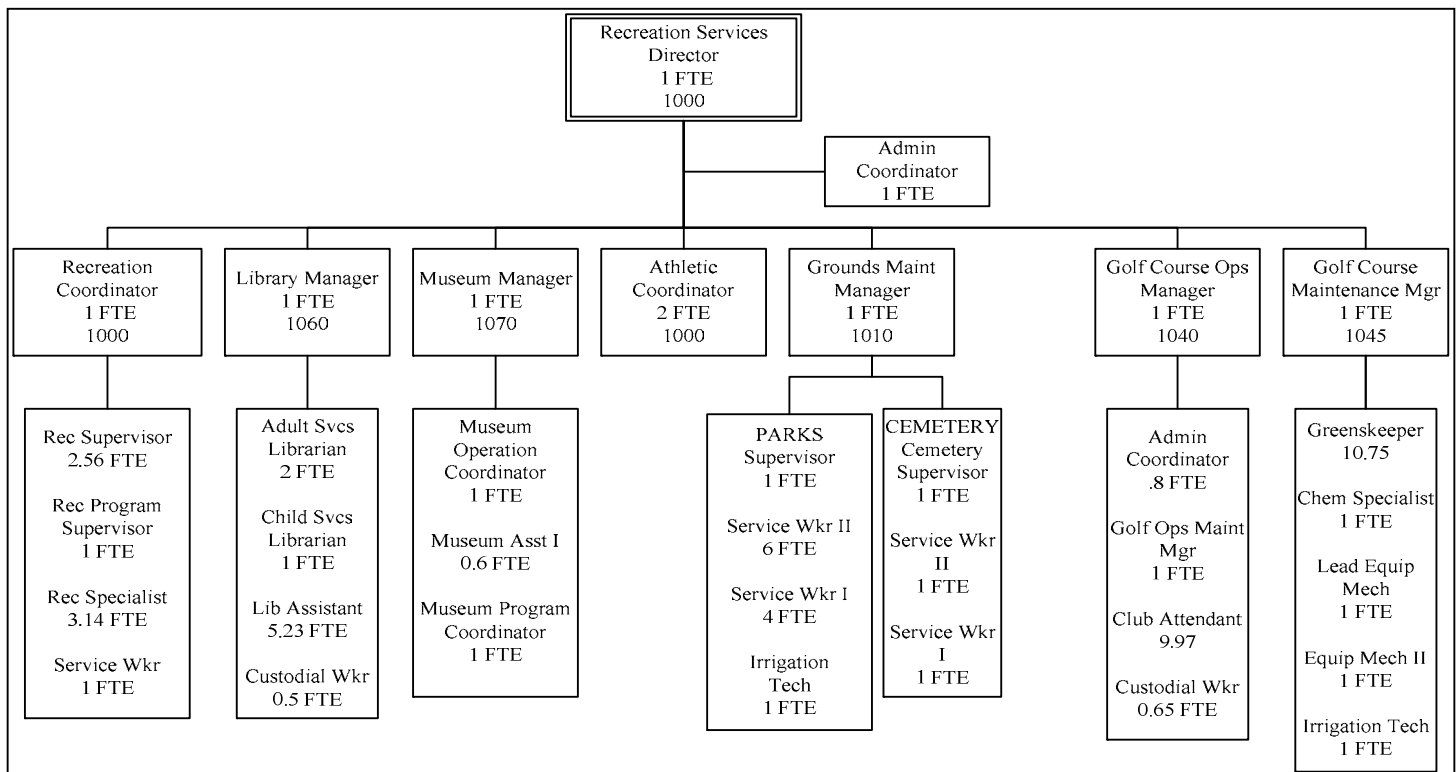
- ✓ Develop additional Athletic Leagues in line with trends in sports, such as Lacrosse.
- ✓ Develop additional Recreation Programs to utilize all areas in Recreation Facility

## FUTURE GOALS (FY22 & FY23)

- ✓ Build additional multipurpose fields on Hollywood blvd - Opening up Gateway to Athletic Complex.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Completed Tennis Center addition.
- ✓ Completed Pickleball Complex at Jet Drive with CDBG Funding.



**001 GENERAL FUND - 1010 PARKS / ROW**

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
<b>Revenues:</b>						
35,957	31,450	31,121	16,245	347-2200	Rentals - Liza Jackson	17,300 6.49%
17,314	8,926	7,991	8,727	347-2210	Rentals tax-exempt - Liza Jackson	7,650 -12.34%
-	1,890	10,860	-	347-4020	Spec Evt - tax-exempt - Landing	- 0.00%
-	-	43,774	43,774	344-9007	DOT Right-of-Way Maintenance Contract	43,496 0.00%
4,730	3,925	5,861	2,636	362-1000	Rentals & Leases	1,318 -50.00%
<b>\$ 58,001</b>	<b>\$ 46,192</b>	<b>\$ 99,607</b>	<b>\$ 71,382</b>	<b>TOTAL REVENUES</b>		<b>\$ 69,764 -2.27%</b>
<b>Personal Services:</b>						
<b>10.00</b>	<b>10.25</b>	<b>12.00</b>	<b>13.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>13.00</b>
304,822	337,125	333,476	431,193	572-1200	Salaries	478,899 11.06%
325	108	433	-	572-1201	Service Awards	- 0.00%
-	100	100	-	572-1202	Incentive/Merit Pay	- 0.00%
2,780	7,221	7,102	4,020	572-1400	Salaries - Overtime	4,020 0.00%
239	500	597	-	572-1401	Salaries - Overtime Holiday Worked	- 0.00%
18,961	20,073	19,685	25,556	572-2100	FICA Taxes	29,843 16.78%
4,434	4,695	4,604	5,977	572-2101	Medicare	6,980 16.78%
65,506	102,603	70,007	67,588	572-2200	Retirement Contributions	52,081 -22.94%
6,171	9,422	8,341	14,004	572-2204	Retirement Contributions - DC Plan	22,041 57.39%
65,045	77,351	71,734	93,121	572-2300	Dental, Life & Health Insurance	113,479 21.86%
10,379	14,857	12,906	17,531	572-2400	Worker's Compensation	22,797 30.04%
<b>\$ 478,662</b>	<b>\$ 574,055</b>	<b>\$ 528,985</b>	<b>\$ 658,990</b>	<b>Total Personal Services</b>		<b>\$ 730,140 10.80%</b>
<b>Operating Expenditures:</b>						
-	-	19,395	280	572-3100	Professional Services	280 0.00%
2,959	619	-	57,497	572-3400	Other Services	57,497 0.00%
27,150	29,146	48,128	38,962	572-3450	Other Services - Grounds Maintenance	50,202 28.85%
2,548	2,647	3,633	6,263	572-4100	Communication Services	4,555 -27.27%
78,744	80,219	80,351	89,509	572-4300	Utilities	89,509 0.00%
10,683	7,511	9,474	8,712	572-4400	Rentals & Leases	13,460 54.50%
568	567	607	631	572-4610	Maintenance Contracts	651 3.19%
4,403	5,658	2,676	4,600	572-4620	Vehicle Repair	4,600 0.00%
15,031	14,933	11,776	17,030	572-4630	Equipment Repair	17,030 0.00%
20,962	18,193	17,530	14,725	572-5200	Operating Supplies	14,725 0.00%
13,849	18,898	13,103	14,700	572-5204	Fuel & Oil	15,141 3.00%
750	178	1,413	1,200	572-5210	Uniform Expense	1,200 0.00%
6,867	6,666	5,193	11,225	572-5233	Tools	11,225 0.00%
1,261	1,094	1,200	2,530	572-5234	Safety Supplies/Equipment	2,530 0.00%
60,671	63,854	96,909	81,680	572-5250	Operating Supplies - Grounds Maintenance	80,680 -1.22%
-	-	305	200	572-5400	Books, Dues & Publications	200 0.00%
50	80	90	500	572-5500	Training	500 0.00%
<b>\$ 246,496</b>	<b>\$ 251,074</b>	<b>\$ 311,783</b>	<b>\$ 350,244</b>	<b>Total Operating Expenditures</b>		<b>\$ 363,985 3.92%</b>
<b>Capital Outlay:</b>						
-	41,300	-	-	572-6214	Building Improvements	- 0.00%
15,571	457,124	49,820	-	572-6310	Improvements Other Than Building	- 0.00%
11,600	61,613	-	5,000	572-6402	Equipment	14,500 190.00%
45,733	-	-	66,000	572-6404	Trucks	- -100.00%
-	44,894	-	-	572-6406	Specialized Equipment	- 0.00%
-	1,207	-	-	572-6420	Computer Hardware/Software	- 0.00%
<b>\$ 72,904</b>	<b>\$ 606,138</b>	<b>\$ 49,820</b>	<b>\$ 71,000</b>	<b>Total Capital Outlay</b>		<b>\$ 14,500 -79.58%</b>
<b>Debt Service</b>						
214,356	214,386	214,370	-	581-9121	Transfer to Debt Service Fund	- 0.00%
<b>\$ 214,356</b>	<b>\$ 214,386</b>	<b>\$ 214,370</b>	<b>\$ -</b>	<b>Total Debt Service</b>		<b>\$ - 0.00%</b>
<b>\$ 1,012,418</b>	<b>\$ 1,645,651</b>	<b>\$ 1,104,958</b>	<b>\$ 1,080,234</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,108,625 2.63%</b>

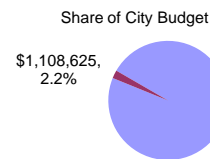
# PARKS

## DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.

## MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Ensure Parks are Safe, Functional, and Attractive

Park Rentals - Liza Jackson, Landing, Chester Pruitt Park

Field Rentals

Controller Monitors Connected to I.Q. Irrigation Central Control System

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	373	427	368	148	375	250
Field Rentals	271	275	477	225	300	200
Controller Monitors Connected to I.Q. Irrigation Central Control System	90%	49%	70%	56%	75%	75%

✓ Resurface Mooney Tennis Court Complex

✓ Install Playground Equipment at Villa Russ, Briarwood, Mooney Tennis Complex

## FUTURE GOALS (FY22 & FY23)

✓ Add more parking for Athletic Complex

✓ Add additional fields on Hollywood Blvd

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

✓ Install new playgrounds at Landing and Jet/Holmes Parks

✓ Completed Jet/Holmes Pickleball Complex

✓ Replace Pier and Boardwalk at Liza Jackson Park

**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Revenues:</b>					
600,422	677,330	710,502	670,353	347-5000 Greens Fees	797,150 18.91%
3,228	436	342	510	347-5020 Tournament Fees	650 27.45%
42,695	49,086	51,204	28,955	347-5025 Tournament Fees - Tax Exempt	26,300 -9.17%
-	-	71,436	65,383	347-5099 GolfNow/Comp Green Fees	63,200 -3.34%
104,647	109,776	115,887	107,737	347-5100 Membership Fees	117,350 8.92%
500,332	559,183	590,995	508,925	347-5200 Golf Cart Rental	661,334 29.95%
623	458	301	322	347-5210 Pull Cart Rental	400 24.22%
-	-	51,185	49,208	347-5299 GolfNow/Comp Golf Cart Fees	50,197 2.01%
59,092	60,620	64,318	54,051	347-5300 Driving Range	73,338 35.68%
66,113	28,524	28,816	24,993	347-5400 Rental and Lease Income - Restaurant & Pro Shop	29,268 17.10%
2,070	2,190	2,430	3,134	347-5510 GHIN Handicapping Service	3,000 -4.28%
4,694	6,741	9,406	9,134	347-5900 League Play	6,500 -28.84%
27,607	38,686	40,809	28,229	347-5915 Merchandise Sales	38,130 35.07%
(98)	(188)	(184)	150	347-5920 Cash Over/(Under)	150 0.00%
26,568	26,568	26,568	26,568	362-2010 Rental and Lease Income - Tower	28,685 7.97%
<b>\$ 1,437,994</b>	<b>\$ 1,559,410</b>	<b>\$ 1,764,016</b>	<b>\$ 1,577,652</b>	<b>TOTAL REVENUES</b>	<b>\$ 1,895,652 20.16%</b>
<b>Personal Services:</b>					
<i>13.81</i>	<i>13.81</i>	<i>13.96</i>	<i>13.42</i>	<i>Number of Employees (FTE's)</i>	<i>13.42</i>
305,411	107,242	109,539	119,093	572-1200 Regular Salaries	114,456 -3.89%
217	208	108	270	572-1201 Service Awards	541 100.53%
-	203,828	212,629	292,452	572-1300 Part-Time Wages	290,057 -0.82%
429	-	130	100	572-1400 Salaries - Overtime	100 0.00%
18,598	18,888	19,560	25,050	572-2100 FICA Taxes	25,402 1.41%
4,349	4,417	4,574	5,859	572-2101 Medicare	5,940 1.39%
37,539	67,756	63,688	45,058	572-2200 Retirement Contributions	34,721 -22.94%
9,342	9,943	10,914	11,381	572-2300 Dental, Life & Health Insurance	12,609 10.79%
4,705	5,922	6,214	8,268	572-2400 Worker's Compensation	7,912 -4.31%
<b>\$ 380,590</b>	<b>\$ 418,204</b>	<b>\$ 427,356</b>	<b>\$ 507,532</b>	<b>Total Personal Services</b>	<b>\$ 491,739 -3.11%</b>
<b>Operating Expenditures:</b>					
30,294	33,886	36,773	43,176	572-3100 Professional Services	43,176 0.00%
-	470	12,050	-	572-3450 Other Services - Grounds Maintenance	- 0.00%
3,398	3,287	3,135	3,189	572-4100 Communication Services	371 -88.37%
126	127	99	100	572-4200 Postage	100 0.00%
66,410	69,751	62,452	69,752	572-4300 Utilities	69,000 -1.08%
87,499	90,085	89,943	90,031	572-4400 Rentals & Leases	94,031 4.44%
1,663	1,936	1,992	2,044	572-4610 Maintenance Contracts	2,204 7.83%
980	2,595	2,600	3,300	572-4630 Equipment Repair	2,940 -10.91%
-	-	-	1,750	572-4680 Plant & System Repair	- -100.00%
14,095	13,195	13,145	13,000	572-4800 Promotional Activities	13,000 0.00%
-	116,807	-	114,591	572-4899 GolfNow/Comp Golf Rounds & Carts	113,397 -1.04%
565	834	1,000	1,090	572-5100 Office Supplies	1,090 0.00%
16,018	10,852	12,826	16,375	572-5200 Operating Supplies	17,175 4.89%
(40)	-	-	-	572-5204 Fuel & Oil	- 0.00%
19,603	18,205	22,552	20,000	572-5205 Goods for Resale	20,000 0.00%
185	222	-	1,440	572-5210 Uniform Expense	1,440 0.00%
-	590	1,141	4,700	572-5250 Operating Supplies - Grounds Maintenance	4,700 0.00%
2,494	2,557	2,783	2,480	572-5400 Books, Dues & Publications	2,480 0.00%
<b>\$ 243,290</b>	<b>\$ 365,399</b>	<b>\$ 262,491</b>	<b>\$ 387,018</b>	<b>Total Operating Expenditures</b>	<b>\$ 385,105 -0.49%</b>
<b>Capital Outlay:</b>					
-	5,251	5,152	-	572-6402 Equipment	- 0.00%
-	2,413	-	-	572-6420 Computer Hardware/Software	- 0.00%
<b>\$ -</b>	<b>\$ 7,664</b>	<b>\$ 5,152</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service:</b>					
1,271	1,271	1,165	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 1,271</b>	<b>\$ 1,271</b>	<b>\$ 1,165</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>625,151</b>	<b>792,539</b>	<b>696,164</b>	<b>894,550</b>	<b>TOTAL EXPENSES</b>	<b>876,843 -1.98%</b>



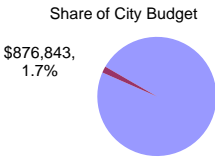
GOLF CLUB

DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.

MISSION

Provide a quality golf experience to members and visitors through excellent customer service.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Ensure Player Satisfaction						
Active Memberships	412	459	484	396	450	450
Active Youth Memberships	69	50	72	43	75	75
Promote Play During Off-Peak Times						
Rounds Teeing Off Between Noon and 4pm	16,092	17,435	16,433	14,496	18,000	16,500
% of Rounds Teeing Off Between Noon and 4pm	37%	32%	29%	33%	35%	30%
Marketing Rounds Distributed	3283	3351	3352	2158	3000	3000
Marketing Rounds Redeemed	2722	2781	2872	1814	2200	2200
Revenues Generated from Marketing Rounds	\$94,430	\$163,148	\$164,830	\$99,129	\$120,000	\$120,000

- ✓ Paint golf club interior
- ✓ Remove old buildings off of Country Club.

FUTURE GOALS (FY22 & FY23)

- ✓ Increase membership to 600
- ✓ Install covered pavilion to increase revenue through rentals and tournaments.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Replaced lights on Driving Range
- ✓ Replaced Fleet of 125 Yamaha Golf Carts

# 001 GENERAL FUND - 1045 GOLF GROUNDS

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
				<u>Revenues:</u>		
				Revenues Shared with Golf Club Operations Division		
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ -	0.00%
				<u>Personal Services:</u>		
15.75	15.75	15.75	15.75	<i>Number of Employees (FTE's)</i>	15.75	
367,830	359,590	400,841	515,126	572-1200 Regular Salaries	512,143	-0.58%
325	262	-	488	572-1201 Service Awards	-	0.00%
-	13,365	18,821	19,306	572-1300 Part-Time Wages	21,902	13.45%
568	2,627	4,537	1,000	572-1400 Salaries - Overtime	1,000	0.00%
3,184	2,971	3,811	2,765	572-1401 Salaries - Overtime Holiday Worked	2,765	0.00%
22,292	23,956	24,806	31,172	572-2100 FICA Taxes	32,818	5.28%
5,214	5,603	5,801	7,290	572-2101 Medicare	7,675	5.28%
89,762	108,472	71,919	67,588	572-2200 Retirement Contributions	52,081	-22.94%
4,435	10,361	11,563	20,266	572-2204 Retirement Contributions - DC Plan	20,228	-0.19%
34,060	38,340	61,016	105,995	572-2300 Dental, Life & Health Insurance	119,371	12.62%
5,761	7,562	9,088	14,443	572-2400 Worker's Compensation	13,317	-7.80%
\$ 533,431	\$ 573,109	\$ 612,203	\$ 785,439	Total Personal Services	\$ 783,300	-0.27%
				<u>Operating Expenditures:</u>		
2,304	2,867	2,496	2,496	572-3100 Professional Services	2,496	0.00%
120	-	-	125	572-3400 Other Services	125	0.00%
43,260	27,880	38,546	40,130	572-3450 Other Services - Grounds Maintenance	40,130	0.00%
529	438	377	264	572-4100 Communication Services	264	0.00%
6,552	5,750	5,779	5,750	572-4300 Utilities	5,800	0.87%
14,995	14,864	30,315	33,039	572-4400 Rentals & Leases	48,525	46.87%
732	751	527	1,096	572-4610 Maintenance Contracts	1,116	1.83%
1,338	830	1,800	500	572-4620 Vehicle Repair	500	0.00%
44,190	43,938	36,525	31,000	572-4630 Equipment Repair	31,000	0.00%
-	-	-	-	572-4640 Building Maintenance	10,000	100.00%
149	(108)	286	-	572-4916 Inventory Short/Over	-	0.00%
34	18	24	45	572-5100 Office Supplies	45	0.00%
7,066	8,845	7,284	8,095	572-5200 Operating Supplies	8,095	0.00%
7,424	5,543	774	-	572-5203 Fleet Maintenance Clearing Account	-	0.00%
16,022	22,283	24,794	12,000	572-5204 Fuel & Oil	12,360	3.00%
1,396	2,181	1,245	2,295	572-5210 Uniform Expense	2,295	0.00%
3,915	3,806	4,873	6,000	572-5233 Tools	6,000	0.00%
900	866	998	3,910	572-5234 Safety Supplies/Equipment	3,910	0.00%
222,717	138,175	217,341	245,500	572-5250 Operating Supplies - Grounds Maintenance	245,000	-0.20%
425	455	585	725	572-5400 Books, Dues & Publications	725	0.00%
\$ 374,068	\$ 279,382	\$ 374,569	\$ 392,970	Total Operating Expenditures	\$ 418,387	6.47%
				<u>Capital Outlay:</u>		
-	-	-	-	572-6310 Improvements Other Than Building	12,500	100.00%
-	147,750	60,428	-	572-6402 Equipment	-	0.00%
\$ -	\$ 147,750	\$ 60,428	\$ -	Total Capital Outlay	\$ 12,500	100.00%
				<u>Debt Service:</u>		
3,239	3,240	3,240	3,234	581-9121 Transfer to Debt Service Fund	3,240	0.19%
\$ 3,239	\$ 3,240	\$ 3,240	\$ 3,234	Total Debt Service	\$ 3,240	0.19%
910,738	1,003,481	1,050,440	1,181,643	TOTAL EXPENSES	1,217,427	3.03%

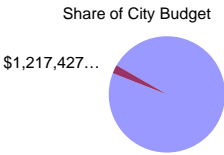
GOLF GROUNDS

DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

Reduce Maintenance Costs

Out-of-Play Areas with Native Plant Material

Actual		YTD thru 06-30		Budget	
2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
15%	15%	15%	15%	15%	15%

- ✓ Install Covered storage for all new equipment
- ✓ Level tee additional tee boxes

FUTURE GOALS (FY22 & FY23)

- ✓ Make #12 and #13 Oaks ponds a natural cord grass retention area.
- ✓ Landscape renovations out front of clubhouse
- ✓ Demo old buildings by Country Club Road

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Install Covered storage for all new equipment
- ✓ Level tee boxes on #3 and #15 on Pines Course
- ✓ Replaced Utility Carts for new 4-Year Lease

**001 GENERAL FUND - 1060 LIBRARY**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Revenues:</b>					
79,687		81,376	81,376	337-7000 Cooperative Funding - Operations	86,750 6.60%
5,575	6,143	6,895	450	341-9110 Passport Fees	1,200 166.67%
1,865	1,850	1,860	3,660	347-1000 Library Fees	1,855 -49.32%
5,899	6,323	6,310	6,432	347-1010 Photo Copy Revenue	5,200 -19.15%
225	125	100	171	347-1210 Rentals - Taxable	171 0.00%
10,229	9,704	4,500	-	352-1000 Library Fines	- 0.00%
302	229	561	518	352-1010 Lost Publications	518 0.00%
4,704	13,246	4,973	-	366-1000 Contributions/Donations	- 0.00%
<b>\$ 108,486</b>	<b>\$ 37,621</b>	<b>\$ 106,575</b>	<b>\$ 92,607</b>	<b>TOTAL REVENUES</b>	<b>\$ 95,694 3.33%</b>
<b>Personal Services:</b>					
<b>8.02</b>	<b>8.72</b>	<b>8.72</b>	<b>9.22</b>	<b>9.22</b>	
<b>Number of Funded Employees (FTE's)</b>					
270,319	184,209	188,140	202,556	571-1200 Regular Salaries	224,817 10.99%
271	-	217	108	571-1201 Service Awards	54 -50.00%
600	-	-	-	571-1202 Incentive/Merit Pay	- 0.00%
-	97,188	108,559	120,762	571-1300 Part-Time Wages	130,063 7.70%
720	936	274	200	571-1400 Salaries - Overtime	200 0.00%
16,597	17,109	18,008	19,555	571-2100 FICA Taxes	22,370 14.40%
3,881	4,001	4,211	4,573	571-2101 Medicare	5,232 14.41%
51,945	93,565	88,208	67,588	571-2200 Retirement Contributions	52,081 -22.94%
746	2,787	2,866	2,939	571-2204 Retirement Contributions - DC Plan	3,226 0.00%
7,174	12,221	13,895	14,479	571-2300 Dental, Life & Health Insurance	17,555 21.24%
790	1,005	996	1,085	571-2400 Worker's Compensation	1,269 0.00%
<b>\$ 353,043</b>	<b>\$ 413,021</b>	<b>\$ 425,374</b>	<b>\$ 433,846</b>	<b>Total Personal Services</b>	<b>\$ 456,867 5.31%</b>
<b>Operating Expenditures:</b>					
2,348	2,447	3,242	2,730	571-3100 Professional Services	3,222 18.02%
2,281	1,525	1,775	1,795	571-3400 Other Services	1,795 0.00%
698	-	-	400	571-3407 Program Instruction	400 0.00%
-	-	-	250	571-3450 Operating Supplies - Grounds Maintenance	250 0.00%
87	-	369	-	571-4000 Travel and Per Diem	- 0.00%
1,903	1,952	1,981	1,855	571-4100 Communication Services	1,212 -34.66%
340	131	414	200	571-4200 Postage	200 0.00%
78,425	95,236	93,031	103,106	571-4300 Utilities	100,000 -3.01%
15,406	15,586	15,491	15,525	571-4400 Rentals & Leases	15,072 -2.92%
1,819	1,928	2,049	2,487	571-4610 Maintenance Contracts	2,554 2.68%
11,000	-	-	-	571-4640 Building Maintenance	- 0.00%
1,716	1,622	1,349	2,510	571-5100 Office Supplies	2,510 0.00%
39,823	16,808	15,528	17,042	571-5200 Operating Supplies	16,803 -1.40%
493	921	397	600	571-5207 Program Expense	600 0.00%
909	3,746	9,689	-	571-5223 Passport Fee Spending	- 0.00%
3,857	3,389	4,088	-	571-5224 General Donation Spending	- 0.00%
134	7,702	-	-	571-5231 Computer Hardware/Software	- 0.00%
-	23	428	-	571-5250 Grounds Maintenance	- 0.00%
262	265	289	269	571-5400 Books, Dues & Publications	296 10.04%
<b>\$ 161,501</b>	<b>\$ 153,281</b>	<b>\$ 150,120</b>	<b>\$ 148,769</b>	<b>Total Operating Expenditures</b>	<b>\$ 144,913 -2.59%</b>
<b>Capital Outlay:</b>					
-	-	-	-	571-6214 Building Improvements	3,000 100.00%
1,246	-	-	-	571-6401 Furniture and Fixtures	- 0.00%
-	-	-	-	571-6402 Equipment	1,000 100.00%
-	12,600	7,800	-	571-6420 Computer Hardware/Software	- 0.00%
40,117	38,309	33,656	35,000	571-6600 Books, Publications & Library Materials	35,000 0.00%
<b>\$ 41,363</b>	<b>\$ 50,909</b>	<b>\$ 41,456</b>	<b>\$ 35,000</b>	<b>Total Capital Outlay</b>	<b>\$ 39,000 11.43%</b>
<b>Debt Service</b>					
20,849	20,484	20,359	18,389	581-9121 Transfer to Debt Service Fund	18,385 -0.02%
<b>\$ 20,849</b>	<b>\$ 20,484</b>	<b>\$ 20,359</b>	<b>\$ 18,389</b>	<b>Total Debt Service</b>	<b>\$ 18,385 -0.02%</b>
<b>\$ 576,756</b>	<b>\$ 637,696</b>	<b>\$ 637,309</b>	<b>\$ 636,004</b>	<b>TOTAL EXPENSES</b>	<b>\$ 659,166 3.64%</b>

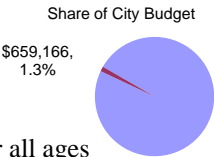
# LIBRARY

## DESCRIPTION

Library resources include books, movies, games, ebooks, and e-audio for children and adults. Children's learning activities for all ages conducted weekly with holiday and special programs being offered throughout the year. Facilities include a children's activity room, 5 study rooms, an art gallery, a digital media lab, meeting space for large and small groups, Wi-Fi access, children's learning stations, and 11 computer stations.

## MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide Resources to Promote Literacy, Education, & Enrichment

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Inventoried Collection Per Citizen	3.1	3.3	3.0	2.5	3.0	3.0
Circulation per Item	1.8	2.2	0.6	0.5	2.5	2.7
Circulation per Active Borrower (City and Non-City Residents)	6.4	7.3	7.6	4.8	7.8	7.9
City Residents Who Have an Active Library Card	45%	49%	42%	37%	40%	42%

- ✓ Aggresively market online resources, including Tech-Talk and Universal Class, to the business and education communities.
- ✓ Explore innovative online programming techniques to provide services to citizens during social distancing and in the future.

## FUTURE GOALS (FY22 & FY23)

- ✓ Explore innovative facility and off-site access options for bringing the library to the people outside the current location.
- ✓ Explore off-site outreach opportunities in the community to encourage library use by young adults and teens.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

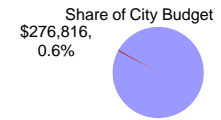
- ✓ Updated and upgraded adult collections to improve browsing and finding by library patrons.
- ✓ Created innovative online programming to provide Summer Reading experiences for families during panademic environment.
- ✓ Was awarded the "Libraries and Liberty" grant to update collection of civic engagement and voting materials and programs.
- ✓ Increased marketing of non-print resources through inhouse techniques and through social media.

# 001 GENERAL FUND - 1070 MUSEUM

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
Revenues:							
975	835	630	250	341-9110	Passport Fees	250	0.00%
78	-	-	-	347-2000	Program Revenue	-	0.00%
31,677	34,233	32,177	28,744	347-3500	Admission Fees	21,340	-25.76%
27,424	31,313	27,384	27,646	347-3510	Merchandise Sales	20,150	-27.11%
8,154	9,872	7,556	11,616	347-3520	Fees - Tax Exempt	9,030	-22.26%
1,307	1,439	789	1,134	347-3610	Memberships	1,150	1.41%
\$ 69,615	\$ 77,691	\$ 68,536	\$ 69,390	TOTAL REVENUES		\$ 51,920	-25.18%
Personal Services:							
4.10	4.00	3.60	4.10	Number of Funded Employees (FTE's)		4.10	
143,530	128,741	149,357	143,387	573-1200	Regular Salaries	156,481	9.13%
-	325	54	-	573-1201	Service Awards	-	0.00%
100	500	-	-	573-1202	Incentive/Merit Pay	-	0.00%
-	12,650	-	15,445	573-1300	Part-Time Wages	16,213	4.97%
4	1	-	20	573-1400	Salaries - Overtime	20	0.00%
8,827	8,660	9,004	9,681	573-2100	FICA Taxes	11,013	13.75%
2,064	2,025	2,106	2,264	573-2101	Medicare	2,575	13.75%
32,630	41,258	40,689	22,529	573-2200	Retirement Contributions	17,360	-22.94%
1,930	3,951	4,129	4,391	573-2204	Retirement Contributions - DC Plan	5,511	25.51%
23,390	12,720	15,345	14,173	573-2300	Dental, Life & Health Insurance	16,770	18.33%
435	283	283	302	573-2400	Worker's Compensation	338	12.00%
\$ 212,910	\$ 211,114	\$ 220,967	\$ 212,192	Total Personal Services		\$ 226,283	6.64%
Operating Expenditures:							
2,599	2,324	1,733	3,230	573-3100	Professional Services	3,230	0.00%
220	220	275	750	573-3400	Other Services	750	0.00%
332	-	-	-	573-4000	Travel and Per Diem	-	0.00%
1,084	1,074	991	1,104	573-4100	Communication Services	1,104	0.00%
115	82	19	120	573-4200	Postage	120	0.00%
13,088	12,853	12,381	12,853	573-4300	Utilities	12,500	-2.75%
1,659	556	539	559	573-4400	Rentals & Leases	560	0.22%
2,255	2,201	2,894	2,860	573-4610	Maintenance Contracts	3,450	20.63%
91	87	-	50	573-4630	Equipment Repair	50	0.00%
1,056	2,582	-	1,200	573-4700	Printing & Binding	1,200	0.00%
2,431	4,846	2,920	2,635	573-4800	Promotional Activities	2,565	-2.66%
1,085	838	911	1,490	573-5100	Office Supplies	1,490	0.00%
1,344	4,027	1,661	3,150	573-5200	Operating Supplies	2,580	-18.10%
-	-	-	50	573-5204	Fuel & Oil	52	3.00%
14,976	14,147	14,821	15,000	573-5205	Goods For Resale	15,000	0.00%
233	238	149	400	573-5207	Program Expense	200	-50.00%
223	371	414	400	573-5210	Uniform Expense	600	50.00%
1,445	1,519	2,534	2,536	573-5215	Exhibit / Collection Supplies	3,000	18.30%
756	412	337	-	573-5223	Passport Fee Spending	-	0.00%
788	950	350	-	573-5224	General Donation Spending	-	0.00%
379	-	-	-	573-5225	Fundraising Spending	-	0.00%
-	-	2,385	-	573-5226	Designated Donation Spending	-	0.00%
1,211	812	120	-	573-5231	Computer Hardware/Software	-	0.00%
-	80	-	50	573-5234	Safety Supplies/Equipment	50	0.00%
1,123	599	822	700	573-5250	Operating Supplies - Grounds Maintenance	1,000	42.86%
969	957	1,061	1,033	573-5400	Books, Dues & Publications	1,033	0.00%
\$ 49,462	\$ 51,775	\$ 47,317	\$ 50,170	Total Operating Expenditures		\$ 50,534	0.73%
Capital Outlay:							
3,998	-	-	-	573-6402	Equipment	-	0.00%
-	1,207	-	-	573-6420	Computer Hardware/Software	-	0.00%
\$ 3,998	\$ 1,207	\$ -	\$ -	Total Capital Outlay		\$ -	0.00%
\$ 266,370	\$ 264,093	\$ 268,284	\$ 262,362	TOTAL EXPENSES		\$ 276,816	5.51%
\$ (196,755)	\$ (186,402)	\$ (199,748)	\$ (192,972)	NET REVENUE / (EXPENSE)		\$ (224,896)	16.54%

# MUSEUM

## DESCRIPTION



The Indian Temple Mound Museum was the first museum in Florida owned and operated by a municipality and is recognized for having one of the finest collections of prehistoric ceramics in the Southeast United States. Historic structures such as the Camp Walton Schoolhouse and Garnier Post Office Museums are fine examples of Northwest Florida history and house artifacts that relay the story of early Camp Walton. The Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.

## MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Share Community History With Public

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Visitors Per General Visitation Hour of Operation	5.3	5.3	5.6	4.9	6.0	5.0
Educational Programming Visitors During Non-General Visitation Hours	4,407	5,330	4,034	4,063	5,500	2,000
Outreach Programming Visitors During Non-General Visitation Hours	11,482	8,565	17,085	4,485	11,000	10,000
City Savings from Volunteer Assistance	\$10,996	\$10,995	\$11,327	\$5,293	\$11,000	\$5,000

- ✓ Continue to provide event and activity programming to increase visitation to and public awareness of Heritage Park.
- Continue to improve public access to museum properties and downtown community. Completed renovation of Camp Walton Schoolhouse
- ✓ Museum with new paint, residing damaged areas and rebuilding bell tower. Security lighting atop the Temple Mound was also replaced. The original was installed in the 1960s.
- ✓ Was awarded a 2020 Wayfinding and Signage Partnership in conjunction with Okaloosa County Tourist Development Council. Its purpose is to develop awareness of and assist visitation to Heritage Park and the downtown area through wayfinding signage.

## FUTURE GOALS (FY22 & FY23)

- ✓ Complete evaluation of site collections from filing to certification and continue curatorial storage and preservation methods.
- ✓ Create welcome/information area at schoolhouse to increase accessability for guests and extend operational hours.
- ✓ Create a pleasing landscaping on Heritage Park properties that addresses erosion and drainage needs.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- Continued training: staff and volunteers received training on museum programs, collections care, customer service and exhibits.
- ✓ Training/teaching, involves the public also. Staff researched and was involved in the production and completion of two documentaries. "Sand in Your Soul" and "The History of Fort Walton Beach: One of Florida's Biggest Small Places." Both premeired during the year.
- Continued use of museum volunteers: Although volunteer use collapsed during the Covid Crisis, they are vital to museum activities and events. They are responsible for keeping the historic buildings open longer hours to the public. Museum volunteers provide assistance with educational and recreational programming such as Zombie Walk, various Open House days and the Camp Walton Christmas event. These experiences afford visitors the opportunity to enjoy free admission days. Donated hours exceeded 1,000 hours last year.
- Continued Community Involvement: Museum partnered with Thunderbird Honor Guard to strengthen ties to the Native American community and provide access to cultural demonstrations during the year. Museum partnered with Reeds Raiders at Bowlegs in defense of the City to
- ✓ increase public awareness of museum activities and raise awareness that history can be fun. Museum partners with Musical Echoes tp provide cultural and arts festival to general public which increases awareness and strengthens Native American commitment to the mound and museum. Although all events were cancelled during the Covid Crisis, we anticipate them again in the future.
- Continued Public Awareness Campaign: The Indian Temple Mound Museum seeks out advertising opportunities and has been on various websites, Facebook, blogs, NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, the Four Points Sheraton in-room compendium of things to do and see, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3. The museums
- ✓ display their events on various Lamar advertising boards which has increased visibility. Local organizational newsletters increase awareness, promote activities and show the accomplishments of the museums and their partners. These include Florida Public Archaeology Network (Pensacola), Baker Block News (Baker), Panhandle Historic Preservation Alliance News (reaches all panhandle), Heritage News (Niceville); GWFC Our Voice Florida Woman's Club newsletter (OK County), and Genealogical Society of Okaloosa County (OK County).
- Provide Successful Programming: It is the goal of Heritage Park to be at the forefront of educational experiences and activities for students in our four county service area. As such we are constantly developing new presentations for schools and the public designed to showcase the
- ✓ artifact collection, archaeology in general and to present the history of the local community in exciting ways. We have increased our homeschool programming to reach new audiences. Educational ativities will be slow to readjust after the Covid Crisis, but we look forward to again serving these communities.
- TDC Partnership: This year the TDC Partnership was an advertising and Exhibits Package. Its goal was to promote the offerings and
- ✓ accomplishments of Heritage Park and create two new exhibit areas in the museum. Unfortunately as the TDD lost revenue due to the Covid Crisis, funds were rescinded. Much of the advertising was cut and the museum exhibits were minimally funded. The museum will finish these exhibits as funds allow. An in-room compendium was used to target guests not already aware of our facility.

**001 GENERAL FUND - 1080 CEMETERY**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Revenues:</b>					
126,360	176,790	171,375	204,917	343-8000 Sale of Lots	174,083 -15.05%
9,565	2,790	8,700	8,082	343-8100 Crypt Sales	9,000 11.36%
23,215	10,325	19,752	20,788	343-8200 Niche Sales	21,500 3.43%
21,150	17,120	19,610	22,431	343-8300 Weekend/Holidays Interments	23,500 4.77%
160,160	143,250	156,665	178,217	343-8400 Openings/Closings	175,500 -1.52%
2,981	2,013	1,874	488	343-8500 Transfer Fees	555 13.73%
20,217	-	-	34,000	381-2400 Transfer from Beal Memorial Cemetery Fund	60,000 76.47%
<b>\$ 363,648</b>	<b>\$ 352,288</b>	<b>\$ 377,976</b>	<b>\$ 468,923</b>	<b>TOTAL REVENUES</b>	<b>\$ 464,138 -1.02%</b>
<b>Personal Services:</b>					
<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>Number of Funded Employees (FTE's)</i>	<i>3.00</i>
100,032	102,502	106,609	111,374	539-1200 Regular Salaries	116,395 4.51%
108	325	-	-	539-1201 Service Awards	- 0.00%
1,810	446	807	500	539-1400 Salaries - Overtime	500 0.00%
512	62	15	100	539-1401 Salaries - Overtime Holiday Worked	100 0.00%
5,591	5,588	5,735	5,900	539-2100 FICA Taxes	6,480 9.83%
1,308	1,307	1,341	1,380	539-2101 Medicare	1,515 9.81%
35,990	65,489	61,549	67,588	539-2200 Retirement Contributions	52,081 -22.94%
28,000	29,814	32,722	34,234	539-2300 Dental, Life & Health Insurance	37,832 10.51%
5,364	6,892	8,199	8,553	539-2400 Worker's Compensation	9,215 7.74%
<b>\$ 178,715</b>	<b>\$ 212,425</b>	<b>\$ 216,977</b>	<b>\$ 229,628</b>	<b>Total Personal Services</b>	<b>\$ 224,118 -2.40%</b>
<b>Operating Expenditures:</b>					
948	948	948	950	539-3100 Professional Services	950 0.00%
63,325	68,925	76,150	74,000	539-3400 Other Services	74,000 0.00%
250	-	3,775	-	539-3450 Other Services - Grounds Maintenance	- 0.00%
840	898	622	851	539-4100 Communication Services	371 -56.40%
75,416	94,334	93,711	94,333	539-4300 Utilities	94,000 -0.35%
-	-	-	60	539-4400 Rentals & Leases	60 0.00%
562	692	754	904	539-4610 Maintenance Contracts	767 -15.14%
173	434	178	-	539-4620 Vehicle Repair	- 0.00%
232	755	1,447	1,850	539-4630 Equipment Repair	1,850 0.00%
-	7,500	-	-	539-4640 Building Maintenance	- 0.00%
17,560	6,637	11,675	-	539-4980 Repurchase Cemetery Lots	- 0.00%
831	1,269	907	1,375	539-5200 Operating Supplies	1,375 0.00%
1,122	1,603	1,546	800	539-5204 Fuel & Oil	1,100 37.50%
223	494	353	180	539-5210 Uniform Expense	180 0.00%
-	811	-	-	539-5231 Computer Hardware/Software	- 0.00%
720	690	972	1,100	539-5233 Tools	1,100 0.00%
250	170	160	600	539-5234 Safety Supplies/Equipment	690 15.00%
16,767	13,510	13,727	14,175	539-5250 Operating Supplies - Grounds Maintenance	14,175 0.00%
-	-	-	40	539-5500 Training	40 0.00%
<b>\$ 179,219</b>	<b>\$ 199,670</b>	<b>\$ 206,925</b>	<b>\$ 191,218</b>	<b>Total Operating Expenditures</b>	<b>\$ 190,658 -0.29%</b>
<b>Capital Outlay:</b>					
-	-	-	-	539-6214 Building Improvements	25,000 100.00%
18,005	-	-	-	539-6310 Improvements Other Than Building	- 0.00%
-	7,210	-	-	539-6355 Landscaping & Fences	- 0.00%
20,217	7,623	38,264	-	539-6402 Equipment	- 0.00%
<b>\$ 38,222</b>	<b>\$ 14,833</b>	<b>\$ 38,264</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ 25,000 100.00%</b>
<b>Capital Improvements Program:</b>					
-	-	-	-	5052 - Hope Section	
-	-	-	-	539-6381 New Cemetery Plots	40,000 100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ 40,000 100.00%</b>
<b>Interfund Transfers:</b>					
21,760	34,031	32,070	40,983	581-9162 Transfer to Beal Memorial Perpetual Care Fund	34,817 -15.05%
<b>\$ 21,760</b>	<b>\$ 34,031</b>	<b>\$ 32,070</b>	<b>\$ 40,983</b>	<b>Total Interfund Transfers</b>	<b>\$ 34,817 -15.05%</b>
<b>\$ 417,916</b>	<b>\$ 460,957</b>	<b>\$ 494,236</b>	<b>\$ 461,830</b>	<b>TOTAL EXPENSES</b>	<b>\$ 514,593 11.42%</b>



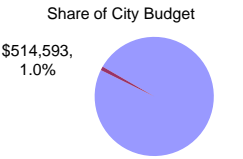
CEMETERY

DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.

