

# FORT WALTON BEACH, FLORIDA

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FY 2016-2017  
ADOPTED BUDGET

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# City of Fort Walton Beach, Florida

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

[www.fwb.org](http://www.fwb.org)

## PHONE DIRECTORY

Mayor and City Council	833-9509	City Clerk	833-9509
City Manager	833-9504	Financial Services	
Public Information	833-9504	Accounting	833-9504
Administrative Services		Customer Service (Utility Billing)	833-9500
Human Resources	833-9507	Purchasing	833-9524
Information Technology	833-9620	Fire Services (emergencies 911)	
Police Services (emergencies 911)		Administration	833-9565
Administration	833-9547	Recreation & Cultural Services	
Dispatch	833-9533	Administration	833-9576
Records	833-9543	Cemetery (Beal Memorial)	833-9618
Engineering & Utility Services		Auditorium	833-9583
Administration	833-9607	Golf Course	833-9664
Building & Permitting	833-9605	Heritage Park & Cultural Center	833-9595
Code Enforcement	833-9601	Library	833-9590
Field Office	833-9613	Tennis Center	244-4566
Garbage Collection	833-9655		
Planning & Zoning	833-9697		
Streets & Stormwater	833-9932		
Water Operations	833-9630		

## On the Cover

Whether it's by way of on-scene responsiveness, constant training and innovation, or community engagement and awareness, the members of the Fort Walton Beach Police and Fire Departments show total commitment to the safety of their residents. The City of Fort Walton Beach is built on a foundation of public safety. "There are people who put their lives in harm's way every day. It's not something they *do*. It's something they *are*."--unknown

1. Fort Walton Beach first responders on the scene
2. Officers Zbikowski and Dee take time to visit with an aspiring law enforcement officer at the City's annual Fall Carnival—Photo submitted by resident Tonya Sue Evanchyk to FWBPD Facebook page
3. FWBPD's new vehicles and updated graphics have made a positive impression on the public—Photo by Fort Walton Beach Police Officer Dustin Rosenburg
4. FWBFD, in partnership with Emerald Coast Harley-Davidson Motorcycles, rolls out its Rapid Incident Deployment and Early Response (RIDER) Program—Photo by FWB Firefighter Austin Turnbull
5. FWB firefighters on scene at a vehicle fire—Photo by FWB Firefighter Nate Shalduha
6. Firefighters visit with their new friend Mark after providing a vehicle extrication demonstration at their annual Open House event

Reference copies of the annual budget are available at the City Clerk's Office and Library.  
The budget may also be viewed and printed from the City's website: [www.fwb.org](http://www.fwb.org)



# CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

[www.fwb.org](http://www.fwb.org)



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# **CITY OF FORT WALTON BEACH, FL**

## **City Council**



Left to right (standing):

Scott Smith (Seat 1), Diane Keller (Seat 2), Amy Jamieson (Seat 5),  
MG Moran (Seat 6), and Dick Ryneerson (Seat 7).

Left to right (seated):

John Mead (Seat 3), Mayor Mike Anderson, and Mike Holmes (Seat 4).

Council members are elected in odd years for four year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

### **Appointed Officers**

City Manager – Michael D. Beedie

City Clerk – Kim Barnes

City Attorney – Hayward Dykes, Jr.

### **Department Directors**

Finance Director – Brandy L. Ferris

Engineering & Utility Services – Tim Bolduc

Fire Services – Ken Perkins, Chief

Human Resources – Tarey Franxman

Police Services – Ed Ryan, Chief

Recreation & Cultural Services – Jeff Peters

## **Core Values**

Rather than being just words found on the website or located at the top of letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

### **Integrity**

We will conduct ourselves in an honest, trustworthy, and ethical manner.

### **Accountability**

We will take full responsibility for our actions, resources, and attitudes.

### **Teamwork**

We will work together to provide quality services.

### **Customer Service**

We will be professional, use all available resources, and strive to meet the needs of our customers.