MISSION

Provide a well-maintained and peaceful resting place of burial.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

Provide a Well-Maintained Resting Place of Burial

Cemetery Grounds with Turf in Good Condition

2016-17	Actual		YTD thru 06/30		Budget	
	2017-18	2018-19	2019-20		2019-20	2020-21
90%	78%	95%	90%		95%	95%

- ✓ Extend Hope Section
- ✓ Develop Design Plans for new Office /Building

FUTURE GOALS (FY22 & FY23)

- ✓ Replace all fencing around perimeter
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Replace doors on Niche Wall

# 001 GENERAL FUND - 1200 GROWTH MANAGEMENT

Actual						Budget	
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
Revenues:							
5,560	4,380	3,900	11,571	341-3001	Overhead Banner Installation Fee	-	-100.00%
22	-	-	-	341-9310	Engineering Drawings	-	0.00%
\$ 5,582	\$ 4,380	\$ 3,900	\$ 11,571	TOTAL REVENUES		\$ -	-100.00%
Personal Services:							
3.00	3.00	2.00	2.00	Number of Funded Employees (FTE's)		2.00	
86,167	88,451	67,917	72,003	541-1100	Executive Salaries	78,635	9.21%
56,586	31,068	43,166	33,488	541-1200	Regular Salaries	33,346	-0.42%
54	-	108	-	541-1201	Service Awards	-	0.00%
-	500	-	-	541-1202	Incentive/Merit Pay	-	0.00%
458	710	227	-	541-1400	Overtime	-	0.00%
8,379	7,065	6,876	6,252	541-2100	FICA Taxes	6,882	10.07%
1,960	1,652	1,608	1,462	541-2101	Medicare	1,610	10.10%
8,519	7,700	4,784	5,275	541-2204	Retirement Contributions - DC Plan	4,040	-23.41%
22,558	23,353	15,775	13,386	541-2300	Dental, Life & Health Insurance	18,025	34.66%
242	240	208	200	541-2400	Worker's Compensation	212	6.20%
\$ 184,923	\$ 160,739	\$ 140,669	\$ 132,065	Total Personal Services		\$ 142,750	8.09%
Operating Expenditures:							
5,618	3,889	3,104	3,738	541-3100	Professional Services	3,834	2.57%
24	1,442	799	1,600	541-4000	Travel and Per Diem	1,600	0.00%
1,696	1,511	1,146	1,368	541-4100	Communication Services	506	-63.02%
3,991	4,403	3,323	6,565	541-4200	Postage	6,565	0.00%
3,423	1,960	1,878	1,878	541-4400	Rentals & Leases	1,153	-38.59%
4,300	-	-	2,500	541-4610	Maintenance Contracts	2,500	0.00%
14	113	50	125	541-4620	Vehicle Repair	125	0.00%
-	-	-	600	541-4630	Equipment Repair	600	0.00%
35	218	35	35	541-4700	Printing & Binding	35	0.00%
4,304	2,504	3,459	7,689	541-5100	Office Supplies	7,689	0.00%
1,950	793	498	500	541-5200	Operating Supplies	500	0.00%
475	426	427	315	541-5204	Fuel & Oil	324	3.00%
222	80	181	200	541-5210	Uniform Expense	200	0.00%
713	-	-	-	541-5231	Computer Hardware/Software	-	0.00%
85	-	-	-	541-5234	Safety Supplies/Equipment	-	0.00%
13	60	259	560	541-5400	Books, Dues & Publications	675	20.54%
319	1,149	690	2,168	541-5500	Training	2,155	-0.60%
\$ 27,182	\$ 18,548	\$ 15,849	\$ 29,841	Total Operating Expenditures		\$ 28,462	-4.62%
Debt Service							
726	545	499	-	581-9121	Transfer to Debt Service Fund	-	0.00%
\$ 726	\$ 545	\$ 499	\$ -	Total Debt Service		\$ -	0.00%
\$ 212,831	\$ 179,833	\$ 157,017	\$ 161,906	TOTAL EXPENSES		\$ 171,211	5.75%
\$ (207,249)	\$ (175,453)	\$ (153,117)	\$ (150,335)	NET REVENUE / (EXPENSE)		\$ (171,211)	13.89%

# GROWTH MANAGEMENT SERVICES

## DESCRIPTION

Growth Management Administration provides administrative and customer service support to the Planning, Building, and Code Enforcement departments by providing the necessary tools for everyday function as well as providing information regarding services and operation of each department.

## MISSION

Provide high quality, timely and cost effective services in all facets of operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

Achieve <90% of above average customer satisfaction rating for service rendered by Growth Management Administration

- ✓ Maintain current projects paid in a timely manner
- ✓ Provide operational services and tools to each division

## FUTURE GOALS (FY22 & FY23)

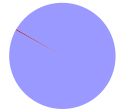
- ✓ Create survey metric system for specific department functions to gain better understanding of City trends

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

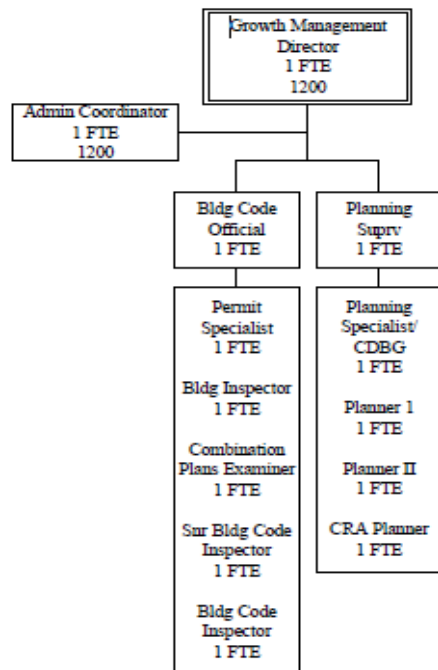
- ✓ Implemented external customer satisfaction survey
- ✓ Updated Department Hurricane Plan and completed training on Hurricane Plan and Damage Assessment process

Share of City Budget

\$171,211,  
0.3%



2016-17	Actual		YTD thru 06/30		Budget	
	2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
na	na	0%	0%		90%	90%



# 001 GENERAL FUND - 1205 PLANNING & ZONING

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Revenues:</b>					
30,769	14,787	16,596	13,796	329-1001 Zoning/Variations Fees	14,979 8.57%
7,426	4,533	4,173	3,427	329-2000 Zoning Site Plan Review	8,600 150.95%
1,375	363	350	514	329-9010 Licenses & Registrations	514 0.00%
<b>\$ 39,570</b>	<b>\$ 19,682</b>	<b>\$ 21,119</b>	<b>\$ 17,737</b>	<b>TOTAL REVENUES</b>	<b>\$ 24,093 35.83%</b>
<b>Personal Services:</b>					
<i>4.00</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>	<i>Number of Funded Employees (FTE's)</i>	<i>4.00</i>
149,248	146,973	116,731	115,143	515-1200 Regular Salaries	177,074 53.79%
54	-	-	-	515-1201 Service Awards	- 0.00%
-	-	100	-	515-1202 Incentive/Merit Pay	- 0.00%
63	49	87	150	515-1400 Overtime	150 0.00%
8,336	8,333	6,660	6,512	515-2100 FICA Taxes	11,149 71.21%
1,949	1,949	1,557	1,523	515-2101 Medicare	2,607 71.20%
8,110	6,794	3,597	6,941	515-2204 Retirement Contributions - DC Plan	12,393 78.54%
29,455	27,325	18,693	33,389	515-2300 Dental, Life & Health Insurance	28,396 -14.95%
237	280	219	219	515-2400 Worker's Compensation	365 66.60%
(9,141)	(9,376)	(7,231)	(7,620)	515-1296 Salary Allocation Reimb from FBC Fund	(8,484) 11.34%
(12,240)	-	(27,623)	-	515-1297 Salary Allocation Reimb from CDBG Fund	- 0.00%
(7,729)	-	-	-	515-1298 Salary Allocation Reimb from CRA Fund	- 0.00%
<b>\$ 176,071</b>	<b>\$ 182,327</b>	<b>\$ 112,790</b>	<b>\$ 156,257</b>	<b>Total Personal Services</b>	<b>\$ 223,650 43.13%</b>
<b>Operating Expenditures:</b>					
10,093	140,923	52,950	22,505	515-3100 Professional Services	24,347 8.18%
7,058	-	-	-	515-3400 Other Services	- 0.00%
1,407	2,671	799	1,200	515-4000 Travel and Per Diem	1,200 0.00%
1,112	1,171	1,188	924	515-4100 Communication Services	559 -39.51%
-	-	24	757	515-4200 Postage	400 -47.16%
-	-	-	-	515-4400 Rentals & Leases	701 100.00%
500	-	-	-	515-4610 Maintenance Contracts	- 0.00%
-	-	-	-	515-4630 Repair/Maint Services	- 0.00%
822	794	793	1,650	515-4700 Printing & Binding	800 -51.52%
352	-	-	300	515-5100 Office Supplies	300 0.00%
460	-	50	375	515-5200 Operating Supplies	371 -1.07%
149	186	172	400	515-5210 Uniform Expense	400 0.00%
-	811	-	-	515-5231 Computer Hardware/Software	- 0.00%
774	905	1,245	1,145	515-5400 Books, Dues & Publications	995 -13.10%
1,355	984	1,760	1,600	515-5500 Training	2,100 31.25%
<b>\$ 24,082</b>	<b>\$ 148,445</b>	<b>\$ 58,981</b>	<b>\$ 30,856</b>	<b>Total Operating Expenditures</b>	<b>\$ 32,173 4.27%</b>
<b>Debt Service</b>					
605	726	666	-	581-9121 Transfer to Debt Service Fund	- 0.00%
<b>\$ 605</b>	<b>\$ 726</b>	<b>\$ 666</b>	<b>\$ -</b>	<b>Total Debt Service</b>	<b>\$ - 0.00%</b>
<b>\$ 200,758</b>	<b>\$ 331,498</b>	<b>\$ 172,437</b>	<b>\$ 187,113</b>	<b>TOTAL EXPENSES</b>	<b>\$ 255,823 36.72%</b>
<b>\$ (161,188)</b>	<b>\$ (311,816)</b>	<b>\$ (151,318)</b>	<b>\$ (169,376)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (231,730) 36.81%</b>

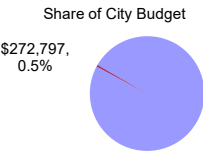
PLANNING & ZONING

DESCRIPTION

Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.

MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual				Budget	
	2016-17	2017-18	2018-19	YTD thru 06/30 2019-20	2019-20	2020-21
Increase Development Activity Citywide						
(Net) New Business Openings	63	63	89	42	60	60
New Developments Approved	5	5	10	9	8	8
Parcels Annexed into the City	2	2	2	0	1	1
Population Increase	0.95%	0.97%	0.45%	annual	1.5%	1.5%

FUTURE GOALS (FY22 & FY23)

- ✓ Promote sustainable economic growth through the use of efficient business and development review services.
- ✓ Review Land Development Code and prepare amendments based on the Downtown Master Plan and Commerce & Technology Park Plan.
- ✓ Update Department policies and procedures as necessary to ensure expedited review processes are improved.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Updated sections of the City Land Development Code & Code of Ordinances to increase effectiveness and efficiency.
- ✓ Approved thirteen development order applications for new commercial and multi-family developments.
- ✓ Began accepting business tax receipt (BTR) and planning application payments online to increase efficiency.

# 001 GENERAL FUND - 1217 CODE ENFORCEMENT

Actual						Budget	
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
<u>Revenues:</u>							
37,394	28,762	14,026	38,136	354-1000	Code Enforcement - Fines	19,360	-49.23%
8,500	4,465	4,460	2,991	354-1010	Code Enforcement - Fees	1,350	-54.86%
\$ 45,894	\$ 33,227	\$ 18,486	\$ 41,127	TOTAL REVENUES		\$ 20,710	-49.64%
<u>Personal Services:</u>							
2.00	2.00	2.00	2.00	Number of Funded Employees (FTE's)		2.00	
96,854	97,538	98,944	101,252	529-1200	Regular Salaries	97,803	-3.41%
325	-	-	-	529-1201	Service Awards	-	0.00%
4	153	-	150	529-1400	Overtime	150	0.00%
5,684	5,693	5,737	5,844	529-2100	FICA Taxes	5,944	1.71%
1,329	1,331	1,342	1,367	529-2101	Medicare	1,390	1.69%
34,959	61,480	57,131	45,058	529-2200	Retirement Contributions	34,721	-22.94%
16,354	17,435	19,224	20,088	529-2300	Dental, Life & Health Insurance	23,549	17.23%
1,598	1,951	2,024	2,076	529-2400	Worker's Compensation	2,067	-0.44%
\$ 157,107	\$ 185,581	\$ 184,402	\$ 175,834	Total Personal Services		\$ 165,624	-5.81%
<u>Operating Expenditures:</u>							
2,951	5,789	7,513	8,331	529-3100	Professional Services	9,173	10.11%
599	673	661	-	529-4000	Travel and Per Diem	700	100.00%
783	1,281	1,613	1,554	529-4100	Communication Services	1,538	-1.03%
347	6	779	200	529-4620	Vehicle Repair	200	0.00%
-	-	35	-	529-4700	Printing & Binding	-	0.00%
-	20	-	97	529-5200	Operating Supplies	97	0.00%
991	987	1,094	876	529-5204	Fuel & Oil	902	3.00%
146	46	154	460	529-5210	Uniform Expense	460	0.00%
-	2,451	-	-	529-5231	Computer Hardware/Software	-	0.00%
150	150	150	150	529-5400	Books, Dues & Publications	150	0.00%
375	395	420	600	529-5500	Training	500	-16.67%
\$ 6,342	\$ 11,798	\$ 12,419	\$ 12,268	Total Operating Expenditures		\$ 13,721	11.84%
<u>Debt Service</u>							
363	363	333	-	581-9121	Transfer to Debt Service Fund	-	0.00%
\$ 363	\$ 363	\$ 333	\$ -	Total Debt Service		\$ -	0.00%
\$ 163,812	\$ 197,742	\$ 197,154	\$ 188,102	TOTAL EXPENSES		\$ 179,345	-4.66%
\$ (117,919)	\$ (164,515)	\$ (178,668)	\$ (146,975)	NET REVENUE / (EXPENSE)		\$ (158,635)	7.93%

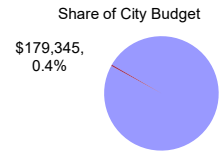
## CODE ENFORCEMENT

### DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.

### MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

#### Implement Nuisance Abatement Program

Number of Derelict Properties Brought Into Compliance - CRA

Number of Derelict Properties Brought Into Compliance - non-CRA

#### Provide Timely & Efficient Code Enforcement Response

% of Code Cases Responded to Within 3 Days

% of Code Cases Complied

	Actual				YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
Number of Derelict Properties Brought Into Compliance - CRA	0	0	0	0			2	2
Number of Derelict Properties Brought Into Compliance - non-CRA	0	0	0	3			1	1
% of Code Cases Responded to Within 3 Days	0	0	0	0			0	98
% of Code Cases Complied	0	0	0	0			0	90

### FUTURE GOALS (FY22 & FY21)

- ✓ Update Code Enforcement S.O.P. related to changes that arose from implementation of the Trak-it computer system.

### PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.
- ✓ Implemented eTRAKiT web portal allowing citizens to view case status and submit code enforcement tickets online.

**001 GENERAL FUND - 1220 FLEET**

Actual						Budget	
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
-	-	-	-	365-1010	Revenues:		
					Sale of Used Oil	-	0.00%
\$ -	\$ -	\$ -	\$ -		TOTAL REVENUES	\$ -	0.00%
				Personal Services:			
9.00	9.00	9.00	9.00		Number of Funded Employees (FTE's)	9.00	
278,462	295,251	278,880	323,581	519-1200	Regular Salaries	342,847	5.95%
-	-	162	-	519-1201	Service Awards	108	100.00%
600	500	-	-	519-1202	Incentive/Merit Pay	-	0.00%
363	779	806	1,000	519-1400	Salaries - Overtime	1,000	0.00%
-	169	109	500	519-1401	Salaries - Overtime Holiday Worked	500	0.00%
16,149	16,377	15,275	17,375	519-2100	FICA Taxes	20,029	15.28%
3,777	3,830	3,572	4,064	519-2101	Medicare	4,684	15.26%
41,585	67,806	50,000	45,058	519-2200	Retirement Contributions	17,360	-61.47%
7,489	9,063	8,971	13,543	519-2204	Retirement Contributions - DC Plan	15,304	13.00%
65,181	67,857	78,288	101,384	519-2300	Dental, Life & Health Insurance	103,094	1.69%
5,781	7,983	7,093	9,628	519-2400	Worker's Compensation	9,159	-4.88%
\$ 419,387	\$ 469,615	\$ 443,156	\$ 516,132		Total Personal Services	\$ 514,085	-0.40%
				Operating Expenditures:			
8,341	7,653	10,635	12,383	519-3100	Professional Services	13,039	5.30%
2,218	3,198	39	3,500	519-3400	Other Services	3,500	0.00%
448	-	584	-	519-4000	Travel and Per Diem	100	100.00%
1,227	1,146	1,123	1,099	519-4100	Communication Services	348	-68.35%
24,069	26,984	27,324	21,006	519-4300	Utilities	21,006	0.00%
259	256	239	649	519-4400	Rentals & Leases	107	-83.56%
709	841	1,087	1,128	519-4610	Maintenance Contracts	2,734	142.34%
462	2,095	192	520	519-4620	Vehicle Repair	520	0.00%
2,403	2,497	100	-	519-4630	Equipment Repair	-	0.00%
178	27	25	169	519-5100	Office Supplies	169	0.00%
12,595	12,635	13,324	13,000	519-5200	Operating Supplies	13,000	0.00%
(5,223)	(1,465)	8,940	-	519-5203	Fleet Maintenance Clearing Account	-	0.00%
2,360	3,357	4,162	2,420	519-5204	Fuel & Oil	5,000	106.61%
1,040	1,172	1,341	1,350	519-5210	Uniform Expense	1,350	0.00%
-	811	100	-	519-5231	Computer Hardware/Software	-	0.00%
2,551	1,179	2,051	2,500	519-5233	Tools	-	-100.00%
733	761	671	1,840	519-5234	Safety Supplies/Equipment	1,840	0.00%
1,656	460	768	2,000	519-5500	Training	1,600	-20.00%
\$ 56,026	\$ 63,607	\$ 72,705	\$ 63,564		Total Operating Expenditures	\$ 64,313	1.18%
				Capital Outlay:			
3,768	7,337	1,289	-	519-6402	Equipment	3,200	100.00%
20,920	120	-	-	519-6404	Trucks	-	0.00%
\$ 24,688	\$ 7,457	\$ 1,289	\$ -		Total Capital Outlay	\$ 3,200	100.00%
				Debt Service			
726	726	666	-	581-9121	Transfer to Debt Service Fund	-	0.00%
\$ 726	\$ 726	\$ 666	\$ -		Total Debt Service	\$ -	0.00%
\$ 500,827	\$ 541,406	\$ 517,816	\$ 579,696		TOTAL EXPENSES	\$ 581,598	0.33%
\$ (500,827)	\$ (541,406)	\$ (517,816)	\$ (579,696)		NET REVENUE / (EXPENSE)	\$ (581,598)	0.33%



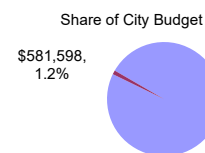
## FLEET

### DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.

### MISSION

Ensure fleet is available and functioning properly.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

#### Minimize Unscheduled/Unanticipated Downtime and Repairs

Workload Attributable to Scheduled Preventative Maintenance & Inspections

Workload Attributable to In House Repairs

Workload Attributable to Commercial Repairs

Repeat Repairs that is Performed

	Actual				YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
Workload Attributable to Scheduled Preventative Maintenance & Inspections	39%	41%	40%	33%			37%	33%
Workload Attributable to In House Repairs	60%	58%	58%	65%			60%	65%
Workload Attributable to Commercial Repairs	2%	2%	3%	1%			3%	1%
Repeat Repairs that is Performed	0	0	0	0			0%	0%

- ✓ Continue to improve the garage with modern equipment and techniques to reduce the amount of commercial repairs that is needed.
- ✓ Continue to improve customer service with fellow city employees.
- ✓ Continue to train fleet personal through manufacture training to help down time and maintain lower repair cost.

### FUTURE GOALS (FY22 & FY23)

- ✓ Reduce the total number of vehicles in the fleet
- ✓ Shut down and remove the old fuel site

### PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Moved into the new shop facility
- ✓ Updated the oil system and different oils to stay with manufacture specifications

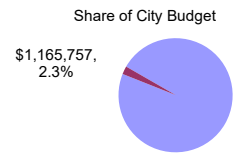
# 001 GENERAL FUND - 1230 FACILITIES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
Revenues:							
665	191	176	205	341-9330	Special Events - Barricades, Orange Cones	205	0.00%
-	250	499	500	341-9600	Sign Shop Sales	500	0.00%
\$ 665	\$ 441	\$ 675	\$ 705	TOTAL REVENUES		\$ 705	0.00%
Personal Services:							
7.00	7.00	6.00	6.00	Number of Funded Employees (FTE's)		6.00	
229,891	180,589	180,803	236,495	519-1200	Regular Salaries	282,609	19.50%
271	271	-	-	519-1201	Service Awards	-	0.00%
500	-	-	-	519-1202	Incentive/Merit Pay	-	0.00%
1,575	608	1,010	3,000	519-1400	Salaries - Overtime	3,000	0.00%
-	344	-	-	519-1401	Salaries - Overtime Holiday Worked	-	0.00%
14,111	10,280	10,774	14,163	519-2100	FICA Taxes	17,860	26.11%
3,300	2,405	2,520	3,312	519-2101	Medicare	4,177	26.12%
50,227	70,870	56,872	45,058	519-2200	Retirement Contributions	34,721	-22.94%
4,574	4,244	4,020	5,704	519-2204	Retirement Contributions - DC Plan	9,497	66.50%
24,679	25,950	20,763	39,061	519-2300	Dental, Life & Health Insurance	60,987	56.13%
9,888	10,804	12,457	16,136	519-2400	Worker's Compensation	18,566	15.06%
\$ 339,016	\$ 306,365	\$ 289,219	\$ 362,930	Total Personal Services		\$ 431,417	18.87%
Operating Expenditures:							
-	17,912	103,207	36,840	519-3100	Professional Services	84,204	128.57%
6,754	2,733	-	-	519-3400	Other Services	-	0.00%
11	-	-	-	519-4000	Travel and Per Diem	-	0.00%
3,256	12,647	3,044	4,230	519-4100	Communication Services	1,747	-58.70%
123,973	110,895	110,690	156,323	519-4300	Utilities	156,638	0.20%
259	701	239	-	519-4400	Rentals & Leases	-	0.00%
26,988	44,286	35,854	37,661	519-4610	Maintenance Contracts	39,044	3.67%
4,506	1,485	7,474	2,750	519-4620	Vehicle Repair	2,750	0.00%
130	268	46	300	519-4630	Equipment Repair	300	0.00%
156,313	162,278	188,958	230,300	519-4640	Building Maintenance	147,000	-36.17%
239,824	115,512	62,345	120,650	519-4645	Heating/Cooling Repairs	120,650	0.00%
-	546	-	1,500	519-4670	Traffic Signals	1,500	0.00%
42	38	34	400	519-5100	Office Supplies	400	0.00%
4,920	6,499	3,397	6,305	519-5200	Operating Supplies	6,055	-3.97%
6,266	5,719	5,845	4,500	519-5204	Fuel & Oil	4,635	3.00%
477	255	343	420	519-5210	Uniform Expense	420	0.00%
823	-	70	600	519-5231	Computer Hardware/Software	600	0.00%
4,197	2,897	1,762	7,600	519-5233	Tools	2,000	-73.68%
1,012	669	1,015	1,735	519-5234	Safety Supplies/Equipment	1,735	0.00%
9,868	15,175	8,329	11,750	519-5301	Street Markings	11,750	0.00%
180	-	150	-	519-5500	Training	-	0.00%
-	(1,606)	-	-	519-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(956)	-	-	519-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(287)	-	-	519-9907	Capitalized Costs Allocation - Overhead	-	0.00%
\$ 589,799	\$ 497,666	\$ 532,802	\$ 623,863	Total Operating Expenditures		\$ 581,428	-6.80%
Capital Outlay:							
23,250	-	7,297	-	519-6402	Equipment	-	0.00%
-	34,283	-	24,000	519-6404	Trucks	-	-100.00%
\$ 23,250	\$ 34,283	\$ 7,297	\$ 24,000	Total Capital Outlay		\$ -	-100.00%
Capital Improvements Program:							
-	799,171	-	-	Prior Years Capital Improvement Program		-	0.00%
\$ -	\$ 799,171	\$ -	\$ -	Total Capital Improvements Program		\$ -	0.00%
Debt Service							
60,166	59,601	59,693	152,912	581-9121	Transfer to Debt Service Fund	152,911	0.00%
\$ 60,166	\$ 59,601	\$ 59,693	\$ 152,912	Total Debt Service		\$ 152,911	0.00%
\$ 1,012,231	\$ 1,697,085	\$ 889,011	\$ 1,163,706	TOTAL EXPENSES		\$ 1,165,757	0.18%

## FACILITIES

### DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.



### MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

#### Provide Safe & Clean Facilities for Employees & the Public

Man-hours per Job Order

Works Orders Satisfactorily Completed within 3 Business Days

	Actual				YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
Man-hours per Job Order	3	3	3	3			3	0
Works Orders Satisfactorily Completed within 3 Business Days	97%	92%	95%	96%			96%	0%

- ✓ Maintaining & completing work orders in a timely manner.
- ✓ Complete certification for cross-training.
- ✓ Correct facility deficiencies through review of existing systems and system components.

### FUTURE GOALS (FY22 & FY23)

- ✓ Install new electrical panels at the Tennis Cener and Oakland Soccer Fields. Change all City Parks to LED lighting.
- ✓ Complete the comprehensive maintenance program over a 5 to 10 year period

### PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Completed 1600 Work Orders
- ✓ Installed new electrical service to the DOC Field Office Building
- ✓ Completed new siding and paint for School House

**001 GENERAL FUND - 1240 STREETS**

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
<b>Revenues:</b>						
569,363	-	602,969	591,934	312-4100 Local Option Fuel Tax	582,761	-1.55%
256,935	-	272,119	271,484	312-4200 Local Option Fuel Tax - 2nd	261,954	-3.51%
598	1,624	1,368	940	325-1002 Girard Avenue	342	-63.64%
2,045	2,045	6,680	3,432	325-1003 Stokes Avenue	516	-84.97%
12,130	11,833	12,050	14,533	343-9100 Cut Paved Surface/Curb	9,246	-36.38%
102,946	106,035	109,216	113,543	344-9008 DOT Lighting Maintenance Contract	122,081	7.52%
93,274	95,599	98,504	99,716	344-9009 DOT Traffic Signal Maintenance Contract	101,078	1.37%
<b>\$ 1,037,291</b>	<b>\$ 217,136</b>	<b>\$ 1,102,906</b>	<b>\$ 1,095,582</b>	<b>TOTAL REVENUES</b>	<b>\$ 1,077,976</b>	<b>-1.61%</b>
<b>Personal Services:</b>						
<i>6.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>Number of Funded Employees (FTE's)</i>	<i>5.00</i>	
121,163	106,796	123,797	156,977	541-1200 Regular Salaries	169,864	8.21%
108	-	-	-	541-1201 Service Awards	-	0.00%
361	280	481	1,000	541-1400 Salaries - Overtime	1,000	0.00%
7,487	6,476	7,396	9,103	541-2100 FICA Taxes	10,670	17.21%
1,751	1,515	1,730	2,129	541-2101 Medicare	2,495	17.20%
13,615	24,782	23,753	22,529	541-2200 Retirement Contributions	17,360	-22.94%
4,610	2,955	3,586	5,666	541-2204 Retirement Contributions - DC Plan	7,191	26.91%
759	5,514	11,752	35,050	541-2300 Dental, Life & Health Insurance	43,508	24.13%
8,210	9,397	11,984	13,003	541-2400 Worker's Compensation	16,326	25.55%
<b>\$ 158,064</b>	<b>\$ 157,715</b>	<b>\$ 184,479</b>	<b>\$ 245,458</b>	<b>Total Personal Services</b>	<b>\$ 268,413</b>	<b>9.35%</b>
<b>Operational Expenditures:</b>						
92,022	94,315	97,448	101,078	541-3400 Other Services	106,346	5.21%
840	-	-	-	541-4000 Travel and Per Diem	-	0.00%
-	840	770	2,157	541-4100 Communication Services	2,157	0.00%
-	-	38	-	541-4200 Freight & Postage	-	0.00%
252,000	247,844	250,987	247,844	541-4300 Utilities	247,844	0.00%
138	82	2,740	5,090	541-4400 Rentals & Leases	4,090	-19.65%
4,910	4,676	9,248	7,000	541-4620 Vehicle Repair	6,000	-14.29%
3,226	1,258	6,138	4,000	541-4630 Equipment Repair	4,000	0.00%
3,660	2,584	4,391	3,500	541-5200 Operating Supplies	3,500	0.00%
10,024	10,725	9,446	7,250	541-5204 Fuel & Oil	8,200	13.10%
509	330	319	675	541-5210 Uniform Expense	675	0.00%
2,495	569	721	2,390	541-5233 Tools	3,390	41.84%
1,420	950	1,136	1,920	541-5234 Safety Supplies/Equipment	1,920	0.00%
5,919	1,945	4,097	4,125	541-5250 Operating Supplies - Grounds Maintenance	4,125	0.00%
4,824	1,702	5,061	5,000	541-5300 Road Materials & Supplies	5,000	0.00%
665	255	308	1,000	541-5304 Street Materials/Concrete	1,000	0.00%
300	410	685	885	541-5500 Training	885	0.00%
-	(47,989)	-	-	541-9905 Capitalized Costs Allocation - Labor	-	0.00%
-	(21,253)	-	-	541-9906 Capitalized Costs Allocation - Benefits	-	0.00%
-	(9,865)	-	-	541-9907 Capitalized Costs Allocation - Overhead	-	0.00%
<b>382,952</b>	<b>289,378</b>	<b>393,533</b>	<b>393,914</b>	<b>Total Operating Expenditures</b>	<b>399,132</b>	<b>1.32%</b>
<b>Capital Outlay:</b>						
-	6,674	-	-	541-6351 Roads	-	0.00%
16,014	25,627	13,489	-	541-6402 Equipment	4,200	100.00%
34,424	-	-	22,000	541-6404 Trucks / Vans	-	-100.00%
<b>\$ 50,438</b>	<b>\$ 32,301</b>	<b>\$ 13,489</b>	<b>\$ 22,000</b>	<b>Total Capital Outlay</b>	<b>\$ 4,200</b>	<b>-80.91%</b>
<b>Capital Improvements Program:</b>						
-	-	182,865	-	5018 - Street Resurfacing	-	0.00%
-	-	10,572	-	5306 - Sidewalk Construction	25,000	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 193,437</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ 25,000</b>	<b>100.00%</b>
<b>\$ 591,454</b>	<b>\$ 479,393</b>	<b>\$ 784,938</b>	<b>\$ 661,372</b>	<b>TOTAL EXPENSES</b>	<b>\$ 696,745</b>	<b>5.35%</b>
<b>\$ 445,837</b>	<b>\$ (262,257)</b>	<b>\$ 317,968</b>	<b>\$ 434,210</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 381,232</b>	<b>-12.20%</b>

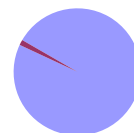
# STREETS

Share of City Budget

## DESCRIPTION

Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.

\$696,745,  
1.4%



## MISSION

Provide a safe and reliable transportation network by maintaining clean, safe, hazard-free roadways, and working to provide the highest level of service to customers and motorists.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide A Dependable Transportation Network

Pavement With Condition Index of 'Fair' or Better

Streets With Sidewalks on At Least One Side

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Pavement With Condition Index of 'Fair' or Better	95.1%	96.5%	96.1%	annual measure	96.5%	96.5%
Streets With Sidewalks on At Least One Side	82.0%	85.5%	85.7%	annual measure	85.5%	85.8%
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

✓ Update the MicroPaver Pavement Condition Index for all City streets.

✓ Maintain a safe transportation network within the City.

## FUTURE GOALS (FY22 & FY23)

✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.

✓ Repair all sidewalk hazards in existing neighborhoods.

✓ Install segments of sidewalk identified in the five-year connectivity plan per City Strategic Plan.

✓ Additional lighting and replacement lighting determined from prioritized list.

✓ Intersection and Pedestrian Improvements.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

✓ Resurfaced Yacht Club Drive NE from Cinco Bayou to Ferry Road NE

✓ Resurfaced Hughes Street NE from Cinco Bayou to Ferry Road NE

✓ Resurfaced Industrial Street NW from west of Fort Walton Concrete to east of Fort Walton Concrete.

✓ Resurfaced Victoria Place NW from Oakland Circle NW to Marie Circle NW

✓ Resurfaced Fourth Street alley from Third Street SE to Fourth Street SE.

✓ Completed driveway restoration on Highdon Court NW (Water Main Relay).

✓ Completed driveway restoration on Windemere Court NW (Water Main Relay).

**001 GENERAL FUND - 1499 1/2 CENT SALES TAX**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
				<u>Revenues</u>	
-	-	-	2,694,639	1,500,000	-44.33%
-	-	-	-		
-	-	-	-		
\$ -	\$ -	\$ -	\$ 2,694,639	\$ 1,500,000	-44.33%
				<u>Capital Projects</u>	
-	-	-	700,000	-	-100.00%
-	-	-	911,000	85,000	-90.67%
			522-6406		
			522-6407		
			522-6214		
-	-	-	77,539	-	-100.00%
-	-	18,000	319,000	-	-100.00%
-	-	-	25,000	231,000	824.00%
			515-3100		
			515-3100		
-	-	-	662,100	575,000	-13.16%
			541-6351		
			541-6351		
			541-6351		
			516-6420		
\$ -	\$ -	\$ 18,000	\$ 2,694,639	609,000	100.00%
				\$ 1,500,000	-44.33%
				<b>TOTAL EXPENSES</b>	
\$ -	\$ -	\$ 18,000	\$ 2,694,639	\$ 1,500,000	-44.33%
				<b>NET REVENUE / (EXPENSE)</b>	
\$ -	\$ -	\$ (18,000)	\$ -	\$ -	0.00%

# 001 GENERAL FUND - 1500 NON-DEPARTMENTAL

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
122,373	75,721	65,810	891,352	100,000	-88.78%
7,711	451	177	-	-	0.00%
4,479	298	4,277	25,000	25,000	0.00%
<b>\$ 134,563</b>	<b>\$ 76,470</b>	<b>\$ 70,264</b>	<b>\$ 916,352</b>	<b>\$ 125,000</b>	<b>-86.36%</b>
				<b>Total Personal Services</b>	
				<b>\$ 125,000</b>	<b>-86.36%</b>
				<b>Operating Expenditures:</b>	
276,822	1,111,006	102,045	16,000	75,086	369.29%
1,411	1,928	13,044	-	22,000	100.00%
-	4,630	-	-	-	0.00%
-	-	-	288	288	0.00%
5,737	5,866	3,511	6,414	6,414	0.00%
-	4,484	10,706	-	-	0.00%
-	600	-	5,900	5,900	0.00%
-	1,160	-	-	-	0.00%
29	10	527	-	-	0.00%
122	348	2,120	-	-	0.00%
26,554	-	-	-	-	0.00%
689	533	983	-	-	0.00%
-	14,792	5,022	-	-	0.00%
-	-	-	297,524	301,550	1.35%
-	2,757	-	-	-	0.00%
-	-	79,159	21,840	1,810	-91.71%
129	-	-	-	-	0.00%
-	-	3,000	3,000	3,000	0.00%
11,794	2,226	1,150	10,000	10,000	0.00%
<b>\$ 323,287</b>	<b>\$ 1,150,340</b>	<b>\$ 221,267</b>	<b>\$ 360,966</b>	<b>\$ 426,048</b>	<b>18.03%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 426,048</b>	<b>18.03%</b>
				<b>Capital Outlay</b>	
-	100,000	-	-	-	0.00%
-	-	8,474,113	-	-	0.00%
-	-	15,912	-	-	0.00%
-	-	3,862	-	-	0.00%
-	-	-	-	140,000	100.00%
27,370	-	-	-	-	0.00%
-	-	-	47,010	56,600	20.40%
<b>27,370</b>	<b>100,000</b>	<b>8,493,887</b>	<b>47,010</b>	<b>196,600</b>	<b>318.21%</b>
				<b>Total Capital Outlay</b>	
				<b>196,600</b>	<b>318.21%</b>
				<b>Other Financing Activity</b>	
(144,672)	(44,964)	(45,999)	(47,011)	(123,045)	161.74%
-	(23,961)	-	(27,588)	(27,748)	0.58%
(167,123)	(174,381)	(174,335)	(178,171)	(182,090)	2.20%
(1,063,612)	(1,526,252)	(1,130,539)	(1,155,411)	(1,319,296)	14.18%
(372,074)	(388,626)	(397,564)	(406,311)	(515,368)	26.84%
(157,704)	(359,617)	(168,507)	(172,214)	(226,003)	31.23%
4,161	4,176	3,828	-	-	0.00%
-	-	-	-	874,030	100.00%
<b>\$ (1,901,024)</b>	<b>\$ (2,513,625)</b>	<b>\$ (1,913,116)</b>	<b>\$ (1,986,705)</b>	<b>\$ (1,519,521)</b>	<b>-23.52%</b>
				<b>Total Other Financing Activity</b>	
				<b>\$ (1,519,521)</b>	<b>-23.52%</b>
<b>\$ (1,415,804)</b>	<b>\$ (1,186,815)</b>	<b>\$ 6,872,303</b>	<b>\$ (662,377)</b>	<b>\$ (771,873)</b>	<b>16.53%</b>
				<b>TOTAL EXPENSES</b>	
				<b>\$ (771,873)</b>	<b>16.53%</b>

**001 GENERAL FUND - 1500 NON-DEPARTMENTAL**

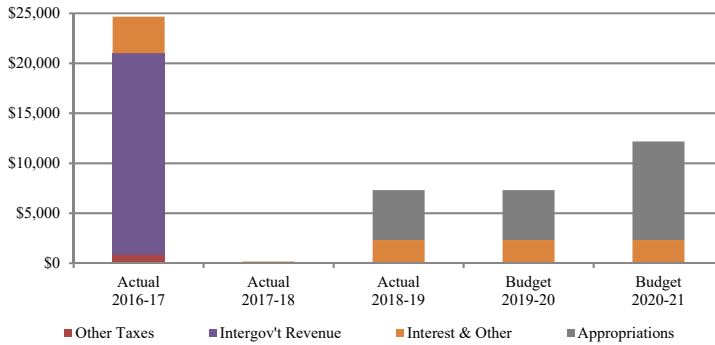
Actual					Budget	
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
214.50	214.03	224.93	225.43	Number of Funded Employees (FTE's)	237.14	5.19%
411,535	474,517	417,246	430,759	City Council	470,146	9.14%
375,257	456,529	494,037	410,506	City Manager	407,835	-0.65%
1,284,671	1,257,665	1,426,822	1,357,150	Administrative Services	1,654,413	21.90%
216,035	222,858	232,382	243,244	City Clerk	236,139	-2.92%
796,562	880,229	936,741	888,710	Finance	914,453	2.90%
5,255,948	5,678,464	5,345,831	6,218,601	Police	6,760,718	8.72%
4,350,336	4,696,099	4,856,657	5,865,209	Fire	5,976,148	1.89%
-	-	-	-	Emergency Management	16,210	100.00%
5,520,344	6,005,540	6,185,479	6,341,872	Recreation Services	6,571,323	3.62%
577,401	709,073	526,328	537,122	Growth Management - General Fund	623,354	16.05%
2,104,512	2,717,884	1,953,053	2,404,774	Total Public Works & Utility Services - General Fund	2,444,100	1.64%
-	-	18,500	2,694,639	1/2 Cent Sales Tax	1,500,000	-44.33%
(1,415,804)	(1,186,815)	6,441,735	(662,377)	Non-Departmental	(771,873)	16.53%
\$ 19,476,797	\$ 21,912,043	\$ 28,834,812	\$ 26,730,208	TOTAL FUND EXPENSES	\$ 26,802,966	0.27%
\$ -	\$ -	\$ -	\$ -	NET REVENUE / (EXPENSE)	\$ (0)	0.00%



## Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.02% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes, such as crime prevention, community policing, and drug education. Per State Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

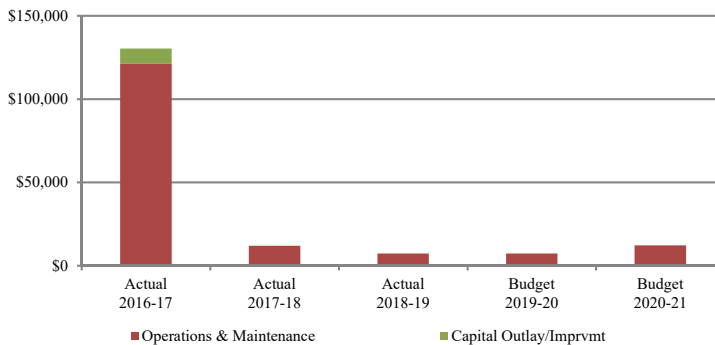
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Interest & Other	2,309	0	0%
Use of Reserves	9,864	9,864	97.3%
	\$12,173	9,864	66.5%

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	0	0	0%
Operations & Maintenance	12,173	4,864	66.5%
Capital Outlay/Imprvmt	0	0	0
	\$12,173	4,864	66.5%

- The increase in operational expenses is due to the one-time purchase of required gear for the Community Resource Officers hired as a result of the Federal COPS grant.
- Drug-lab cleanup and legal services account for the remainder of the operational expenses; however, these fees are recouped by the proceeds from forfeiture cases.

**102 LAW ENFORCEMENT TRUST FUND**

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
20,145	-	3,699	-	Grant Revenues	-	0.00%
\$ 20,145	\$ -	\$ 3,699	\$ -	Total Grants	\$ -	0.00%
\$ 20,145	\$ -	\$ 3,699	\$ -	TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%
767	-	-	-	1800-356-1000 Fines & Forfeitures	-	0.00%
95	-	-	-	1800-358-2000 Assets Seized by Law Enforcement	-	0.00%
\$ 862	\$ -	\$ -	\$ -	Total Fines & Forfeitures	\$ -	0.00%
\$ 862	\$ -	\$ -	\$ -	TOTAL FINES & FORFEITURES	\$ -	0.00%
2,479	165	2,879	2,309	1800-361-1000 Interest Income	2,309	0.00%
\$ 2,479	\$ 165	\$ 2,879	\$ 2,309	Total Interest Income	\$ 2,309	0.00%
1,166	-	-	-	1800-364-1000 Sale of Surplus Assets	-	0.00%
\$ 1,166	\$ -	\$ -	\$ -	Total Other Revenues	\$ -	0.00%
\$ 3,645	\$ 165	\$ 2,879	\$ 2,309	TOTAL INTEREST & OTHER REVENUES	\$ 2,309	0.00%
-	-	-	5,000	1600-389-9100 Appropriation from Fund Balance	9,864	97.28%
\$ -	\$ -	\$ -	\$ 5,000	Total Non-Operating Sources	\$ 9,864	97.28%
\$ -	\$ -	\$ -	\$ 5,000	TOTAL TRANSFERS IN	\$ 9,864	0.00%
\$ 24,652	\$ 165	\$ 6,578	\$ 7,309	TOTAL FUND REVENUES	\$ 12,173	66.55%

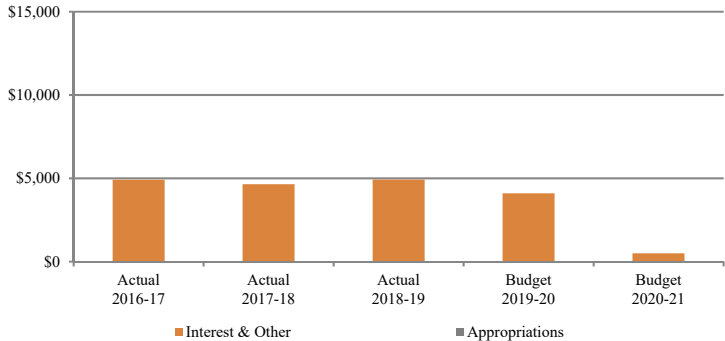
**102 LAW ENFORCEMENT TRUST FUND**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>1800 - STATE FORFEITURE EXPENSES</b>					
				<u>Grant Expenses:</u>	
			-		
\$ -	\$ -	\$ -	\$ -	-	0.00%
				Total Grant Expenses	0.00%
				\$ -	
				<u>Operating Expenditures:</u>	
2,500	-	-	5,000	521-3100 Professional Services	-100.00%
70	-	-	1,609	521-3101 Legal Services	261.03%
69,045	-	-	-	521-4610 Maintenance Contracts	0.00%
-	-	-	500	521-4912 Forfeiture Filing Fees	100.00%
-	-	-	200	521-4915 Legal Advertising	150.00%
24,806	-	-	-	521-5200 Operating Supplies	100.00%
-	-	-	-	521-5210 Uniform Expense	100.00%
\$ 96,421	\$ -	\$ -	\$ 7,309	Total Operating Expenditures	66.55%
				<u>Capital Outlay:</u>	
8,970	140	-	-	521-6406 Specialized Equipment	0.00%
\$ 8,970	\$ 140	\$ -	\$ -	Total Capital Outlay	0.00%
\$ 105,391	\$ 140	\$ -	\$ 7,309	STATE EXPENDITURES	66.55%
<b>1800 - FEDERAL FORFEITURE EXPENSES</b>					
				<u>Operating Expenditures:</u>	
9,371	11,829	5,990	-	1543-521-5210 Uniform Expense - Ballistic Vests (50% Grant)	
15,573	-	-	-	1579-521-5200 Operating Supplies & Expenses	0.00%
-	-	3,699	-	1579-521-6406 Specialized Equipment	
-	-	3,444	-	1800-521-3101 Legal	
-	-	250	-	1800-521-4915 Legal Advertising	
-	-	1,100	-	1800-521-5200 Operating Supplies	0.00%
\$ 24,944	\$ 11,829	\$ 14,483	\$ -	Total Operating Expenditures	0.00%
\$ 24,944	\$ 11,829	\$ 14,483	\$ -	FEDERAL EXPENDITURES	0.00%
\$ 130,335	\$ 11,969	\$ 14,483	\$ 7,309	TOTAL FUND EXPENSES	66.55%
\$ (105,683)	\$ (11,804)	\$ (7,905)	\$ -	NET REVENUE / (EXPENSE)	0.00%

## Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses 0.001% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes, such as school crossing guards and police officer training.

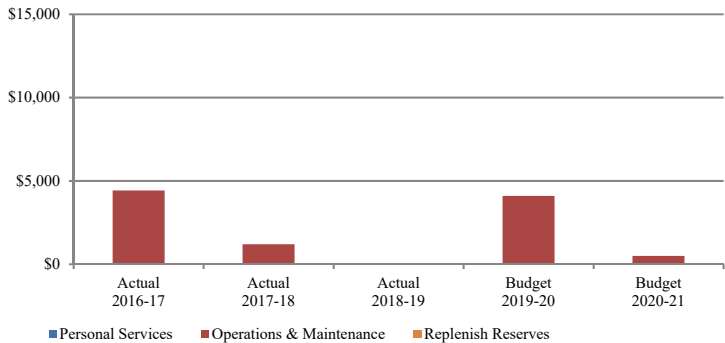
### Revenue Highlights



	<u>Budget</u> <u>2020-21</u>	<u>\$ Change</u>	<u>% Change</u>
Interest & Other	500	-3,597	-87.8%
Use of Reserves	<u>0</u>	<u>0</u>	<u>0%</u>
	\$500	-3,597	-87.8%

- Traffic fines have declined over the years as the state retains a larger portion of the revenue for court and clerk operations.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Operations & Maintenance	500	-3,597	-87.8%
	\$500	-3,597	-87.8%

- A portion of police officer training is accounted for in this fund.

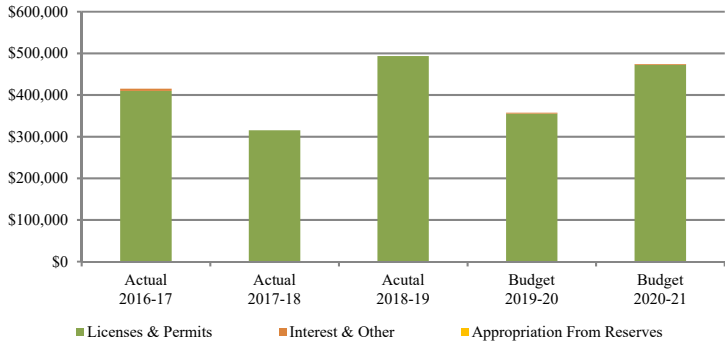
### 103 LAW ENFORCEMENT TRAINING FUND

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted		
4,918	4,646	4,928	4,000	1830-351-5020	Traffic Fines - Training
\$ 4,918	\$ 4,646	\$ 4,928	\$ 4,000		Total Fines & Forfeitures
\$ 4,918	\$ 4,646	\$ 4,928	\$ 4,000		TOTAL FINES & FORFEITURES
-	2	146	97	1830-361-1000	Interest Income
			\$ 97		Total Interest Income
\$ -	\$ -	\$ -	\$ 97		TOTAL INTEREST & OTHER REVENUES
\$ 4,918	\$ 4,646	\$ 4,928	\$ 4,097		TOTAL FUND REVENUES
4,428	1,194	-	4,097	521-4000	Operating Expenditures: Travel and Per Diem
-	-	-	-	521-5500	Training
\$ 4,428	\$ 1,194	\$ -	\$ 4,097		Total Operating Expenditures
\$ 4,428	\$ 1,194	\$ -	\$ 4,097		TOTAL FUND EXPENSES
\$ 490	\$ 3,452	\$ 4,928	\$ -		NET REVENUE / (EXPENSE)

## Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 1.0% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per State Statute.

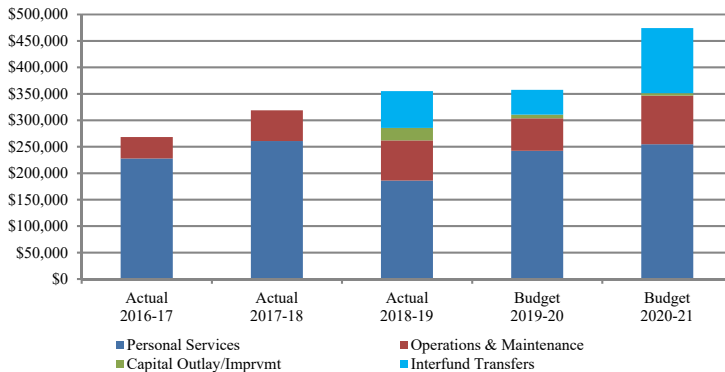
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Licenses & Permits	472,211	116,886	32.9%
Interest & Other	2,000	(235)	(10.5)%
Appropriation from Reserves	0	0	0%
	<u>\$474,211</u>	<u>116,651</u>	<u>32.6%</u>

- The slight increase in revenue is based on current data trends in licenses and permits sales in FY 2019-20.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	254,520	12,177	5.0%
Operations & Maintenance	92,137	30,930	50.5%
Capital Outlay	4,510	(2,490)	(35.6)%
Interfund Transfers	<u>123,045</u>	<u>76,034</u>	<u>161.7%</u>
	<u>\$474,211</u>	<u>116,651</u>	<u>32.6%</u>

- The increase in Operations & Maintenance expenses is a result of the increase in permits issued.
- The decrease in Capital Outlay expenses is based on the type of equipment needed in FY2020-21.

# **106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
<b>Revenues:</b>							
195,364	195,975	257,016	184,422	1215-322-1000	Building Permits	268,112	45.38%
2,753	-	-	2,996	1215-329-1001	Re-Inspection Fee	2,800	-6.54%
9,008	-	-	17,367	1215-329-1002	Working Without A Permit Fee	12,000	-30.90%
3,800	-	-	3,591	1215-329-1010	Notice of Commencement	3,600	0.25%
5,370	-	-	2,877	1215-329-1020	Certificate of Occupancy/Completion/Use	2,500	-13.10%
46,283	49,706	48,443	40,410	1215-322-1030	Processing Fee	48,449	19.89%
26,380	25,126	27,093	19,000	1215-322-2000	Electrical Permits	23,000	21.05%
17,476	16,009	21,314	8,857	1215-322-3000	Plumbing Permits	14,200	60.33%
7,648	3,239	1,631	4,664	1215-322-4000	Gas Permits	1,500	-67.84%
16,726	23,794	23,393	13,000	1215-322-5000	Mechanical Permits	13,000	0.00%
1,165	-	-	834	1215-329-9090	Surcharge F.S. 468.631 & 553.721	850	1.92%
<b>\$ 331,973</b>	<b>\$ 313,850</b>	<b>\$ 378,890</b>	<b>\$ 298,018</b>	<b>Total Licenses &amp; Permits</b>		<b>\$ 390,011</b>	<b>30.87%</b>
73,452	-	114,477	55,000	1215-322-1003	Building Plan Review	80,000	45.45%
4,495	1,346	-	2,307	1215-329-3000	Sign/Banner Permit	2,200	-4.64%
<b>\$ 77,947</b>	<b>\$ 1,346</b>	<b>\$ 114,477</b>	<b>\$ 57,307</b>	<b>Total Other Licenses &amp; Permits</b>		<b>\$ 82,200</b>	<b>43.44%</b>
<b>\$ 409,919</b>	<b>\$ 315,196</b>	<b>\$ 493,366</b>	<b>\$ 355,325</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 472,211</b>	<b>32.90%</b>
3,330	-	-	2,235	1215-361-1000	Interest Income	2,000	-10.51%
1,741	-	-	-	1215-369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ 5,071</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,235</b>	<b>Total Interest Income</b>		<b>\$ 2,000</b>	<b>-10.51%</b>
<b>\$ 5,071</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,235</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 2,000</b>	<b>-10.51%</b>
<b>\$ 414,990</b>	<b>\$ 315,196</b>	<b>\$ 493,366</b>	<b>\$ 357,560</b>	<b>TOTAL REVENUES</b>		<b>\$ 474,211</b>	<b>32.62%</b>

# 106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
4.00	4.00	4.00	4.00		
159,736	170,241	116,096	163,729	524-1200	Regular Salaries
-	-	217	-	524-1201	Service Awards
-	-	2,012	-	524-1216	Final Leave
3,356	2,182	406	1,000	524-1400	Salaries - Overtime
9,581	10,129	7,151	9,961	524-2100	FICA Taxes
2,241	2,369	1,672	2,329	524-2101	Medicare
17,726	31,839	35,674	22,529	524-2200	Retirement Contributions
6,222	8,615	2,833	5,694	524-2204	Retirement Contributions - DC Plan
15,961	21,866	9,734	39,995	524-2300	Dental, Life & Health Insurance
3,630	4,095	3,062	4,726	524-2400	Worker's Compensation
9,141	9,376	7,231	(7,620)	524-1291	Salary Allocation Reimb to General Fund
<b>\$ 227,594</b>	<b>\$ 260,712</b>	<b>\$ 186,088</b>	<b>\$ 242,343</b>	Total Personal Services	
				<b>\$ 254,520</b>	<b>5.02%</b>
<u>Operating Expenditures:</u>					
23,103	29,262	53,265	34,776	524-3100	Professional Services
2,385	2,379	2,012	4,014	524-4000	Travel and Per Diem
2,631	3,600	2,669	2,479	524-4100	Communication Services
132	70	714	100	524-4200	Postage
4,288	4,276	3,810	4,275	524-4300	Utilities
94	1,126	1,032	1,126	524-4400	Leases
500	1,100	1,000	1,100	524-4610	Maintenance Contracts
125	523	1,331	575	524-4620	Vehicle Repair
35	70	554	180	524-4700	Printing & Binding
-	25	-	100	524-4911	Holiday Gift Certificates
758	477	1,372	850	524-5100	Office Supplies
289	666	985	1,000	524-5200	Operating Supplies
1,693	1,640	2,332	1,130	524-5204	Fuel & Oil
242	382	708	400	524-5210	Uniform Expense
-	5,136	656	-	524-5231	Computer Hardware/Software
250	246	200	390	524-5234	Safety Supplies/Equipment
1,676	3,627	882	2,789	524-5400	Books, Dues & Publications
2,278	3,276	2,169	2,348	524-5500	Training
-	-	-	3,576	524-4995	Contingencies
<b>\$ 40,479</b>	<b>\$ 57,881</b>	<b>\$ 75,691</b>	<b>\$ 61,207</b>	Total Operating Expenditures	
				<b>\$ 92,137</b>	<b>50.53%</b>
<u>Capital Outlay:</u>					
-	-	-	7,000	524-6402	Equipment
-	-	23,684	-	524-6404	Trucks
-	-	-	-	524-6420	Computer Hardware/Software per IT Plan
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,684</b>	<b>\$ 7,000</b>	Total Capital Outlay	
				<b>\$ 4,510</b>	<b>-35.57%</b>
<u>Other Financing Activity:</u>					
144,672	44,964	45,999	47,011	524-9901	Cost Allocation Reimbursement to General Fund
<b>\$ 144,672</b>	<b>\$ 44,964</b>	<b>\$ 69,683</b>	<b>\$ 47,011</b>	Total Other Financing Activity	
				<b>\$ 123,045</b>	<b>161.74%</b>
<b>\$ 412,745</b>	<b>\$ 363,557</b>	<b>\$ 355,146</b>	<b>\$ 357,560</b>	TOTAL EXPENSES	
				<b>\$ 474,211</b>	<b>32.62%</b>
<b>\$ 2,245</b>	<b>\$ (48,361)</b>	<b>\$ 138,220</b>	<b>\$ -</b>	NET REVENUE / (EXPENSE)	
				<b>\$ (0)</b>	<b>0.00%</b>



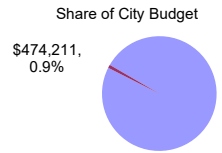
# FLORIDA BUILDING CODE FUND (FBC)

## DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

## MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide Timely & Efficient Building Permits

% of Residential Permits Approved within 5 Business Days of Application

% of Commercial Permits Approved within 10 Business Days of Application

### Provide Timely & Efficient Building Inspections

% of Residential Inspections Completed within 3 Business Days of Request

% of Commercial Inspections Completed within 3 Business Days of Request

	Actual				Budget	
	2016-17	2017-18	2018-19	YTD thru 06/30 2019-20	2019-20	2020-21
% of Residential Permits Approved within 5 Business Days of Application	97%	97%	95%	91%	98%	95%
% of Commercial Permits Approved within 10 Business Days of Application	96%	97%	93%	92%	98%	95%
% of Residential Inspections Completed within 3 Business Days of Request	98%	97%	98%	96%	98%	98%
% of Commercial Inspections Completed within 3 Business Days of Request	98%	97%	98%	97%	98%	98%

✓ Enhance contractor & developer education through no less than two training seminars in eTRAKiT provide by the Building Division.

## FUTURE GOALS (FY22 & FY23)

- ✓ Become fully digital in processing of plan review and permitting with the implementaion of TRAKiT and Blue Beam Revu.
- ✓ Obtain and all required certifications for Building Inspector.
- ✓ Expand our customer service levels to one of the best building departments in this area.

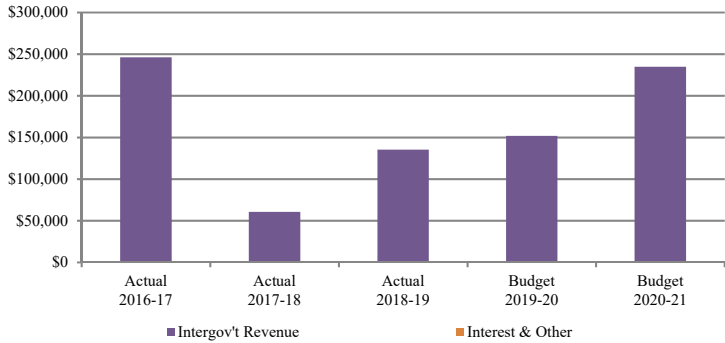
## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Launched electronic buiding inspection requesting service, virtual inspection service and electronic building permit submittal service.
- ✓ Held one training seminar for eTRAKiT for contractors and prepared three eTRAKiT tutorial guides to assist the public.
- ✓ Updated division policies and procedures to assist staff and the public in the processing of building permit applications.

# Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.47% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as capital outlay projects and summer care programs to benefit low and moderate income families.

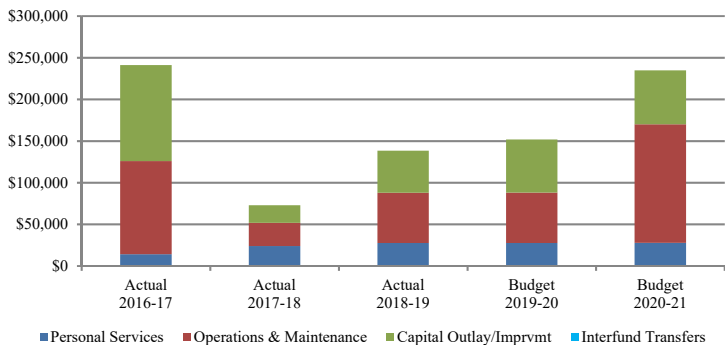
## Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Intergov't Revenue	234,807	83,018	54.7%
Approp. from Reserves	0	0	0%
	\$234,807	83,018	54.7%

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out. The increase this year is due to receiving COVID-19 grant funds.

## Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	27,748	160	0.6%
Operations & Maintenance	142,309	81,771	135.1%
Capital Outlay/Imprvmt	64,750	1,087	1.7%
Interfund Transfers Out	0	0	0.0%
	\$234,807	83,018	54.7%

- Personal services include staff's time allocated to CDBG activities.
- The incrise in operations is directly related to the COVID-19 grant funds received.

# **107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
246,186	60,586	135,313	151,789	147,839	-2.60%
-	-	-	-	86,968	100.00%
\$ 246,186	\$ 60,586	\$ 135,313	\$ 151,789	\$ 234,807	97.40%
				Total Federal Grants	
\$ 246,186	\$ 60,586	\$ 135,313	\$ 151,789	TOTAL INTERGOVERNMENTAL REVENUE	\$ 234,807 54.69%
\$ 246,186	\$ 60,586	\$ 135,313	\$ 151,789	TOTAL FUND REVENUES	\$ 234,807 54.69%

# 107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
14,121	23,961	27,623	27,588	27,748	0.58%
<b>\$ 14,121</b>	<b>\$ 23,961</b>	<b>\$ 27,623</b>	<b>\$ 27,588</b>	<b>\$ 27,748</b>	<b>0.58%</b>
<u>Personal Services:</u>					
1900-554-1291/98	1900-554-1291/98	1900-554-1291/98	1900-554-1291/98	1900-554-1291/98	1900-554-1291/98
Planning & Admin Exp	Planning & Admin Exp	Planning & Admin Exp	Planning & Admin Exp	Planning & Admin Exp	Planning & Admin Exp
Total Personal Services					
<u>Operating Expenditures:</u>					
1900-554-3100	1900-554-3100	1900-554-3100	1900-554-3100	1900-554-3100	1900-554-3100
Professional Services	Professional Services	Professional Services	Professional Services	Professional Services	Professional Services
CARES Act COVID	CARES Act COVID	CARES Act COVID	CARES Act COVID	CARES Act COVID	CARES Act COVID
1900-554-4000	1900-554-4000	1900-554-4000	1900-554-4000	1900-554-4000	1900-554-4000
Travel and Per Diem	Travel and Per Diem	Travel and Per Diem	Travel and Per Diem	Travel and Per Diem	Travel and Per Diem
1900-554-4200	1900-554-4200	1900-554-4200	1900-554-4200	1900-554-4200	1900-554-4200
Postage	Postage	Postage	Postage	Postage	Postage
1900-554-4915	1900-554-4915	1900-554-4915	1900-554-4915	1900-554-4915	1900-554-4915
Legal Advertising	Legal Advertising	Legal Advertising	Legal Advertising	Legal Advertising	Legal Advertising
1900-554-5500	1900-554-5500	1900-554-5500	1900-554-5500	1900-554-5500	1900-554-5500
Training	Training	Training	Training	Training	Training
<u>Land Clearance</u>					
1910-554-3400	1910-554-3400	1910-554-3400	1910-554-3400	1910-554-3400	1910-554-3400
Nuisance Abatement	Nuisance Abatement	Nuisance Abatement	Nuisance Abatement	Nuisance Abatement	Nuisance Abatement
1930-554-3400	1930-554-3400	1930-554-3400	1930-554-3400	1930-554-3400	1930-554-3400
Housing Rehabilitation	Housing Rehabilitation	Housing Rehabilitation	Housing Rehabilitation	Housing Rehabilitation	Housing Rehabilitation
<u>Public Services</u>					
1940-554-3451	1940-554-3451	1940-554-3451	1940-554-3451	1940-554-3451	1940-554-3451
Rec Center Summer Program	Rec Center Summer Program	Rec Center Summer Program	Rec Center Summer Program	Rec Center Summer Program	Rec Center Summer Program
1940-554-5262	1940-554-5262	1940-554-5262	1940-554-5262	1940-554-5262	1940-554-5262
Homeless Abatement - HHA Outreach	Homeless Abatement - HHA Outreach	Homeless Abatement - HHA Outreach	Homeless Abatement - HHA Outreach	Homeless Abatement - HHA Outreach	Homeless Abatement - HHA Outreach
1940-554-5254	1940-554-5254	1940-554-5254	1940-554-5254	1940-554-5254	1940-554-5254
Youthbuild & Community Development	Youthbuild & Community Development	Youthbuild & Community Development	Youthbuild & Community Development	Youthbuild & Community Development	Youthbuild & Community Development
1940-554-5269	1940-554-5269	1940-554-5269	1940-554-5269	1940-554-5269	1940-554-5269
Boys & Girls Club of the Emerald Coast	Boys & Girls Club of the Emerald Coast	Boys & Girls Club of the Emerald Coast	Boys & Girls Club of the Emerald Coast	Boys & Girls Club of the Emerald Coast	Boys & Girls Club of the Emerald Coast
1940-554-5255	1940-554-5255	1940-554-5255	1940-554-5255	1940-554-5255	1940-554-5255
One Hopeful Place Community Development	One Hopeful Place Community Development	One Hopeful Place Community Development	One Hopeful Place Community Development	One Hopeful Place Community Development	One Hopeful Place Community Development
1940-554-5258	1940-554-5258	1940-554-5258	1940-554-5258	1940-554-5258	1940-554-5258
S4P Synergy Inc	S4P Synergy Inc	S4P Synergy Inc	S4P Synergy Inc	S4P Synergy Inc	S4P Synergy Inc
1940-554-5265	1940-554-5265	1940-554-5265	1940-554-5265	1940-554-5265	1940-554-5265
90Works Project90	90Works Project90	90Works Project90	90Works Project90	90Works Project90	90Works Project90
1940-554-5266	1940-554-5266	1940-554-5266	1940-554-5266	1940-554-5266	1940-554-5266
Bridgeway Center, Inc.	Bridgeway Center, Inc.	Bridgeway Center, Inc.	Bridgeway Center, Inc.	Bridgeway Center, Inc.	Bridgeway Center, Inc.
Total Operating Expenditures					
<u>Public Facilities</u>					
1950-554-5253	1950-554-5253	1950-554-5253	1950-554-5253	1950-554-5253	1950-554-5253
Okaloosa Comprehensive Head Start	Okaloosa Comprehensive Head Start	Okaloosa Comprehensive Head Start	Okaloosa Comprehensive Head Start	Okaloosa Comprehensive Head Start	Okaloosa Comprehensive Head Start
1950-554-5255	1950-554-5255	1950-554-5255	1950-554-5255	1950-554-5255	1950-554-5255
OK Coalition on Homeless One Hopeful Place	OK Coalition on Homeless One Hopeful Place	OK Coalition on Homeless One Hopeful Place	OK Coalition on Homeless One Hopeful Place	OK Coalition on Homeless One Hopeful Place	OK Coalition on Homeless One Hopeful Place
1950-554-5263	1950-554-5263	1950-554-5263	1950-554-5263	1950-554-5263	1950-554-5263
Bountiful Blessings Food Pantry	Bountiful Blessings Food Pantry	Bountiful Blessings Food Pantry	Bountiful Blessings Food Pantry	Bountiful Blessings Food Pantry	Bountiful Blessings Food Pantry
1950-554-5262	1950-554-5262	1950-554-5262	1950-554-5262	1950-554-5262	1950-554-5262
HHA Inclement Weather Shelter	HHA Inclement Weather Shelter	HHA Inclement Weather Shelter	HHA Inclement Weather Shelter	HHA Inclement Weather Shelter	HHA Inclement Weather Shelter
1950-554-5267	1950-554-5267	1950-554-5267	1950-554-5267	1950-554-5267	1950-554-5267
HSU Educational Foundation	HSU Educational Foundation	HSU Educational Foundation	HSU Educational Foundation	HSU Educational Foundation	HSU Educational Foundation
1950-554-5259	1950-554-5259	1950-554-5259	1950-554-5259	1950-554-5259	1950-554-5259
Eleanor Johnson Restroom	Eleanor Johnson Restroom	Eleanor Johnson Restroom	Eleanor Johnson Restroom	Eleanor Johnson Restroom	Eleanor Johnson Restroom
1950-554-5260	1950-554-5260	1950-554-5260	1950-554-5260	1950-554-5260	1950-554-5260
Peace Outreach Feeding Pantry	Peace Outreach Feeding Pantry	Peace Outreach Feeding Pantry	Peace Outreach Feeding Pantry	Peace Outreach Feeding Pantry	Peace Outreach Feeding Pantry
1950-554-5261	1950-554-5261	1950-554-5261	1950-554-5261	1950-554-5261	1950-554-5261
Gegg Chapel Basketball Court	Gegg Chapel Basketball Court	Gegg Chapel Basketball Court	Gegg Chapel Basketball Court	Gegg Chapel Basketball Court	Gegg Chapel Basketball Court
1950-554-5268	1950-554-5268	1950-554-5268	1950-554-5268	1950-554-5268	1950-554-5268
FWB Senior Pickleball Court	FWB Senior Pickleball Court	FWB Senior Pickleball Court	FWB Senior Pickleball Court	FWB Senior Pickleball Court	FWB Senior Pickleball Court
Total Capital Improvements					
<b>TOTAL FUND EXPENSES</b>					
<b>NET REVENUE / (EXPENSE)</b>					

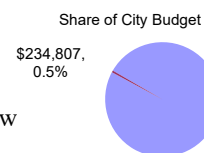
# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

## DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

## MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Eliminate Influences of Blight in Target Areas

Nuisances Abated in Target Area

### Improve Safety and Livability of Neighborhoods

Capital Improvements Completed in Target Area

### Provide Access to Quality Public and Private Services

Summer Youth Program

After School Program Participants

### Disburse Grant Funds in Timely Fashion

Grant Funds Spent in Same Year Awarded

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Nuisances Abated in Target Area	0	1	2	3	1	1
Capital Improvements Completed in Target Area	0	0	3	0	1	0
Summer Youth Program	0	0	4	0	5	5
After School Program Participants	0	10	0	0	0	0
Grant Funds Spent in Same Year Awarded	100%	90%	90%	annual	100%	100%

## FUTURE GOALS (FY22 & FY23)

- ✓ Spend all grant funds in same year awarded.
- ✓ Increase access to quality public facilities and neighborhood livability by completing five sewer lateral replacement projects.
- ✓ Restore Summer Youth Program participation.

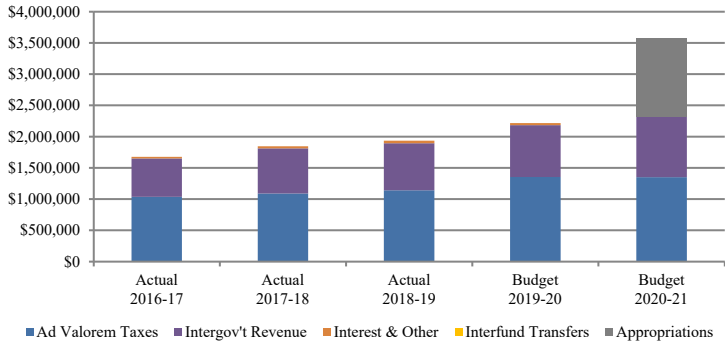
## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Eliminate blighted conditions on target areas by completing three nuisance abatement projects

## Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 7.23% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 2019, the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

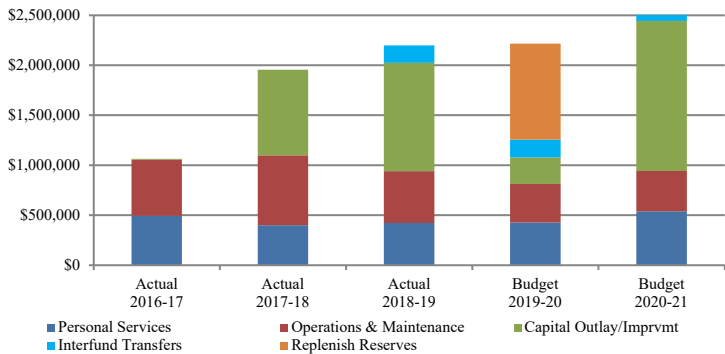
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Ad Valorem Taxes	1,350,992	-1,984	-0.1%
Intergov't Revenue	971,117	140,416	16.9%
Interest & Other	0	-32,457	-100.0%
Approp. from Reserves	1,263,150	1,263,150	100.0%
	\$3,585,259	1,369,125	61.8%

- The budget is predicated on the rolled-back rate of 5.3293 mills for the City's portion of the TIF. One mill equals \$1 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	538,234	111,828	26.2%
Operations & Maintenance	404,236	18,077	4.7%
Replenish Reserves	960,398	0	0.0%
Interfund Transfer	182,090	3,919	2.2%
Capital Outlay/Imprvmt	1,500,301	1,235,301	466.2%
	\$3,585,259	1,369,125	61.8%

- The increase in personal services is due to pay and classification changes related to internal equity and compression, as well as an increase in the City covered portion of employee insurance.
- The increase in capital outlay is due to newly planned projects, specifically full renovation of the Landing.

# **109 COMMUNITY REDEVELOPMENT AGENCY FUND**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
802,377	837,841	865,478	983,485	2000-311-1000	Ad Valorem Taxes - City Original TIF	973,811	-0.98%
234,074	252,373	274,323	369,491	2000-311-1100	Ad Valorem Taxes - City Expanded TIF	377,181	2.08%
<b>\$ 1,036,451</b>	<b>\$ 1,090,214</b>	<b>\$ 1,139,801</b>	<b>\$ 1,352,976</b>		<b>Total Ad Valorem Taxes</b>	<b>\$ 1,350,992</b>	<b>-0.15%</b>
<b>\$ 1,036,451</b>	<b>\$ 1,090,214</b>	<b>\$ 1,139,801</b>	<b>\$ 1,352,976</b>		<b>TOTAL TAXES</b>	<b>\$ 1,350,992</b>	<b>-0.15%</b>
476,794	553,733	572,263	603,841	2000-338-2000	Ad Valorem Taxes - County Original TIF	699,993	15.92%
136,344	167,174	181,739	226,860	2000-338-2100	Ad Valorem Taxes - County Expanded TIF	271,124	19.51%
<b>\$ 613,139</b>	<b>\$ 720,907</b>	<b>\$ 754,002</b>	<b>\$ 830,701</b>		<b>Total Local Shared Revenues</b>	<b>\$ 971,117</b>	<b>16.90%</b>
<b>\$ 613,139</b>	<b>\$ 720,907</b>	<b>\$ 754,002</b>	<b>\$ 830,701</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 971,117</b>	<b>16.90%</b>
27,428	33,831	18,648	32,457	1500-361-1000	Interest Income	-	-100.00%
<b>\$ 27,428</b>	<b>\$ 33,831</b>	<b>\$ 18,648</b>	<b>\$ 32,457</b>		<b>Total Interest Income</b>	<b>\$ -</b>	<b>-100.00%</b>
		21,300	-	2000-362-1000	Rental and Lease Income	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,300</b>	<b>\$ -</b>		<b>Total Rents and Royalties</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 27,428</b>	<b>\$ 33,831</b>	<b>\$ 39,947</b>	<b>\$ 32,457</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ -</b>	<b>-100.00%</b>
-	-	-	-	1600-389-9100	Appropriation from Fund Balance	1,263,150	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ 1,263,150</b>	<b>100.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 1,263,150</b>	<b>100.00%</b>
<b>\$ 1,677,018</b>	<b>\$ 1,844,952</b>	<b>\$ 1,933,751</b>	<b>\$ 2,216,134</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 3,585,259</b>	<b>61.78%</b>

**109 CRA FUND - 2000 CRA**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Personal Services:</b>					
2.00	-	5.00	5.00	6.00	
24,319	-	219,001	227,086	298,899	31.62%
-	-	100	24,022	22,383	-6.82%
-	-	827	-	-	0.00%
27	-	22,369	9,481	6,965	-26.54%
-	-	9,582	8,146	5,696	-30.08%
-	-	18,493	-	-	0.00%
1,454	-	15,656	13,853	15,785	13.94%
340	-	3,661	3,314	3,691	11.39%
-	-	86,583	90,233	106,797	18.36%
194	-	-	-	3,905	0.00%
2,629	-	36,311	41,611	64,222	54.34%
752	-	9,217	8,660	9,891	14.22%
7,729	-	-	-	-	0.00%
<b>\$ 37,444</b>	<b>\$ -</b>	<b>\$ 421,800</b>	<b>\$ 426,406</b>	<b>\$ 538,234</b>	<b>26.23%</b>
<b>Total Personal Services</b>					
<b>Operating Expenses:</b>					
225,862	127,952	118,243	-	-	0.00%
169,527	331,365	183,929	216,744	165,000	-23.87%
10,589	1,100	178	-	-	0.00%
890	(2)	591	1,200	1,200	0.00%
1,870	264	64	-	-	0.00%
-	-	-	700	700	0.00%
118,689	127,016	126,943	107,324	107,500	0.16%
3,030	2,350	11,550	-	20,600	100.00%
825	-	-	1,726	1,803	0.00%
669	519	378	-	-	0.00%
574	922	388	-	-	0.00%
36	-	5,624	-	-	0.00%
-	-	5,065	5,000	5,000	0.00%
575	802	-	-	-	0.00%
2,163	84	2,255	-	-	0.00%
1,881	1,436	33	-	-	0.00%
115	-	-	-	-	0.00%
1,750	-	-	-	-	0.00%
80	-	-	-	-	0.00%
19,850	31,459	-	-	18,000	100.00%
-	109	-	-	-	0.00%
1,450	1,440	1,838	2,415	1,890	-21.74%
-	444	445	1,050	1,143	8.86%
-	72,626	60,860	50,000	81,400	62.80%
<b>\$ 560,425</b>	<b>\$ 699,886</b>	<b>\$ 518,384</b>	<b>\$ 386,159</b>	<b>\$ 404,236</b>	<b>4.68%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay:</b>					
-	681,042	459,317	-	25,000	0.00%
9,774	18,930	9,162	265,000	70,000	0.00%
<b>\$ 9,774</b>	<b>\$ 699,972</b>	<b>\$ 468,479</b>	<b>\$ 265,000</b>	<b>\$ 95,000</b>	<b>-64.15%</b>
<b>Total Capital Outlay</b>					
<b>Capital Improvements Program:</b>					
-	91,031	596,491	-	-	0.00%
-	64,366	19,229	-	1,405,301	100.00%
<b>\$ -</b>	<b>\$ 155,397</b>	<b>\$ 615,720</b>	<b>\$ -</b>	<b>\$ 1,405,301</b>	<b>100.00%</b>
<b>Total Capital Improvements Program</b>					
<b>Other Financing Activity:</b>					
-	-	174,335	178,171	182,090	2.20%
-	-	-	960,398	960,398	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 174,335</b>	<b>\$ 1,138,569</b>	<b>\$ 1,142,488</b>	<b>0.34%</b>
<b>Total Other Financing Activity</b>					
<b>\$ 607,643</b>	<b>\$ 1,555,254</b>	<b>\$ 2,198,718</b>	<b>\$ 2,216,134</b>	<b>\$ 3,585,259</b>	<b>61.78%</b>
<b>TOTAL EXPENSES</b>					
8.00	8.00	5.00	5.00	6.00	20.00%
456,033	399,340	-	-	-	0.00%
607,643	1,555,254	2,198,718	2,216,134	3,585,259	61.78%
<b>\$ 1,063,676</b>	<b>\$ 1,954,594</b>	<b>\$ 2,198,718</b>	<b>\$ 2,216,134</b>	<b>\$ 3,585,259</b>	<b>61.78%</b>
<b>TOTAL FUND EXPENSES</b>					
<b>\$ 565,241</b>	<b>\$ (325,677)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>0.00%</b>
<b>NET REVENUE / (EXPENSE)</b>					



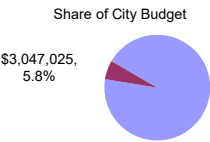
COMMUNITY REDEVELOPMENT AREA (CRA)

DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual				Budget	
	2016-17	2017-18	2018-19	YTD thru 06/30 2019-20	2019-20	2020-21
Attract & Retain Businesses in the Target Area						
New Businesses in the CRA	20	24	16	19	30	25
Square Footage of Business Expansions in the CRA	14,399	237,285	19	19,867	15,000	15,000
Businesses Approved for Economic Incentive Grants	8	0	5031	0	15	8
Value of Economic Incentive Grants Provided to New or Expanding Businesses	\$112,361	\$0	\$0	\$0	\$0	\$61,400
Private Investment Leveraged as a Result of Incentive Grants	\$7,298,383	\$0	\$0	\$0	\$0	\$2,000,000
Grant Applications Approved within Two Weeks	8%	0%	0%	0%	0%	90%
Attract & Retain Residents in the Target Area						
New Housing Units in the CRA	0	3	2	1	10	10

FUTURE GOALS (FY22 & FY23)

- ✓ Develop ways to increase the quantity of and access to public parking in the CRA.
- ✓ Encourage private reinvestment through public improvements in the CRA.
- ✓ Continue moving forward with additional plans, studies, and projects to implement Downtown Master Plan.
- ✓ Update wayfinding signage throughout CRA.
- ✓ Begin Phase I of Landing Master Plan for improvements to Fort Walton Landing Park.

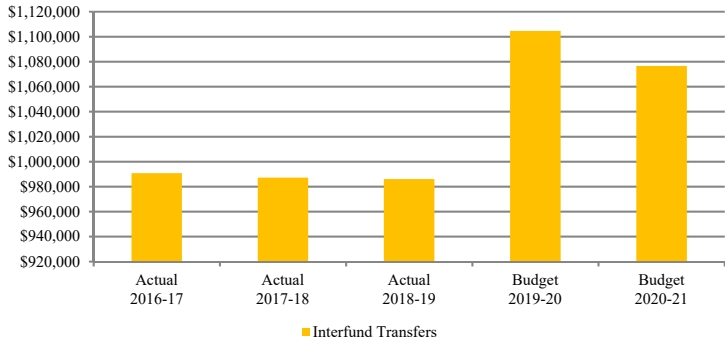
PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Completed demolition projects at and nearby Landing Park in preparation for Landing Park improvement project.
- ✓ Began design process for new CRA wayfinding signage system.
- ✓ Continued CRA Grounds Maintenance Contract to ensure that the district is clean and continually maintained.

## Debt Service Fund

The Debt Service Fund encompasses 2.17% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

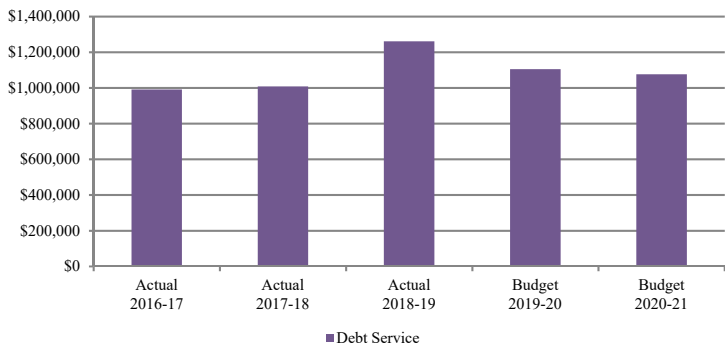
### Revenue Highlights



Budget	\$ Change	% Change
2020-21	-27,964	-2.5%
1,076,579	-27,964	-2.5%

- Transfers from the General Fund cover annual debt payments as required per Generally Accepted Accounting Principles (GAAP) for governmental funds.

### Expenditure Highlights



Budget	\$ Change	% Change
2020-21	-27,694	-2.5%
1,076,579	-27,694	-2.5%

#### • Debt Issues:

2011A Revenue Note – Fire Ladder Truck (year 10 of 10)

2013 Revenue Note – Municipal Facilities (year 8 of 18)

2013A Bank Loan – Recreation Complex, Fairway Sweeper/Vacuum, Bucket Truck (year 8 of 15)

2015 Interfund Loan – Fire Pumper Truck (year 8 of 10)

2018 Revenue Note – Field Office Complex (year 2 of 19)

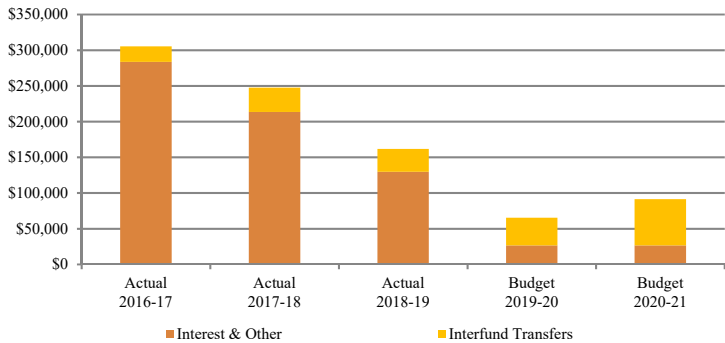
## 201 DEBT SERVICE FUND

Actual						Budget	
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
124,619	124,619	122,530	240,565	1600-381-0100	Transfer from General Fund	212,632	-11.61%
					2011 Cap Imp Rev Note -Ladder Truck- yr 10 of 10		
					2015 Interfund Loan -Fire Pumper- yr 8 of 10		
					2018 Rev Note - Field Offc Complex-yr 2 of 19		
308,637	305,087	306,022	306,467	1600-381-1301		306,422	-0.01%
					2013 Revenue Note -Municipal Facilities - yr 8 of 18		
557,447	557,525	557,524	557,511	1600-381-1302	Transfer from General Fund - 2013A Sinking Fund	557,525	0.00%
					2013A Bank Loan -Recreation Complex- yr 8 of 15		
					2013A Bank Loan -Fairway Sweep/Vac- yr 8 of 10		
					2013A Bank Loan -Bucket Truck- yr 8 of 10		
\$ 990,703	\$ 987,231	\$ 986,077	\$ 1,104,543	Total Interfund Transfers		\$ 1,076,579	-2.53%
\$ 990,703	\$ 987,231	\$ 986,077	\$ 1,104,543	TOTAL TRANSFERS IN		\$ 1,076,579	-2.53%
\$ 990,703	\$ 987,231	\$ 986,077	\$ 1,104,543	TOTAL FUND REVENUES		\$ 1,076,579	-2.53%
					Debt Service:		
682,230	718,320	718,109	810,235	2100-517-7100	Principal Payments	799,647	-1.31%
					2011 Cap Imp Rev Note -Ladder Truck- yr 10 of 10		
					2013 Revenue Note -Municipal Facilities Police- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities Fire- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities Library- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities General- yr 8 of 18		
					2013A Bank Loan -Recreation Complex- yr 8 of 15		
					2013A Bank Loan -Fairway Sweep/Vac- yr 8 of 10		
					2013A Bank Loan -Bucket Truck- yr 8 of 10		
					2015 Interfund Loan -Fire Pumper- yr 8 of 10		
					2018 Rev Note - Field Offc Complex-yr 2 of 19		
308,472	290,040	542,357	294,309	2100-517-7200	Interest Expense	276,932	-5.90%
					2011 Cap Imp Rev Note -Ladder Truck- yr 10 of 10		
					2013 Revenue Note -Municipal Facilities Police- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities Fire- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities Library- yr 8 of 18		
					2013 Revenue Note -Municipal Facilities General- yr 8 of 18		
					2013A Bank Loan -Recreation Complex- yr 8 of 15		
					2013A Bank Loan -Fairway Sweep/Vac- yr 8 of 10		
					2013A Bank Loan -Bucket Truck- yr 8 of 10		
					2015 Interfund Loan -Fire Pumper- yr 8 of 10		
					2018 Rev Note - Field Offc Complex-yr 2 of 19		
\$ 990,703	\$ 1,008,360	\$ 1,260,466	\$ 1,104,543	Total Debt Service		\$ 1,076,579	-2.53%
\$ 990,703	\$ 1,008,360	\$ 1,260,466	\$ 1,104,543	TOTAL FUND EXPENSES		\$ 1,076,579	-2.53%
\$ (302,096)	\$ (21,130)	\$ (274,389)	\$ -	NET REVENUE / (EXPENSE)		\$ -	0.00%

## Beal Memorial Cemetery Fund

The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.18% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that are being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

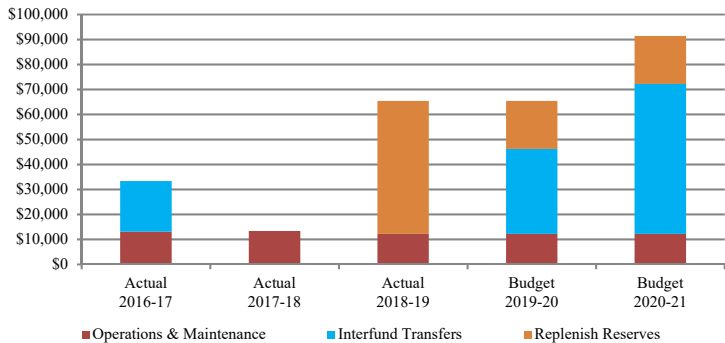
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Interest & Other	26,500	0	0.0%
Interfund Transfers In	64,922	26,000	66.8%
	\$91,422	26,000	39.7%

- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Operations & Maintenance	12,200	0	0%
Interfund Transfers	60,000	26,000	76.5%
Replenish Reserves	19,222	0	0.0%
	\$91,422	26,000	39.7%

- Operations & maintenance includes the annual investment portfolio management fee.
- The increase in interfund transfers is a result of adding plots to Hope Section.