### **Continual Improvement**

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

## **Vision**

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

## **Mission**

To enhance and protect the Community by providing quality services.

# City Manager's Budget Message



October 1, 2016

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the FY 2016-17 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing quality services in a cost controlled manner, ensuring recurring revenues fund recurring expenses, and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2016-17 budget of \$38,628,510 is \$762,881, or 2.01%, more than the adopted FY 2015-16 budget due to increased operating expenses throughout the City. Additionally, Ad Valorem revenues are anticipated to increase 3.6% in the General Fund, generating approximately \$190K in additional revenue, and 1.64% in the CRA fund, generating an additional \$17K. The budget is predicated on maintaining a millage rate of 5.7697 mills.

## ECONOMIC ENVIRONMENT

National economic indicators - somewhat useful for evaluating the local framework within which the City of Fort Walton Beach operates - seem to indicate continued economic recovery that has shown a slight positive growth in each of the past few budget years.



\*Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.\*

The Consumer Price Index (CPI) – prepared by the US Bureau of Labor Statistics and the most widely used gauge of inflation – is 1.2% higher than a year ago for the southern region. The Municipal Cost Index – prepared by American City & County to show the effects of inflation on the cost of providing municipal services – is 1.0% higher than a year ago. The Consumer Confidence Index – prepared by The Conference Board based on a representative sample of U.S. households – is 7% higher than a year ago, which is an excellent indicator of the solid economic recovery. The Leading Economic Index – also prepared by The Conference Board and designed to signal turning point patterns in economic data – has remained the same over the past six months.

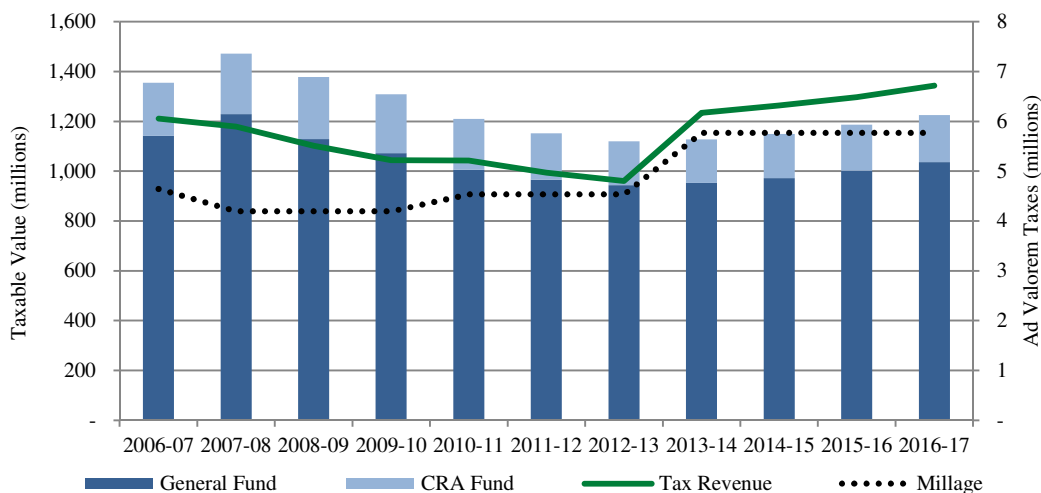
The State of Florida projects an increase for two of four of the City's revenue sharing funds (local option fuel taxes and half-cent sales tax), which suggests an uptick in discretionary spending. However, the communication services tax revenues have declined in projections again due to further tax reduction on communication services, including bundling of taxable services. The municipal revenue sharing has also decreased, due to the State no longer receiving a portion of the annual decal fees. The Okaloosa County Property Appraiser anticipates a 3.29%, or \$39M, increase in taxable assessed value for the City, indicating the real estate market is in steady recovery.