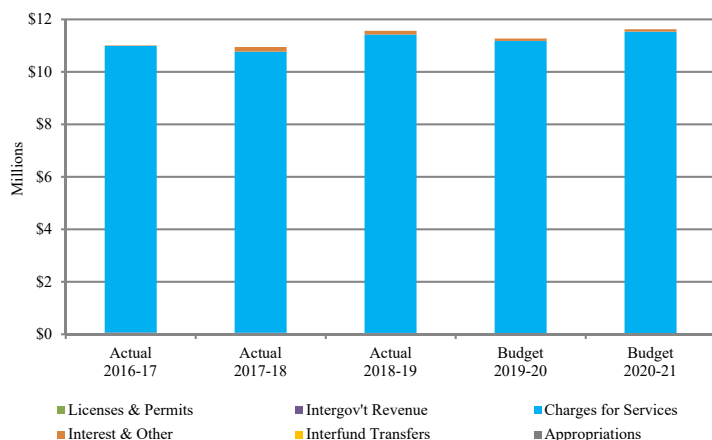
# **602 BEAL MEMORIAL CEMETERY CARE FUND**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
54	578	284	26,500	1500-361-1000	Interest Income	26,500	0.00%
57,341	66,111	70,576	-	1500-361-2000	Dividend Income	-	0.00%
194,486	89,338	(337,562)	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
31,737	57,503	396,378	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 283,618</b>	<b>\$ 213,529</b>	<b>\$ 129,676</b>	<b>\$ 26,500</b>		<b>Total Interest Income</b>	<b>\$ 26,500</b>	<b>0.00%</b>
<b>\$ 283,618</b>	<b>\$ 213,529</b>	<b>\$ 129,676</b>	<b>\$ 26,500</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 26,500</b>	<b>0.00%</b>
21,760	34,031	32,070	38,922	2200-381-0100	Transfer from General Fund	40,983	5.30%
<b>\$ 21,760</b>	<b>\$ 34,031</b>	<b>\$ 32,070</b>	<b>\$ 38,922</b>		<b>Total Interfund Transfers</b>	<b>\$ 40,983</b>	<b>5.30%</b>
-	-	-	-	1600-389-9100	Appropriation from Fund Balance	23,939	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ 23,939</b>	<b>0.00%</b>
<b>\$ 21,760</b>	<b>\$ 34,031</b>	<b>\$ 32,070</b>	<b>\$ 38,922</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 64,922</b>	<b>66.80%</b>
<b>\$ 305,378</b>	<b>\$ 247,560</b>	<b>\$ 161,747</b>	<b>\$ 65,422</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 91,422</b>	<b>39.74%</b>
<b>Operating Expenditures:</b>							
13,122	13,376	15,168	12,200	2200-539-3100	Professional Services	12,200	0.00%
<b>\$ 13,122</b>	<b>\$ 13,376</b>	<b>\$ 15,168</b>	<b>\$ 12,200</b>		<b>Total Operating Expenditures</b>	<b>\$ 12,200</b>	<b>0.00%</b>
<b>Other Financing Activity:</b>							
20,217	-	-	34,000	1600-581-9102	Transfer to General Fund	60,000	76.47%
-	-	-	19,222	1600-581-9920	Reserve for Future Cemetery Perpetual Care	19,222	0.00%
<b>\$ 20,217</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 53,222</b>		<b>Total Other Financing Activity</b>	<b>\$ 79,222</b>	<b>48.85%</b>
<b>\$ 33,339</b>	<b>\$ 13,376</b>	<b>\$ 15,168</b>	<b>\$ 65,422</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 91,422</b>	<b>39.74%</b>
<b>\$ 272,039</b>	<b>\$ 234,184</b>	<b>\$ 146,579</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>
295.58	299.53	301.15	310.52		<i>Number of Funded Employees (FTE's)</i>	312.64	0.68%
38,628,510	41,571,702	41,714,146	47,231,660		<b>CITYWIDE REVENUES</b>	49,575,666	4.96%
38,628,510	41,571,702	41,714,146	47,231,660		<b>CITYWIDE EXPENSES</b>	49,575,666	4.96%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>NET CITYWIDE REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

## Utilities Fund

The Utilities Fund encompasses 23.44% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operate in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered through user charges.

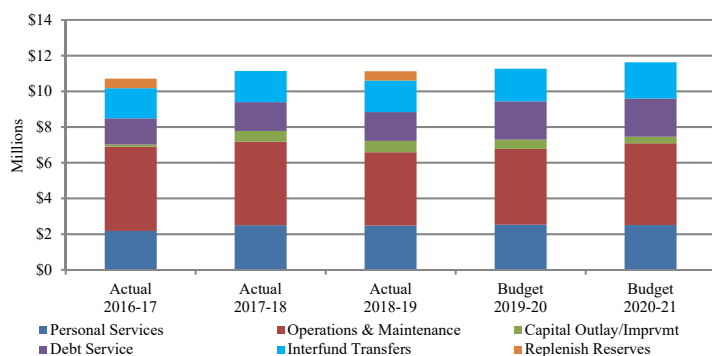
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Charges for Services	11,528,532	352,265	3.2%
Interest & Other	90,551	2,000	2.3%
	\$11,619,083	354,265	3.1%

- A new five-year utility rate study is being presented to City Council for approval and implementation in October 2020. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	2,510,620	-17,797	-0.7%
Operations & Maintenance	4,579,689	338,871	8.0%
Capital Outlay/Imprvmt	364,900	-156,429	-30.0%
Debt Service	2,141,983	-971	0.0%
Interfund Transfers Out	2,021,891	190,591	10.4%
Replenish Reserves	0	0	0%
	\$11,619,083	354,265	3.1%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The decrease in Capital Outlay/Improvement is due to pump station rehabilitation and purchase of 3 heavy duty trucks in prior fiscal year.

# **401 UTILITIES FUND - REVENUES**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
2,262,172	2,266,875	2,348,518	2,503,806	1310-343-3000	Service Fees - Residential	2,594,168	3.61%
1,409,228	1,407,465	1,481,824	1,398,616	1310-343-3100	Service Fees - Commercial	1,433,102	2.47%
17,990	8,433	10,400	25,144	1500-343-3600	Connection Fees - Residential	22,000	-12.50%
106,450	38,000	99,075	49,767	1500-343-3700	Connection Fees - Commercial	65,767	32.15%
4	-	-	25	1500-343-3810	Hydrant Service	25	0.00%
<b>\$ 3,795,844</b>	<b>\$ 3,720,773</b>	<b>\$ 3,939,817</b>	<b>\$ 3,977,358</b>		<b>Total Water Operations</b>	<b>\$ 4,115,062</b>	<b>3.46%</b>
4,619,084	4,652,434	4,784,208	4,661,300	1350-343-5000	Service Fees - Residential	4,805,762	3.10%
2,049,706	2,075,738	2,220,860	2,153,395	1350-343-5100	Service Fees - Commercial	2,211,394	2.69%
17,250	9,750	14,250	37,127	1500-343-5600	Connection Fees - Residential	38,127	2.69%
161,624	21,606	196,537	152,138	1500-343-5700	Connection Fees - Commercial	155,181	2.00%
38,120	-	-	-	1500-343-5894	Work Orders	-	0.00%
<b>\$ 6,885,784</b>	<b>\$ 6,759,529</b>	<b>\$ 7,215,855</b>	<b>\$ 7,003,959</b>		<b>Total Sewer Operations</b>	<b>\$ 7,210,464</b>	<b>2.95%</b>
4,225	3,425	3,738	2,837	0520-343-3001	Administrative Fee - Returned Checks	2,894	2.01%
104,786	101,337	85,386	84,650	1310-343-3200	Service Charges	87,650	3.54%
130,096	127,132	125,583	107,463	1310-343-3300	Penalties	112,463	4.65%
<b>\$ 239,107</b>	<b>\$ 231,894</b>	<b>\$ 214,707</b>	<b>\$ 194,950</b>		<b>Total Combined Operations</b>	<b>\$ 203,007</b>	<b>4.13%</b>
<b>\$ 10,920,735</b>	<b>\$ 10,712,196</b>	<b>\$ 11,370,379</b>	<b>\$ 11,176,267</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 11,528,532</b>	<b>3.15%</b>
5,950	1,838	1,715	-	1310-324-2100	Impact Fees - Water - Residential	-	0.00%
17,625	3,229	22,456	-	1310-324-2200	Impact Fees - Water - Commercial	-	0.00%
3,833	2,219	1,977	-	1350-324-2100	Impact Fees - Sewer - Residential	-	0.00%
20,303	3,823	25,860	-	1350-324-2200	Impact Fees - Sewer - Commercial	-	0.00%
<b>\$ 47,711</b>	<b>\$ 11,109</b>	<b>\$ 52,008</b>	<b>\$ -</b>		<b>Total Licenses &amp; Permits</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 47,711</b>	<b>\$ 11,109</b>	<b>\$ 52,008</b>	<b>\$ -</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ -</b>	<b>0.00%</b>
19,752	44,950	-	-	5421-334-3502	State Grants	-	0.00%
<b>\$ 19,752</b>	<b>\$ 44,950</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 19,752</b>	<b>\$ 44,950</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
587	165,761	61,412	66,480	1500-361-1000	Interest Income	68,480	3.01%
<b>\$ 587</b>	<b>\$ 165,761</b>	<b>\$ 61,412</b>	<b>\$ 66,480</b>		<b>Total Interest Income</b>	<b>\$ 68,480</b>	<b>3.01%</b>
18,435	18,988	19,558	19,571	1500-362-2020	Rental and Lease Income	19,571	0.00%
<b>\$ 18,435</b>	<b>\$ 18,988</b>	<b>\$ 19,558</b>	<b>\$ 19,571</b>		<b>Total Rents and Royalties</b>	<b>\$ 19,571</b>	<b>0.00%</b>
	(20,279)	39,269	500	1500-364-1000	Sale of Surplus Assets	500	0.00%
28	9,804	14,680	2,000	1500-369-9000	Miscellaneous Revenue	2,000	0.00%
<b>\$ 28</b>	<b>\$ (10,475)</b>	<b>\$ 53,948</b>	<b>\$ 2,500</b>		<b>Total Other Revenues</b>	<b>\$ 2,500</b>	<b>0.00%</b>
<b>\$ 19,051</b>	<b>\$ 174,275</b>	<b>\$ 134,919</b>	<b>\$ 88,551</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 90,551</b>	<b>2.26%</b>
<b>\$ 11,007,249</b>	<b>\$ 10,942,529</b>	<b>\$ 11,557,305</b>	<b>\$ 11,264,818</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 11,619,083</b>	<b>3.14%</b>

# **401 UTILITIES FUND - 0520 CUSTOMER SERVICE**

Actual				Budget				
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change		
5.50	5.50	5.50	5.50	Personal Services:				
165,231	152,135	147,110	162,815	536-1200	Number of Funded Employees (FTE's)	4.50		
108	-	108	-	536-1201	Regular Salaries	151,496	-6.95%	
-	12,822	14,055	15,100	536-1300	Service Awards	-	0.00%	
93	92	18	500	536-1400	Part-Time Wages	17,434	15.46%	
9,036	9,275	9,216	9,996	536-2100	Salaries - Overtime	500	0.00%	
2,113	2,169	2,155	2,338	536-2101	FICA Taxes	10,252	2.56%	
9,529	17,193	16,364	22,529	536-2200	Medicare	2,397	0.00%	
7,116	5,498	5,292	7,570	536-2204	Retirement Contributions	-	-100.00%	
29,063	24,736	24,431	39,638	536-2300	Retirement Contributions - DC Plan	7,982	5.44%	
278	328	306	338	536-2400	Dental, Life & Health Insurance	26,291	-33.67%	
					Worker's Compensation	331	-2.03%	
\$ 222,567	\$ 224,248	\$ 219,055	\$ 260,823	Total Personal Services			\$ 216,684	-16.92%
				Operating Expenditures:				
133,100	143,039	155,674	132,101	536-3100	Professional Services	131,479	-0.47%	
16,744	12,936	12,304	14,500	536-3400	Other Services	14,500	0.00%	
-	-	-	-	536-4000	Travel and per Diem	1,000	100.00%	
1,406	1,495	1,493	1,397	536-4100	Communication Services	502	-64.10%	
51,491	49,921	50,718	58,750	536-4200	Postage	60,685	3.29%	
11,961	11,114	9,635	10,026	536-4300	Utilities	10,000	-0.26%	
2,332	2,464	1,713	2,600	536-4700	Printing & Binding	2,500	-3.85%	
784	1,328	847	1,216	536-5200	Operating Supplies	1,216	0.00%	
331	500	464	600	536-5210	Uniform Expense	600	0.00%	
20	-	-	-	536-5231	Computer Hardware/Software	-	0.00%	
-	-	-	-	536-5500	Training	1,000	100.00%	
\$ 218,169	\$ 222,797	\$ 232,848	\$ 221,190	Total Operating Expenditures			\$ 223,481	1.04%
440,736	447,046	451,903	482,013	TOTAL EXPENSES			440,165	-8.68%



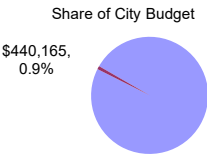
CUSTOMER SERVICE

DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.

MISSION

Provide superior customer service in the administration of utility accounts and receivables.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

Provide Accurate Water Meter Consumption Information

Accounts with Meter Profile Evaluations Performed

Minimize Account Write-Offs

Write-Offs as % of Current Year Billing

Actual		YTD thru 06/30		Budget	
2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
n/a	n/a	185	171		
4.0%	4.8%	4.0%	3.0%	2.0%	2.0%
1.00%	0.50%	0.64%	0.61%	<1%	<1%

- ✓ Look at improving processes for customers setting up new service and payment processing for mailed payments.

FUTURE GOALS (FY22 & FY23)

- ✓ Revise Customer Service's policies and procedures (ongoing). Continue Customer Service Training for Accounting Technicians.
- ✓ Look at updating how addresses have been input in Land Management so we can make them match with the USPS addresses.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Evaluated the credit card payment process for utility customers, and determined the most effective and efficient process will be to recommend contracting with Sungard/Selectron for credit card payment services.

# **401 UTILITIES FUND - 1300 PUBLIC WORKS & UTILITY SERVICES**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<i>8.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>		
331,365	168,647	202,442	229,340	229,552	0.09%
-	80,475	83,605	92,576	92,975	0.43%
596	-	-	758	-	0.00%
77	-	1,868	-	-	0.00%
19,178	14,222	16,593	18,605	18,823	1.17%
4,485	3,326	3,881	4,351	4,402	1.18%
66,274	83,404	78,838	67,588	52,081	-22.94%
10,473	5,982	10,468	12,708	11,780	-7.30%
53,546	49,797	49,082	67,063	75,208	12.14%
4,673	5,379	2,888	3,095	3,221	4.07%
<b>\$ 490,667</b>	<b>\$ 411,232</b>	<b>\$ 449,665</b>	<b>\$ 496,084</b>	<b>\$ 488,043</b>	<b>-1.62%</b>
<b>Personal Services:</b>					
				<i>6.00</i>	
				<i>Number of Funded Employees (FTE's)</i>	
536-1200	Regular Salaries				
536-1100	Executive Salaries				
536-1201	Service Awards				
536-1400	Salaries - Overtime				
536-2100	FICA Taxes				
536-2101	Medicare				
536-2200	Retirement Contributions				
536-2204	Retirement Contributions - DC Plan				
536-2300	Dental, Life & Health Insurance				
536-2400	Worker's Compensation				
<b>Total Personal Services</b>				<b>\$ 488,043</b>	<b>-1.62%</b>
<b>Operating Expenditures:</b>					
46,156	186	18,890	77,150	79,190	2.64%
325	-	-	-	-	0.00%
698	(12)	-	1,000	800	-20.00%
3,166	3,266	3,545	3,740	2,663	-28.80%
93	311	292	100	100	0.00%
5,890	5,234	4,982	5,884	30,870	424.64%
935	946	889	2,130	1,010	-52.57%
3,068	3,057	3,562	4,147	5,495	32.49%
118	-	-	-	-	0.00%
1,663	491	850	150	150	0.00%
3,858	561	1,512	1,500	1,000	-33.33%
11,403	-	-	2,500	2,000	-20.00%
1,312	1,125	1,051	4,400	3,930	-10.68%
4,463	3,156	3,382	2,800	2,800	0.00%
317	436	353	400	1,400	250.00%
400	318	336	480	480	0.00%
773	811	310	-	-	0.00%
197	16	399	250	250	0.00%
227	190	290	390	390	0.00%
249	-	339	800	2,383	197.88%
5,919	260	642	995	1,150	15.58%
-	(5,155)	-	-	-	0.00%
-	(3,602)	-	-	-	0.00%
-	(998)	-	-	-	0.00%
498	498	498	500	500	0.00%
<b>\$ 91,728</b>	<b>\$ 11,095</b>	<b>\$ 42,122</b>	<b>\$ 109,316</b>	<b>\$ 136,561</b>	<b>24.92%</b>
<b>Capital Outlay:</b>					
-	-	3,240	-	-	0.00%
-	1,199	-	-	-	0.00%
<b>\$ -</b>	<b>\$ 1,199</b>	<b>\$ 3,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service:</b>					
<b>Principal Payments</b>					
\$ -	\$ -	\$ -	\$ 302,095	293,156	-2.96%
<b>Interest Expense</b>					
\$ -	\$ -	\$ -	\$ 233,405	242,344	3.83%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535,500</b>	<b>\$ 535,500</b>	<b>0.00%</b>
<b>\$ 582,395</b>	<b>\$ 423,529</b>	<b>\$ 495,027</b>	<b>\$ 1,140,901</b>	<b>\$ 1,160,104</b>	<b>1.68%</b>
<b>TOTAL EXPENSES</b>					

# UTILITY SERVICES

## DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.

## MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide Timely & Responsive Customer Service

Citizen Requests/Complaints Responded to within 2 Business Days  
Locate & Mark Existing Utilities within 48 Hours of Request

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Citizen Requests/Complaints Responded to within 2 Business Days	100%	100%	100%	100%	99%	99%
Locate & Mark Existing Utilities within 48 Hours of Request	99%	99%	98%	99%	100%	100%

- ✓ Complete construction of utility and infrastructure projects on schedule and within budget.
- ✓ Minimize damage of existing utility infrastructure by providing accurate and timely line locates for City utilities.

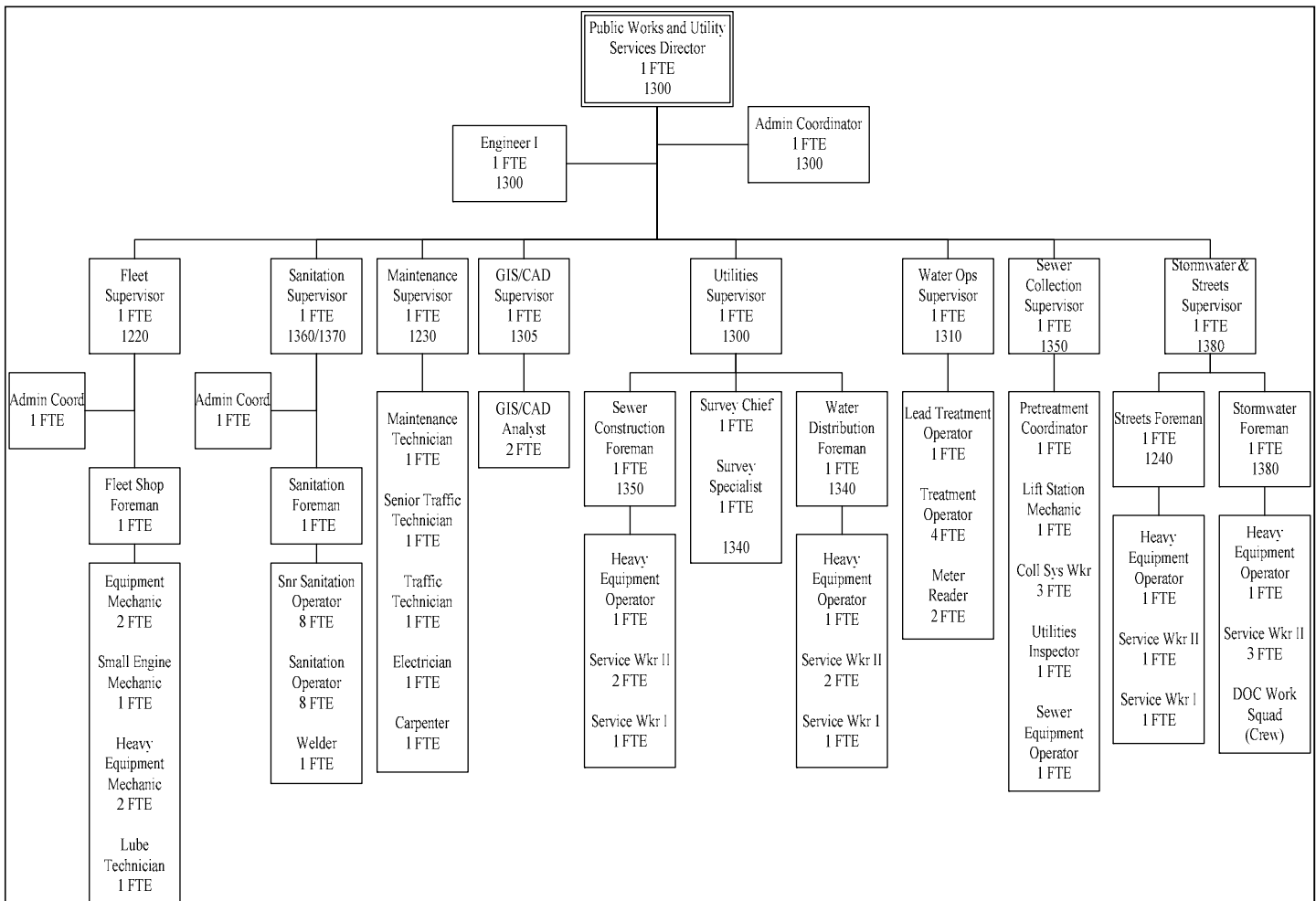


## FUTURE GOALS (FY22 & FY23)

- ✓ Implement a in-house training program to increase the knowledge base and safety awareness of the employees through workshops for field employees and supervisors.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Completed all line spot tickets within the required time frame.
- ✓ Provided construction stakeout and inspection services for every City construction project.
- ✓ Consolidate City Utility Services Department to new Field Office Complex.



# **401 UTILITIES FUND - 1305 GIS**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
	3.00	3.00	3.00		
-	124,399	132,778	135,842	135,307	-0.39%
-	-	100	-	-	0.00%
-	7,392	8,019	8,185	8,427	2.95%
-	1,729	1,875	1,914	1,971	2.96%
-	35,664	33,418	22,529	17,360	-22.94%
-	3,165	4,648	4,771	5,020	5.23%
-	11,418	6,945	7,088	34,115	381.31%
-	440	252	258	265	2.68%
<b>\$ -</b>	<b>\$ 184,207</b>	<b>\$ 188,035</b>	<b>\$ 180,586</b>	<b>\$ 202,465</b>	<b>12.12%</b>
				<b>Total Personal Services</b>	
				<b>\$ 202,465</b>	<b>12.12%</b>
				<b>Operating Expenditures:</b>	
-	31,354	34,598	38,517	38,705	0.49%
-	22	-	1,900	-	-100.00%
-	500	502	1,724	1,588	-7.89%
-	-	-	50	50	0.00%
-	-	-	1,000	1,000	0.00%
-	1,422	1,385	-	-	0.00%
-	1,800	1,200	2,700	2,700	0.00%
-	1,389	16	500	500	0.00%
-	-	200	900	900	0.00%
-	1,039	3,995	3,200	3,200	0.00%
-	1,559	1,179	1,000	1,000	0.00%
-	200	374	441	454	2.95%
-	205	57	300	300	0.00%
-	629	940	-	-	0.00%
-	-	25	-	-	0.00%
-	179	88	260	260	0.00%
-	10,620	6,180	12,960	12,360	-4.63%
-	(262)	-	-	-	0.00%
-	(119)	-	-	-	0.00%
-	(62)	-	-	-	0.00%
<b>\$ -</b>	<b>\$ 50,475</b>	<b>\$ 50,739</b>	<b>\$ 65,452</b>	<b>\$ 63,017</b>	<b>-3.72%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 63,017</b>	<b>-3.72%</b>
				<b>Capital Outlay:</b>	
-	5,025	22,235	-	-	0.00%
<b>\$ -</b>	<b>\$ 5,025</b>	<b>\$ 22,235</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ 239,706</b>	<b>\$ 261,009</b>	<b>\$ 246,039</b>	<b>\$ 265,482</b>	<b>7.90%</b>
				<b>TOTAL EXPENSES</b>	
				<b>\$ 265,482</b>	<b>7.90%</b>

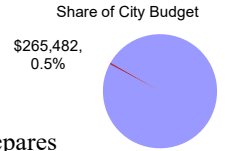
# GIS

## DESCRIPTION

GIS maintains an accurate and complete spatial geodatabase of City assets using a Geographic Information System (GIS); provides detailed drafting and design drawing packages for sidewalk, water, sewer, stormwater, and reuse projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.

## MISSION

Provide high quality, timely, and cost effective drafting, data analysis, mapping, and web application services.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Maintain and Further Develop GIS System to Track & Monitor City Assets

	Actual				YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2019-20	2020-21
Street Data Accurately Entered in GIS - Changes and additions implemented	N/A	100%	80%	70%			100%	100%
Water Features Accurately Entered in GIS - Changes and additions implemented	N/A	100%	115%	90%			100%	100%
Sanitary Sewer Features Accurately Entered in GIS - Changes and additions implemented	N/A	100%	125%	85%			100%	100%
Stormwater Features Accurately Entered in GIS - Changes and additions implemented	N/A	100%	80%	55%			100%	100%

- ✓ Maintain and keep an extensive GIS geodatabase with information from as-builts and utility work orders.
- ✓ Continue to develop and expand the GIS Web Applications for public use via the internet and for employee use via the intranet.
- ✓ Create construction plans for street, sidewalk, water, sewer and stormwater projects on time, as requested by the City Engineer. Create other drawings as needed by other Departments of the City.
- ✓ Perform extensive street light survey every six (6) months in order to keep an accurate database.
- ✓ Review site plans and building permits as required for developments within the City.

## FUTURE GOALS (FY22 & FY23)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently. Conduct annual disaster recovery exercise.
- ✓ Continue to expand the use of GIS users internally and externally.
- ✓ Complete 100% of the quality control check of the water and sewer systems GIS data.
- ✓ Convert hand drawn Water and Sewer references to digital AutoCAD drawings.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Kept the GIS database for the City's water and sewer infrastructure up to date. Performed disaster preparedness exercise.
- ✓ Continued to improve and add available data to the GIS Web Map Application for all City employees on the City intranet.
- ✓ Completed 80% of the quality control check of the water and sewer systems GIS data.
- ✓ Completed "Citizen Service Request" web application which allowed citizens to report non-emergency problems to City staff.

# **401 UTILITIES FUND - 1310 WATER OPERATIONS**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change	
<i>9.00</i>	<i>9.00</i>	<i>8.00</i>	<i>8.00</i>	<u>Personal Services:</u>			
				<i>Number of Funded Employees (FTE's)</i>	<i>8.00</i>		
285,380	263,441	238,089	287,959	533-1200 Regular Salaries	300,907	4.50%	
108	162	-	-	533-1201 Service Awards	161	0.00%	
600	500	-	-	533-1202 Incentive/Merit Pay	-	0.00%	
2,832	6,402	9,231	12,500	533-1400 Salaries - Overtime	12,500	0.00%	
2,005	1,286	1,499	1,850	533-1401 Salaries - Overtime Holiday Worked	1,850	0.00%	
16,664	15,722	13,648	15,504	533-2100 FICA Taxes	17,690	14.10%	
3,897	3,677	3,192	3,626	533-2101 Medicare	4,137	0.00%	
54,923	67,144	25,016	22,529	533-2200 Retirement Contributions	17,360	-22.94%	
7,763	8,220	6,788	12,140	533-2204 Retirement Contributions - DC Plan	10,527	-13.28%	
44,326	32,636	44,639	68,238	533-2300 Dental, Life & Health Insurance	73,993	8.43%	
8,131	11,591	11,617	13,426	533-2400 Worker's Compensation	14,543	8.32%	
<b>\$ 426,629</b>	<b>\$ 410,781</b>	<b>\$ 353,719</b>	<b>\$ 437,772</b>	<b>Total Personal Services</b>	<b>\$ 453,668</b>	<b>3.63%</b>	
				<u>Operating Expenditures:</u>			
26,481	12,485	23,803	34,520	533-3100 Professional Services	24,060	-30.30%	
-	-	-	100	533-3400 Other Services	100	0.00%	
239	612	-	2,030	533-4000 Travel and Per Diem	500	-75.37%	
2,428	2,724	3,047	4,642	533-4100 Communication Services	4,263	-8.16%	
173,278	188,729	181,394	188,729	533-4300 Utilities	180,000	-4.63%	
7,729	7,956	7,569	7,544	533-4610 Maintenance Contracts	7,730	2.47%	
5,513	3,076	7,313	5,000	533-4620 Vehicle Repair	5,000	0.00%	
1,395	806	437	1,100	533-4630 Equipment Repair	1,100	0.00%	
588	208	645	800	533-4640 Building Maintenance	800	0.00%	
99,087	53,723	620,906	231,699	533-4680 Plant & System Repair	379,225	63.67%	
-	-	-	950	533-4700 Printing & Binding	950	0.00%	
27,771	28,252	21,961	25,755	533-5200 Operating Supplies	27,070	5.11%	
10,848	11,953	13,007	10,178	533-5204 Fuel & Oil	11,000	8.08%	
556	718	800	1,080	533-5210 Uniform Expense	1,080	0.00%	
-	1,622	880	1,680	533-5231 Computer Hardware/Software	-	0.00%	
376	1,990	1,169	2,000	533-5233 Tools	2,000	0.00%	
1,363	737	759	1,840	533-5234 Safety Supplies/Equipment	1,840	0.00%	
7,100	6,860	4,935	6,285	533-5400 Books, Dues & Publications	6,285	0.00%	
1,963	2,455	1,614	4,300	533-5500 Training	3,205	-25.47%	
<b>\$ 366,715</b>	<b>\$ 324,906</b>	<b>\$ 890,239</b>	<b>\$ 530,232</b>	<b>Total Operating Expenditures</b>	<b>\$ 656,208</b>	<b>23.76%</b>	
				<u>Capital Outlay:</u>			
-	-	-	20,000	533-6362 Water Well Improvements	20,000	0.00%	
1,705	-	-	9,500	533-6402 Equipment	-	0.00%	
-	-	24,278	-	533-6404 Trucks	-	0.00%	
<b>\$ 1,705</b>	<b>\$ -</b>	<b>\$ 24,278</b>	<b>\$ 29,500</b>	<b>Total Capital Outlay</b>	<b>\$ 20,000</b>	<b>-32.20%</b>	
				<u>Capital Improvements Program:</u>			
-	2,940	98,251	-	533-6368 Prior Years Capital Improvement Program	-	0.00%	
<b>\$ -</b>	<b>\$ 2,940</b>	<b>\$ 98,251</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
				<u>Debt Service</u>			
71,673	-	75,899	78,189	590-7100 Principal Payments	80,302	2.70%	
45,220	42,588	40,972	38,757	591-7200 Interest Expense	36,473	-5.89%	
<b>\$ 116,893</b>	<b>\$ 42,588</b>	<b>\$ 116,871</b>	<b>\$ 116,947</b>	<b>Total Debt Service</b>	<b>\$ 116,775</b>	<b>-0.15%</b>	
<b>\$ 911,942</b>	<b>\$ 781,216</b>	<b>\$ 1,483,358</b>	<b>\$ 1,114,450</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,246,651</b>	<b>11.86%</b>	

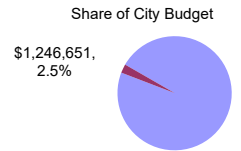
# WATER OPERATIONS

## DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks. Responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.

## MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Provide High Quality Drinking Water to the Public

Samples Exceeding Federal/State Maximum Contaminant Levels

### Minimize Unbilled Water Loss

Metered Revenue Consumption as % of Water Production

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Samples Exceeding Federal/State Maximum Contaminant Levels	0	0	0	0	0	0
Metered Revenue Consumption as % of Water Production	84.8%	79.2%	79.0%	77.7%	85.0%	85.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continue to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridian Aquifer.
- ✓ Achieve and maintain less than a 10% unaccounted for water loss within a 12-month period.
- ✓ Maintain an aggressive Water Tank Asset Management Program.
- ✓ Continue to upgrade Hyper-tac controls for all City potable wells.
- ✓ Update and implement changes to Cross-Connection Control Program.
- ✓ Clean and paint exterior of Park View Elevated Storage Tank.

## FUTURE GOALS (FY22 & FY23)

- ✓ Convert outdated aerator at Well 11 with a forced draft system.
- ✓ Install City owned bacteriological sampling points throughout distribution system.
- ✓ Upgrade Well 3 by replacing the underground ductile iron piping.
- ✓ Explore and develop strategy to convert all water wells to solar energy power supply.
- ✓ Rehabilitate Well 5.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Met all Federal and State Water Quality Testing requirements.
- ✓ Continued to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridian Aquifer.
- ✓ Achieved and maintained less than a 10% unaccounted for water loss within a 12-month period.
- ✓ Routinely updated Standard Operating Procedures.
- ✓ Cleaned, repaired, and painted exterior of Hughes Street Ground Storage Tank.
- ✓ Successfully maintained an aggressive Water Tank Asset Management Program.
- ✓ Converted outdated aerator at Well 2 with a forced draft system.
- ✓ Cleaned, repaired, and painted interior of Wright Parkway Ground Storage Tank.

# **401 UTILITIES FUND - 1340 WATER DISTRIBUTION**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
5.00	5.00	5.00	5.00	5.00	
147,307	118,835	115,376	168,904	171,106	1.30%
-	-	108	-	-	0.00%
20,088	24,402	22,207	22,100	22,100	0.00%
1,098	530	1,110	1,350	1,350	0.00%
9,968	8,415	8,169	9,998	10,445	4.47%
2,331	1,968	1,911	2,338	2,443	0.00%
44,289	76,537	76,736	67,588	52,081	-22.94%
1,259	(26)	-	2,723	2,681	-1.53%
22,023	20,616	19,123	52,708	58,096	10.22%
10,877	12,150	13,706	16,072	16,881	5.03%
<b>\$ 259,240</b>	<b>\$ 263,427</b>	<b>\$ 258,446</b>	<b>\$ 343,781</b>	<b>\$ 337,183</b>	<b>-1.92%</b>
<b>Personal Services:</b>					
<i>Number of Funded Employees (FTE's)</i>				5.00	
533-1200	Regular Salaries			171,106	1.30%
533-1201	Service Awards			-	0.00%
533-1400	Salaries - Overtime			22,100	0.00%
533-1401	Salaries - Overtime Holiday Worked			1,350	0.00%
533-2100	FICA Taxes			10,445	4.47%
533-2101	Medicare			2,443	0.00%
533-2200	Retirement Contributions			52,081	-22.94%
533-2204	Retirement Contributions - DC Plan			2,681	-1.53%
533-2300	Dental, Life & Health Insurance			58,096	10.22%
533-2400	Worker's Compensation			16,881	5.03%
	<b>Total Personal Services</b>			<b>\$ 337,183</b>	<b>-1.92%</b>
<b>Operating Expenditures:</b>					
533-3102	Employee Physicals & Immunizations		590	590	0.00%
533-3400	Other Services		4,500	4,500	0.00%
533-4100	Communication Services		1,708	1,576	-7.70%
533-4300	Utilities		1,342	-	-100.00%
533-4620	Vehicle Repair		4,500	4,500	0.00%
533-4630	Equipment Repair		6,000	6,000	0.00%
533-4680	Plant & System Repair		42,500	42,500	0.00%
533-4685	Utility Reloc - Non City		-	-	0.00%
533-5200	Operating Supplies		2,315	2,315	0.00%
533-5204	Fuel & Oil		7,270	7,500	3.16%
533-5210	Uniform Expense		675	675	0.00%
533-5231	Computer Hardware/Software		-	-	0.00%
533-5233	Tools		3,305	3,305	0.00%
533-5234	Safety Supplies/Equipment		1,950	1,950	0.00%
533-5300	Road Materials & Supplies		4,886	4,886	0.00%
533-5400	Books, Dues & Publications		250	250	0.00%
533-5500	Training		1,200	1,305	8.75%
533-9905	Capitalized Costs Allocation - Labor		-	-	0.00%
533-9906	Capitalized Costs Allocation - Benefits		-	-	0.00%
533-9907	Capitalized Costs Allocation - Overhead		-	-	0.00%
	<b>Total Operating Expenditures</b>		<b>\$ 81,852</b>	<b>\$ 81,852</b>	<b>-1.37%</b>
<b>Capital Outlay:</b>					
533-6402	Equipment		92,309	-	-100.00%
533-6404	Trucks		-	-	0.00%
	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>					
	5056 - Water Line Replacement		-	305,500	100.00%
	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>\$ 305,500</b>	<b>100.00%</b>
<b>Debt Service</b>					
590-7100	Principal Payments		120,591	123,850	2.70%
591-7200	Interest Expense		59,774	56,253	-5.89%
	<b>Total Debt Service</b>		<b>\$ 180,365</b>	<b>\$ 180,102</b>	<b>-0.15%</b>
<b>\$ 621,733</b>	<b>\$ 509,229</b>	<b>\$ 686,233</b>	<b>\$ 699,446</b>	<b>\$ 904,637</b>	<b>29.34%</b>



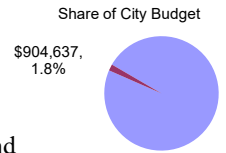
# WATER DISTRIBUTION

## DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants. Responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

## MISSION

Ensure delivery of potable water and adequate water pressure to all residents.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Replace Substandard Water Mains

Linear Feet of Water Main to be Replaced

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Linear Feet of Water Main to be Replaced	3140	2060	900	860	860	1850
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Provide new service to customers throughout the City.

## FUTURE GOALS (FY22 & FY23)

- ✓ Maintain a new 5-year replacement program for water mains throughout the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Replaced 2" water main on Higdon court NW from west property line of #12 to end of Cul-De-Sac.
- ✓ Replaced 2" water main on Windemere Court NW from west property line OF #13 to end of Cul-De-Sac.

# **401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Personal Services:</b>					
<i>13.00</i>	<i>13.00</i>	<i>13.00</i>	<i>13.00</i>	<i>13.00</i>	
400,799	416,385	418,088	488,841	507,929	3.90%
-	271	-	379	323	-14.78%
22,277	23,348	25,265	30,000	30,000	0.00%
1,443	1,307	1,047	2,000	2,000	0.00%
24,211	25,365	25,721	28,322	30,742	8.54%
5,662	5,932	6,015	6,623	7,189	8.55%
80,265	144,591	129,419	112,647	69,442	-38.35%
9,536	6,802	8,729	11,317	15,686	38.60%
68,646	69,388	66,838	103,960	122,515	17.85%
9,638	14,289	12,936	15,280	16,751	9.63%
<b>\$ 622,477</b>	<b>\$ 707,678</b>	<b>\$ 694,058</b>	<b>\$ 799,370</b>	<b>\$ 802,577</b>	<b>0.40%</b>
<b>Operating Expenditures:</b>					
1,800	56,359	3,960	7,150	7,150	0.00%
304	849	94	590	590	0.00%
2,514,487	2,507,125	2,703,389	2,739,505	2,822,316	3.02%
-	-	-	3,050	3,050	0.00%
5,588	5,637	5,600	6,315	5,655	-10.45%
170,546	169,839	167,748	169,839	167,000	-1.67%
9,880	9,398	7,108	12,000	12,000	0.00%
34,184	33,699	17,021	36,045	36,470	1.18%
26,367	37,073	24,397	18,000	18,000	0.00%
9,345	15,279	30,274	8,000	8,000	0.00%
417	960	178	400	400	0.00%
2,467	-	-	-	-	0.00%
151,153	74,394	57,935	56,400	160,750	185.02%
2,647	51	-	-	-	0.00%
-	56	-	150	150	0.00%
17,199	18,413	14,026	24,190	22,940	-5.17%
22,120	29,587	26,209	17,615	18,000	2.19%
1,352	1,247	1,446	1,755	1,755	0.00%
2,006	2,361	1,329	2,955	2,955	0.00%
3,017	6,085	3,175	4,090	4,090	0.00%
814	1,188	-	-	-	0.00%
4,219	4,736	4,021	4,000	4,000	0.00%
5,075	150	195	255	180	-29.41%
941	1,040	871	5,735	5,840	1.83%
-	(23,507)	-	-	-	0.00%
-	(10,892)	-	-	-	0.00%
-	(5,655)	-	-	-	0.00%
<b>\$ 2,985,928</b>	<b>\$ 2,935,472</b>	<b>\$ 3,068,976</b>	<b>\$ 3,118,039</b>	<b>\$ 3,301,291</b>	<b>5.88%</b>
<b>Capital Outlay:</b>					
25,326	-	-	-	-	0.00%
26,800	44,359	5,037	14,000	-	-100.00%
106,795	1,002	491,295	186,000	-	-100.00%
-	1,207	-	-	-	0.00%
<b>\$ 158,921</b>	<b>\$ 46,568</b>	<b>\$ 496,332</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>					
58,806	15,397	-	30,000	30,000	0.00%
4,493	4,284	382	-	-	-100.00%
-	-	-	165,000	-	-100.00%
-	492,017	-	-	-	0.00%
-	39,832	-	-	-	0.00%
5,100	-	-	-	-	0.00%
<b>\$ 68,399</b>	<b>\$ 551,530</b>	<b>\$ 382</b>	<b>\$ 195,000</b>	<b>\$ 30,000</b>	<b>-84.62%</b>
<b>Debt Service</b>					
892,829	-	931,835	952,260	972,384	2.11%
-	-	378,075	357,881	337,222	-5.77%
417,145	5,613	5,613	-	-	0.00%
5,613	394,523	-	-	-	0.00%
<b>\$ 1,315,587</b>	<b>\$ 400,136</b>	<b>\$ 1,315,523</b>	<b>\$ 1,310,141</b>	<b>\$ 1,309,606</b>	<b>-0.04%</b>
<b>\$ 5,151,312</b>	<b>\$ 4,641,382</b>	<b>\$ 5,575,271</b>	<b>\$ 5,622,551</b>	<b>\$ 5,443,473</b>	<b>-3.18%</b>
<b>TOTAL EXPENSES</b>					

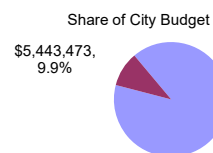
# SEWER COLLECTION & TREATMENT

## DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations. Responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

## MISSION

Collect and dispose of wastewater in an environmentally sound manner.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Ensure Sewer Collection System is in Good Working Order

Linear Feet of Sewer Main Inspected  
Sewer System Inspected

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time  
Capital Projects Completed Within Budget

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Linear Feet of Sewer Main Inspected	22,697	31,497	25,500	19,324	25,000	25,000
Sewer System Inspected	3.3%	4.6%	3.7%	2.8%	3.0%	
Capital Projects Completed On-Time	100%	100%	No Projects	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	No Projects	annual measure	100%	100%

- ✓ Continue to reduce inflow and infiltration in City Sewer System through flow monitoring, lateral replacement, lining, and manhole rehab.
- ✓ Replace and relocate Marine Pump Out Station at the Fort Walton Landing.
- ✓ Complete projects as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Relocate and upgrade Lift Station 2.

## FUTURE GOALS (FY22 & FY23)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.
- ✓ Grout stub-out on sewer mains that have been lined in place.
- ✓ Adopt a new grease trap ordinance.
- ✓ Replace Lift Station 22.

## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Reduced inflow and infiltration through flow monitoring, lateral replacement, lining and manhole rehab.
- ✓ Upgrade Electrical Controls for Lift Station 12.

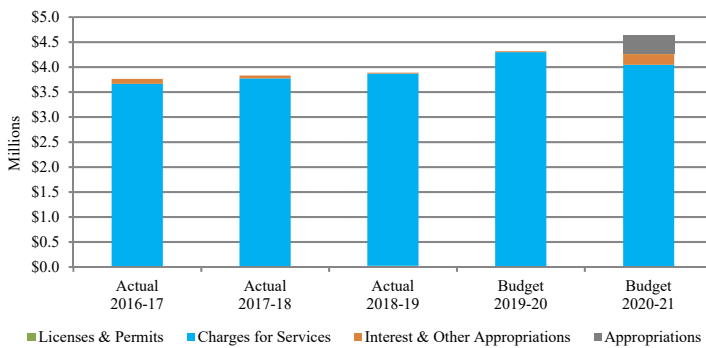
# **401 UTILITIES FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Personal Services:</b>					
3,026	4,376	5,432	10,000	536-1216 Final Leave Pay	10,000 0.00%
-	8,035	-	-	536-1250 Compensated Absences	- 0.00%
-	614	-	-	536-2150 FICA - Compensated Absences	- 0.00%
<b>\$ 3,026</b>	<b>\$ 13,025</b>	<b>\$ 5,432</b>	<b>\$ 10,000</b>	<b>Total Personal Services</b>	<b>\$ 10,000 0.00%</b>
<b>Operating Expenditures:</b>					
7,733	8,214	9,721	-	536-3100 Professional Services	- 0.00%
-	50	-	950	536-4911 Holiday Gift Certificates	950 0.00%
-	26,887	-	-	536-4924 Bad Debt Expense	- 0.00%
-	-	-	112,648	536-4995 Contingencies	115,099 2.18%
-	8,558	-	-	536-4999 Amortization Expense	- 0.00%
-	-	-	-	536-5231 Computer Hardware/Software	1,230 100.00%
1,955,576	1,878,755	1,882,292	-	536-5900 Depreciation	- 0.00%
-	16,794	-	-	536-5910 Depreciation on Contributed Capital	- 0.00%
<b>\$ 1,963,309</b>	<b>\$ 1,939,258</b>	<b>\$ 1,892,013</b>	<b>\$ 113,598</b>	<b>Total Operating Expenditures</b>	<b>\$ 117,279 3.24%</b>
<b>Capital Outlay</b>					
-	-	-	4,520	536-6420 Computer Hardware/Software	9,400 107.96%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,520</b>	<b>Total Capital Outlay</b>	<b>\$ 9,400 107.96%</b>
<b>Other Financing Activity</b>					
(1,711,783)	(1,711,783)	(541,449)	-	590-9900 Reclassify Capital Outlay	- 0.00%
1,063,612	1,526,252	1,130,539	1,155,411	536-9901 Cost Allocation Reimbursement to General Fund	1,319,296 14.18%
618,208	642,721	642,721	675,889	581-9102 6% Franchise/Right-of-Way Access Fee	702,595 3.95%
<b>\$ 1,681,820</b>	<b>\$ 2,168,973</b>	<b>\$ 1,773,260</b>	<b>\$ 1,831,300</b>	<b>Total Other Financing Activity</b>	<b>\$ 2,021,891 10.41%</b>
<b>\$ 3,648,155</b>	<b>\$ 4,121,256</b>	<b>\$ 3,670,705</b>	<b>\$ 1,959,418</b>	<b>TOTAL EXPENSES</b>	<b>\$ 2,158,571 10.16%</b>
<i>40.50</i>	<i>40.50</i>	<i>40.50</i>	<i>40.50</i>	<i>Number of Funded Employees (FTE's)</i>	<i>39.50 -2.47%</i>
<i>440,816</i>	<i>447,046</i>	<i>451,921</i>	<i>482,013</i>	<i>Customer Service</i>	<i>440,165 -8.68%</i>
<i>570,131</i>	<i>423,529</i>	<i>490,181</i>	<i>1,140,901</i>	<i>Utility Services</i>	<i>1,160,104 1.68%</i>
<i>-</i>	<i>239,706</i>	<i>261,082</i>	<i>246,039</i>	<i>GIS</i>	<i>265,482 7.90%</i>
<i>840,107</i>	<i>778,276</i>	<i>1,309,223</i>	<i>1,114,450</i>	<i>Water Operations</i>	<i>1,246,651 11.86%</i>
<i>486,166</i>	<i>406,033</i>	<i>529,695</i>	<i>699,446</i>	<i>Water Distribution</i>	<i>904,637 29.34%</i>
<i>4,189,516</i>	<i>4,042,536</i>	<i>4,633,606</i>	<i>5,622,551</i>	<i>Sewer Collection &amp; Treatment</i>	<i>5,443,473 -3.18%</i>
<i>3,648,155</i>	<i>4,121,256</i>	<i>3,670,705</i>	<i>1,959,418</i>	<i>Non-Departmental</i>	<i>2,158,571 10.16%</i>
<i>(621,776)</i>	<i>(740,184)</i>	<i>(541,449)</i>	<i>-</i>	<i>Reclassification of Capital Outlay</i>	<i>- 0.00%</i>
<b>\$ 9,553,115</b>	<b>\$ 9,718,198</b>	<b>\$ 10,804,964</b>	<b>\$ 11,264,818</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 11,619,083 3.14%</b>
<b>\$ 1,559,627</b>	<b>\$ 1,066,498</b>	<b>\$ 700,333</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0) 100.00%</b>

## Sanitation Fund

The Sanitation Fund encompasses 9.35% of the City's activities and services and accounts for solid waste and recycling operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. Commercial and residential recycling programs are available.

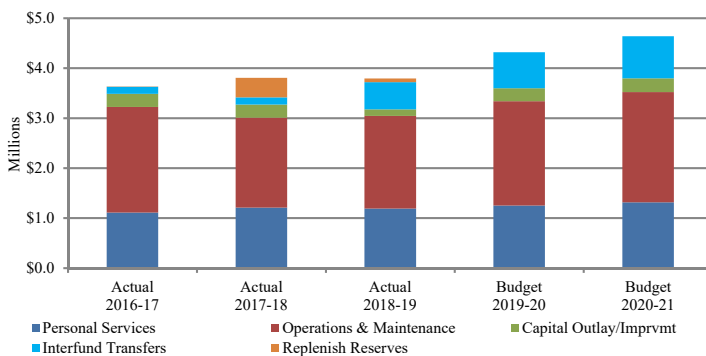
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Licenses & Permits	12,000	1,963	19.6%
Charges for Services	4,034,133	-254,725	-5.9%
Interest/Other/Approp	591,552	574,275	1235.3%
	\$4,637,685	321,513	7.4%

- A new five-year utility rate study is being presented to City Council for approval and implementation in October 2020. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	1,313,983	61,815	4.9%
Operations & Maintenance	2,207,873	122,801	5.9%
Capital Outlay/Imprvmt	275,000	15,000	5.8%
Interfund Transfers Out	840,829	121,897	17.0%
Replenish Reserves	0	0	0.0%
	\$4,637,685	321,513	7.4%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The increase in personal services and operating expenses is due to pay and classification implementation related to internal equity and compression, as well as an increase in the City covered portion of employee insurance.
- The increase in capital outlay is related to vehicle replacements.
- The increase in the interfund transfer out is due to an increase in the cost allocation and franchise fee calculation.

### 403 SANITATION FUND - REVENUES

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
1,078,387	1,081,855	1,089,265	1,370,026	1360-343-4000	Service Fees - Residential	1,244,141	-9.19%
1,088	1,225	4,789	500	1360-343-4010	Extra Pick-Up Residential	500	0.00%
837,956	852,319	866,842	1,088,224	1360-343-4100	Service Fees - Commercial	923,146	-15.17%
12,872	14,629	17,953	10,194	1360-343-4110	Extra Pick-Up Commercial	12,000	17.72%
663,457	688,394	703,790	682,993	1360-343-4200	Tipping Fees - Residential	703,483	3.00%
944,342	998,234	1,036,112	1,002,495	1360-343-4300	Tipping Fees - Commercial	1,032,570	3.00%
<b>\$ 3,538,102</b>	<b>\$ 3,636,656</b>	<b>\$ 3,718,751</b>	<b>\$ 4,154,432</b>		<b>Total Solid Waste</b>	<b>\$ 3,915,840</b>	<b>-5.74%</b>
71	-	-	-	1370-343-4600	Service Fees	-	0.00%
109,714	114,162	121,096	132,154	1370-343-4610	Service Fees - Commercial Recycling	116,021	-12.21%
<b>\$ 109,785</b>	<b>\$ 114,162</b>	<b>\$ 121,096</b>	<b>\$ 132,154</b>		<b>Total Recycling</b>	<b>\$ 116,021</b>	<b>-12.21%</b>
952	946	1,729	1,000	1360-343-4080	Cinco Bayou	1,000	0.00%
2,899	3,289	2,613	1,272	1360-343-4130	Special Events - Dumpster Delivery/Pickup	1,272	0.00%
<b>\$ 3,852</b>	<b>\$ 4,236</b>	<b>\$ 4,342</b>	<b>\$ 2,272</b>		<b>Total Fees &amp; Fines</b>	<b>\$ 2,272</b>	<b>0.00%</b>
<b>\$ 3,651,739</b>	<b>\$ 3,755,054</b>	<b>\$ 3,844,189</b>	<b>\$ 4,288,858</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 4,034,133</b>	<b>-5.94%</b>
11,707	18,114	25,624	10,037	1360-323-7010	Solid Waste - 10% Roll Off	12,000	19.56%
<b>\$ 11,707</b>	<b>\$ 18,114</b>	<b>\$ 25,624</b>	<b>\$ 10,037</b>		<b>Total Franchise Fees</b>	<b>\$ 12,000</b>	<b>19.56%</b>
<b>\$ 11,707</b>	<b>\$ 18,114</b>	<b>\$ 25,624</b>	<b>\$ 10,037</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 12,000</b>	<b>19.56%</b>
40,939	49,493	16,073	14,752	1500-361-1000	Interest Income	9,000	-38.99%
14,917	-	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
2,837	-	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 58,693</b>	<b>\$ 49,493</b>	<b>\$ 16,073</b>	<b>\$ 14,752</b>		<b>Total Interest Income</b>	<b>\$ 9,000</b>	<b>-38.99%</b>
21,344	-	-	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
-	-	-	-	1500-364-1030	Sale of Surplus Land - 14 Robinwood Dr SW	201,900	100.00%
4,223	477	777	2,500	1500-365-1000	Recycling Scrap Metal Sales	2,500	0.00%
14,817	-	-	-	1370-365-2000	Recycling Surplus Sales (ECUA)	-	0.00%
1,771	3,594	2,210	25	1500-369-9000	Miscellaneous Revenues	25	0.00%
<b>\$ 42,155</b>	<b>\$ 4,071</b>	<b>\$ 2,987</b>	<b>\$ 2,525</b>		<b>Total Other Revenues</b>	<b>\$ 204,425</b>	<b>79.96%</b>
<b>\$ 100,848</b>	<b>\$ 53,563</b>	<b>\$ 19,060</b>	<b>\$ 17,277</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 213,425</b>	<b>11.35%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Fund Balance/Assets	378,127	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ 378,127</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 378,127</b>	<b>0.00%</b>
<b>\$ 3,764,293</b>	<b>\$ 3,826,731</b>	<b>\$ 3,888,873</b>	<b>\$ 4,316,172</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 4,637,685</b>	<b>7.45%</b>



# **403 SANITATION FUND - 1360 SOLID WASTE**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<i>19.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>		
641,792	634,036	653,336	708,817	771,341	8.82%
271	54	217	433	-	-100.00%
10,126	13,068	12,933	11,600	13,000	12.07%
16,294	12,429	14,782	18,000	18,000	0.00%
36,991	38,381	37,409	38,302	45,335	18.36%
8,651	8,976	8,749	8,958	10,603	18.36%
103,730	168,364	154,768	135,175	104,163	-22.94%
18,072	17,904	19,409	21,061	24,227	15.03%
150,929	140,462	157,476	181,648	192,811	6.15%
37,900	44,863	46,770	49,008	54,843	11.91%
<b>\$ 1,024,756</b>	<b>\$ 1,078,537</b>	<b>\$ 1,105,849</b>	<b>\$ 1,173,003</b>	<b>\$ 1,234,323</b>	<b>5.23%</b>
				<b>Total Personal Services</b>	
				<b>\$ 1,234,323</b>	<b>5.23%</b>
-	-	-	2,000	2,000	0.00%
2,932	2,947	2,893	2,877	2,502	-13.03%
28	34	17	135	135	0.00%
9,104	6,583	7,382	6,583	4,563	-30.69%
1,653	1,776	2,004	1,858	1,340	-27.87%
961	1,028	1,038	-	1,031	100.00%
214,542	283,615	277,198	248,000	248,000	0.00%
265	50	-	200	200	0.00%
382	-	-	-	-	0.00%
504	192	-	-	-	0.00%
723	369	813	900	900	0.00%
279	192	312	440	440	0.00%
9,320	7,849	7,076	14,000	14,000	0.00%
109,031	143,702	130,991	95,835	96,000	0.17%
2,184	3,311	2,869	2,970	2,970	0.00%
560,173	598,642	625,137	647,800	620,850	-4.16%
433,374	432,274	432,407	485,100	471,625	-2.78%
261,560	270,799	263,163	296,985	285,563	-3.85%
22,136	31,605	31,268	31,750	31,750	0.00%
14,332	10,005	15,629	14,400	14,400	0.00%
322	701	-	-	-	0.00%
726	345	107	600	600	0.00%
2,175	2,158	2,363	3,690	3,690	0.00%
212	212	223	223	223	0.00%
<b>\$ 1,646,918</b>	<b>\$ 1,798,389</b>	<b>\$ 1,802,890</b>	<b>\$ 1,856,346</b>	<b>\$ 1,802,782</b>	<b>-2.89%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 1,802,782</b>	<b>-2.89%</b>
255,700	185,749	107,725	260,000	-	-100.00%
<b>\$ 255,700</b>	<b>\$ 185,749</b>	<b>\$ 107,725</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>-100.00%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ -</b>	<b>-100.00%</b>
-	-	-	47,952	46,533	-2.96%
-	-	-	37,048	38,467	3.83%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>0.00%</b>
				<b>Total Debt Service</b>	
				<b>\$ 85,000</b>	<b>0.00%</b>
<b>2,927,374</b>	<b>3,062,674</b>	<b>3,016,464</b>	<b>3,374,349</b>	<b>3,122,105</b>	<b>-7.48%</b>
				<b>TOTAL EXPENSES</b>	
				<b>3,122,105</b>	<b>-7.48%</b>



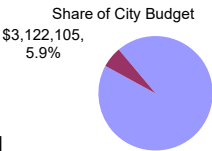
SOLID WASTE

DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside once per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.

MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.



CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Promote Neighborhood Cleanups						
Household waste collections conducted	2	2	2	1	2	2

- ✓ Propose and implement new Solid Waste rates over a 5 year period to provide financial stability in the fund.
- ✓ Research and revise both commercial and residential routes for efficiency.

FUTURE GOALS (FY22 & FY23)

- ✓ Continue to work with Fleet Operations on a schedule to replace aging and unreliable refuse equipment.
- ✓ Research and Develop informational materials to increase and promote diversion methods for both residential and commercial customers.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Replaced two (2) residential sideloaders that were due for replacement.
- ✓ Designated a residential route specifically for special needs customers.

### 403 SANITATION FUND - 1370 RECYCLING

Actual				Budget		
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change
				<u>Personal Services:</u>		
1.00	1.00	1.00	1.00	Number of Funded Employees (FTE's)	1.00	
33,570	34,462	36,073	37,368	534-1200 Regular Salaries	40,836	9.28%
-	-	-	108	534-1201 Service Awards	-	-100.00%
-	12	42	200	534-1400 Salaries - Overtime	200	0.00%
1,316	1,021	1,526	1,390	534-1401 Salaries - Overtime Holiday Worked	1,920	38.13%
1,843	1,860	1,961	1,906	534-2100 FICA Taxes	2,190	14.89%
431	435	459	446	534-2101 Medicare	512	14.84%
11,931	21,717	20,723	22,529	534-2200 Retirement Contributions	17,360	-22.94%
9,042	9,601	10,507	10,948	534-2300 Dental, Life & Health Insurance	12,019	9.78%
2,149	2,611	2,750	2,772	534-2400 Worker's Compensation	3,123	12.68%
\$ 60,282	\$ 71,719	\$ 74,041	\$ 77,667	Total Personal Services	\$ 78,160	0.63%
				<u>Operating Expenditures:</u>		
2,249	-	-	100	534-3400 Other Services	100	0.00%
-	2,729	32,859	130,000	534-3421 TIP/Contamination Fees	102,500	-21.15%
811	-	-	1,000	534-4000 Travel and Per Diem	1,000	0.00%
128	133	129	130	534-4100 Communication Services	129	0.00%
11,578	6,423	27,168	26,500	534-4620 Vehicle Repair	26,500	0.00%
-	-	-	3,250	534-4630 Equipment Repair	3,250	0.00%
839	-	356	500	534-4700 Printing & Binding	500	0.00%
623	4,191	751	3,500	534-5200 Operating Supplies	3,500	0.00%
6,272	5,296	7,057	6,036	534-5204 Fuel & Oil	6,217	3.00%
68	380	150	165	534-5210 Uniform Expense	165	0.00%
-	12,597	-	10,595	534-5225 Sanitation Containers - Bulk	10,595	0.00%
122,756	1,750	-	6,500	534-5226 Sanitation Containers - Residential	6,500	0.00%
-	-	-	200	534-5233 Tools	200	0.00%
100	81	100	205	534-5234 Safety Supplies/Equipment	205	0.00%
125	150	150	150	534-5400 Books, Dues & Publications	150	0.00%
325	-	-	350	534-5500 Training	350	0.00%
\$ 145,874	\$ 33,730	\$ 68,720	\$ 189,181	Total Operating Expenditures	\$ 161,861	-14.44%
206,156	105,450	142,761	266,848	TOTAL EXPENSES	240,021	-10.05%

CURBSIDE RECYCLING

Share of City Budget  
\$240,021,  
0.5%



DESCRIPTION

Residential single-stream recycling is collected once per week with a provided 95 gal. curbside automated cart. Commercial dumpsters are available for single-stream recycling.

MISSION

Reduce the waste stream deposited in landfills.

CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

	Actual			YTD thru 06/30	Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
Promote Reduction of the Residential Waste Stream						
Single Stream Recycling Drop-Off Locations	3	0	0	1	0	0
Recycling Tonnage Collected	1130	1392	1375	1056	1,420	1,450
Waste Stream Diverted from Landfills	50.4%	67.0%	60.0%	44.0%	16.0%	16.0%
Promote Reduction of the Commercial Waste Stream						
Recycling Tonnage Collected	596	639	668	303	680	550
Waste Stream Diverted from Landfills	21.2%	22.3%	24.5%	17.0%	5.0%	5.0%

- ✓ Monitor the stability of the recycling market for future growth.
- ✓ Continue to issue courtesy notices to customers for continued reduction in contamination.

FUTURE GOALS (FY22 & FY23)

- ✓ Create and Deliver recycling infomercials through Facebook and Webpage for both commercial and residential customers for increased
- ✓ Continue to work with ECUA on extending our current contract to accept Single Stream Recycling.

PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Secured a two (2) year contract with ECUA to accept the City's recycling.
- ✓ Continued efforts to keep the contamination rate at or below 16% for the year.

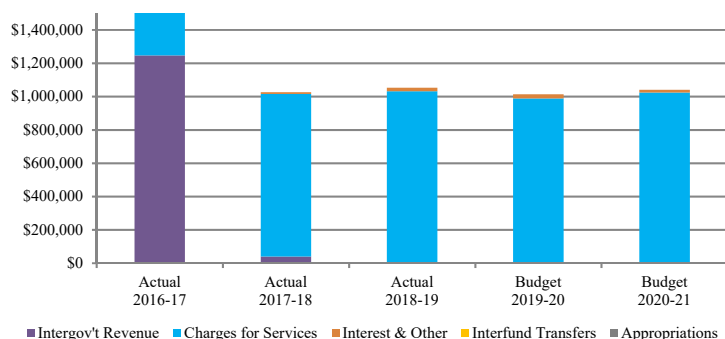
# **403 SANITATION FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Personal Services:</b>					
405	25,513	435	1,500	534-1216 Final Leave Pay	1,500 0.00%
-	(3,168)	-	-	534-1250 Compensated Absences	- 0.00%
-	(242)	-	-	534-2150 FICA - Compensated Absences	- 0.00%
<b>\$ 405</b>	<b>\$ 22,103</b>	<b>\$ 435</b>	<b>\$ 1,500</b>	<b>Total Personal Services</b>	<b>\$ 1,500 0.00%</b>
<b>Operating Expenditures:</b>					
1,989	2,112	6,257	-	534-3100 Professional Svcs-14 Robinwood Drive SW Sale	11,310 100.00%
-	-	-	500	534-4911 Holiday Gift Certificates	500 0.00%
-	6,740	-	-	534-4924 Bad Debt Expense	- 0.00%
-	-	-	38,745	534-4995 Contingencies	39,920 3.03%
-	-	-	300	534-5231 Computer Hardware/Software	910 203.33%
286,265	271,491	286,165	-	534-5900 Depreciation	- 0.00%
-	411	-	-	534-5910 Depreciation on Contributed Capital	- 0.00%
<b>\$ 288,254</b>	<b>\$ 280,754</b>	<b>\$ 292,422</b>	<b>\$ 39,545</b>	<b>Total Operating Expenditures</b>	<b>\$ 52,640 33.11%</b>
<b>Capital Outlay</b>					
-	-	-	-	534-6404 Trucks	275,000 100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ 275,000 100.00%</b>
<b>Other Financing Activity</b>					
372,074	477,216	397,564	406,311	534-9901 Cost Allocation Reimbursement to General Fund	515,368 26.84%
-	-	-	-	534-9941 Cost Allocation Reimbursement to Utilities Fund	- 0.00%
143,531	146,401	146,401	227,619	581-9102 Transfer to General Fund - Franchise Fee Truck Additional Wear & Tear on Roadways	240,459 5.64%
-	-	-	-	581-9999 Reserved - Undesignated Net Assets	190,590 100.00%
<b>\$ 515,605</b>	<b>\$ 623,617</b>	<b>\$ 543,965</b>	<b>\$ 633,930</b>	<b>Total Other Financing Activity</b>	<b>\$ 946,417 49.29%</b>
<b>\$ 804,264</b>	<b>\$ 926,474</b>	<b>\$ 836,822</b>	<b>\$ 674,974</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,275,557 88.98%</b>
20.00	20.00	20.00	20.00	Number of Funded Employees (FTE's)	20.00 0.00%
2,937,762	3,062,674	3,018,414	3,374,349	Solid Waste	3,122,105 -7.48%
206,748	105,450	142,898	266,848	Recycling	240,021 -10.05%
804,264	926,474	836,822	674,974	Non-Departmental	1,275,557 88.98%
(255,700)	(185,749)	(107,725)	-	Reclassification of Capital Outlay	- 0.00%
<b>\$ 3,693,074</b>	<b>\$ 3,908,849</b>	<b>\$ 3,890,409</b>	<b>\$ 4,316,172</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 4,637,685 7.45%</b>
<b>\$ 35,711</b>	<b>\$ (82,118)</b>	<b>\$ (1,536)</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0 0.00%</b>

## Stormwater Fund

The Stormwater Fund encompasses 2.10% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services be financed and recovered through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

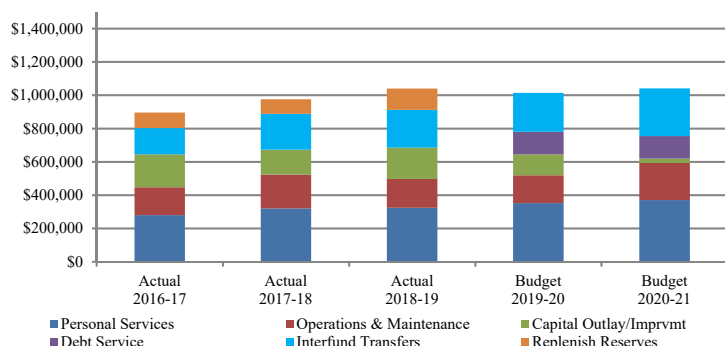
### Revenue Highlights



	Budget 2020-21	\$ Change	% Change
Charges for Services	\$1,023,980	\$35,267	3.6%
Interest & Other	17,000	-7,894	-31.7%
	\$1,040,981	27,373	2.7%

- A new five-year utility rate study is being presented to City Council for approval and implementation in October 2020. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

### Expenditure Highlights



	Budget 2020-21	\$ Change	% Change
Personal Services	\$370,165	17,6827	5.0%
Operations & Maintenance	222,684	56,241	33.8%
Capital Outlay/Imprvmt	25,900	-99,750	-79.4%
Debt Service	136,000	0	0.0%
Interfund Transfer	286,232	53,202	22.8%
Replenish Reserves	0	0	0.0%
	\$1,040,981	27,373	2.7%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The decrease in capital outlay expense is due to purchase of a flatbed dump truck and a ½ ton pickup truck in the prior fiscal year.
- The increase in Operation/Maintenance is due to the lease of a front-end loader (year 1 or 4) and associated costs with operation.

# **405 STORMWATER FUND - REVENUES**

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted			2020-21 Adopted	% Change
524,118	553,707	585,090	568,676	1380-343-7001	Stormwater Management Fee - Residential	590,352	3.81%
393,726	422,098	442,220	420,038	1380-343-7101	Stormwater Management Fee - Commercial	433,628	3.24%
<b>\$ 917,843</b>	<b>\$ 975,805</b>	<b>\$ 1,027,310</b>	<b>\$ 988,713</b>		<b>Total Stormwater Operations</b>	<b>\$ 1,023,980</b>	<b>3.57%</b>
<b>\$ 917,843</b>	<b>\$ 975,805</b>	<b>\$ 1,027,310</b>	<b>\$ 988,713</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 1,023,980</b>	<b>3.57%</b>
1,247,058	40,080	4,480	-	15XX-334-3600	State Grants	-	0.00%
<b>\$ 1,247,058</b>	<b>\$ 40,080</b>	<b>\$ 4,480</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 1,247,058</b>	<b>\$ 40,080</b>	<b>\$ 4,480</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
39	9,874	21,209	24,894	1500-361-1000	Interest Income	17,000	-31.71%
<b>\$ 39</b>	<b>\$ 9,874</b>	<b>\$ 21,209</b>	<b>\$ 24,894</b>		<b>Total Interest Income</b>	<b>\$ 17,000</b>	<b>-31.71%</b>
566	-	-	-	1500-369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ 566</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Other Revenues</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 605</b>	<b>\$ 9,874</b>	<b>\$ 21,209</b>	<b>\$ 24,894</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 17,000</b>	<b>-31.71%</b>
<b>\$ 2,165,507</b>	<b>\$ 1,025,758</b>	<b>\$ 1,052,999</b>	<b>\$ 1,013,608</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 1,040,981</b>	<b>2.70%</b>

Actual				Budget			
2016-17	2017-18	2018-19	2019-20 Adopted		2020-21 Adopted	% Change	
6.00	6.00	6.00	6.00	<u>Personal Services:</u>			
165,903	186,149	183,197	216,240	538-1200	Number of Funded Employees (FTE's)	6.00	
-	-	-	108	538-1201	Regular Salaries	225,412	4.24%
100	-	600	-	538-1202	Service Awards	-	0.00%
1,510	1,153	1,021	1,000	538-1400	Incentive/Merit Pay	-	0.00%
9,630	10,745	10,575	12,442	538-2100	Salaries - Overtime	1,000	0.00%
2,252	2,513	2,473	2,910	538-2101	FICA Taxes	13,749	10.51%
27,402	49,373	46,840	45,058	538-2200	Medicare	3,215	10.49%
4,894	4,162	3,686	5,198	538-2204	Retirement Contributions	34,721	-22.94%
25,148	29,054	29,763	47,141	538-2204	Retirement Contributions - DC Plan	5,648	8.65%
11,224	16,491	19,244	21,887	538-2300	Dental, Life & Health Insurance	62,327	32.21%
\$ 248,063	\$ 299,640	\$ 297,399	\$ 351,983	538-2400	Worker's Compensation	23,594	7.80%
					Total Personal Services	\$ 369,665	5.02%
				<u>Operating Expenditures:</u>			
8,950	14,000	8,440	4,590	538-3100	Professional Services	-	-100.00%
5,700	14,200	38,749	72,694	538-3400	Other Services	72,694	0.00%
56	-	-	602	538-4000	Travel and Per Diem	602	0.00%
1,966	1,999	2,069	2,726	538-4100	Communication Services	2,680	-1.69%
1	16	20	10	538-4200	Postage	10	0.00%
1,403	1,343	1,046	1,344	538-4300	Utilities	7,318	444.49%
2,440	3,344	3,970	3,970	538-4400	Rentals & Leases	31,400	690.93%
5,854	6,613	13,143	10,475	538-4620	Vehicle Repair	10,415	-0.57%
9,257	4,529	6,811	9,700	538-4630	Equipment Repair	9,700	0.00%
30,252	11,618	33,719	30,375	538-4680	Plant & System Repair	30,375	0.00%
64	34	45	300	538-5100	Office Supplies	300	0.00%
3,796	1,589	2,741	2,800	538-5200	Operating Supplies	21,368	663.14%
7,623	13,910	13,386	3,216	538-5204	Fuel & Oil	12,500	288.68%
485	800	646	810	538-5210	Uniform Expense	810	0.00%
1,747	2,588	1,356	2,790	538-5233	Tools	2,790	0.00%
1,172	1,157	1,215	1,980	538-5234	Safety Programs/Supply	1,980	0.00%
3,104	201	1,630	5,500	538-5300	Road Materials & Supplies	5,500	0.00%
650	8,638	650	650	538-5400	Books, Dues, & Publications	650	0.00%
1,388	-	1,409	1,650	538-5500	Training	1,650	0.00%
-	(56,867)	-	-	538-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(25,296)	-	-	538-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(11,990)	-	-	538-9907	Capitalized Costs Allocation - Overhead	-	0.00%
\$ 85,908	\$ (7,574)	\$ 131,045	\$ 156,182		Total Operating Expenditures	\$ 212,742	36.21%
				<u>Capital Outlay:</u>			
1,738	60,006	4,336	5,750	538-6402	Equipment	-	-100.00%
128,124	-	36,548	119,000	538-6404	Trucks	-	-100.00%
\$ 129,862	\$ 60,006	\$ 40,884	\$ 124,750		Total Capital Outlay	\$ -	-100.00%
				<u>Capital Improvements Program:</u>			
-	-	21,589	-		5019 - Storm Drainage Improvement	25,000	100.00%
-	211,917	4,480	-	538-6358	Install Storm Drainage	-	0.00%
-	40,080	-	-		Prior Years Capital Improvement Program	-	0.00%
\$ -	\$ 251,997	\$ 26,069	\$ -				

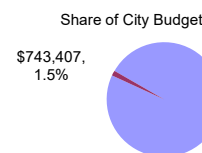
# STORMWATER

## DESCRIPTION

The Stormwater Division maintains 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.

## MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY21)

### Improve Water Quality

City Streets Swept at Least Once per Month

Cubic Yards of Debris Removed from Stormwater Separators

### Improve Stormwater Infrastructure

Linear Feet of New Stormwater Pipe Installed

Linear Feet of Stormwater Pipe Replaced

Stormwater Line System Replaced

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual		YTD thru 06/30		Budget	
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21
City Streets Swept at Least Once per Month	3%	54%	27%	48%	97%	97%
Cubic Yards of Debris Removed from Stormwater Separators	10	5	3	0	8	8
Linear Feet of New Stormwater Pipe Installed	155	585	0	0	100	0
Linear Feet of Stormwater Pipe Replaced	2350	1070	28	1914	65	560
Stormwater Line System Replaced	1.07%	49.00%	0.01%	0.87%		
Capital Projects Completed On-Time	100%	100%	100%	Annual Measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	Annual Measure	100%	100%

- ✓ Implement water quality improvements.
- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.
- ✓ Provide Stormwater improvements as identified in the City's Stormwater Master Plan.

## FUTURE GOALS (FY22 & FY23)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.

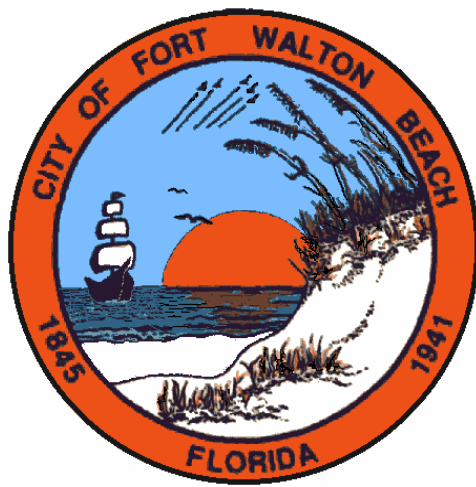
## PRIOR YEAR ACCOMPLISHMENTS (FY20)

- ✓ Continuous maintenance of drainage ditches throughout the City.
- ✓ Completed Stormwater crossing at 339 Hollywood Boulevard NW.
- ✓ Completed construction of drainage improvements along Anchors Street NW
- ✓ Completed construction of drainage improvements along Lovejoy Road NW.



# **405 STORMWATER FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2016-17	2017-18	2018-19	2019-20 Adopted	2020-21 Adopted	% Change
<b>Personal Services:</b>					
-	-	-	500	500	0.00%
3,720	(1,750)	-	-	-	0.00%
285	(133)	-	-	-	0.00%
25,216	-	-	-	-	0.00%
<b>\$ 29,221</b>	<b>\$ (1,883)</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>0.00%</b>
<b>Total Personal Services</b>					
<b>Operating Expenditures:</b>					
442	469	3,995	-	-	0.00%
-	(25)	-	125	125	0.00%
-	3,679	-	-	-	0.00%
-	-	-	10,136	9,817	-3.15%
93,401	159,127	159,843	-	-	0.00%
<b>\$ 93,843</b>	<b>\$ 163,250</b>	<b>\$ 163,838</b>	<b>\$ 10,261</b>	<b>\$ 9,942</b>	<b>-3.11%</b>
<b>Total Operating Expenditures</b>					
-	-	-	900	900	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900</b>	<b>\$ 900</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>					
<b>Other Financing Activity</b>					
157,704	271,027	168,507	172,214	226,003	31.23%
-	58,251	58,251	60,816	60,228	-0.97%
<b>\$ 157,704</b>	<b>\$ 329,278</b>	<b>\$ 226,758</b>	<b>\$ 233,031</b>	<b>\$ 286,231</b>	<b>22.83%</b>
<b>Total Other Financing Activity</b>					
<b>\$ 280,768</b>	<b>\$ 490,645</b>	<b>\$ 390,596</b>	<b>\$ 244,692</b>	<b>\$ 297,573</b>	<b>21.61%</b>
<b>TOTAL EXPENSES</b>					
<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>0.00%</i>
<b>Number of Funded Employees (FTE's)</b>					
<i>467,556</i>	<i>352,073</i>	<i>448,860</i>	<i>768,915</i>	<i>743,407</i>	<i>-3.32%</i>
<i>280,768</i>	<i>490,645</i>	<i>390,596</i>	<i>244,692</i>	<i>297,573</i>	<i>21.61%</i>
<i>(1,454,536)</i>	<i>(312,003)</i>	<i>(66,954)</i>	<i>-</i>	<i>-</i>	<i>0.00%</i>
<b>\$ (706,212)</b>	<b>\$ 530,715</b>	<b>\$ 772,502</b>	<b>\$ 1,013,608</b>	<b>\$ 1,040,981</b>	<b>2.70%</b>
<b>TOTAL FUND EXPENSES</b>					
<b>\$ (37,353)</b>	<b>\$ (128,963)</b>	<b>\$ 146,589</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>0.00%</b>
<b>NET REVENUE / (EXPENSE)</b>					



## IT Replacement Program

---

The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

The FY 2020-21 budget is the sixth year of the schedule. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT SCHEDULE

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	5 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0100-City Council	CCS1-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS2-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS3-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS4-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS5-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS6-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCS7-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCSMayor-10	Latitude 3490	Win 10 Pro	95965	NO FA	N/A	STD	FY 2019	1								635		
001-0100-City Council	CCQM2-7	OptiPlex 3050	Win 10 Pro			STD	STD	FY 2017	1			0	910						
001-0100-City Council	CCQM2-8	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1								910		
001-0100-City Council	DRynearson10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1								910		
001-0200-City Manager	DRainer10-T   Surface Pro 3 - PIO Not Replacing	3rd Gen	Win 8 Pro		150003		STD	FY 2015	1										
001-0200-City Manager	iPad - CM	3rd Gen	iOS8		120067		N/A	FY 2012	1										
001-0200-City Manager	iPad - PIO	3rd Gen	iOS8		120070		N/A	FY 2012	1										
001-0200-City Manager	Surface Pro 3 - CM Not Replacing	3rd Gen	Win 8 Pro		150004		STD	FY 2015	1										
001-0200-City Manager	MBeedie10	OptiPlex 3020	Win 10 Pro		140038		STD	FY 2014	1	0	910								
001-0200-City Manager	Clones7	Optiplex 3040	Win 7 Pro			NO FA	PRO	FY 2016	1	290	910								
001-0200-City Manager	DRainer10	Optiplex 3040	Win 10 Pro			NO FA	PRO	FY 2016	1	290	910								
001-0200-City Manager	FWBTVXP	Optiplex 3040				NO FA		FY 2016	1	0	910								
001-0300-Administrative Services	JDittmer10	OptiPlex 3040	Win 7 Pro			NO FA	STD	PRO	FY 2016	1	0	910							
001-0300-Administrative Services	TFranxman7	Optiplex 3040	Win 7 Pro			NO FA	STD	STD	FY 2016	1	0	910							
001-0300-Administrative Services	JHofstetter10	OptiPlex 3050	Win 10 Pro			NO FA	STD	STD	FY 2017	1			0	910					
001-0300-Administrative Services	HRFront10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	PRO	FY 2019	1							0	910		
001-0300-Administrative Services	SOldnettle10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	PRO	FY 2019	1							0	910		
001-0320-Information Technology	Network Switch   24PT Cisco Switch Library (Received from OBCC on 3-29-18)	3560 24 pt Catalyst	Cisco					FY 2007	1										
001-0320-Information Technology	Network Switch   48PT Cisco Switch Library (Received from OBCC on 3-29-18)	3560 48 pt Catalyst	Cisco					FY 2007	1										
001-0320-Information Technology	iPad - City Clerk - WENT TO IT	4th Gen	iOS8		130030	N/A	N/A	2013-03	1										
001-0320-Information Technology	Cisco Wireless Controller (PD1st Floor, not replacing)	AIR-CT2504-K9			150028	N/A	N/A	FY 2015	1										
001-0320-Information Technology	Wi-Fi Access Point   Landing Park (never ordered in FY18, pending new project)	Aruba 134	Aruba OS		130036	N/A	N/A	FY 2013	1						580		580		
001-0320-Information Technology	Wi-Fi Access Point   Landing Park (never ordered in FY18, pending new project)	Aruba 134	Aruba OS		130035	N/A	N/A	FY 2013	1						580		580		
001-0320-Information Technology	Wi-Fi Access Point   City Hall - City Clerk	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   City Hall - Finance	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   City Hall - IT	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   City Hall Annex	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Council Chambers	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A (not deployed yet)	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP1	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP2	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP3	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 7 AP1	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0320-Information Technology	Wi-Fi Access Point   Golf Club	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Museum	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Police - 1	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Police - 2	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Police - 3	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Police - 4	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 1	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 2	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 3	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 4	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 5	Aruba IAP-305	Aruba OS	95612		N/A	N/A	FY 2019	1								580		
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg B	Aruba IAP-375	Aruba OS	97937		N/A	N/A	FY 2020	1									750	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg B	Aruba IAP-375	Aruba OS	97937		N/A	N/A	FY 2020	1									750	
001-0320-Information Technology	Firewall   Sewer Plant - ASA	ASA5505	ASA: 8.2(5)			N/A	N/A	FY 2008	1										
001-0320-Information Technology	Network Switch   Police Dept. 1st Floor	Cisco 2960-48POE			100059	N/A	N/A	FY 2020	1									1900	
001-0320-Information Technology	Network Firewall   Landing Park (never purchased in FY18, pending new project)	Cisco 881				N/A	N/A	FY 2013	1						750				
001-0320-Information Technology	Server - Coban retiring 1-18 taser implementation	Custom	Server 2008 R2			N/A	N/A	5/29/2009	1										
001-0320-Information Technology	Server - FWB-TEST	Custom	Server 2008 R2			N/A	N/A	1/1/2010	1										
001-0320-Information Technology	Network Switch   Virtual Server Infrastructure, Switch 1 of 2 (Purchased FY20 via half-cent	Dell EMC Switch S4128T-ON				N/A	N/A	FY 2020	1									7400	
001-0320-Information Technology	Network Switch   Virtual Server Infrastructure, Switch 2 of 2 (Purchased FY20 via half-cent	Dell EMC Switch S4128T-ON				N/A	N/A	FY 2020	1									7400	
001-0320-Information Technology	Network Firewall   Police Dept. 1st Floor - ASA	Fortigate 100E				N/A	N/A	FY 2020	1									2600	
001-0320-Information Technology	Network Firewall   Beal Memorial Cemetery - ASA	Fortigate 60E				N/A	N/A	FY 2020	1									850	
001-0320-Information Technology	Network Firewall   Museum - ASA	Fortigate 60E				N/A	N/A	FY 2020	1									850	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg B	HPE Aruba 2540 24 Port				N/A	N/A	FY 2020										1300	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 24 Port				N/A	N/A	FY 2020										1600	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port				N/A	N/A	FY 2020										2500	
001-0320-Information Technology	iPad Pro - IT Manager	iPad Pro (10.5-inch)	iOS 12			N/A	N/A	FY 2018	1		900						900		
001-0320-Information Technology	JBroadus10-L	Latitude 5480	Win 10 Pro			STD	STD	FY 2017	1			0	1500						
001-0320-Information Technology	RSchumann10-L	Latitude 5580	Win 10 Pro		180001	STD	STD	FY 2018	1						1500				
001-0320-Information Technology	PSmith10-L	Latitude E5440	Win 10 Pro		150007	STD	STD	FY 2015	1								0	1500	
001-0320-Information Technology	Laptop - IT Analyst	Latitude E6430 ATG	Win 7 Pro		130038	N/A	N/A	FY 2013	1						1500				
001-0320-Information Technology	IT02-8	Latitude E6440	Win 8.1 Pro		150016	STD	STD	FY 2015	1								0	1500	
001-0320-Information Technology	JBroadus10	OptiPlex 3040	Win 10 Pro		NO FA	STD	PRO	FY 2016	1	0	910								
001-0320-Information Technology	JRoche10	OptiPlex 3050	Win 10 Pro		NO FA	STD	PRO	FY 2017	1			290	910						
001-0320-Information Technology	RSchumann10	OptiPlex 3050	Win 10 Pro		NO FA	PRO	PRO	FY 2017	1			290	910						
001-0320-Information Technology	SWilson8 (used for PD TAW reports / not on cycle / will use hand me down)	OptiPlex 3050	Win 10 Pro		NO FA	PRO	PRO	FY 2016	1										
001-0320-Information Technology	PSmith10	OptiPlex 3070	Win 10 Pro		NO FA	PRO	PRO	FY 2020	1								290	910	
001-0320-Information Technology	Server - FWB-OSSIU-N	R310	Server 2008 R2			N/A	N/A	1/1/2008	1										
001-0320-Information Technology	Server - Virtual Server Host 1 (Purchased FY20 via half-cent tax funds)	R640	VMWare			N/A	N/A	FY 2020	1									25000	
001-0320-Information Technology	Server - Virtual Server Host 2 (Purchased FY20 via half-cent tax funds)	R640	VMWare			N/A	N/A	FY 2020	1									25000	
001-0320-Information Technology	Server - Virtual Server Host 3 (Purchased FY20 via half-cent tax funds)	R640	VMWare			N/A	N/A	FY 2020	1									25000	
001-0320-Information Technology	Server - FWB-Exchange (Replaced with Office 365)	R710	Server 2008 R2			N/A	N/A	8/23/2011	1										
001-0320-Information Technology	Server - FWB-GISSRV	R710	Server 2008 R2			N/A	N/A	FY 2017	1				7200						
001-0320-Information Technology	Server - FWBGISW	R710	Server 2008 R2			N/A	N/A	FY 2017	1				11000						