## TOP BUDGET ISSUES

Current Year – FY 2016-17		Prior Year – FY 2015-16	
<b>Property Taxes</b>	<b>\$197,156 ▲</b>	<b>Property Taxes</b>	<b>\$217,831 ▲</b>
<i>Assessed value increase of \$39M or 3.29% due to increasing property values. Millage rate unchanged.</i>		<i>Assessed value increase of \$39M or 3.46% due to increasing property values. Millage rate unchanged.</i>	
<b>Pension &amp; Insurance Benefits</b>	<b>\$683,295 ▲</b>	<b>Wage Adjustments</b>	<b>\$353,705 ▲</b>
<i>Increase in Pension Contributions for DB Plans &amp; 10.1% increase in Insurance Rates.</i>		<i>Pay &amp; Classification Study implementation – Year 3 of 5.</i>	
<b>Wage Adjustments</b>	<b>\$209,440 ▲</b>	<b>Fleet &amp; Building Replacement</b>	<b>\$1,035,081 ▲</b>
<i>Pay &amp; Classification Study implementation – Year 3 of 5.</i>		<i>Emphasizing sustainability and following course with necessary building repairs and replacement of vehicles.</i>	

### Property Taxes

The City's 2016 gross taxable property value for operating purposes is \$1.224 billion, an increase of \$39 million, or 3.29%, from the 2015 final gross taxable property value of \$1.185 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.



As the chart above depicts, the City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to “do more with less”, and raised the millage rate to 5.7697 mills, where the millage remains today. The proposed budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$214K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

### Wage Adjustments

On June 30, 2014, upon completion of the Pay & Classification Study, City Council approved a five-year implementation for the new Pay & Classification Plan. The steps for implementing the plan were as follows:

1. Increase each employee's salary, as applicable, to the minimum of his/her recommended pay grade - if the salary is already within the recommended pay grade, no adjustment will be made.
2. Introduce parity based on the employee's years of service – each employee would be placed in the proposed pay range based on the following scale (employees who currently fall into the recommended pay range will receive no increase):
  - Employees employed 0-5 years – 0%
  - Employees employed 6-10 years – 15%
  - Employees employed 11-15 years – 30%
  - Employees employed 16-20 years – 45%
  - Employees employed greater than 20 years – 60%

The financial impact for Year 3 is estimated by to be a total of \$209K, which includes a 2.2% Cost of Living Adjustment for all employees, although increases for Fire Bargaining Union Members have not been finalized and negotiations are still pending.

The total budgetary impact of the Plan is estimated at \$1.34M over the five-year implementation period. The financial impact for future years is \$279K for Year 4; and \$286K for Year 5.

### **Pension & Insurance Benefit Increases**

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General employees and police officers contribute 5% of wages and firefighters contribute 8.0% of wages into their respective plans. The City's annual contribution as a percent of payroll is based on actuarially determined contribution levels.

The City's contribution to the General Employees defined benefit plan is budgeted at \$1.6M, which is an increase of \$355K over the prior year, in part due to an increase in wages as part of the implementation process for the Pay & Classification Study. The City's contribution to the Police Officers plan is budgeted at \$569K, which is relatively flat compared to the prior fiscal year. The City's contribution to the Firefighters plan is budgeted at \$794K, an increase of \$50K, or 6.7%, which is forecasted in anticipation of a wage adjustment as part of the current Collective Bargaining Unit Agreement and implementation of the Pay & Classification Study, which was just completed for the Department.

In 2010, the current Federal Administration passed the Patient Protection and Affordable Care Act. The Act, which mandates, among other things, that employers offer specific medical insurance for any employee working more than thirty (30) hours per week, has had a negative impact on the cost of providing such insurance. The City, who is currently part of an Insurance Pool, has seen a 10.1% increase in the cost of medical insurance for the fiscal year beginning October 1, 2016. This adjustment has increased the budgeted amount for the corresponding expense by \$257K.

In an effort to assist employees' affected by the increase in the cost of the City's medical insurance plans, a one-time stipend equal to the cost adjustment between October 1, 2015 and October 1, 2016, is included in the budget. As the intent is for this to be a non-recurring expense, the funding source is reserves. The stipend total of \$60,484, will be paid out to impacted employees' at the beginning of the fiscal year.

### **Fleet Replacement**

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the



replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 7-year cycle and the remainder of the fleet on a 10-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. However, due to budget constraints, the City fell behind on scheduled vehicle replacement. Due to aging vehicles and increased maintenance costs, the replacement cycles have been updated and necessary funding has been appropriated in FY 2016-17. Fourteen vehicles will be replaced: seven police patrol cars, totaling \$269,423, four trucks (1/2 ton to 1 ton), totaling \$158,289, one solid waste sideloader, totaling \$260,000, and one stormwater dump truck, totaling \$134,459. Detailed information on vehicle replacement can be found in the Fleet Replacement Schedule on page 173.

### **Facilities Plan**

In FY 2014-15, a Facilities Assessment was completed for all City-owned facilities. In the past, the annual budget did not account for the necessary repairs and maintenance to allow for proper upkeep of City facilities. On April 28, 2015, AVCON, Inc. presented the recommendations of the Facilities Assessment to City Council.

In the Facilities Assessment, AVCON, Inc. developed a 20-year replacement, repair, and maintenance program. The priorities involved in the Assessment included the following:

- a. Public Safety Concerns
- b. Code Compliance
- c. Replacement Due to Exceeding Service Life
- d. General Maintenance of Systems

The immediate needs for City facilities were laid out, and the proposed FY 2016-17 budget includes funding for the highest priority items, totaling \$198K for facility repairs and \$209K for HVAC systems and controls.

Funding for the master planning of City Facilities was approved by City Council on June 30, 2015, in the amount of \$150K. The Request for Proposals was issued in FY 2015-16 and will be completed during the upcoming year. The results of the master plan will be addressed in the FY 2017-18 budget cycle.

## **OTHER ASSUMPTIONS & CHANGES**

### **REVENUES (detailed discussion on pages 38-41)**

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels. Enterprise revenues are based on historical usage and/or number of customers, adjusted for current rates.

A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements. FY 2016-17 will include the implementation of Year 3 of the rate study.

2. Use of reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
  - a. General Fund - \$95,900 from the Harvey Trust for library improvements and purchases, including the following: storage area (\$20,000), re-carpet portions of building (\$9,900), replace carpet with tile and move shelving (\$1,000), new shelving for the children's area (\$12,000), redesign front reference desk (\$20,000), and books, publications, and library materials (\$33,000); \$11,013 from Vehicle Equipment Maintenance Reserve for various replacements; \$110,584 from Building Maintenance Reserve for miscellaneous facility repairs; and \$60,484 from unassigned fund balance for the one-time insurance stipend.
  - b. Florida Building Code - \$90,673 from Unassigned Fund Balance for purchase of a new software system through Sungard H.T.E., the City's current software provider. The new system, Community Solutions, will enable online permitting, instant inspection results, and increased transparency throughout the permitting process, among other benefits.
  - c. Beal Memorial Cemetery Fund - \$22,350 from Perpetual Care for cemetery improvements and equipment, including the following: Toro 52" mower (\$19,250) and fencing for the Brooks Cemetery (\$3,100).