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0320-Information Technology	Server - FWB-Kronos (Consolidated to new server infrastructure FY20 via half-cent tax fund R710		Server 2008 R2		120059	N/A	N/A	FY 2020	1										
001-0320-Information Technology	Server - FWB-OSSIC	R710	Server 2008 R2			N/A	N/A	11/1/2010	1										
001-0320-Information Technology	Server - FWB-OSSIR	R710	Server 2008 R2			N/A	N/A	11/1/2010	1										
001-0320-Information Technology	Server - FWB-Prox-DMZ (Consolidated to new server infrastructure FY20 via half-cent tax fl R710		ProxmoxVE			N/A	N/A	FY 2011	1										
001-0320-Information Technology	Server - FWB-VM (Consolidated to new server infrastructure FY20 via half-cent tax funds) R710		Server 2008 R2			N/A	N/A	4/17/2012	1										
001-0320-Information Technology	Server - PD-VMWare (Consolidated to new server infrastructure FY20 via half-cent tax fund R710		VMWare		120062	N/A	N/A	FY 2012	1										
001-0320-Information Technology	Server - FWBGIS	R720	Server 2008 R2		130031	N/A	N/A	FY 2013	1					6000					
001-0320-Information Technology	Server - FWB-Main (Consolidated to new server infrastructure FY20 via half-cent tax funds) R720		Server 2008 R2		140057	N/A	N/A	FY 2014	1										
001-0320-Information Technology	Network Storage   Virtual Server Infrastructure Storage Array (Purchased FY20 via half-cen SCv3020					N/A	N/A	FY 2020	1									31000	
001-0320-Information Technology	Network Switch   City Hall (Overflow)		SRW204			N/A	N/A	FY 2020	1									1900	
001-0320-Information Technology	JRoche-Pro3	Surface Pro 3	Win 10 Pro		150023	STD	STD	FY 2015	1								0	1500	
001-0320-Information Technology	Server - IBS	T310	Server 2003			N/A	N/A	12/17/2010	1										
001-0320-Information Technology	Network Switch   Engineering Field Office / dept consolidated to the new FOC		WS-C2960-24LC-S		120087	N/A	N/A	FY 2012	1										
001-0320-Information Technology	Network Switch   Fire Station 6		WS-C2960-24PC-S		100058	N/A	N/A	FY 2020	1										
001-0320-Information Technology	Network Switch   City Hall (Overflow)		WS-C2960-48PST-S		100055	N/A	N/A	FY 2020	1									2900	
001-0320-Information Technology	Network Switch   City Hall Annex (Overflow)		WS-C2960-48PST-S		100057	N/A	N/A	FY 2020	1									2900	
001-0320-Information Technology	Network Switch   Police Dept. 2nd floor		WS-C2960-48PST-S		100059	N/A	N/A	FY 2020	1									2900	
001-0320-Information Technology	City Garage - Switch		WS-C2960C-12PC-L		120085	N/A	N/A	FY 2012	1										
001-0320-Information Technology	Network Switch   Sanitation Building / dept consolidated to the new FOC		WS-C2960C-12PC-L		120086	N/A	N/A	FY 2012	1										
001-0320-Information Technology	Network Switch   Police Dept. 1st Floor		WS-C2960S-24TS-S		130039	N/A	N/A	FY 2020	1									1900	
001-0320-Information Technology	Network Switch   Recreation Center		WS-C2960X-48LPD-L		150026	N/A	N/A	FY 2015	1										
001-0320-Information Technology	Network Switch   City Warehouse / dept consolidated to the new FOC		WS-C3560G-24TS-E		110151	N/A	N/A	FY 2011	1										
001-0320-Information Technology	Network Switch   Fire Station 7		WS-C3560V2-24PS-E		140065	N/A	N/A	FY 2020	1									3400	
001-0320-Information Technology	Network Switch   Golf Club Main Building		WS-C3560V2-24PS-E		140064	N/A	N/A	FY 2020	1									3400	
001-0320-Information Technology	Network Switch   Library		WS-C3560V2-24TS-E		120088	N/A	N/A	FY 2020	1									3400	
001-0320-Information Technology	Network Switch   Service Maintenance / dept consolidated to the new FOC		WS-C3560V2-24TS-E		110158	N/A	N/A	FY 2011	1										
001-0320-Information Technology	Network Switch   City Hall (Ring Switch)		WS-C3560V2-48PS-E		100056	N/A	N/A	FY 2020	1									4500	
001-0320-Information Technology	Network Switch   Police Dept. 1st floor		WS-C3560V2-48PS-E		100056	N/A	N/A	FY 2020	1									4500	
001-0320-Information Technology	Network Switch   Recreation Center		WS-C3650-48PD		150025	N/A	N/A	FY 2020	1									4500	
001-0400-City Clerk	Surface Pro 3 - City Clerk Not being replaced		3rd Gen		150020	STD	STD	FY 2015	1										
001-0400-City Clerk	Laserfiche10		OptiPlex 3050			Win 10 Pro	STD	STD	FY 2017	1		0	910						
001-0400-City Clerk	LVanEtten7		OptiPlex 3050			Win 10 Pro	STD	STD	FY 2017	1		0	910						
001-0400-City Clerk	KBarnes10		OptiPlex 3060		95965	NO FA	STD	PRO	FY 2019	1					0	910			
001-0400-City Clerk	IQM2 Encoder		Optiplex 7020		150024	N/A	N/A	FY 2015	1										1000
001-0500-Finance	iPad - Finance Director Not Being Replaced		3rd Gen		130008	N/A	N/A	2012-10	1										
001-0500-Finance	Surface Pro 3 - Finance Director Not being replaced		3rd Gen		150002	STD	STD	FY 2015	1										
001-0500-Finance	MSchumacher10-L (not on cycle, will use hand-me-downs)		Latitude E6420		120005	STD	STD	FY 2012	1										
001-0500-Finance	KBlatz8		OptiPlex 3020			NO FA	STD	STD	FY 2015	1							0	910	
001-0500-Finance	Postage8		OptiPlex 3020			NO FA	STD	STD	FY 2015	1							0	910	
001-0500-Finance	PDurham10		Optiplex 3040			Win 10 Pro	NO FA	STD	STD	FY 2016	1	0	910						
001-0500-Finance	CGodwin10		OptiPlex 3050			Win 10 Pro	NO FA	STD	PRO	FY 2017	1			290	910				
001-0500-Finance	JPTaylor10		OptiPlex 3060			Win 10 Pro	NO FA	STD	STD	FY 2019	1					0	910		
001-0500-Finance	MSchumacher10		OptiPlex 3060			Win 10 Pro	NO FA	STD	STD	FY 2019	1					0	910		
001-0500-Finance	BFerris10		OptiPlex 7060			Win 10 Pro	Amazon NO FA	STD	PRO	FY 2019	1					0	910		
001-0530-Purchasing	GScott10-L (not on cycle / will take a hand me down)		Latitude E6520			Win 10 Pro	STD	STD	FY 2011	1									
001-0530-Purchasing	JHunt10		OptiPlex 3020		140030	STD	STD	FY 2014	1	290	910								
001-0530-Purchasing	GScott10		Optiplex 3040			Win 10 Pro	NO FA	STD	STD	FY 2016	1	0	910						
001-0530-Purchasing	Gimperial10		OptiPlex 3050			Win 10 Pro	NO FA	STD	PRO	FY 2017	1			290	910				
001-0800-Police	iPad - Chief Not being replaced		2nd Gen		120066	N/A	N/A	FY 2012	1										

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0800-Police	Surface Pro 3 - Tracy Hart Not being replaced	3rd Gen	Win 8.1 Pro		150021	STD	STD	FY 2015	1										
001-0800-Police	PD2026 / not on cycle / will take hand me down	Inspiron 5421	Win 10 Pro			STD	STD	FY 2014	1										
001-0800-Police	PDDispatch7	Intel NUC D33217CK	Win 7 Pro					?		0	910								
001-0800-Police	PDChief10-L	Latitude 3470	Win 10 Pro			STD	STD	FY 2016	1		1200								
001-0800-Police	PD1034	Latitude 5414 Rugged	Win 10 Pro	94127	180009	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1035	Latitude 5414 Rugged	Win 10 Pro	94127	180010	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1036	Latitude 5414 Rugged	Win 10 Pro	94127	180011	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1037	Latitude 5414 Rugged	Win 10 Pro	94127	180012	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1038	Latitude 5414 Rugged	Win 10 Pro	94127	180013	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1039	Latitude 5414 Rugged	Win 10 Pro	94127	180014	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1040	Latitude 5414 Rugged	Win 10 Pro	94127	180015	STD	STD	FY 2018	1					0	2400				
001-0800-Police	PD1041	Latitude 5414 Rugged	Win 10 Pro		95425	190001	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1042	Latitude 5414 Rugged	Win 10 Pro		95425	190002	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1043	Latitude 5414 Rugged	Win 10 Pro		95425	190003	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1044	Latitude 5414 Rugged	Win 10 Pro		95425	190004	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1045	Latitude 5414 Rugged	Win 10 Pro		95425	190005	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1046	Latitude 5414 Rugged	Win 10 Pro		95425	190006	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1047	Latitude 5414 Rugged	Win 10 Pro		95425	190007	STD	STD	FY 2019	1						0	2400		
001-0800-Police	PD1048	Latitude 5424 Rugged	Win 10 Pro		98669	200001	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1049	Latitude 5424 Rugged	Win 10 Pro		98669	200002	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1050 (aka PD2641)	Latitude 5424 Rugged	Win 10 Pro		98669	200003	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1051 (aka PD2627)	Latitude 5424 Rugged	Win 10 Pro		98669	200004	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1052	Latitude 5424 Rugged	Win 10 Pro		98669	200005	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1053	Latitude 5424 Rugged	Win 10 Pro		98669	200006	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1054	Latitude 5424 Rugged	Win 10 Pro		98669	200007	STD	STD	FY 2020	1								0	2400
001-0800-Police	PD1008	Latitude E6420	Win 10 Pro		120006	STD	STD	FY 2012	1			0	2400						
001-0800-Police	PD1009	Latitude E6420	Win 7 Pro		120007	STD	STD	FY 2012	1			0	2400						
001-0800-Police	PD1025	Latitude E6420	Win 7 Pro		120009	STD	STD	FY 2012	1			0	2400						
001-0800-Police	PD Spare01 (was PinesTee7)   not on cycle / will take hand me down	Latitude E6430	Win 10 Pro		130002	STD	STD	FY 2013	1										
001-0800-Police	PD Spare02 (was OaksTee7)   not on cycle / will take hand me down	Latitude E6430	Win 10 Pro		130001	STD	STD	FY 2013	1										
001-0800-Police	PD1003	Latitude E6440	Win 7 Pro		150009	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PD1006	Latitude E6440	Win 10 Pro		160002	STD	STD	FY 2016	1	0	2400								
001-0800-Police	PD1010	Latitude E6440	Win 10 Pro		150011	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PD1014	Latitude E6440	Win 7 Pro		150012	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PD1015	Latitude E6440	Win 7 Pro		160006	STD	STD	FY 2016	1			0	2400						
001-0800-Police	PD1018	Latitude E6440	Win 7 Pro		160004	STD	STD	FY 2016	1			0	2400						
001-0800-Police	PD1021	Latitude E6440	Win 7 Pro		160001	STD	STD	FY 2016	1			0	2400						
001-0800-Police	PD1023	Latitude E6440	Win 7 Pro		160005	STD	STD	FY 2016	1			0	2400						
001-0800-Police	PD1027	Latitude E6440	Win 7 Pro		150014	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PD1028	Latitude E6440	Win 7 Pro		150015	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PD1029	Latitude E6440	Win 7 Pro		150013	STD	STD	FY 2015	1	0	2400								
001-0800-Police	PDChiefCR10 (was PD1011) / not on cycle / will take hand me down	Latitude E6440	Win 10 Pro		160003	STD	STD	FY 2016	1										
001-0800-Police	PD Training Laptop / not on cycle / will take hand me down	Lenovo	Win XP Pro			STD	STD	FY 2018	1										
001-0800-Police	Coban8-FTO	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1										
001-0800-Police	KStanley10	OptiPlex 3020	Win 10 Pro					FY 2015		0	910								
001-0800-Police	PDSCVideo8	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1										
001-0800-Police	PWest10	OptiPlex 3020	Win 10 Pro					FY 2014		0	910								
001-0800-Police	RecordsShared10	OptiPlex 3020	Win 10 Pro					FY 2014		0	910								
001-0800-Police	RUOK7	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1										
																		0	910

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0800-Police	ZRandolph10	OptiPlex 3020	Win 8.1 Pro		140032	STD	STD	FY 2014	1	0	910								
001-0800-Police	CPettis10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	ESantiago10	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	GGaravito10	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1		910								
001-0800-Police	KMcCauley10	Optiplex 3040	Win 10 Pro		NO FA	STD	PRO	FY 2016	1	290	910								
001-0800-Police	MHolt10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	PDEvidence10 (Third PC Crime Lab)	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	PDFT07 Not Deployed 1-11-18	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1										
001-0800-Police	RPTRooms10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	TJames10	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0800-Police	Invest01-10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	JailE10	Optiplex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	JRoss10	OptiPlex 3050	Win 10 Pro			STD	STD	FY 2017	1			0	910						
001-0800-Police	JTurner10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	LOblak10	Optiplex 3050	Win 10 Pro	91864	NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	MHayse10	Optiplex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	PD-Chief10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	PD-Corp2-10	Optiplex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	PMooney10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	RChisholm10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	RPTRoomN10	Optiplex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	SMarlow10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0800-Police	BChapin10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	CHunt10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	CRPolice8 (svc tag 57RLH02) (will soon be CRPolice10)	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	DGreen10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	DRosenburg10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	HMurphy10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	JailW10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	JMartin10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	KWasson10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	MHorgan10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							290	910		
001-0800-Police	PD-Corp1-10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	PDDispatchN-10 (currently PDDispatchN with service tag 62XGH02)	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	PDDispatchS-10 (currently PDDispatchS-7 with service tag 4YNLH02)	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	SMercier10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	THarmon10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	THart10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	TZbikowski10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0800-Police	JKompoltowicz10	OptiPlex 3070	Win 10 Pro		NO FA	STD	STD	FY 2020	1									0	910
001-0800-Police	CGalindo10	OptiPlex 390	Win 10 Pro	120024	STD	STD		FY 2012	1	0	910								
001-0800-Police	FCIC Machine for Cad North (originally purchased for Swilson Comm's prj needed it)	Optiplex 7050	Win 7 Pro					FY 2016	1		910								
001-0800-Police	Dell Venue Pro 11	T07G	Win 8.1 Pro			STD	STD	FY 2015	1										
001-0900-Fire	iPad - Chief	3rd Gen	iOS6		130004	N/A	N/A	FY 2013	1										
001-0900-Fire	iPad - Leann Calbro	3rd Gen	iOS6		130007	N/A	N/A	FY 2013	1										
001-0900-Fire	Surface Pro 3 - Fire Chief	3rd Gen	Win 8 Pro		150022	STD	STD	FY 2015	1										
001-0900-Fire	Apple iPad 9.7 32 GB - Battalion Chief	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
001-0900-Fire	Apple iPad 9.7 32 GB - Engine 6	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
001-0900-Fire	Apple iPad 9.7 32 GB - Engine 7	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360



										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-0900-Fire	Apple iPad 9.7 32 GB - Fire Chief	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
001-0900-Fire	Apple iPad 9.7 32 GB - Rescue 6	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
001-0900-Fire	Apple iPad 9.7 32 GB - Truck 6	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
001-0900-Fire	N5utrick10-L (not on cycle / will take any hand me down)		Latitude E5440	Win 10 Pro	150006	STD	STD	FY 2015	1										
001-0900-Fire	FD-SEMS	Latitude E6430	Win 7 Pro		130003	STD	STD	FY 2013	1			0	1200						
001-0900-Fire	FD6Training10 (not on cycle / will take any hand me down)		OptiPlex 3010	Win 10 Pro		STD	STD	FY 2012	1										
001-0900-Fire	ARoom6N	OptiPlex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0900-Fire	FD7Front10	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0900-Fire	MJohnson7	OptiPlex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-0900-Fire	FD6Captain10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0900-Fire	GGuarin10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-0900-Fire	ARoom6W10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	Battalion10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	FD6Captain10-2	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	FD7-ARoom10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	KPerkins10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	LCalabro10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-0900-Fire	FDTAB1 Provided spare laptop until we purchase New 1-11-18	XPS 12	Win 8		130032	STD	STD	FY 2013	1										
001-0900-Fire	FDTAB2	XPS 12	Win 8		130033	STD	STD	FY 2013	1										
001-1000-Recreation	iPad - Parks Director - BROKEN SCREEN	3rd Gen	iOS6		130005	N/A	N/A	FY 2013	1										
001-1000-Recreation	Surface Pro 3 - Parks Director Not being replaced	3rd Gen	Win 8 Pro		150019	STD	STD	FY 2015	1										
001-1000-Recreation	Recreation1-7 (was ParksLaptop2)	Latitude E6440	Win 7 Pro		150017	STD	N/A	FY 2015	1										
001-1000-Recreation	JValandingham10	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1000-Recreation	ABradley10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1000-Recreation	JPeters10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	PRO	FY 2019	1							290	910		
001-1000-Recreation	RCFront1-10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1000-Recreation	VGardner10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1000-Recreation	WRiggs10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1000-Recreation	BCarmichael10	OptiPlex 3070	Win 10 Pro		NO FA	STD	STD	FY 2020	1									0	910
001-1000-Recreation	PSherman8 > PSherman10	OptiPlex 3070	Win 10 Pro		NO FA	STD	STD	FY 2020	1									0	910
001-1000-Recreation	RCFront2-10	OptiPlex 3070	Win 10 Pro		NO FA	STD	STD	FY 2020	1									0	910
001-1000-Recreation	TCorcoran10	OptiPlex 3070	Win 10 Pro		NO FA	STD	STD	FY 2020	1									0	910
001-1010-Parks	RainBird10	Latitude 5480	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	1200						
001-1010-Parks	MPelter7	OptiPlex 3050	Win 10 Pro			STD	STD	FY 2017	1			0	910						
001-1010-Parks	Galaxy Tablet - ROW Foreman	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1				360						
001-1015-Right-of-Way	IFortune7	OptiPlex 3010	Win 7 Pro		130027	STD	STD	FY 2013	1			0	910						
001-1015-Right-of-Way	Galaxy Tablet - ROW Foreman	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1				300						
001-1040-Golf Operations	OaksTee10	Latitude 5480	Win 10 Pro		180003	STD	STD	FY 2017	1			0	1200						
001-1040-Golf Operations	PinesTee10	Latitude 5480	Win 10 Pro		?	STD	STD	FY 2017	1			0	1200						
001-1040-Golf Operations	DTrim10	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1040-Golf Operations	GolfCourse57	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1040-Golf Operations	TQuinones7	OptiPlex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1040-Golf Operations	GBackRM10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1040-Golf Operations	GolfCourseN10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1040-Golf Operations	JAtes10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1045-Golf Maintenance	GCMain18	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1									0	910
001-1045-Golf Maintenance	REdwards10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1060-Library (City)	NCardinal8	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1									0	910
001-1060-Library (City)	LibHVACPC7 (bought fy 17 for hvac upgrades)	OptiPlex 3040	Win 7 Pro		NO FA	N/A	N/A	FY 2017	1				910						

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-1060-Library (City)	PGould7	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1060-Library (City)	LLink10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1060-Library (County)	Library #11	Latitude E6440	Win 7 Pro		160008	N/A	N/A	FY 2016	1		1200								
001-1060-Library (County)	Library #01	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #03	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #04	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #05	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #09	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #13	OptiPlex 3020	Win 8.1 Pro		NO FA	N/A	N/A	FY 2015	1									910	
001-1060-Library (County)	Library #32	OptiPlex 3020	Win 7 Pro		140017	N/A	N/A	FY 2014	1									910	
001-1060-Library (County)	Library #22	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #23	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #24	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #25	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #26	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #28	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #29	OptiPlex 3050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1060-Library (County)	Library #02	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #06	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #07	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #10	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #14	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #15	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #16	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #17	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #18	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #19	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #20	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #21	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #27 Replaced/Repair 2013	OptiPlex 3060	Win 10 Pro	95965	NO FA	N/A	N/A	FY 2019	1								910		
001-1060-Library (County)	Library #12 "Command Module"	OptiPlex 7050	Win 10 Pro	91864	n/a	N/A	N/A	FY 2017	1				910						
001-1070-Museum	Museum10	Latitude 5480	Win 10 Pro		180006	STD	STD	FY 2017	1			0	1200						
001-1070-Museum	SchoolHouse8	OptiPlex 3020	Win 8.1 Pro		NO FA	STD	STD	FY 2015	1									910	
001-1070-Museum	MCanterbury10	OptiPlex 3050	Win 10 Pro			STD	STD	FY 2017	1			0	910						
001-1070-Museum	GMeyer10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1070-Museum	MWeech10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1070-Museum	POSMuseum10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1070-Museum	SFaison10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1080-Cemetery	JRogers10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-1200-Engineering Services	iPad - BP Team	3rd Gen	iOS6		130006	N/A	N/A	FY 2013	1										
001-1200-Engineering Services	iPad - BP Team	3rd Gen	iOS6		130006	N/A	N/A	FY 2013	1										
001-1200-Engineering Services	iPad - GIS Team	3rd Gen	iOS6		120068	N/A	N/A	FY 2012	1										
001-1200-Engineering Services	iPad - GIS Team	3rd Gen	iOS6		120068	N/A	N/A	FY 2012	1										
001-1200-Engineering Services	Surface Pro 3 - ES Director Not being replaced	3rd Gen	Win 8 Pro		150018	STD	STD	FY 2015	1										
001-1200-Engineering Services	TBolducLaptop7 > Will be CFrassetti10-L	Latitude 3470	Win 10 Pro			STD	STD	FY 2016	1	0	1200								
001-1200-Engineering Services	For Future Planning Supervisor (was CFrassetti7)	OptiPlex 3040	Win 7 Pro		NO FA	STD	PRO	FY 2016	1	290	910								
001-1200-Engineering Services	ANelson-Wolf10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1200-Engineering Services	CFrassetti10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							290	910		
001-1205-Planning & Zoning	CDSLaptop7 (not on cycle / will take hand me down)	Latitude E6440	Win 7 Pro		160010	STD	STD	FY 2016	1										

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
001-1205-Planning & Zoning	JMcGowin10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1205-Planning & Zoning	JBallard10	OptiPlex 3050	Win 10 Pro		NO FA	STD	PRO	FY 2017	1			290	910						
001-1205-Planning & Zoning	LZwibel10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	PRO	FY 2019	1							290	910		
001-1217-Code Enforcement	BRhodes10-L	Latitude E5440	Win 7 Pro		150005	STD	STD	FY 2015	1									0	1200
001-1217-Code Enforcement	BRhodes10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
001-1217-Code Enforcement	EMoore10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1220-Fleet	Fleet10-L (was JSoria7-L) / not on 5 year cycle / will take whatever hand me down is availab		Latitude E5440	Win 10 Pro	140063	STD	STD	FY 2014	1										
001-1220-Fleet	JBanks7	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1220-Fleet	TEsteves7	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1220-Fleet	MechanicEast10	OptiPlex 3050	Win 10 Pro	91864	?	STD	STD	FY 2017	1			0	910						
001-1220-Fleet	TSheldon10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1230-Facilities	CHATrain-7 (not on cycle / will take hand me down)		Latitude E6420	Win 7 Pro		STD	STD	FY 2011	1										
001-1230-Facilities	GAdams10	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
001-1230-Facilities	DRSmith10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
001-1230-Facilities	Galaxy Tab - Maint. Supervisor	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1		360						360		
001-1230-Facilities	Galaxy Tablet - Traffic Tech	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1		360						360		
001-1240-Streets	Galaxy Tablet - Streets Foreman	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1		360						360		
106-1215-Building Inspections & Permi	Apple iPad Air 2 16GB in Space Gray - BP Inspector	2nd Gen	iOS6			N/A	N/A	FY 2015	1		1200						1200		
106-1215-Building Inspections & Permi	Apple iPad Pro (12.9-inch) 256GB - BP Inspector	Apple iPad	Android 4.4.4		NO FA	N/A	N/A	FY 2018	1		1200						1200		
106-1215-Building Inspections & Permi	Apple iPad Pro 128GB in Silver - BP Official	Apple iPad Pro 128 GB Silver	iOS					FY 2015			1200						1200		
106-1215-Building Inspections & Permi	PWTraining10	Optiplex 3040	Win 7 Pro		NO FA	STD	PRO	FY 2016	1	290	910								
106-1215-Building Inspections & Permi	JStevens10	OptiPlex 3050	Win 10 Pro		NO FA	STD	PRO	FY 2017	1			290	910						
106-1215-Building Inspections & Permi	KMullins10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
106-1215-Building Inspections & Permi	AVoigt10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							290	910		
106-1215-Building Inspections & Permi	CShepherd7	OptiPlex 390	Win 7 Pro		120028	STD	STD	FY 2012	1										
401-0520-Customer Service	BGustman7	Optiplex 3040	Win 7 Pro		NO FA	STD	STD	FY 2016	1	0	910								
401-0520-Customer Service	KHart7	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
401-0520-Customer Service	LEdwards10	OptiPlex 3050	Win 10 Pro	91864	NO FA	STD	PRO	FY 2017	1			290	910						
401-0520-Customer Service	CGagnon10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-0520-Customer Service	JRichburg10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-0520-Customer Service	Stars10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-0520-Customer Service	TFallon10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-1300-Utility Services	Engineering1 (Engineering-Laptop GIS)	Latitude E6440	Win 7 Pro		160009	STD	STD	FY 2016	1	0	1200								
401-1300-Utility Services	Galaxy Tablet - Survey Chief (4269)	Note 10.1	Android 4.4.4		140062	N/A	N/A	FY 2015	1		360						360		
401-1300-Utility Services	DFousek10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
401-1300-Utility Services	EMcDonald10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
401-1300-Utility Services	PWilliamson10	OptiPlex 3050	Win 10 Pro		?	STD	STD	FY 2017	1			0	910						
401-1300-Utility Services	DPayne10	OptiPlex 3060	Win 10 Pro	95965	NO FA	PRO	PRO	FY 2019	1							290	910		
401-1300-Utility Services	Warehouse10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-1300-Utility Services	JPrice7	OptiPlex 990	Win 7 Pro		110235	PRO	PRO	FY 2011	1					515	1500				
401-1305-GIS	RBrown10	Optiplex 7810 Precision Tower	Win 10 Pro		110237	PRO	PRO	FY 2016	1	290	1500								
401-1305-GIS	SHawkins10	Optiplex 7810 Precision Tower	Win 10 Pro		NO FA	PRO	PRO	FY 2016	1	290	1500								
401-1310-Water Operations	iPad - Water Ops Manager	3rd Gen	iOS6		120081	N/A	N/A	FY 2012	1		650						650		
401-1310-Water Operations	Apple iPad 9.7 32 GB (5079) - Water Ops	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360					360	
401-1310-Water Operations	Apple iPad 9.7 32 GB (5606) - Water Ops	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360					360	
401-1310-Water Operations	Apple iPad 9.7 32 GB (7452) - Water Ops	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360					360	
401-1310-Water Operations	Meter7	Latitude E65440	Win 7 Pro		150008	STD	STD	FY 2015	1									0	1200
401-1310-Water Operations	WaterOpsMgr10	OptiPlex 3050	Win 10 Pro		NO FA	STD	STD	FY 2017	1			0	910						
401-1310-Water Operations	WaterOps10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		

										FY2021		FY2022		FY2023		FY2024		FY2025	
Fund # - Dept # - Dept Name	Device	Model	OS	PO	Asset #	Office	Adobe	Purchased	Total	SW21	HW21	SW22	HW22	SW23	HW23	SW24	HW24	SW25	HW25
401-1340-Water Distribution	Apple iPad 9.7 32 GB (4435) - Water Distribution	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
401-1350-Sewer Collections & Treatme	Utilities2-10	Latitude 5480	Win 10 Pro			STD	STD	FY 2017	1			0	1200						
401-1350-Sewer Collections & Treatme	Utilities1-7	Latitude E6430	Win 7 Pro		140011	STD	STD	FY 2014	1	0	1200								
401-1350-Sewer Collections & Treatme	DFelse10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-1350-Sewer Collections & Treatme	LKilburn10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
401-1350-Sewer Collections & Treatme	JCoker10	OptiPlex 3070	Win 8.1 Pro		NO FA	STD	STD	FY 2020	1									0	910
401-1350-Sewer Collections & Treatme	HSUPrimary7	Optiplex 380	Win 7 Pro		NO FA	STD	STD	FY 2011	1	0	910								
401-1350-Sewer Collections & Treatme	SewerTV7	Optiplex 9020	Win 7 Pro		150001	N/A	N/A	FY 2015	1										910
401-1350-Sewer Collections & Treatme	Galaxy Tablet - Lift Station Mech. (4295)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				
401-1350-Sewer Collections & Treatme	Galaxy Tablet - Sewer Foreman (4869)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				
401-1350-Sewer Collections & Treatme	Galaxy Tablet - Sewer Rounds (4711)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				
403-1360-Solid Waste	Wi-Fi Access Point   Sanitation Building / Consolidated to the new FOC	Aruba IAP-305		95612		N/A	N/A	FY 2019	1										
403-1360-Solid Waste	JGunn10	Optiplex 3040	Win 10 Pro		NO FA	STD	STD	FY 2016	1	0	910								
403-1360-Solid Waste	LLawrence10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
403-1360-Solid Waste	Galaxy Tablet - Sanitation Foreman (0032)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				
405-1380-Stormwater	Apple iPad 9.7 32 GB - Supervisor (4964)	iPad 9.7 Space Gray	iOS 13		NO FA	N/A	N/A	FY 2019	1				360						360
405-1380-Stormwater	NGunn10	OptiPlex 3060	Win 10 Pro	95965	NO FA	STD	STD	FY 2019	1							0	910		
405-1380-Stormwater	Galaxy Tablet - Street Sweeper (5271)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				
405-1380-Stormwater	Galaxy Tablet - SW Foreman (3847)	Tab 4 10.1	Android 4.4.4		NO FA	N/A	N/A	FY 2015	1						360				

TOTAL	FY2021			FY2022			FY2023			FY2024			FY2025		
398	\$	2,320.00	\$ 72,430.00	\$	2,030.00	\$ 88,360.00	\$	515.00	\$ 31,370.00	\$	1,740.00	\$ 116,190.00	\$	290.00	\$ 232,190.00

## Fleet Replacement Program

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 8-year cycle and the remainder of the fleet on a 10-12 year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. The FY 2019-20 budget, the fifth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT CRITERIA

Factors that are included as part of the Schedule, in order to evaluate replacement criteria include, but are not limited to: Age, Mileage, Repair/Maintenance Costs, Overall Condition, and Usage. The following chart depicts a Summary of the Vehicle Replacement Schedule.

Fund	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General	\$ 290,000	\$ 720,000	\$ 340,000	\$ 770,000	\$ 375,000
FBC	\$ -	\$ 26,000	\$ -	\$ -	\$ -
CRA	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ -	\$ 235,000	\$ 490,000	\$ 25,000	\$ 157,000
Sanitation	\$ 275,000	\$ 580,000	\$ 275,000	\$ 275,000	\$ 295,000
Stormwater	\$ -	\$ 100,000	\$ -	\$ -	\$ -
	\$ 565,000	\$ 1,661,000	\$ 1,105,000	\$ 1,070,000	\$ 827,000

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2470	Light	001	1230	Facilities	2003	5/13/03	25	68178	68153	\$ 6,736.77	2015	2021	12	3-5yrs	\$40,000		Overdue for replacement
	2486	Light	001	1240	Street	2005	2/21/05	374	59074	58700	\$ 3,710.23	2017	2021	12	1-5yrs	\$28,000		Due for replacement
	2497	Light	001	1010	Parks Code	2006	3/15/06	355	62667	62312	\$ 3,278.17	2018	2021	12	3-5yrs	\$22,000		Runs Good Body Damage
	2535	Light	001	1217	Enforcement	2007	7/5/07	25	60927	60902	\$ 983.15	2019	2021	12	3-5yrs	\$25,000		Due for replacement
	2543	Safety	001	0900	Fire	2008	1/29/08	25	65698	65673	\$ 2,470.32	2020	2021	12	5yrs	\$27,000		Due for replacement
	2557	Light	001	1010	Parks	2009	3/31/09	25	37365	37340	\$ 640.07	2021	2021	12	6yrs	\$25,000		Due for replacement
	2562	Heavy	403	1360	Solid Waste	2010	3/25/10	658	107493	106835	\$ 74,867.71	2025	2021	15	5yrs	\$275,000		Worst shape front loader
	2462	Heavy	401	1350	Collections	2003	1/16/03	10	124992	124982	\$ 39,713.35	2018	2022	15	2yrs	\$135,000		
	2464	Light	403	1360	Solid Waste	2003	4/28/03	25	37575	37550	\$ 12,796.03	2015	2022	12	3-5yrs	\$50,000		Welding Truck, consolidate with
	2491	Light	405	1380	Stormwater	2005	9/14/05	10	55394	55384	\$ 12,240.75	2020	2022	15	5yrs	\$100,000		Better flatbed than 2542
	2492	Light	001	0320	IT	2006	1/3/06	25	68149	68124	\$ 1,896.78	2018	2022	12	1-5yrs	\$25,000		Replace on Schedule
	2499	Safety	001	0800	Police	2006	3/15/06	352	29023	28671	\$ 3,255.94	2013	2022	7	5yrs	\$35,000	Admin	Meth Truck 5 Years
	2508	Light	106	1215	Building & Zoning	2006	6/23/06	25	74143	74118	\$ 3,073.50	2018	2022	12	Transfer	\$ 26,000		P&R
	2509	Light	403	1360	Solid Waste	2007	7/5/06	25	68991	68966	\$ 2,722.10	2022	2022	15	7yrs	\$25,000		6.0, replace contingencies?
	2510	Light	001	1220	Fleet	2006	8/30/06	355	31121	30766	\$ 5,553.06	2022	2022	15	6-10yrs	\$100,000		Fuel demands have changed
	2530	Light	401	1350	Sewer Collections	2007	5/24/07	25	72344	72319	\$ 7,444.93	2019	2022	12	4-5yrs	\$35,000		f250 Service Body
	2534	Light	001	1230	Facilities	2007	7/5/07	25	17230	17205	\$ 596.60	2019	2022	12	5yrs	\$25,000		Stormwater to Facilities 02.02.18
	2536	Light	001	1230	Facilities	2007	7/10/07	25	69230	69205	\$ 2,266.49	2022	2022	15	5-7yrs	\$25,000		
	2537	Light	401	1300	Utilities Admin	2007	7/10/07	25	27511	27486	\$ 2,849.92	2022	2022	15	5-7yrs	\$25,000		GIS Truck Great Shape
	2538	Light	001	1010	Parks	2007	7/30/07	25	8711	8686	\$ 1,845.23	2022	2022	15	7yrs	\$75,000		F350 Dump Body (golf club)

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2540	Light	001	1230	Facilities	2007	8/30/07	5	58743	58738	\$ 2,370.07	2019	2022	12	4-5yrs	\$35,000		Service Body
	2544	Heavy	403	1360	Solid Waste	2008	4/4/08	1836	28856	27020	\$ 6,410.45	2021	2022	15	8yrs	\$100,000		Container truck
	2561	Safety	001	0800	Police	2009	12/4/09	25	85739	85714	\$ 2,626.90	2016	2022	7	5yrs	\$40,000	In use	expedition low miles
	2572	Heavy	403	1360	Solid Waste water	2011	4/25/11	35	83884	83849	\$ 18,825.81	2018	2022	7	3yrs	\$135,000		New Engine
	2587	Light	401	1340	Distribution	2012	7/23/12	25	104826	104801	\$ 1,002.17	2024	2022	12	9yrs	\$40,000		On Schedule
	2591	Heavy	403	1360	Solid Waste	2013	4/18/13	598	79488	78890	\$ 5,206.20	2023	2022	10	8yrs	\$135,000		Boom Truck
	2592	Heavy	403	1360	Solid Waste	2013	5/10/13	629	76384	75755	\$ 3,668.08	2023	2022	10	8yrs	\$135,000		Boom Truck
	2598	Safety	001	0800	Police	2014	4/28/14	19	63408	63389	\$ 68.94	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2599	Safety	001	0800	Police	2014	4/28/14	18	61032	61014	\$ 68.94	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2600	Safety	001	0800	Police	2014	4/28/14	18	56762	56744	\$ 116.22	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2601	Safety	001	0800	Police	2014	4/28/14	18	41425	41407	\$ 60.16	2022	2022	8	6yrs	\$45,000	In use	On Schedule Explorer
	2602	Safety	001	0800	Police	2014	10/30/14	22	49911	49889	\$ 106.17	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2603	Safety	001	0800	Police	2014	10/30/14	22	70446	70424	\$ 79.50	2022	2022	8	6yrs	\$45,000	In use	On Schedule Taurus
	2604	Safety	001	0800	Police	2014	10/30/14	23	69507	69484	\$ 84.44	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2605	Safety	001	0800	Police	2014	10/30/14	56	63124	63068	\$ 84.23	2022	2022	8	6yrs	\$45,000	In use	On Schedule
	2539	Heavy	403	1360	Solid Waste Sewer	2007	8/3/07	365	82772	82407	\$ 191,348.40	2023	2023	15	1yr	\$275,000		Residential
	2552	Heavy	401	1350	Collections	2008	8/26/08	828	60708	59880	\$ 33,854.84	2023	2023	15	8yrs	\$450,000		Vactor
	2568	Light	401	1310	Water Ops	2011	1/12/11	25	77639	77614	\$ 3,162.05	2023	2023	12	8yrs	\$40,000		Chlorine Truck with lift
	2569	Light	001	1010	Parks	2011	1/12/11	25	62532	62507	\$ 487.04	2023	2023	12	8yrs	\$25,000		On Schedule
	2619	Safety	001	0800	Police	2015	7/2/15	0	71843	71843	\$ 23,688.00	2023	2023	8	6	\$45,000		

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2620	Safety	001	0800	Police	2015	7/2/15	0	53420	53420	\$ 23,688.00	2023	2023	8	6	\$45,000		
	2621	Safety	001	0800	Police	2015	7/2/15	0	44231	44231	\$ 23,688.00	2023	2023	8	6	\$45,000		
	2624	Safety	001	0800	Police	2016	8/31/15	0	45217	45217	\$ 25,461.00	2023	2023	8	6	\$45,000		
	2625	Safety	001	0800	Police	2016	8/31/15	0	81328	81328	\$ 25,461.00	2023	2023	8	6	\$45,000		
	2626	Safety	001	0800	Police	2016	8/31/15	0	64337	64337	\$ 25,461.00	2023	2023	8	6	\$45,000		
	2627	Safety	001	0800	Police	2016	8/31/15	0	53728	53728	\$ 25,461.00	2023	2023	8	6	\$45,000		
	2633	Safety	001	0800	Police	2008	2/15/16	264306	266338	2032		2023	2023	7	7			SWAT - DONATED
	2483	Safety	001	0900	Fire	2004	12/6/04	329	111144	110815	\$ 45,664.06	2024	2024	20	5-8yrs	\$500,000		Engine 7 backup
	2490	Heavy	403	1360	Solid Waste	2005	7/27/05	363	115096	114733	\$ 144,500.94	2021	2024	15	3-5yrs	\$275,000		Commercial Recycling Good Shape
	2581	Light	401	1310	Water Ops	2012	3/9/12	25	87158	87133	\$ 1,119.30	2024	2024	12	9yrs	\$25,000		On Schedule
	2637	Safety	001	0800	Police	2016	6/14/16		36689			2024	2024	8	7	\$45,000		
	2638	Safety	001	0800	Police	2016	6/14/16		39574			2024	2024	8	7	\$45,000		
	2639	Safety	001	0800	Police	2016	6/14/16		54146			2024	2024	8	7	\$45,000		
	2641	Safety	001	0800	Police	2016	6/14/16		69436			2024	2024	8	7	\$45,000		
	2642	Safety	001	0800	Police	2016	6/14/16		43848			2024	2024	8	7	\$45,000		
	2643	Safety	001	0800	Police	2016	6/14/16		40225			2024	2024	8	7	\$45,000		
	2560	Light	403	1360	Solid Waste	2009	9/2/09	25	56879	56854	\$ 1,454.90	2025	2025	15	6yrs	\$25,000		On Schedule
	2580	Light	401	1350	Sewer Collections	2012	2/1/12	25	63725	63700	\$ 1,058.10	2025	2025	12	9yrs	\$35,000		Camper Shell



<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2582	Light	001	1010	Parks water	2012	3/20/12	45	55545	55500	\$ 1,002.67	2025	2025	12	9yrs	\$25,000		On Schedule
	2583	Light	401	1340	Distribution	2012	3/28/12	25	69990	69965	\$ 423.45	2025	2025	12	9yrs	\$35,000		On Schedule
	2594	Light	401	1310	Water Ops sewer	2014	3/24/14	28	82034	82006	\$ 68.24	2025	2025	12	11yrs	\$25,000		On Schedule
	2607	Light	401	1350	Collections	2014	5/28/14	5	93350	93345	\$ 957.66	2025	2025	12	11yrs	\$27,000		On Schedule
	2608	Light	401	1340	Distribution	2014	6/3/14	1	41913	41912	\$ 276.64	2025	2025	12	11yrs	\$35,000		On Schedule
	2610	Light	001	1230	Facilities	2014	7/24/14	1	38945	38944	\$ 141.16	2025	2025	12	11yrs	\$35,000		Service Body
	2631	Heavy	403	1360	Solid Waste	2016	1/21/16	503	26357	25854	\$ 90,680.00	2025	2025	12	12	\$135,000		
	2632	Heavy	403	1360	Solid Waste	2016	1/21/16	502	55060	54558	\$ 90,680.00	2025	2025	12	12	\$135,000		
	2653	Safety	001	0800	Police	2017	11/22/16		35083			2025	2025	9		\$45,000		
	2654	Safety	001	0800	Police	2017	11/22/16		23900			2025	2025	9		\$45,000		
	2668	Safety	001	0800	Police	2017	7/14/17	502	30029			2025	2025	8		\$45,000		
	2669	Safety	001	0800	Police	2017	7/14/17	502	46571			2025	2025	8		\$45,000		
	2670	Safety	001	0800	Police	2017	7/14/17	502	63821			2025	2025	8		\$45,000		
	2671	Safety	001	0800	Police	2017	7/14/17	502	28378			2025	2025	8		\$45,000		
	2672	Safety	001	0800	Police	2017	7/14/17	502	44883			2025	2025	8		\$45,000		
	2595	Light	401	1310	Water Ops	2014	3/24/14	26	41970	41944	\$ 13.71	2026	2026	12	11yrs	\$25,000		On Schedule
	2611	Light	001	1015	ROW	2014	7/24/14	5	27806	27801	\$ 888.90	2026	2026	12	11yrs	\$27,000		On Schedule (ROW)
	2612	Light	405	1380	Stormwater	2014	7/24/14	1	40803	40802	\$ 390.64	2026	2026	12	11yrs	\$35,000		On Schedule
	2613	Light	001	1200	Utilities	2014	11/13/14	2	56147	56145	\$ 25.08	2026	2026	12	11yrs			On Schedule
	2675	Safety	001	0800	Police	2018	4/25/18		9020			2026	2026	8				
	2676	Safety	001	0800	Police	2018	4/16/18		12790			2026	2026	8				
	2677	Safety	001	0800	Police	2018	5/15/18		19324			2026	2026	8				
	2678	Safety	001	0800	Police	2018	5/15/18		16400			2026	2026	8				
	2679	Safety	001	0800	Police	2018	5/22/18		14380			2026	2026	8				
	2681	Safety	001	0800	Police	2018	6/13/18	563	10726			2026	2026	8				
	2683	Safety	001	0800	Police	2018	6/15/18	10	7866			2026	2026	8				

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2588	Heavy	403	1360	Solid Waste	2012	8/13/12	1270	65594	64324	\$ 25,033.01	2027	2027	15	7yrs	\$260,000		Commercial
	2614	Light	001	1240	Street	2015	1/8/15	366	54114	53748	\$ 141.15	2027	2027	12	12yrs			On Schedule
	2615	Light	001	1220	Fleet	2015	1/22/15	508	25671	25163	\$ 32,240.00	2027	2027	12	12yrs	\$35,000		On Schedule
	2616	Safety	001	0900	Fire	2015	3/12/15	499	39846	39347	\$ 30,928.00	2027	2027	12	11			New Bat Chief Tahoe
	2622	Light	001	1000	Recreation	2015	7/10/15	0	7415	7415	\$ -	2027	2027	12	11	\$35,000		
	2623	Light	001	1000	Recreation	2015	7/28/15	0	12890	12890	\$ -	2027	2027	12	11	\$30,000		
	2628	Light	106	1215	Building & Zoning	2015	8/14/15	0	36240	36240	\$ 19,199.00	2027	2027	12	11			
	2629	Light	001	1000	Recreation	2016	12/3/15	353	12074	11721	\$ 25,967.25	2027	2027	12	11			
	2630	Light	001	1010	Parks	2016	12/21/15	376	36265	35889	\$ 19,422.00	2027	2027	12	11			
	2656	Safety	001	0800	Police	2017	1/19/17		25705			2027	2027	10		\$45,000		malibu
	2664	Safety	001	0800	Police	2017	4/18/17		33115			2027	2027	10		\$45,000		Camry
	2665	Safety	001	0800	Police	2017	4/19/17		33031			2027	2027	10		\$45,000		Altima
	2666	Safety	001	0800	Police	2017	4/20/17	310	31431			2027	2027	10		\$45,000		Frontier
	2689	Safety	001	0800	Police	2019	12/5/18	443	12879			2027	2027	8				
	2593	Heavy	401	1350	Sewer Collections	2013	10/24/13	1	18286	18285	\$ 36.43	2028	2028	15	13yrs	\$75,000		Dump Truck
	2634	Light	401	1310	Water Ops	2016	6/2/16	338	63155			2028	2028	12	12			
	2635	Light	106	1215	Building & Zoning	2016	6/2/16	366	26585			2028	2028	12	12			
	2644	Light	001	1230	Facilities	2016	7/5/16	333	16552			2028	2028	12	12			
	2645	Light	001	1010	Parks	2016	7/20/16	367	21054			2028	2028	12	12			
	2646	Light	001	1217	Code Enforcement	2016	7/20/16	332	12199			2028	2028	12	12			
	2647	Light	001	1380	Stormwater	2016	7/28/16	334	10735			2028	2028	12	12			
	2648	Safety	001	0900	Fire	2016	7/28/16	389	29760			2028	2028	12	12			move to inspections

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20 Last Recorded Mileage on Record</u>	<u>Miles Used since Purchase Date to 2/2/15</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2649	Light	401	1350	Sewer Collections	2016	8/16/16	373	22355			2028	2028	12	12			
	2673	Safety	001	0800	Police	2018	3/1/18	438	31028			2028	2028	10				
	2687	Safety	001	0800	Police	2018	11/6/18	339	11107			2028	2028	10				
	2584	Heavy	403	1360	Solid Waste	2012	3/30/12	1776	17677	15901	\$ 24,241.07	2029	2029	15	7yrs	\$260,000		Special Needs
	2596	Heavy	403	1360	Solid Waste	2014	3/26/14	2322	59207	56885	\$ 4,865.86	2029	2029	15	10	\$260,000		Good Shape
	2663	Safety	001	0800	Police	2017	4/11/17	336	37149			2029	2029	12		\$45,000		Travel Car - PD
	2692	Safety	001	0800	Police	2019	4/10/19	331	11937			2029	2029	10				Chief Car - Expedition
	2617	Heavy	403	1360	Solid Waste	2015	4/14/15	145	54331	54186	\$ 208,023.00	2030	2030	15	11	\$260,000		Commercial
	2636	Light	403	1360	Solid Waste	2016	6/2/16	360	24022			2031	2031	15				
	2586	Safety	001	0900	Fire	2012	5/11/12	2102	52385	50283	\$ 2,974.31	2032	2032	20	9yrs	\$999,000		New Engine
	2597	Heavy	001	1230	Facilities	2014	4/4/14	46	8372	8326	\$ 193.92	2032	2032	18	18yrs			New Bucket Truck
	2659	Heavy	403	1360	Solid Waste	2017	3/6/17	318	27053			2032	2032					
	2685	Heavy	403	1360	Solid Waste	2018	9/10/18	1600	16383			2033	2033					
	2694	Heavy	403	1360	Solid Waste	2020	5/20/19	584	9641			2034	2034					Knuckleboom
	2618	Safety	001	0900	Fire	2015	5/5/15	0	36980	36980	\$ -	2035	2035	20	20			New Engine
	2474	Heavy	001	1350	Sewer Collections	2017	10/17/03	50507	72368	67495	\$ 12,237.72	2032	?	15	?	\$ 30,000		Daniel?
	401	Safety	001	0900	Fire	1947	10/1/47	4324	6834	2510	\$ 8,781.75	1947	NA		NA			Show Truck
	2650	Heavy	405	1380	Stormwater	2016	9/28/16	3280	14029									Elgin Eagle Sweeper
	2651	Light	001	1220	Fleet	2016	10/27/16	362	19363									
	2652	Heavy	401	1340	Water Distribution	2016	11/9/16		25400									

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20</u> <u>Last Recorded</u> <u>Mileage on</u> <u>Record</u>	<u>Miles Used</u> <u>since</u> <u>Purchase</u> <u>Date to</u> <u>2/2/15</u>	<u>Total Cost</u> <u>since Purchase</u> <u>Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement</u> <u>Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2655	Heavy	401	1350	Sewer Collections	2016	1/12/17	349	15573									
	2658	Heavy	401	1350	Sewer Collections	2017	2/17/17	350	2042									
	2660	Light	001	1010	Parks	2017	3/24/17		23764									
	2661	Light	001	1010	Parks	2017	3/24/17		15329									
	2662	Heavy	405	1380	Stormwater	2017	4/3/17	740	5116									
	2667	Heavy	001	1240	Street	2017	5/4/17	342	11127									
	2674	Safety	001	0800	Police	2018	3/28/18	327	25715									
	2680	Safety	001	0800	Police	1998	5/30/18											Ducee and a half
	2682	Light	001	1015	ROW	2018	6/14/18	363	6884									
	2684	Heavy	401	1350	Sewer Collections	2018	7/3/08	364	6627									Crane truck
	2686	Light	001	1230	Facilities	2018	8/23/18	334	3856									
	2688	Light	405	1380	Stormwater	2018	11/6/18	374	9123									DOC Van
	2690	Heavy	405	1350	Sewer Collections	2019	2/13/19	2146	8101									Vactor
	2691	Safety	001	0900	Fire	2019	3/13/19	347	5814									Chief Car
	2693	Light	001	1000	Recreation	2019	5/9/19	340	4551									
	2695	Heavy	401	1340	Water Distribution	2019	7/18/19	330	1116									Flat Bed Dump Body
	2696	Safety	001	0900	Fire	2019	7/31/19	324										Fie Rescue
	2697	Heavy	001	1000	Recreation	2019	8/14/19	350	1111									Flat Bed Dump Body
	2698	Light	401	1310	Water Ops	2019	8/27/19	387	3425									F-150
	2699	Light	106	1215	Building & Zoning	2019	8/27/19	330	3072									F-150

<u>Priority</u>	<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Received Date</u>	<u>Mileage @ Purchase</u>	<u>As of 02/21/20</u> <u>Last Recorded</u> <u>Mileage on</u> <u>Record</u>	<u>Miles Used</u> <u>since</u> <u>Purchase</u> <u>Date to</u> <u>2/2/15</u>	<u>Total Cost</u> <u>since Purchase</u> <u>Date to 2/2/15</u>	<u>Replacement Yr.</u>	<u>Suggested Replacement</u> <u>Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>	<u>Status</u>	<u>Notes</u>
	2700	Light	001	0200	City Mgr	2020	9/20/19	503	3851									Tahoe
	2701	Safety	001	0800	Police	2020	10/14/19	73										Interceptor SUV
	2702	Safety	001	0800	Police	2020	11/6/19		2763									Jeep Grand Cherokee
	2703	Heavy	405	1380	Stormwater	2020	11/4/19	328	742									F-350
	2704	Safety	001	0800	Police	2019	1/16/20	491										Evidence Van
	2705	Safety	001	0800	Police	2019	1/16/20	356										Black SUV
	2706	Safety	001	0800	Police	1980	2/4/20	5882										Armored Vehicle
	2707	Heavy	405	1380	Stormwater	2020	2/12/20	340										Chevy Silverado
	2708	Light	001	1010	Parks	2020	2/12/20	347										Chevy Silverado



# Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

## CIP PROCESS

The FY 2019-20 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Public health and safety
- Operating budget impact
- Recreational, cultural or aesthetic value
- Funding source



Each submission is reviewed on an annual basis and ranked in accordance with the above criteria. Once prioritized, the funding source is identified and the project is placed in the budget if funding is available.

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

The City's Strategic Plan Objectives are referenced throughout this document. Each CIP is categorized by objective. In addition to the text, these objectives are highlighted through icons. Please reference the Table of Contents for locations of more information regarding the City's Strategic Plan.

- Strategy #1 – Safe and Livable Community for Citizens

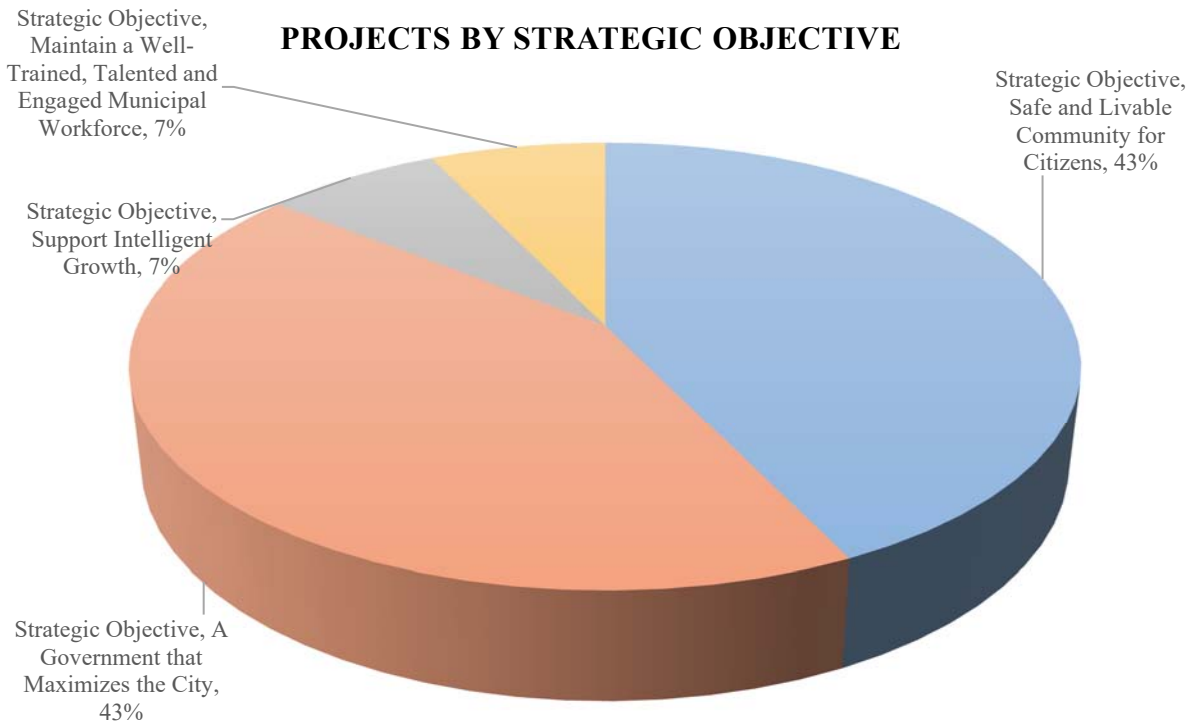


- Strategy #2 – A Government that Maximizes the City





- Strategy #3 – Support Intelligent Growth
- Strategy #4 – Maintain a Well-Trained, Talented and Engaged Municipal Workforce



### FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing



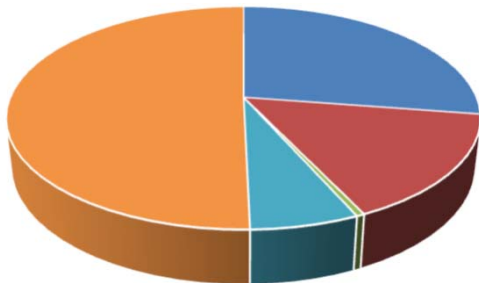
sources are available to fund the CIP:

- Ad Valorem Taxes – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- Non-Ad Valorem Revenues – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds, non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).
- Special Revenue Sources – Include the following:
  - Impact Fees – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).
  - Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
  - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
  - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

**CITY OF FORT WALTON BEACH, FL**  
**Five Year Capital Improvements Program**

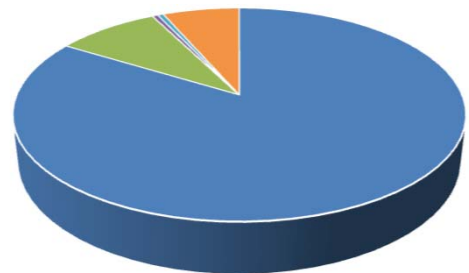
		FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FIVE YEAR TOTAL
CIP	Project Name						
TBD	RV Golf & Tennis Resort	-	-	-	-	-	-
TBD	Landing Park Improvement	1,405,301	1,100,000	-	-	-	2,505,301
5052	Beal Memorial Cemetery New Plots	40,000	150,000	-	-	-	190,000
Recreation		1,445,301	1,250,000	-	-	-	2,695,301
TBD	Fire Station 6 Renovation	-	-	-	-	-	-
TBD	Commerce Technology Park	-	-	-	-	-	-
Facilities		-	-	-	-	-	-
TBD	Intersection & Pedestrian Improvements	-	-	-	-	-	-
5306	Sidewalk Improvements	25,000	25,000	25,000	25,000	25,000	125,000
TBD	Street Resurfacing	-	-	-	-	-	-
TBD	Hollywood Blvd Reconfiguration	-	-	-	-	-	-
Streets		25,000	25,000	25,000	25,000	25,000	125,000
<b>GENERAL FUND TOTAL</b>		<b>1,470,301</b>	<b>1,275,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>2,820,301</b>
5056	Water Line Replacement/Multiple Sites	55,500	55,500	55,500	55,500	55,500	277,500
5367	Water Meter Replacements	250,000	750,000	500,000	500,000	500,000	2,500,000
Water Distribution		305,500	805,500	555,500	555,500	555,500	2,777,500
5032	Sewer System Grouting & Lining	30,000	30,000	30,000	30,000	30,000	150,000
Sewer Collection & Treatment		30,000	30,000	30,000	30,000	30,000	150,000
<b>UTILITIES FUND TOTAL</b>		<b>335,500</b>	<b>835,500</b>	<b>585,500</b>	<b>585,500</b>	<b>585,500</b>	<b>2,927,500</b>
5019	Stormwater Improvements	25,000	25,000	-	-	-	50,000
<b>STORMWATER FUND TOTAL</b>		<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>GRAND TOTAL - ALL FUNDS</b>		<b>1,830,801</b>	<b>2,135,500</b>	<b>610,500</b>	<b>610,500</b>	<b>610,500</b>	<b>5,797,801</b>

Where it comes from...



- General Fund Revenues
- Half Cent Sales Tax
- Stormwater Revenues
- Debt Issuance
- Utilities Revenues
- Grant Funding
- Fund Balance/Net Assets

...And where it goes



- Parks & Recreation
- Facilities
- Streets
- General Gov't
- Stormwater
- Water & Sewer

FUNDING METHODOLOGY						FY 2020-21 TIMELINE		FUTURE YEAR EXPENSES
Operating & 1/2 Cent Sales Tax Revenues	Grant	Bond / Debt Issue	Other <sup>(1)</sup> / In-Kind <sup>(2)</sup>	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration	
150,000						Oct 2020	36 months	
-	2,700,000	-	-	-	2,700,000	Oct 2020	24 months	-
-	-	-	-	-	-	Oct 2020	36 months	-
150,000	2,700,000	-	-	-	2,850,000			-
25,000	-	-	-	-	25,000	Oct 2020	18 months	-
231,000	-	-	-	-	231,000	Oct 2020	36 months	-
256,000	-	-	-	-	256,000			-
150,000	-	-	-	-	150,000	Oct 2020	12 months	-
-	-	-	-	-	-	Oct 2020	12 months	-
200,000	-	-	-	-	200,000	Oct 2020	12 months	-
75,000	-	-	-	-	75,000	Oct 2020	12 months	-
425,000	-	-	-	-	425,000			-
831,000	2,700,000	-	-	-	3,531,000			-
-	-	-	-	-	-	Oct 2020	12 months	-
-	-	-	-	-	-	Oct 2020	36 months	-
-	-	-	-	-	-			-
-	-	-	-	-	-	Oct 2020	12 months	-
-	-	-	-	-	-			-
-	-	-	-	-	-			-
-	-	-	-	-	-	Oct 2020	12 months	-
-	-	-	-	-	-			-
831,000	2,700,000	-	-	-	3,531,000			-

*Italics denotes a project beyond the current five-year CIP horizon.*

<sup>(1)</sup>Other includes special assessments and land sales.

<sup>(2)</sup>In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.

**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>
<b>Project Title:</b>	<b>City of Fort Walton Beach Landing</b>			
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b>	East Miracle Strip	
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b>	Jeff Peters	
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b>	Multi-Year	
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25	
<b>Criteria Type:</b>	Expanded Service	<b>Projected Date of Completion:</b>	09/30/20	

**Project Description/Justification:**

The Landing renovation includes an entire Park renovation including new boardwalks, stage reconstruction, park slope grading, palyground equipment and Splash Pad, shade structures, parking lot renovation, and on street parking restructure. Park enhancement will open up park for

<b>FY 2021</b>	Stage, Boardwalk
<b>FY 2022</b>	Grading, Splash pad, Parking, Playground
<b>FY 2023</b>	
<b>FY 2024</b>	
<b>FY 2025</b>	

**BUDGETED EXPENDITURE SCHEDULE**

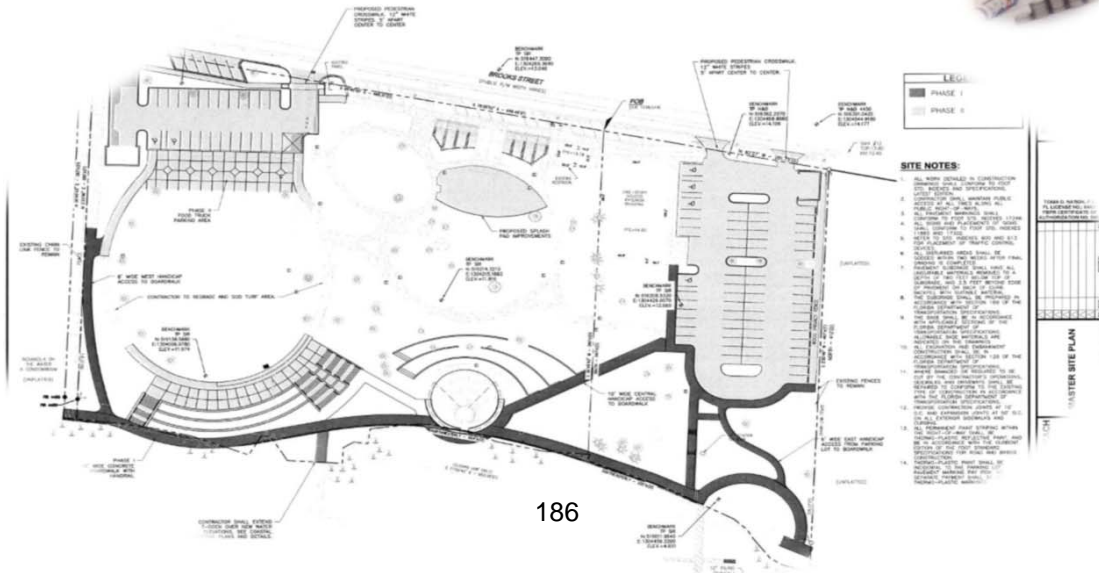
Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project Cost
Improvements	1,405,301	1,100,000	-	-	-	2,505,301	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>1,405,301</b>	<b>1,100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,505,301</b>	<b>2,505,301</b>

<b>Expenses From Prior Year(s):</b>	<b>\$0</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$0</b>
-------------------------------------	------------	---------------------------------------	------------

**Prior Year Activity on Project:**

<b>FY 2020</b>	
<b>FY 2019</b>	
<b>FY 2018</b>	
<b>FY 2017</b>	
<b>FY 2016</b>	

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	-	-	-	-	-	-	
Grant Funding	1,405,301	1,100,000	-	-	-	2,505,301	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>1,405,301</b>	<b>1,100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,505,301</b>	<b>2,505,301</b>

*Strategy #3: Support Intelligent Growth*

**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>
<b>Project Title:</b>	<b>Beal/Memorial Cemetery</b>			
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b>	Beal Parkway	
<b>Responsible Division:</b>	Cemetery	<b>Project Manager:</b>	Jeff Peters/Janice Rogers	
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b>	Multi-Year	
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25	
<b>Criteria Type:</b>		<b>Projected Date of Completion:</b>	09/30/23	

**Project Description/Justification:**

Construction of new Office Building at Beal Memorial Cemetery. Current building is in terrible condition.

<b>FY 2021</b>	Adding new plots in Hope section
<b>FY 2022</b>	Construction of new Cemetery building
<b>FY 2023</b>	
<b>FY 2024</b>	
<b>FY 2025</b>	

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project Cost
Improvements	40,000	150,000				190,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>40,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,000</b>	<b>190,000</b>

<b>Expenses From Prior Year(s):</b>	<b>\$0</b>	<b>Funded from Prior Yr. Revenue:</b>	
-------------------------------------	------------	---------------------------------------	--

**Prior Year Activity on Project:**

<b>FY 2020</b>	
<b>FY 2019</b>	
<b>FY 2018</b>	
<b>FY 2017</b>	
<b>FY 2016</b>	

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding						-	
Grant Funding						-	
Debt Financing						-	
Other Outside Funding	25,000	150,000				175,000	
Revenue Enhancements					-	-	
<b>Total Revenue Funding:</b>	<b>25,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>

*Strategy #2: A Government that Maximizes the City*

**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>	<b>3</b>
<b>Project Title:</b>	<b>Sidewalk Improvements</b>				
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide		
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne		
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year		
<b>Project Number:</b>	5306	<b>Estimated Useful Life (years):</b>	25		
<b>Criteria Type:</b>	Improve Existing Svs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/21		

**Project Description/Justification:**

The project constructs new and infill sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

<b>FY 2021</b>	List Subject to Segments identified in 5-Year Sidewalk Connectivity Plan per City Strategic Plan
<b>FY 2022</b>	List Subject to Segments identified in 5-Year Sidewalk Connectivity Plan per City Strategic Plan
<b>FY 2023</b>	List Subject to Segments identified in 5-Year Sidewalk Connectivity Plan per City Strategic Plan
<b>FY 2024</b>	List Subject to Segments identified in 5-Year Sidewalk Connectivity Plan per City Strategic Plan
<b>FY 2025</b>	List Subject to Segments identified in 5-Year Sidewalk Connectivity Plan per City Strategic Plan

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project Cost
Improvements	25,000	25,000	25,000	25,000	25,000	125,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>150,000</b>

<b>Expenses From Prior Year(s):</b>	<b>\$25,000</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$25,000</b>
-------------------------------------	-----------------	---------------------------------------	-----------------

**Prior Year Activity on Project:**

<b>FY 2020</b>	
<b>FY 2019</b>	California Drive NE from 126 California Drive NE to Oregon Drive NE (Bud Day Trail Extension)
<b>FY 2018</b>	N/A
<b>FY 2017</b>	N/A
<b>FY 2016</b>	N/A

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	25,000	25,000	25,000	25,000	25,000	125,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>150,000</b>

*Strategy #1: Economic Diversification & Resiliency*

**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>	<b>1</b>
<b>Project Title:</b>	<b>Water Line Replacement</b>				
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide		
<b>Responsible Division:</b>	Water Distribution	<b>Project Manager:</b>	Daniel Payne		
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year		
<b>Project Number:</b>	5056	<b>Estimated Useful Life (years):</b>	50		
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/21		

**Project Description/Justification:**

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and transite and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.

<b>FY 2020</b>	South end of Beachview Drive (Highway Avenue to Bradley Drive)
<b>FY 2021</b>	Moriarty Street (Meadowlark Road to Hummingbird Avenue) and Beachview Drive (Bradley Drive to Marshall Drive)
<b>FY 2022</b>	Beachview Drive (Bradley Drive to Patton Drive) and Cape Drive (Holmes Boulevard to Sullivan Street)
<b>FY 2023</b>	Holmes Boulevard (Alabama Avenue to Robinwood Drive)
<b>FY 2024</b>	Miller Street (west side of Stewart Street to south side of Katherine Street)

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project
Improvements	55,500	45,000	51,000	49,500	45,000	246,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>55,500</b>	<b>45,000</b>	<b>51,000</b>	<b>49,500</b>	<b>45,000</b>	<b>246,000</b>	<b>491,250</b>

<b>Expenses From Prior Year(s):</b>	<b>\$245,250</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$245,250</b>
-------------------------------------	------------------	---------------------------------------	------------------

**Prior Year Activity on Project:**

<b>FY 2020</b>	N/A
<b>FY 2019</b>	South End of Bradley Drive NE, Windemere Court NW, and Higdon Court NW
<b>FY 2018</b>	Marshall Drive NE, Bradley Drive NE, and Stewart Circle NE
<b>FY 2017</b>	Greenbrier Drive NE
<b>FY 2016</b>	London Avenue NW, Robinwood Drive NW

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	55,500	45,000	51,000	49,500	45,000	246,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>55,500</b>	<b>45,000</b>	<b>51,000</b>	<b>49,500</b>	<b>45,000</b>	<b>246,000</b>	<b>491,250</b>

*Strategy #1: Economic Diversification & Resiliency*



**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>	<b>1</b>
<b>Project Title:</b>	<b>Meter Replacement</b>				
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide		
<b>Responsible Division:</b>	Water Distribution	<b>Project Manager:</b>	Daniel Payne		
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year		
<b>Project Number:</b>	5056	<b>Estimated Useful Life (years):</b>	10		
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/21		

**Project Description/Justification:**

Meter replacement for residential and commercial meters. The existing meters and registers are no longer supported by the manufacturer and issues with metering are currently being experienced. Replacement will be based on zones throughout the City.

<b>FY 2021</b>	Zone Specified at a Later Date
<b>FY 2022</b>	Zone Specified at a Later Date
<b>FY 2023</b>	Zone Specified at a Later Date
<b>FY 2024</b>	Zone Specified at a Later Date
<b>FY 2025</b>	Zone Specified at a Later Date

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project
Improvements	250,000	750,000	500,000	500,000	500,000	2,500,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>250,000</b>	<b>750,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>

<b>Expenses From Prior Year(s):</b>	<b>\$0</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$0</b>
-------------------------------------	------------	---------------------------------------	------------

**Prior Year Activity on Project:**

<b>FY 2020</b>	N/A
<b>FY 2019</b>	N/A
<b>FY 2018</b>	N/A
<b>FY 2017</b>	N/A
<b>FY 2016</b>	N/A

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	250,000	750,000	500,000	500,000	500,000	2,500,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>250,000</b>	<b>750,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>

*Strategy #1: Economic Diversification & Resiliency*



**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>	<b>3</b>
<b>Project Title:</b>	<b>Sewer System Lining and Grouting</b>				
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide		
<b>Responsible Division:</b>	Sewer Collection & Treatment	<b>Project Manager:</b>	Daniel Payne		
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year		
<b>Project Number:</b>	5032	<b>Estimated Useful Life (years):</b>	25		
<b>Criteria Type:</b>	Improve Existing Svs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/21		

**Project Description/Justification:**

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possible sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

<b>FY 2021</b>	Segments to be determined based on video inspections and lift station data
<b>FY 2022</b>	Segments to be determined based on video inspections and lift station data
<b>FY 2023</b>	Segments to be determined based on video inspections and lift station data
<b>FY 2024</b>	Segments to be determined based on video inspections and lift station data
<b>FY 2025</b>	Segments to be determined based on video inspections and lift station data

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project
Improvements	30,000	30,000	30,000	30,000	30,000	150,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact						-	
<b>Total Expenditures</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>	<b>1,571,003</b>

<b>Expenses From Prior Year(s):</b>	<b>\$1,421,003</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$1,421,003</b>
-------------------------------------	--------------------	---------------------------------------	--------------------

**Prior Year Activity on Project:**

<b>FY 2020</b>	Lining and Grouting of Eglin Parkway SE from 4th Street SE to 3rd Street SE
<b>FY 2019</b>	Sewer System Lining and Grouting
<b>FY 2018</b>	Sewer System Lining and Grouting
<b>FY 2017</b>	Sewer System Lining and Grouting
<b>FY 2016</b>	Sewer System Lining and Grouting

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	30,000	30,000	30,000	30,000	30,000	150,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements				-	-	-	
<b>Total Revenue Funding:</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>	<b>1,571,003</b>

*Strategy #1: Safe and Livable Community for Citizens*

**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

				<b>Priority No.</b>	<b>1</b>
<b>Project Title:</b>	Liza Jackson Water Quality Improvements				
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide		
<b>Responsible Division:</b>	Stormwater	<b>Project Manager:</b>	Daniel Payne		
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year		
<b>Project Number:</b>	5019	<b>Estimated Useful Life (years):</b>	25		
<b>Criteria Type:</b>	Improve Existing Svs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/21		

**Project Description/Justification:**

This program involves a water quality initiative to improve Choctawhatchee Bay. The addition of oyster reefs, living shoreline and other material waterward. The capital schedule includes partnerships with the Choctawhatchee Basin Alliance (CBA) and Choctawhatchee Bay Estuary Program (CBEP).

<b>FY 2021</b>	Oyster Reef Living Shoreline in Liza Jackson Park
<b>FY 2022</b>	Oyster Reef Living Shoreline in Sound Park
<b>FY 2023</b>	TBD
<b>FY 2024</b>	TBD
<b>FY 2025</b>	TBD

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Project
Improvements	25,000	25,000				50,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>353,812</b>

<b>Expenses From Prior Year(s):</b>	<b>\$303,812</b>	<b>Funded from Prior Yr. Revenue:</b>	
-------------------------------------	------------------	---------------------------------------	--

**Prior Year Activity on Project:**

<b>FY 2020</b>	
<b>FY 2019</b>	
<b>FY 2018</b>	
<b>FY 2017</b>	
<b>FY 2016</b>	

Revenue Funding Summary:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Five Year Total	Total Revenue
City Funding	25,000	25,000				50,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements				-	-	-	
<b>Total Revenue Funding:</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>

*Strategy #1: Economic Diversification & Resiliency*

## HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,869 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.

The City's premier gathering place along the Santa Rosa Sound has been the Fort Walton Landing Park since its purchase in 1986. Building upon that with the complete reconstruction of Brooks Street, including the Brooks Bridge Park in 2013, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Outside of downtown, the City completed construction of a new recreational complex, which has added to the attraction of the City.



Recreation Complex – opened Summer 2015



Downtown Redevelopment: Brooks Bridge Park



## Statistical Information

DATE OF INCORPORATION: June 16, 1941

FORM OF GOVERNMENT: Council & Manager

PAVED STREETS: 93.12 miles

GEOGRAPHIC AREA: 7.60 square miles

SIDEWALKS: 63.67 miles

TAXABLE ASSESSED VALUE: \$1,533,134,670

WATER & SEWER LINES: 282.82 miles

CITY MILLAGE RATE: 5.3293

STORM DRAIN: 43.18 miles

POPULATION: 22,740

POLICE STATIONS: 1      FIRE STATIONS: 2

EMPLOYEES: 351 positions, 312.64 FTE's

LIBRARIES: 1      MUSEUMS: 4

SWORN POLICE OFFICERS: 52

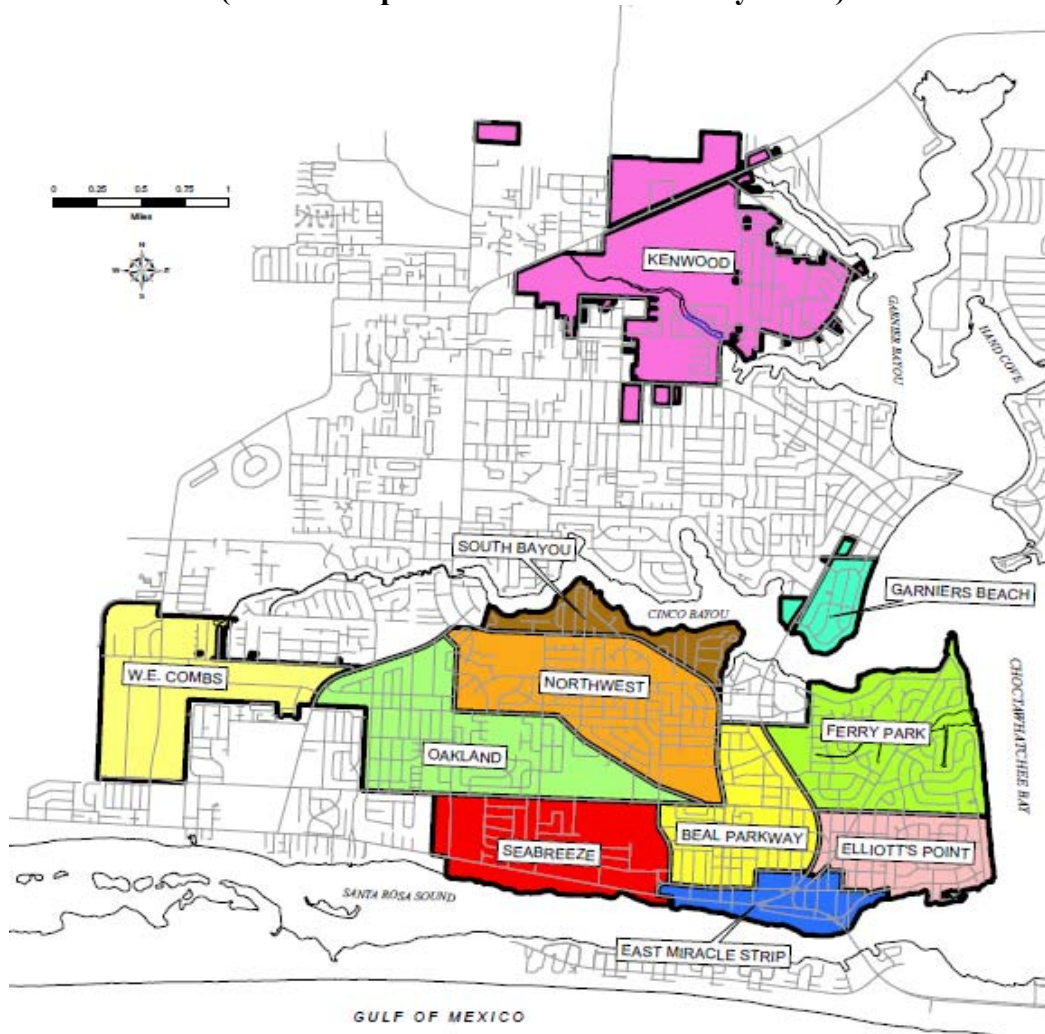
18-HOLE GOLF COURSES: 2

FIREFIGHTING PERSONNEL: 44

ACRES OF PARKS: 206

## CITY NEIGHBORHOODS

(un-shaded portions are not in the City limits)



### BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

### EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

### ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

### FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

ATTRIBUTES AND QUALITIES: The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from

the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliott's Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

### **GARNIER'S BEACH**

**CHARACTERISTICS:** Residential, Waterfront

**BOUNDARIES:** The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

**ATTRIBUTES AND QUALITIES:** The Garniers Beach Neighborhood is almost entirely comprised of the subdivision named Garniers Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garniers Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

### **KENWOOD**

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

**ATTRIBUTES AND QUALITIES:** The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

### **NORTHWEST**

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

**ATTRIBUTES AND QUALITIES:** The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the

areas which require attention by the City to see that properties are properly maintained.

### OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

### SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

### SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

### W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

## LOCATION



## WEATHER

Summer Temp. 83°F



Winter Temp. 61°F



Annual Rainfall 62"



## LOCAL AREA ECONOMY

### Top 10 Employers

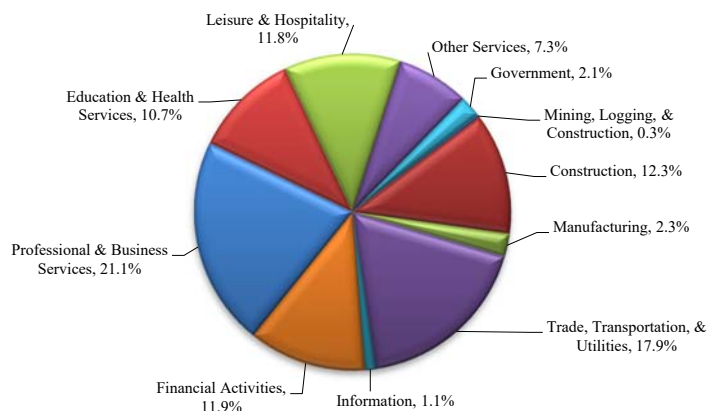
Employer	Product/Service	Employees
USAF – Eglin*	Air Force Development Test Center	17,040
USAF – Hurlburt**	Air Force Special Ops Command	12,957
Okaloosa County School District	Education Services	3,449
Fort Walton Beach Medical Center	Medical Services	1,429
Walmart (combined)	Consumer Services	1,400
Publix	Retail Services	972
Okaloosa County***	Local Government Services	936
Lockheed Martin	Defense Contractor	875
Northwest Florida State College	Education	734
Reliance Test & Technology	Education	697

\*Includes military, civilian, and contractor personnel

\*\*Includes military and civilian personnel

\*\*\*Includes County Commission, Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector

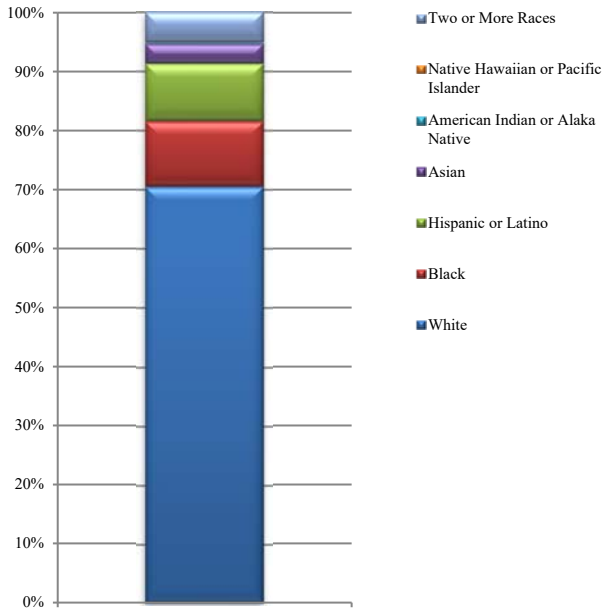
### Non-Agricultural Employment by Industry



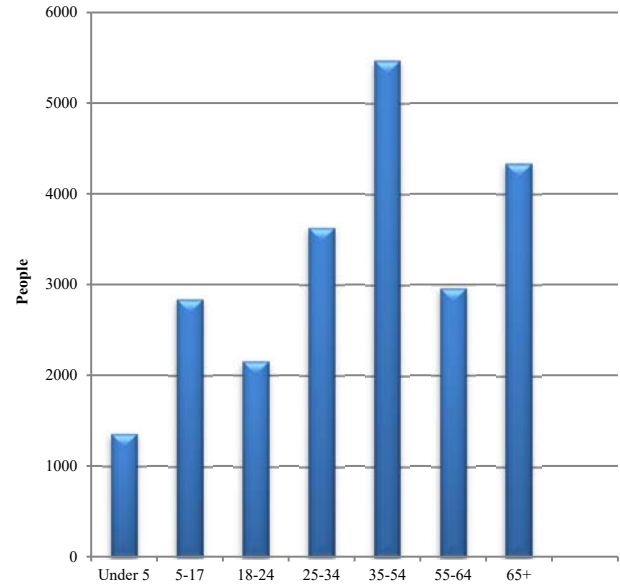


## DEMOGRAPHICS

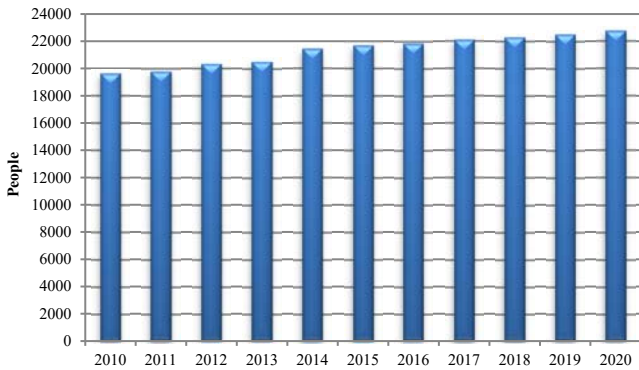
FWB Population by Race



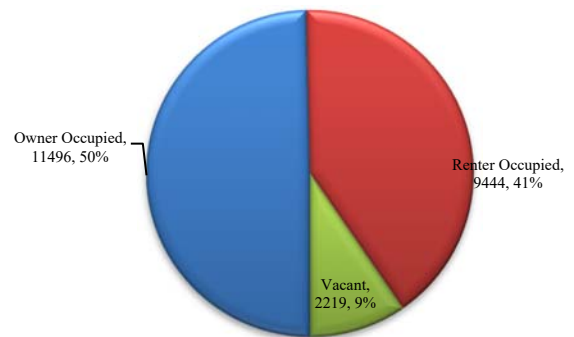
FWB Age Distribution



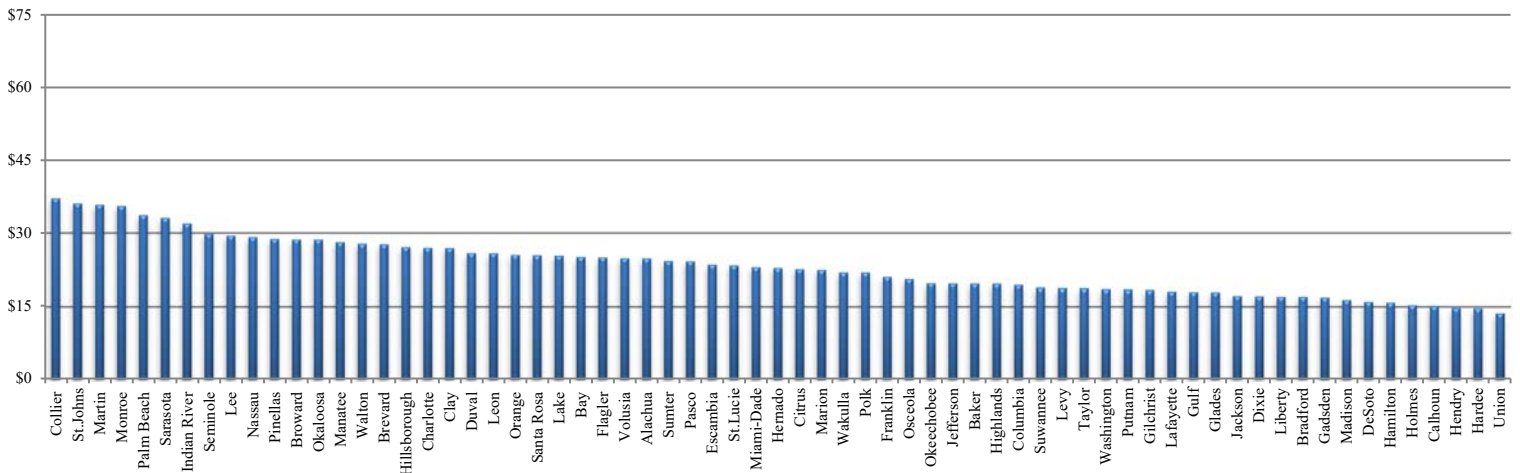
FWB Population



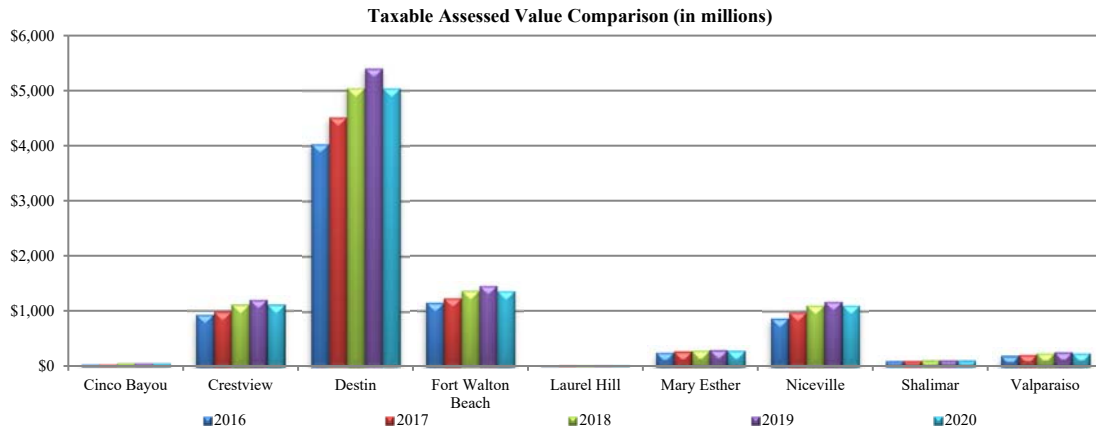
Housing Units



Median Income by Florida County (in thousands)



## PROPERTY TAXES



### Property Tax Burden Comparison for Okaloosa County's Residents

Municipality	Total Millage	Taxable Value	Population	Ad Valorem per Capita
Laurel Hill	13.5695	\$17.4M	609	\$592
Valparaiso	15.0935	\$234.2M	5,195	\$751
Crestview	17.0161	\$1110.0M	24,664	\$632
Mary Esther	15.0956	\$286.6M	4,370	\$1,030
Niceville	13.7695	\$1105.6M	15,579	\$1,141
<b>Fort Walton Beach</b>	<b>15.3988</b>	<b>\$1353.4M</b>	<b>22,740</b>	<b>\$960</b>
Shalimar	14.8195	\$99.1M	824	\$1,673
Cinco Bayou	15.8195	\$52.7M	438	\$1,605
Destin	12.6845	\$5036.3M	14,077	\$4,361
Okaloosa County*	10.3685	\$17453.6M	202,970	\$1,201

\*Multiple fire districts serve the unincorporated areas, with varying millage rates

*Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.*

### Top 10 Fort Walton Beach Taxpayers – 2019

Taxpayer	Total Assessed Value	Percentage
Gulf Power Co.	25,816,874	1.78%
Suso 2 Uptown, LP	17,595,506	1.21%
127 Miracle Strip LLC	8,521,199	0.59%
BAE Systems Technology	8,165,108	0.56%
DJD Investments of FL II LLC	7,667,613	0.53%
North Florida Hotel	7,494,850	0.52%
DRS Training & Control	6,966,634	0.48%
Cox Communications Gulf Coast, LLC	6,756,467	0.47%
99 Eglin LTD	6,712,633	0.46%
Pacifica Walton Beach LLC	6,627,259	0.46%
Total Taxable Assessed Value of Other Taxpayers	1,346,744,088	92.94%
Total Taxable Assessed Value	\$ 1,449,068,231	100.00%

## Statistical Information

Water & Wastewater Rates Effective October 1, 2020						
Monthly Water Rates <sup>(1,2)</sup>		Residential		Commercial		
		Inside	Outside <sup>(3)</sup>	Inside	Outside <sup>(3)</sup>	
	Lifeline Rate <sup>(4)</sup>	\$11.49	\$14.01	\$11.49	\$14.01	Res. 2020-20 09/23/20
	Monthly Base Charge, Meter Size:					
	3/4"	\$11.49	\$14.36	\$11.49	\$14.36	Res. 2020-20 09/23/20
	1.0"	\$11.49	\$14.36	\$11.49	\$14.36	Res. 2020-20 09/23/20
	1.5"	\$15.61	\$19.51	\$15.61	\$19.51	Res. 2020-20 09/23/20
	2.0"	\$26.54	\$33.18	\$26.54	\$33.18	Res. 2020-20 09/23/20
	3.0"	\$40.44	\$50.55	\$40.44	\$50.55	Res. 2020-20 09/23/20
	4.0"	\$50.53	\$63.16	\$50.53	\$63.16	Res. 2020-20 09/23/20
	6.0"	\$80.39	\$100.49	\$80.39	\$100.49	Res. 2020-20 09/23/20
	8.0" & 10.0"	\$120.48	\$150.60	\$120.48	\$150.60	Res. 2020-20 09/23/20
	Multi-Residential / Multi-Commercial, Additional per Unit	\$8.51	\$10.64	\$8.51	\$10.64	Res. 2020-20 09/23/20
	Gallorage Rate-per 1,000 gallons per unit					

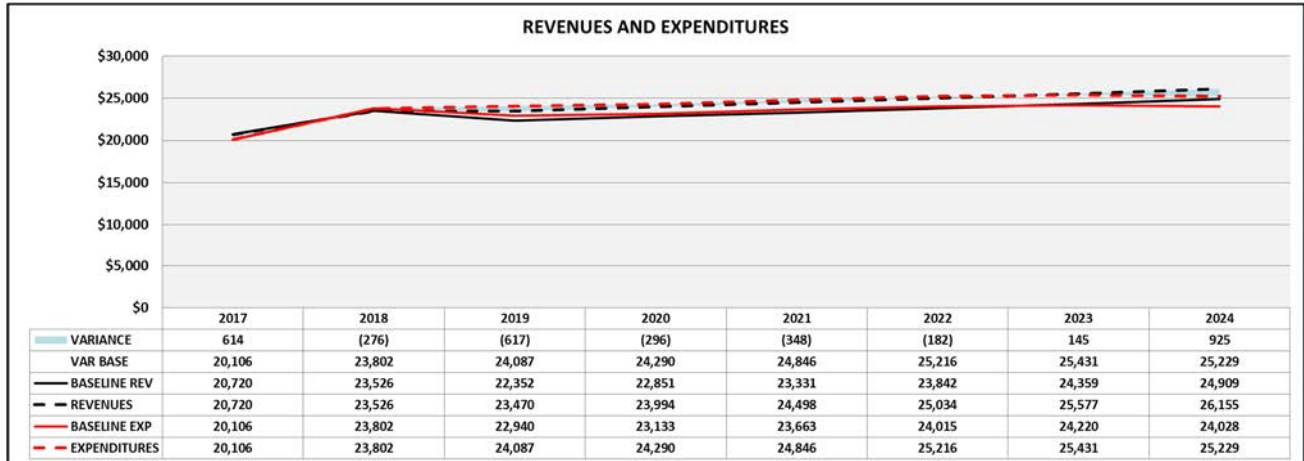
## Statistical Information

Basic Garbage Rates Effective October 1, 2020					
	Residential:	Garbage	Tipping*	Total	
	One Container	\$13.10	\$7.03	\$20.13	Res. 2020-20 09/23/20
	Two Containers	\$26.20	\$13.90	\$40.10	Res. 2020-20 09/23/20
	Residential Dumpsters, Individual meters	\$13.10	\$7.03	\$20.13	Res. 2020-20 09/23/20
	Commercial:				
	One Container	\$30.03	\$7.86	\$37.89	Res. 2020-20 09/23/20
	Two Containers	\$60.06	\$15.77	\$75.83	Res. 2020-20 09/23/20
	Sharing Dumpster (Minimum charge)	\$30.03	\$7.86	\$37.89	Res. 2020-20 09/23/20
	2 Cubic Yards:				
	2 Cubic Yards, 2 x week	\$63.74	\$56.73	\$120.47	Res. 2020-20 09/23/20
	2 Cubic Yards, 3 x week	\$95.60	\$85.00	\$180.60	Res. 2020-20 09/23/20
	2 Cubic Yards, 4 x week	\$127.52	\$113.21	\$240.73	Res. 2020-20 09/23/20
	2 Cubic Yards, 5 x week	\$159.34	\$141.52	\$300.86	Res. 2020-20 09/23/20
	2 Cubic Yards, 6 x week	\$191.21	\$169.79	\$361.00	Res. 2020-20 09/23/20
	4 Cubic Yards:				
	4 Cubic Yards, 2 x week	\$89.99	\$113.21	\$203.20	Res. 2020-20 09/23/20
	4 Cubic Yards, 3 x week	\$134.98	\$169.79	\$304.77	Res. 2020-20 09/23/20
	4 Cubic Yards, 4 x week	\$179.97	\$226.37	\$406.34	Res. 2020-20 09/23/20
	4 Cubic Yards, 5 x week	\$224.96	\$282.89	\$507.85	Res. 2020-20 09/23/20
	4 Cubic Yards, 6 x week	\$269.96	\$339.47	\$609.43	Res. 2020-20 09/23/20
	6 Cubic Yards:				
	6 Cubic Yards, 2 x week	\$118.13	\$169.79	\$287.92	Res. 2020-20 09/23/20
	6 Cubic Yards, 3 x week	\$177.19	\$254.68	\$431.87	Res. 2020-20 09/23/20
	6 Cubic Yards, 4 x week	\$236.20	\$339.47	\$787.25	Res. 2020-20 09/23/20
	6 Cubic Yards, 5 x week	\$295.26	\$424.31	\$719.57	Res. 2020-20 09/23/20
	6 Cubic Yards, 6 x week	\$354.32	\$509.26	\$863.58	Res. 2020-20 09/23/20
	8 Cubic Yards:				
	8 Cubic Yards, 2 x week	\$142.49	\$226.37	\$368.86	Res. 2020-20 09/23/20
	8 Cubic Yards, 3 x week	\$213.73	\$339.47	\$553.20	Res. 2020-20 09/23/20
	8 Cubic Yards, 4 x week	\$284.97	\$452.63	\$737.60	Res. 2020-20 09/23/20
	8 Cubic Yards, 5 x week	\$356.21	\$565.79	\$922.00	Res. 2020-20 09/23/20
	8 Cubic Yards, 6 x week	\$427.46	\$675.89	\$1103.35	Res. 2020-20 09/23/20
	One time fee to change size of dumpster	\$25.00			Res. 2020-20 09/23/20
	Compactor	Commercial Tipping Rate x 3 x Bulk Container(s)			Res. 2020-20 09/23/20
*The Tipping Component of Fees will be adjusted based on the City's current contract with Allied Waste.					