### **EXPENSES (detailed discussion on pages 42-44)**

1. Wages have been adjusted as previously discussed.
2. Benefits have been adjusted as follows:
  - a. Medical insurance – health insurance premiums, including medical, dental, vision, and life, increased by 10.1%.
  - b. General employee pension – the City's contribution rate increased 10.1% to 32.6%.
  - c. Police officer pension – the City's contribution rate decreased from 28.21% to 25.44% per the actuarial analysis.
  - d. Firefighter pension – the City's contribution rate increased from 38.33% to 41.89% per the actuarial analysis, resulting in a budget increase of \$50K.
3. The following computer replacements are budgeted at a total cost of \$293K; the FY 2016-17 IT replacement schedule can be found beginning on page 167.
  - a. General Fund – various laptops/desktops/tablets, Community Solutions software system
  - b. FBC Fund – desktop

- c. CRA Fund – desktop
  - d. Utilities Fund – various laptops/desktops/tablets
  - e. Sanitation Fund – desktop
  - f. Stormwater Fund - desktop
4. The following vehicle and equipment replacements and building improvements are budgeted at a total cost of \$1.1M. The FY 2016-17 vehicle replacement schedule can be found beginning on page 173.
- a. General Fund – 7 patrol vehicles (Police), 3 trucks (Recreation & Engineering), 1 server upgrade (IT), 1 Toro 52” mower (Cemetery), 1 bunker gear washer/dryer (Fire), 1 thermal imaging camera (Fire), sound panels in gymnasium (Recreation), 1 modular playground unit for Kenwood Park (Recreation), new shelving & front desk (Library), upgrade storage area (Library), upgrade carpet & tile (Library), fencing at Brooks Cemetery (Cemetery), 1 shop air compressor (Fleet), 2 school zone markers (Streets)
  - b. CRA – 1 police substation in the Library, decking to the mound at the museum
  - c. Utilities Fund – 1 upgrade to Hypertac well monitoring system, 1 mini-camera, 1 24” equipment trailer, 1 concrete chainsaw, 1 sewer tapping machine, 1 Hypertac SCADA server upgrade, 1 CCTV pipeline van
  - d. Sanitation Fund – 1 sideloader
  - e. Stormwater Fund – 1 concrete chainsaw, 1 12yd dump truck
5. The following capital improvement projects (CIPs) are budgeted at a total cost of \$620K. More detailed information for CIPs is available beginning on page 180.

Recurring

- a. General Fund – street resurfacing
- b. Utilities Fund – water line replacement, sewer system rehabilitation

Non-Recurring

- a. General Fund - Phase II of the Recreation Complex
  - b. CRA Fund – Carson Drive streetscape
6. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30<sup>th</sup> are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

**ACKNOWLEDGEMENTS**

Preparation of this budget would not have been possible without the efficient and dedicated services of Carol Godwin, Budget & Grants Analyst and Finance Director, Brandy Ferris. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,



Michael D. Beedie  
City Manager



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fort Walton Beach, Florida for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# Budget Overview

The fundamental purpose of the City’s budget is to link what City Council wants to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's overall operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Vision and Strategic Plan goals, and identifies the short and long-term impact programs, services, and capital improvements will have on the City’s operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood through the use of charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditures for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby sufficient resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: “Where is the City of Fort Walton Beach’s money coming from?” and “How will that money be used?”

## The City’s Business is *SERVICE*

**We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.**

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

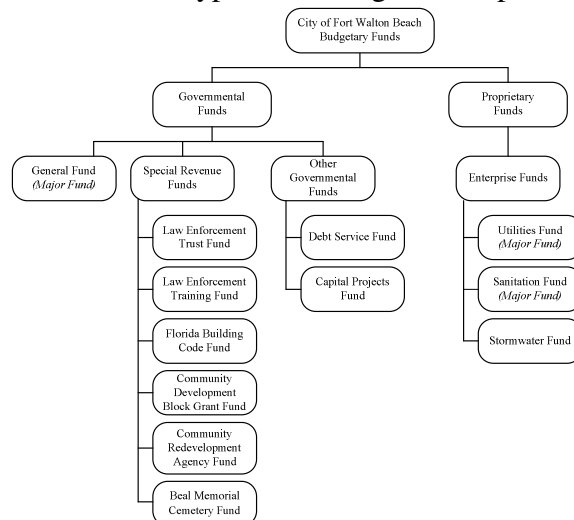
## FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a “major” fund.