Commercial Recycling Rates					
	4 Cubic Yards:	Garbage	Tipping*	Total	
	4 Cubic Yards, 2 x week	\$112.70	\$0.00	\$112.70	Res 2012-6 03/27/12
	4 Cubic Yards, 3 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
	4 Cubic Yards, 4 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
	4 Cubic Yards, 5 x week	\$281.70	\$0.00	\$281.70	Res 2012-6 03/27/12
	6 Cubic Yards:				
	6 Cubic Yards, 2 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
	6 Cubic Yards, 3 x week	\$253.50	\$0.00	\$253.50	Res 2012-6 03/27/12
	6 Cubic Yards, 4 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
	6 Cubic Yards, 5 x week	\$422.50	\$0.00	\$422.50	Res 2012-6 03/27/12
	8 Cubic Yards:				
	8 Cubic Yards, 2 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
	8 Cubic Yards, 3 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
	8 Cubic Yards, 4 x week	\$450.70	\$0.00	\$450.70	Res 2012-6 03/27/12
	8 Cubic Yards, 5 x week	\$563.35	\$0.00	\$563.35	Res 2012-6 03/27/12
	Contaminated Load Fee (per dump) - 4 CY	\$20.00	\$32.45	\$52.45	Res 2013-2 01/08/13
	Contaminated Load Fee (per dump) - 6 CY	\$20.00	\$58.35	\$78.35	Res 2013-2 01/08/13
	Contaminated Load Fee (per dump) - 8 CY	\$20.00	\$90.70	\$110.70	Res 2013-2 01/08/13

## FIVE-YEAR FINANCIAL FORECASTS

### General Fund



### Pro-Forma for Utilities Fund - 401

	Adopted	PROJECTED					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	
Service Fees - Water, resid	2,594,168	2,659,022	2,725,498	2,793,635	2,863,476	2,935,063	
Service Fees - Sewer, resid	4,805,762	4,925,906	5,049,054	5,175,280	5,304,662	5,437,279	
Service Fees - Water, comm	1,433,102	1,468,930	1,505,653	1,543,294	1,581,876	1,621,423	
Service Fees - Sewer, comm	2,211,394	2,266,679	2,323,346	2,381,429	2,440,965	2,501,989	
Connection Fees	281,100	283,911	286,750	289,618	292,514	295,439	
Service Charges & Penalties	203,007	205,037	207,087	209,158	211,250	213,362	
Operating Revenues	11,528,533	11,809,485	12,097,388	12,392,415	12,694,743	13,004,556	
Interest & Other Revenues	90,551	92,362	94,209	96,093	98,015	99,976	
Non-Operating Revenues	90,551	92,362	94,209	96,093	98,015	99,976	
<b>TOTAL REVENUES</b>	<b>11,619,083</b>	<b>11,901,846</b>	<b>12,191,597</b>	<b>12,488,508</b>	<b>12,792,759</b>	<b>13,104,531</b>	
Salaries	1,687,006	1,724,120	1,762,051	1,800,816	1,840,434	1,880,923	
Salaries-Part-Time	-	-	-	-	-	-	
Service/Incentive/Leave	484	484	484	484	484	484	
Social Security & Medicare	118,918	121,296	123,722	126,197	128,721	131,295	
Pension Contributions	208,324	210,407	212,511	214,636	216,783	218,951	
DC Plan Contributions	53,676	54,213	54,755	55,302	55,855	56,414	
Medical Insurance	390,218	409,729	430,215	451,726	474,312	498,028	
Workers Compensation	51,992	52,772	53,563	54,367	55,182	56,010	
Personal Services	2,510,618	2,573,023	2,637,302	2,703,529	2,771,772	2,842,105	
Utilities	388,870	396,647	404,580	412,672	420,925	429,344	
Repair and Maintenance	683,220	696,884	710,822	725,039	739,539	754,330	
Fuel	38,354	38,738	39,125	39,516	39,911	40,310	
Other Operating	3,469,245	3,538,630	3,609,402	3,681,591	3,755,222	3,830,327	
Operating Expenses	4,579,689	4,670,899	4,763,930	4,858,817	4,955,598	5,054,311	
Vehicles & Trucks	-	60,000	60,000	60,000	55,000	60,000	
Computer HW/SW	9,400	1,500	1,500	1,500	1,500	1,500	
Other Capital Outlay	20,000	150,000	150,000	150,000	150,000	150,000	
Capital Improvement Projects	335,500	599,000	599,000	500,000	562,500	600,000	
Capital Expenses	364,900	810,500	810,500	711,500	769,000	811,500	
Debt Service 2015 Refunding	663,117	220,080	664,080	663,116	663,800	664,076	
Debt Service - SRF	943,367	236,329	943,367	943,367	943,367	943,367	
Debt Service 2018 Refunding	535,500	-	-	-	-	-	
Transfer Out-Cost Allocation	1,319,296	1,348,321	1,377,984	1,408,299	1,439,282	1,470,946	
Transfer Out-GF ROI	702,595	702,595	702,595	702,595	702,595	702,595	
Other Expenses	4,163,875	2,507,325	3,688,026	3,717,377	3,749,044	3,780,984	
<b>TOTAL EXPENSES</b>	<b>11,619,083</b>	<b>10,561,747</b>	<b>11,899,758</b>	<b>11,991,222</b>	<b>12,245,414</b>	<b>12,488,901</b>	
Net Cash Incr/(Decr)	-	1,340,099	291,839	497,286	547,345	615,631	

## Statistical Information

### Pro-Forma for Sanitation Fund - 403

	Adopted		PROJECTED			
	2020-21	2021-22	2022-23	2023-24	2024-25	2022-26
Service Fees - Resid	1,244,641	1,263,311	1,282,260	1,301,494	1,314,509	1,327,654
Service Fees - Comm	935,146	944,497	953,942	963,482	973,117	982,848
Service Fees - Recycling	116,021	117,761	119,528	121,321	123,140	124,988
Service Fees - Tipping, Resid	703,483	714,035	724,746	735,617	746,651	757,851
Service Fees - Tipping, Comm	1,032,570	1,048,059	1,063,779	1,079,736	1,095,932	1,112,371
Fees & Fines	2,272	2,306	2,341	2,376	2,411	2,448
<b>Operating Revenues</b>	<b>4,034,133</b>	<b>4,089,969</b>	<b>4,146,596</b>	<b>4,204,026</b>	<b>4,255,761</b>	<b>4,308,159</b>
Interest & Other Revenues	216,425	220,754	225,169	229,672	234,265	238,951
<b>Non-Operating Revenues</b>	<b>216,425</b>	<b>220,754</b>	<b>225,169</b>	<b>229,672</b>	<b>234,265</b>	<b>238,951</b>
<b>TOTAL REVENUES</b>	<b>4,250,558</b>	<b>4,310,723</b>	<b>4,371,765</b>	<b>4,433,697</b>	<b>4,490,026</b>	<b>4,547,110</b>
Salaries	846,797	866,273	886,198	906,580	927,432	948,762
Social Security & Medicare	58,640	59,989	61,368	62,780	64,224	65,701
Pension Contributions	121,523	122,738	123,966	125,205	126,457	127,722
DC Plan Contributions	24,227	24,348	24,470	24,592	24,715	24,839
Medical Insurance	204,830	215,072	225,825	237,116	248,972	261,421
Workers Compensation	57,966	58,546	59,131	59,722	60,320	60,923
<b>Personal Services</b>	<b>1,313,983</b>	<b>1,346,967</b>	<b>1,380,959</b>	<b>1,415,996</b>	<b>1,452,120</b>	<b>1,489,368</b>
Utilities	4,563	4,700	4,841	4,986	5,136	5,290
Repair and Maintenance	278,981	284,561	290,252	296,057	301,978	308,018
Recycling Transport - comm	-	-	-	-	-	-
Recycling Transport - resid	-	-	-	-	-	-
Landfill Fees - comm	620,850	623,954	627,074	630,209	633,360	636,527
Landfill Fees - resid	471,625	473,983	476,353	478,735	481,128	483,534
Landfill Fees - yard waste	285,563	286,991	288,426	289,868	291,317	292,774
Fuel	102,217	105,284	108,442	111,695	115,046	118,498
Other Operating	444,074	448,515	453,000	457,530	462,105	466,726
<b>Operating Expenses</b>	<b>2,207,873</b>	<b>2,227,987</b>	<b>2,248,387</b>	<b>2,269,080</b>	<b>2,290,071</b>	<b>2,311,366</b>
Vehicles & Trucks	275,000	275,000	275,000	275,000	275,000	275,000
Computer HW/SW	-	-	-	-	-	-
Other Capital Outlay	-	-	-	-	-	-
<b>Capital Expenses</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
Transfer Out-Cost Allocation	515,368	520,522	525,727	530,984	536,294	541,657
Transfer Out-Franchise Fee	240,459	241,661	242,870	244,084	245,304	246,531
<b>Other Expenses</b>	<b>755,827</b>	<b>762,183</b>	<b>768,596</b>	<b>775,068</b>	<b>781,598</b>	<b>788,188</b>
<b>TOTAL EXPENSES</b>	<b>4,552,683</b>	<b>4,612,137</b>	<b>4,672,943</b>	<b>4,735,145</b>	<b>4,798,789</b>	<b>4,863,922</b>
<b>Net Cash Incr/(Decr)</b>	<b>(302,125)</b>	<b>(301,414)</b>	<b>(301,178)</b>	<b>(301,447)</b>	<b>(308,763)</b>	<b>(316,812)</b>

### Pro-Forma for Stormwater Fund - 405

	Adopted	PROJECTED				
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Service Fees - Resid	590,352	634,038	680,957	719,771	755,760	793,548
Service Fees - Comm	433,628	465,716	500,179	528,690	555,124	582,880
<b>Operating Revenues</b>	<b>1,023,980</b>	<b>1,099,755</b>	<b>1,181,136</b>	<b>1,248,461</b>	<b>1,310,884</b>	<b>1,376,428</b>
Interest & Other Revenues	17,000	17,170	17,342	17,515	17,690	17,867
<b>Non-Operating Revenues</b>	<b>17,000</b>	<b>17,170</b>	<b>17,342</b>	<b>17,515</b>	<b>17,690</b>	<b>17,867</b>
<b>TOTAL REVENUES</b>	<b>1,040,981</b>	<b>1,116,925</b>	<b>1,198,478</b>	<b>1,265,976</b>	<b>1,328,574</b>	<b>1,394,296</b>
Salaries	226,912	232,131	237,470	242,932	248,519	254,235
Social Security & Medicare	16,964	17,354	17,753	18,162	18,579	19,007
Pension Contributions	34,721	35,068	35,419	35,773	36,131	36,492
DC Plan Contributions	5,648	5,676	5,705	5,733	5,762	5,791
Medical Insurance	62,327	65,443	68,716	72,151	75,759	79,547
Workers Compensation	23,594	23,830	24,068	24,309	24,552	24,798
<b>Personal Services</b>	<b>370,165</b>	<b>379,503</b>	<b>389,131</b>	<b>399,060</b>	<b>409,302</b>	<b>419,869</b>
Utilities	7,318	7,538	7,764	7,997	8,236	8,484
Repair and Maintenance	50,490	51,500	52,530	53,580	54,652	55,745
Fuel	12,500	12,875	13,261	13,659	14,069	14,491
Other Operating	152,376	153,900	155,439	156,993	158,563	160,149
<b>Operating Expenses</b>	<b>222,684</b>	<b>225,812</b>	<b>228,993</b>	<b>232,229</b>	<b>235,520</b>	<b>238,868</b>
Vehicles & Trucks	-	-	-	-	-	-
Computer HW/SW	900	900	900	900	900	-
Other Capital Outlay	-	-	-	-	-	-
<b>Capital Improvements</b>	<b>25,000</b>	<b>200,000</b>	<b>200,000</b>	<b>225,000</b>	<b>250,000</b>	<b>300,000</b>
<b>Capital Expenses</b>	<b>25,000</b>	<b>200,900</b>	<b>200,900</b>	<b>225,900</b>	<b>250,900</b>	<b>300,000</b>
Transfer Out-Cost Allocation	226,003	228,263	230,546	232,851	235,180	237,531
Transfer Out-Franchise Fee	60,228	60,529	60,832	61,136	61,442	61,749
<b>Other Expenses</b>	<b>286,231</b>	<b>288,792</b>	<b>291,377</b>	<b>293,987</b>	<b>296,621</b>	<b>299,280</b>
<b>TOTAL EXPENSES</b>	<b>904,980</b>	<b>1,095,007</b>	<b>1,110,401</b>	<b>1,151,176</b>	<b>1,192,344</b>	<b>1,258,017</b>
<b>Net Cash Incr/(Decr)</b>	<b>136,000</b>	<b>21,917</b>	<b>88,077</b>	<b>114,800</b>	<b>136,231</b>	<b>136,278</b>

## **GLOSSARY OF TERMS**

### **ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

### **AD VALOREM**

A Latin term meaning “according to value” commonly used when referring to property taxes.

### **ADOPTED BUDGET**

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

### **ANNUAL BUDGET**

A budget applicable to a single fiscal year.

### **AMENDED BUDGET**

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

### **AMENDMENT ONE**

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

### **APPROPRIATED BUDGET**

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

### **APPROPRIATION**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

### **APPROPRIATION FROM FUND BALANCE**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

### **APPROPRIATION FROM NET ASSETS**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

### **ASSESSED VALUE**

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

### **BALANCED BUDGET**

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring



expenditures.

### **BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND**

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

### **BETTERMENT**

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

### **BOND**

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

### **BUDGET**

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

### **BUDGET AMENDMENT**

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

### **BUDGET BASIS**

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

### **BUDGET RESIDUALS**

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

### **BUDGET TRANSFER**

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

### **CAPITAL EXPENDITURE**

An expenditure affecting the government's general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or



non-recurring (e.g. construction of a new park).

### **CAPITAL OUTLAY**

Generally, a capital outlay item may be defined as an item valued between \$1,000 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

### **CAPITAL PROJECT**

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

### **CAPITAL PROJECTS FUND**

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

### **CASH BASIS**

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

### **CODE ENFORCEMENT BOARD (CEB)**

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD**

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district.

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

An audited financial report prepared annually per Florida State Statute 218.32.

**COMPREHENSIVE LAND DEVELOPMENT PLAN**

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

**CONNECTION FEE**

A fee charged to join or to extend an existing utility system.

**CONTINGENCIES**

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

**DEBT CAPACITY**

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

**DEBT RATIO**

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

**DEBT SERVICE FUND**

Accounts for the principle and interest payments of General Fund debt.

**DEPARTMENT**

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

**DEPRECIATION**

A portion of the cost of a fixed asset, other than waste, charged as an expense during a particular period.

**DISCRETELY PRESENTED COMPONENT UNIT**

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component’s governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s

financial statements to be misleading or incomplete.

**DIVISION**

A specialized component of a department.

**ENTERPRISE FUND**

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

**EQUITY IN POOLED CASH**

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

**EXPENDITURE**

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

**EXPENSE**

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

**FIDUCIARY FUND**

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

**FISCAL YEAR**

The City's budget year, which runs from October 1 to September 30.

**FORFEITURE**

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

**FRANCHISE FEE**

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

**FULL-TIME EQUIVALENT (FTE)**

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week for 52 weeks/year.

**FUND**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND BALANCE**

The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

**GASB 34**

An accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

**GENERAL FUND**

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

**GENERAL OBLIGATION BOND**

A bond for which payment is pledged based on the full faith and credit of the issuing government.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

A professional association of state and local finance officers that has served the public finance profession since 1906.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

**GOVERNMENTAL FUND**

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

**IMPACT FEE**

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

**IMPROVEMENT OTHER THAN BUILDING**

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term "improvements" is preferred.

**INVESTMENT**

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

**LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETfs)**

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

**LEGAL DEBT LIMIT**

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

**LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS**

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

**MACHINERY AND EQUIPMENT**

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

**MAJOR FUND**

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

**METROPOLITAN STATISTICAL AREA (MSA)**

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

**MILLAGE RATE**

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

**MUNICIPAL PLANNING BOARD (MPB)**

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

**MUNICIPALITY**

A political unit, such as a city, town, or village, incorporated for local self-government.

**NET ASSETS**

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end

of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

**NON-MAJOR FUND**

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

**NON-OPERATING EXPENSE**

A fund expense not directly related to the fund's primary activities.

**NON-OPERATING REVENUE**

A fund revenue incidental to or a by-product of the fund's primary activities.

**NON-RECURRING EXPENSE**

A one-time expense, such as the purchase of a computer or a piece of equipment.

**OPERATING BUDGET**

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

**OPERATING TRANSFER**

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

**ORDINANCE**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

**PAY AS YOU GO**

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

**PAY AS YOU USE**

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

**PERSONAL SERVICES**

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

**PLAN FOR NEIGHBORHOOD ACTION (PNA)**

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

**PRO FORMA**

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

### **PROPRIETARY FUND**

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

### **PUBLIC SAFETY**

The combination of Police and Fire services.

### **RECURRING EXPENSE**

An expense incurred year after year, such as a maintenance contract for software or equipment.

### **REFUND**

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

### **RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

### **REVENUE**

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

### **REVENUE BOND**

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

### **ROLL-BACK RATE**

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100 percent, and property added due to geographic boundary changes.

### **SANITATION ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

### **“SAVE OUR HOMES”**

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

### **SHARED REVENUE**

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

**SPECIAL PROJECT CARRY-OVER**

A project carried forward to the next fiscal year due to incompleteness. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

**SPECIAL REVENUE FUND**

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

**STATUTE**

A written law enacted by a duly organized and constituted legislative body.

**STORMWATER ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's stormwater operations.

**STRUCTURALLY BALANCED BUDGET**

Recurring revenues equal or exceed recurring expenditures. This differs from a "balanced budget", which allows the use of fund balance in the event expenditures exceed revenues.

**TAX INCREMENT FINANCING (TIF)**

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

**TRUTH IN MILLAGE (TRIM)**

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

**UTILITIES ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's water and sewer operations.

**WORKING CAPITAL**

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.



## **ACRONYMS**

**CAFR** – Comprehensive Annual Financial Report

**CEB** – Code Enforcement Board

**CDBG** – Community Development Block Grant

**CDS** – Community Development Services

**CIP** – Capital Improvement Program

**CRA** – Community Redevelopment Agency

**DOR** – Department of Revenue

**FBC** – Florida Building Code

**FRDAP** – Florida Recreation and Development Assistance Program

**FDEP** – Florida Department of Environmental Protection

**FTE** – Full-Time Equivalent

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officer's Association

**LCIR** – Legislative Committee on Intergovernmental Relations

**LDC** – Land Development Code

**LETf** – Law Enforcement Trust/Training Fund

**MPB** – Municipal Planning Board

**MSA** – Metropolitan Statistical Area

**NPDES** – National Pollutant Discharge Elimination System

**PNA** – Plan for Neighborhood Action

**SRF** – State Revolving Fund

**TIF** – Tax Increment Financing

**TRIM** – Truth In Millage

## RESOLUTION 2020-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; AND PROVIDING AN EFFECTIVE DATE

### Section 1. Purpose

The City of Fort Walton Beach held public budget meetings on June 22, 2020 and August 4, 2020 to discuss the proposed FY 2020-21 budget. The City held a public budget hearing on September 9, 2020, as required by Section 200.065 of the Florida Statutes.

The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,533,134,670.

### Section 2. Millage Rate

The City hereby sets the FY 2020-21 operating millage rate at 5.3293 mills, which is equal to the rolled-back rate of 5.3293 mills. There is no voted debt service millage.

### Section 3. Effective Date

This resolution shall become effective on and after October 1, 2020.

Adopted: September 23, 2020

Richard A. Ryneason  
Richard A. Ryneason, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes, Jr.  
Hayward Dykes, Jr., City Attorney



## **RESOLUTION 2020-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; AND PROVIDING AN EFFECTIVE DATE.**

### **Section 1. Purpose**

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget policy meeting on June 22, 2020 and a public budget workshop on August 4, 2020 to discuss the FY 2020-21 budget. The City held public budget hearings on September 9, 2020 and September 23, 2020 to formally adopt the FY 2020-21 comprehensive budget as required by Section 200.065 of the Florida Statutes.

### **Section 2. Millage Rate**

The City Council set the final millage rate at 5.3293 mills for property assessed as of January 1, 2020. This millage rate is equal to the rolled-back rate for FY 2020-21.

### **Section 3. Adoption of Budget**

The document entitled "City of Fort Walton Beach FY 2020-21 Budget" comprises the total amount of \$49,575,666 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditures and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

### **Section 4. Budget Amendments**

- a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.
- b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

### **Section 5. Budget Transfers**

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

### **Section 6. Debt Service**

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities, Sanitation and Stormwater Enterprise Funds will be paid from operating revenues from the Enterprise Funds.

### **Section 7. Carryovers**

- a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2020 and will be continued and made a part of the FY 2020-21 budget. The document entitled "City of Fort Walton Beach FY 2020-21 Grant & CIP Project Carryovers" dated September 9, 2020 comprises the total amount

## RESOLUTION 2020-19

of \$4,704,497.00 for all funds reported.

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2020 and will be continued and made a part of the FY 2020-21 budget. The document entitled "City of Fort Walton Beach FY 2020-21 Encumbrance Carryovers" dated September 9, 2020 comprises the total amount of \$1,280,496.46 or all funds reported.

**Section 8. Effective Date** This resolution shall become effective on and after October 1, 2020.

Adopted: September 23, 2020

Richard A. Ryneason  
Richard A. Ryneason, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes, Jr.  
Hayward Dykes, Jr., City Attorney





**CITY OF FORT WALTON BEACH**  
**FY 2020-21 Grant & CIP Project Carryovers**  
**Council Meeting 9/23/2020**

Project	Account	Amount
Street Resurfacing	001-5018-541-6351	21,545
Field Office Complex Bldg	001-5147-519-6310	4,129,343
Sidewalk Construction	001-5306-541-6353	5,287
Intersection & Pedestrian Improvements	001-1499-541-6351	86,450
Mold Remediation - FD6/Shed/Carpet/Remodel Study Group Area Library	001-1230-519-4640	50,000
Install Cameras in the Impound Lot for PD	001-1230-519-4640	5,000
<b>General Fund</b>		<b>4,297,625</b>
Planning & Admin	107-1900-554-1291	5,059
Nuisance Abatement	107-1910-554-3400	9,235
Bridgeway Health Clinic	107-1940-554-5266	2,735
FWB Rec Center Youth Program	107-1940-554-3451	4,000
<b>CDBG Fund</b>		<b>21,029</b>
Consultant Utility Task Orders	401-1300-536-3100	36,186
Microsoft SQL Software and Hardware	401-1305-536-6420	16,388
Replace/Rewind Pump Motors	401-1310-533-4680	48,000
Computer Hardware/Software	401-1310-533-5231	778
Upgrade Hypertac Well Monitoring System	401-1310-533-6362	90,000
Computer Hardware/Software	401-1500-536-6420	3,674
Pump Station #01-Station Control Reconfiguration	401-5031-535-6310	82,500
Pump Station #01B Generator Fuel Tank Replacement	401-5031-535-6310	82,500
<b>Utilities Fund</b>		<b>360,026</b>
Re-direct Storm Drain @ 184 Beal Pkwy NW	405-1380-538-4680	24,417
Capital Outlay - Trucks	405-1380-538-6404	500
Computer Hardware/Software	405-1500-538-6420	900
<b>Stormwater Fund</b>		<b>25,817</b>
<b>Special Project Carry-Over All Funds</b>		<b>\$ 4,704,497</b>

**CITY OF FORT WALTON BEACH  
FY 2020-21 Encumbrance Carryovers  
Council Meeting 9/23/2020**

PO or PR	Date	Vendor	Description	PO Value	Account	New completion date
98946	01/31/20	A World of Signs	PD vehicles wrap	\$1,750.00	001-0310-519-4501	Jan 2021
98947	01/31/20	Comm Engineering Svcs	PD vehicles radio install	\$134.59	001-0310-519-4501	Jan 2021
98948	01/31/20	DSS	PD vehicles light & siren pkg	\$10,202.05	001-0310-519-4501	Jan 2021
100309	08/19/20	DSS	PD RP #2641 light & siren pkg	\$10,250.00	001-0310-519-4501	Jan 2021
100310	08/19/20	DSS	PD light & siren pkg for new position	\$2,728.56	001-0310-519-4501	Jan 2021
100311	08/19/20	Garber Chrysler	PD RP #2641 / Dodge Durango	\$28,481.00	001-0310-519-4501	Jan 2021
100312	08/19/20	Garber Chrysler	PD New position / Dodge Durango (granite)	\$28,481.00	001-0310-519-4501	Jan 2021
100331	08/19/20	Sequel Electrical supply	Parts for damage done to City property	\$2,205.00	001-0310-519-4501	Jan 2021
92841	12/28/17	Sequoia Consulting Group	Cost Allocation Plan. RFQ201710-05	\$5,180.00	001-0500-500-3100	Sept 2021
93832	05/07/18	Superior LLC	PD software; AVL server/ GPS	\$12,952.00	001-0800-521-3100	Dec 2020
99018	02/10/20	ThomsonReuters Business	Crime Mapping Software	\$1,462.00	001-0800-521-3100	Dec 2020
100532	09/03/20	Amazon	Office Supplies	\$97.19	001-0800-521-5100	Oct 2020
100373	08/25/20	Communication Engineering	New Radio	\$1,066.95	001-0800-521-5200	Nov 2020
100375	08/25/20	Communication Engineering	Radio Belt Clips	\$178.70	001-0800-521-5200	Nov 2020
100489	08/31/20	Communication Engineering	New Officer Radio	\$1,351.45	001-0800-521-5200	Oct 2020
100515	09/02/20	Federal Eastern Int'l	Badges	\$1,368.00	001-0800-521-5200	Nov 2020
100525	09/03/20	Galls, LLC	New Officer Equipment	\$2,242.50	001-0800-521-5200	Oct 2020
100543	09/04/20	Sirchie	Riot Shields	\$1,709.78	001-0800-521-5200	Dec 2020
100557	09/04/20	A World of Signs	Seal Stickers	\$150.00	001-0800-521-5200	Oct 2020
100560	09/04/20	Westwind Corp	2nd Drone Controller	\$539.99	001-0800-521-5200	Nov 2020
99832	06/10/20	Galls, LLC	Uniform Pants	\$74.99	001-0800-521-5210	Nov 2020
100131	07/22/20	H&B Army Navy Store	Uniform Pants	\$41.00	001-0800-521-5210	Nov 2020
100132	07/22/20	H&B Army Navy Store	Uniform Pants	\$123.00	001-0800-521-5210	Nov 2020
100144	07/22/20	Federal Eastern Int'l	Tac Vest Accessories - Green	\$78.36	001-0800-521-5210	Nov 2020
100243	08/03/20	Amazon.com	Load Bearing Vest Accessories	\$225.00	001-0800-521-5210	Nov 2020
100302	08/18/20	H&B Army Navy Store	Detective Uniforms	\$165.00	001-0800-521-5210	Oct 2020
100340	08/19/20	H&B Army Navy Store	Training Pants	\$57.00	001-0800-521-5210	Oct 2020
100341	08/19/20	Galls, LLC	New Officer Uniforms	\$183.00	001-0800-521-5210	Oct 2020
100342	08/19/20	Galls, LLC	Tacite Shorts	\$47.99	001-0800-521-5210	Oct 2020
100423	08/28/20	Galls, LLC	Alternative Uniform Shirts	\$1,101.00	001-0800-521-5210	Oct 2020
100483	08/31/20	Galls, LLC	New Officer Uniforms	\$190.00	001-0800-521-5210	Oct 2020
100484	08/31/20	H&B Army Navy Store	New Officer Uniforms	\$615.00	001-0800-521-5210	Oct 2020
100485	08/31/20	H&B Army Navy Store	New Officer Uniforms	\$855.00	001-0800-521-5210	Oct 2020
100488	08/31/20	Galls, LLC	New Officer Uniforms	\$1,063.75	001-0800-521-5210	Oct 2020
100523	09/02/20	Galls, LLC	Uniforms	\$400.50	001-0800-521-5210	Oct 2020
100525	09/03/20	Galls, LLC	New Officer Equipment	\$125.00	001-0800-521-5210	Oct 2020
100546	09/04/20	Federal Eastern Int'l	Award Ribbons	\$1,188.55	001-0800-521-5210	Nov 2020
100547	09/01/20	Emblem Enterprises, Inc.	Shoulder Patches	\$345.00	001-0800-521-5210	Oct 2020
100541	09/04/20	Axon Enterprise	Taser items (Multiple)	\$1,987.50	001-0800-521-5213	Nov 2020
100545	08/28/20	GT Distributors	Munitions/Launchers	\$3,518.70	001-0800-521-5213	Nov 2020
98678	01/02/20	Superior/Central Square	PD Central Square upgrade	\$4,240.00	001-0800-521-5231	Dec 2021
98946	01/31/20	A World of Signs	PD vehicles wrap	\$7,000.00	001-0800-521-6403	Jan 2021
98947	01/31/20	Comm Engineering Svcs	PD vehicles radio install	\$618.05	001-0800-521-6403	Jan 2021
98948	01/31/20	DSS	PD vehicles light & siren pkg	\$40,808.46	001-0800-521-6403	Jan 2021
100492	08/31/20	Dominant Truck	2709 Spray in liner	\$425.00	001-0800-521-6403	Oct 2020
100537	08/27/20	A World of Signs	PD RP #2641 Vehicle Wrap (Durango)	\$2,125.00	001-0800-521-6403	Sept 2021
100578	09/03/20	Comm Engineering Svcs	Radios for PD vehicles (6 Ford FSUV & 2 Durangos)	\$8,140.00	001-0800-521-6403	Sept 2021
100586	09/08/20	Dana Safety	Vehicle #2679/Compartments for K9	\$1,323.69	001-0800-521-6403	Nov 2020
100018	07/02/20	Witmer Associates	Uniform Badges	\$394.00	001-0900-522-5210	Nov 2020
100592	08/12/20	NW FL State College	2020/21 Paramedic Program (3 FF's)	\$14,901.78	001-0900-522-5500	Sept 2021
99838	06/10/20	Pyro Shows, Inc.	Fireworks	\$21,000.00	001-1000-572-3400	Oct 2020
98108	10/24/19	Gametime	Playground Equipment - Jet/Holmes	\$8,365.67	001-1000-572-6402	Oct 2020
87566	06/06/16	Schwalls Consulting LLC	CRS & Floodplain Mgmt Support	\$12,100.00	001-1205-515-3100	Sept 2021
99105	02/15/20	Whitrock Associates, Inc.	Replace sheetrock after mold remediation	\$1,900.00	001-1230-519-4640	Sept 2021
100328	08/19/20	Sequel	Golf Course Club House replace incidence to LED	\$725.00	001-1230-519-4640	Dec 2020
100329	08/19/20	Sequel	FWB Library replace incidence to LED	\$1,240.00	001-1230-519-4640	Dec 2020
100365	08/25/20	Element 850 Restoration	Mold Remediation - FS6	\$5,825.00	001-1230-519-4640	Sept 2021
160985	09/08/20	D & D Air Conditioning	A/C repair for the Rec Center	\$6,612.00	001-1230-519-4640	Dec 2020
160986	09/08/20	D & D Air Conditioning	A/C repair for the City Hall Annex	\$18,982.00	001-1230-519-4640	Dec 2020
160987	09/08/20	D & D Air Conditioning	A/C repairs for Golf Course Two Trees	\$6,492.00	001-1230-519-4640	Dec 2020
160988	09/08/20	D & D Air Conditioning	A/C repairs for the Police Station 7.5 ton system	\$8,942.00	001-1230-519-4640	Dec 2020
160989	09/08/20	D & D Air Conditioning	A/C repairs for the Police Station 5.0 ton system	\$6,692.00	001-1230-519-4640	Dec 2020
100330	08/19/20	AAF International	Air Filters	\$1,030.93	001-1230-519-4645	Dec 2020
100577	09/02/20	GEVEKO Markings	Pre-Formed Thermoplastic	\$794.76	001-1240-541-5200	Nov 2020
99443	04/01/20	Data Works	Rapid ID	\$9,492.00	001-149-9521-6402	Dec 2020
98946	01/31/20	A World of Signs	PD vehicles wrap	\$3,500.00	001-1499-521-6403	Jan 2021
98947	01/31/20	Comm Engineering Svcs	PD vehicles radio install	\$308.76	001-1499-521-6403	Jan 2021
98948	01/31/20	DSS	PD vehicles light & siren pkg	\$20,403.98	001-1499-521-6403	Jan 2021
99834	06/10/20	Vetted Security Solutions	License Plate Readers	\$100,000.04	001-1499-521-6406	Dec 2020
100584	08/18/20	Fisher Scientific	FD Ballistic Gear	\$15,000.00	001-1499-522-6402	Apr 2021
98851	01/27/20	CPH, Inc	Design & Permitting for Intersection Improvements	\$28,647.00	001-1499-541-6351	Sept 2021
92834	12/27/17	Superior, LLC	IT software - TrakIt, Public Works	\$4,811.07	001-1500-519-3100	Sept 2021
100591	08/27/20	Fabre Engineering & Suretying	Boundary Survey & Plat for Surplus Property	\$11,838.00	001-1500-519-3100	Dec 2020
100244	08/03/20	AeroClave	AeroClave Room Decontamination System Model 6110	\$24,936.00	001-1500-519-4944	Nov 2020
100245	08/03/20	AeroClave	AeroClave Room Decontamination System Model 3110	\$16,875.20	001-1500-519-4944	Nov 2020
160933	09/01/20	V-Tech IO	Dell Rugged Laptops/CARES ACT	\$32,367.52	001-1500-519-4944	Dec 2020
100625	09/08/20	SHI Int'l	Apple I-pads/CARES ACT	\$5,200.00	001-1500-519-4944	Dec 2020
100607	08/17/20	V-Tech IO	Dell Rugged Laptops - 5 year plan	\$3,380.48	001-1500-519-5231	Dec 2020
100607	08/17/20	V-Tech IO	Dell Rugged Laptops - 5 year plan	\$2,901.66	001-1500-519-6420	Dec 2020



PO or PR	Date	Vendor	Description	PO Value	Account	New completion date
99090	02/19/20	James David Site Prep & Under	Street Resurfacing	\$14,796.00	001-5018-541-6351	Nov 2020
99822	06/08/20	James David Site Prep & Under	Street Resurfacing	\$11,400.00	001-5018-541-6351	Nov 2020
99823	06/08/20	James David Site Prep & Under	Street Resurfacing	\$21,115.00	001-5018-541-6351	Nov 2020
100422	08/19/20	Emerald Coast Striping	Striping Wright Pkwy & Hollywood Blvd	\$7,732.00	001-5018-541-6351	Oct 2020
100417	08/19/20	Okaloosa County Board of Comm	Field Office Complex Fiber Optic Relocation	\$31,926.20	001-5147-519-6200	Dec 2020
100435	08/19/20	Graybar Electric	Field Office Complex Solar Lighting	\$26,922.35	001-5147-519-6200	Dec 2020
<b>General Fund Total</b>				<b>\$699,146.70</b>		
100544	09/04/20	Federal Eastern Int'l	New officer Ballistic Vests	\$2,229.48	102-1543-521-5210	Nov 2020
<b>Law Enforcement Trust Fund Total</b>				<b>\$2,229.48</b>		
99634	04/16/20	Codes - ABC, Inc	FWB Self Storage Plan Review	\$6,570.00	106-1215-524-3100	Sept 2021
99635	04/29/20	Codes - ABC, Inc	Microtel Plan Review	\$2,790.00	106-1215-524-3100	Sept 2021
<b>Florida Building Code Fund Total</b>				<b>\$9,360.00</b>		
83735	02/20/15	Atkins North America	Carson Streetscapes - CRA	\$47,198.77	109-2000-552-3100	Sept 2021
86091	11/05/15	Noise Consultancy, LLC	Acoustical Consulting Svcs	\$5,400.00	109-2000-552-3100	Sept 2021
86092	11/05/15	Rutgers Univ Noise Tech Asst	On-site Certification Course	\$7,000.00	109-2000-552-3100	Sept 2021
86219	12/02/15	Jenkins Engineering, Inc	206 Florida Place Parking Lot Improvements	\$13,600.00	109-2000-552-3400	Sept 2021
97885	10/07/19	RGC Media, Inc.	Video of FW Landing Renovation Project	\$3,160.00	109-2000-552-4800	Sept 2021
98115	10/25/19	Gametime	Playground Equipment - Landing	\$110,208.83	109-2000-552-6310	Oct 2020
100521	08/13/20	CPH, Inc	Wayfindings Design Project	\$46,240.00	109-2000-552-6310	Sept 2021
86877	02/09/16	Jenkins Engineering, Inc	141 Miracle Strip Pkwy SE	\$12,275.00	109-5018-541-6351	Sept 2021
94733	09/04/18	AVCON, Inc	FWB Landing - Phase I	\$68,893.50	109-5352-572-6310	Sept 2021
94734	09/04/18	AVCON, Inc	FWB Landing - Phase II	\$66,500.00	109-5352-572-6310	Sept 2021
<b>Community Redevelopment Agency Fund Total</b>				<b>\$380,476.10</b>		
96843	05/29/19	Mott MacDonald Florida	Brooks Bridge Utility Evaluation	\$6,313.00	401-1300-536-3100	Sept 2021
99671	05/19/20	Mott MacDonald Florida	Freedom Beacon Water & Sewer Utility Evaluation	\$3,099.23	401-1300-536-3100	Oct 2020
99068	02/17/20	Water Spigot, Inc.	Lead and Copper Testing	\$750.00	401-1310-533-3100	Nov 2020
100499	09/01/20	USABluebook	Items for Wells	\$2,353.17	401-1310-533-4680	Oct 2020
100514	09/02/20	Fastenal Company	Bolts for Well 2	\$167.08	401-1310-533-4680	Oct 2020
100499	09/01/20	USABluebook	Items for Wells	\$568.75	401-1310-533-5200	Oct 2020
99062	02/17/20	Galls	Uniforms	\$91.25	401-1310-533-5210	Nov 2020
100607	08/17/20	V-Tech IO	Dell Rugged Laptops - 5 year plan	\$845.12	401-1310-533-5231	Dec 2020
100499	09/01/20	USABluebook	Items for Wells	\$598.00	401-1310-533-5233	Oct 2020
99364	03/25/20	Construction Materials of NW FL	Sweeper Debris and Asphalt Removal	\$3,000.00	401-1340-533-3400	Oct 2020
99364	03/25/20	Construction Materials of NW FL	Sweeper Debris and Asphalt Removal	\$2,000.00	401-1350-535-3400	Oct 2020
100567	09/02/20	Sansom Equipment Company	Headset Parts	\$89.90	401-1350-535-4630	Oct 2020
100307	08/19/20	Sequel Electric	Parts for Electrical Upgrad at Lift Station 12	\$475.57	401-1350-535-4680	Oct 2020
100596	09/03/20	Gilbert Pump & Mechanical	Replace Main Sewer Pump	\$7,200.00	401-1350-535-4680	Oct 2020
99355	03/24/20	Pro Chem	Sanitizer Dispensers and Wipes	\$349.50	401-1350-535-5200	Nov 2020
100607	08/17/20	V-Tech IO	Dell Rugged Laptops - 5 year plan	\$845.12	401-1500-536-5231	Dec 2020
98533	12/13/19	GCU, LLC	Line & Grout Crewilla Drive and Grout Eglin Pkwy SE	\$34,818.75	401-5032-535-6361	Oct 2020
<b>Utilities Fund Total</b>				<b>\$63,564.44</b>		
99364	03/25/20	Construction Materials of NW FL	Sweeper Debris and Asphalt Removal	\$7,900.00	405-1380-538-3400	Oct 2020
100577	09/02/20	GEVEKO Markings	Storm Drain Stencils	\$2,141.02	405-1380-538-5200	Nov 2020
98424	12/05/19	Lou Bachrodt Freightliner	RP #2491 / Flatbed Dumptruck	\$79,481.00	405-1380-538-6404	Jan 2021
91114	06/17/17	AVCON, Inc	Design of drainage improvements on Anchors Street	\$4,628.00	405-1591-538-6358	Oct 2020
98093	10/22/19	RBM Contracting	Anchors Street Stormwater Project	\$31,569.72	405-1591-538-6358	Oct 2020
<b>Stormwater Fund Total</b>				<b>\$125,719.74</b>		
<b>TOTAL ENCUMBRANCES</b>				<b>\$1,280,496.46</b>		