There are basically three groups of funds in governmental accounting:

- **Governmental Funds** – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, debt service, and permanent.
- **Proprietary Funds** – account for activities similar to those often found in the private sector; fund types include enterprise and internal service funds.
- **Fiduciary Funds** – account for assets not available to support the government’s programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



**General Fund** – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

**Debt Service Fund** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

**Enterprise Funds** – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City’s fund financial structure (e.g. accounting) and the City’s departments (e.g. operations).

		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
Operations	General Gov't \$5.9M	City Council	√								
		City Manager	√								
		Information Tech	√								
		Human Resources	√								
		Risk Management	√								
		City Clerk	√								
		Finance	√								
		Purchasing	√								
		Fleet	√								
		Facilities	√								
	Public Safety \$9.5M	Police	√	√	√			√			
		Fire	√								
	Recreation Services \$5.8M	Recreation	√								
		Parks	√					√			
		Right-of-Way	√								
		Golf Club	√								
		Library	√								
		Museum	√								
		Cemetery	√								
	Engineering & Utility Services \$18.9M	Engineering Svcs	√				√	√			
		Planning/Zoning	√								
		Bldg Insp/Permits				√					
		Code Enforcement	√								
		Streets	√								
		Customer Service							√		
		Utility Services							√		
		Water Operations							√		
		Sewer Operations							√		
		Water Distribution							√		
		Sewer Collection							√		
		Sanitation								√	
		Stormwater									√

## DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

## BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In

GAAP financial statements, however, governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

## **BUDGET PROCESS**

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

### **Planning Processes**

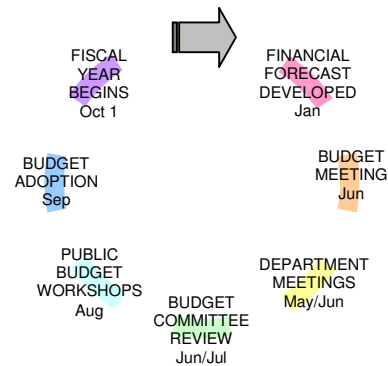
	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990, updated in 2000 & 2011.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994, updated in 2004 & 2011.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

### **Roles & Responsibilities**

The budget process begins in January with the Finance Director and Budget & Grants Analyst

developing five-year financial forecasts for the General and Enterprise Funds, including best, likely, and worst-case scenarios. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in the forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index. New programs and projects are also included to determine the future impact of current financial decisions.

In February or March, the City Council, acting as the Legislative Body of the City holds a Strategic Planning Session. The goals set during this meeting, are used by staff to formulate the budget policy items that are presented to City Council in June and then utilized to prepare the Budget. A summary of this Plan can be found on Page 61 of this document. In addition, the icons used to illustrate the strategic goals are seen throughout the budget to notate when a strategic objective is being met. A Budget Meeting is held with City Council in June to determine Council's priorities and position issues specific to development of the operational and capital budgets for the upcoming fiscal year. City Council's decisions provide the framework under which the budget is prepared to meet City Council's programmatic objectives within available fiscal resources projected in the five-year forecasts. The meeting is open to the public and the public is encouraged to attend and participate.



Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five-year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Analyst. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Director for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.

### Community Participation

In prior years, the City solicited input annually from its residents and businesses to gauge citizen

satisfaction and progress toward improving services. Due to the low response rate, the Public Information Officer is currently working on a year-round online survey to be accessed on the City website. Responses will be presented to City Council and used to ensure resources are allocated to the most highly valued programs and activities. The City's website and utility bills contain notices regarding the budget process and City Council's budget meetings.

### City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In August, a budget meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1.

### Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Analyst. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

Annual appropriations lapse at fiscal year-end with the exception of encumbrances and appropriations related to multi-year projects and other items identified by City Council to be carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

<b><u>BUDGET SCHEDULE</u></b>	
January 2016	Five-Year Financial Forecasts Developed
March 2016	Strategic Planning Session with City Council
May 2016	Department Budget Submissions <ul style="list-style-type: none"> <li>• Revenues</li> <li>• Personnel</li> <li>• Computers</li> <li>• Capital Improvement Projects</li> <li>• Current Year Accomplishments</li> <li>• Budget Year Goals &amp; Objectives</li> <li>• Performance Measures</li> <li>• Fee Schedule</li> <li>• Operating Expenses</li> <li>• Equipment/Vehicles</li> </ul>
June 2016	Departmental Budget Reviews
June 2016	Capital/CIP Ranking Meeting
June 2016	City Council Budget Meeting <ul style="list-style-type: none"> <li>• Discussion Budget Issues</li> <li>• Set Proposed Millage Rate for TRIM Notice</li> </ul>
August 8, 2016	City Council Meeting – Review Budget
September 7, 2016	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 21, 2016	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution



## **Budget Transfers**

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the City's accounting system by the Finance Department.

## **Budget Amendment**

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same manner in which the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

## **FINANCIAL POLICIES**

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

### **Financial Planning**

Long-Range Planning – Update the Vision Plan every ten years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare five-year General Fund revenue & expenditure projections and five-year Enterprise Fund proformas in conjunction with current year budget development to highlight the long-term impact of current decisions. These forecasts include the following assumptions, based on current trends and a Strategic Plan that focuses on economic stability:

- Rates for both the Utility fund and the Stormwater Fund are adjusted in accordance with the most recent 5 year rate study that was approved by City Council in October 2014. This rate study is available to the public on the City's internet.
- All other rates are adjusted by 1% - 2% based on historical patterns.
- Personal Services in all funds have been adjusted by 2.2%, as provided for in the Pay & Classification Study that was approved by City Council in 2014.
- Operating Expenses are adjusted by 2% - 3% based on historical patterns.

In each pro forma, if needed, action has been taken through the use of excess reserves to ensure that there is no deficiency in any Fund. These forecasts are provided in graphical format on page 211.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g.

street resurfacing, water/sewer lines, parks) are evaluated during development of the five-year capital improvements program.

**Balanced Budget** – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

**Financial Monitoring** – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

## **Revenues**

**Taxes** – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

**User Fees** – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.

**Non-Recurring Revenues** – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

**Unpredictable Revenues** – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

## **Expenditures**

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30<sup>th</sup> of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

## **Fund Balance (governmental funds)**

Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measure. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five types of fund balance:

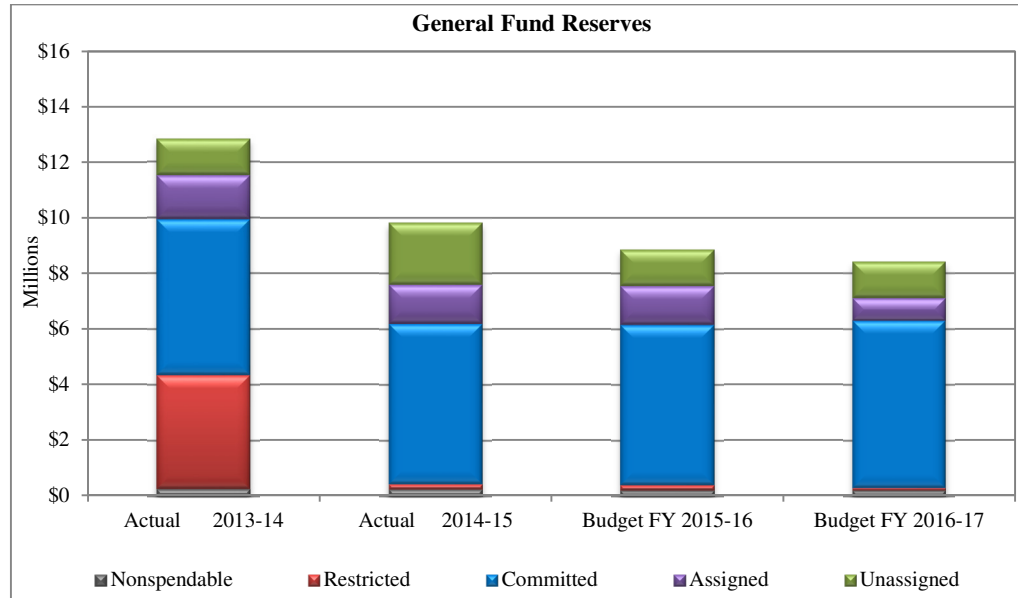
### Restricted

1. *Nonspendable (inherently nonspendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).
2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.

### Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner.
  - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$5.6M in the current year budget.

4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
  - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the nonspendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$1.3M.



### Changes in Fund Balance

Changes in reserves are anticipated, as displayed below, primarily due to the use of previously appropriated reserves specific to facility and vehicle repairs and replacements, as well as the use of designated Florida Building Code fund reserves, budgeted to assist with the purchase of new software, which will greatly enhance the transparency of the building and permitting process.

#### **Changes in Fund Balance - Governmental Funds**

	Actual	Budget		Variance FY16 to FY17	
	FY 2015	FY 2016	FY 2017	\$	%
General Fund	\$9,816,305	\$8,854,998	\$8,413,906	-\$441,092	-5.0%
Law Enf. Trust Fund	\$222,784	\$8,354	\$8,354	\$0	0.0%
Law Enf. Training Fund	\$10,962	\$486	\$486	\$0	0.0%
FBC Fund	\$273,879	\$273,879	\$183,206	-\$90,673	-33.1%
CDBG Fund	\$22,016	\$0	\$0	\$0	0.0%
CRA Fund	\$1,874,265	\$1,762,273	\$1,762,273	\$0	0.0%
Debt Service Fund	\$25,449	\$25,449	\$25,449	\$0	0.0%
Beal Memorial Fund	\$2,261,970	\$2,193,634	\$2,171,284	-\$22,350	-1.0%

\* Amounts depicted in chart include total fund balance

### **Working Capital (proprietary funds)**

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the

availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

#### Working Capital Analysis - in Days

	Actual		
	FY 2013	FY 2014	FY 2015
Utilities Fund	222	349	381
Sanitation Fund	246	187	236
Stormwater Fund	323	424	622

#### Net Assets (proprietary funds)

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
  2. *Unrestricted* – funds not required to be on hand and have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
- City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

#### Net Assets Analysis

	Actual			Estimate	
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Utilities Fund	42.5%	90.7%	74.1%	62.3%	56.1%
Sanitation Fund	64.0%	60.8%	61.6%	55.3%	55.1%
Stormwater Fund	83.6%	109.3%	152.9%	88.4%	86.8%

## **Investments**

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1921, adopted by City Council in June 2015, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.
- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).

The City currently maintains two short-to-medium term portfolios, one long term portfolio, and one short term portfolio externally-managed through our Investment Manager (PFM Asset Management). Since the City has transitioned from internally managed portfolios, benefits of the enhanced diversification and third-party management have been realized, including increased cash flow and interest earnings.

## **Debt Issuance**

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and with pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.

- Pay-As-You-Use – A type of financing whereby long term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City’s use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City’s annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City’s annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year’s adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City’s total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.
- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

Debt Capacity – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.15 time earnings. The General Fund is at 11.95 and the Utilities Fund is at 2.59. The Sanitation and Stormwater funds are debt-free.

Debt Ratio – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

#### Debt Ratio Analysis

	Actual			Budget	
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	36.5%	32.4%	41.4%	33.8%	31.1%
Utilities Fund	41.5%	52.4%	54.3%	38.9%	36.7%
Sanitation Fund	0.0%	0.0%	0.0%	0.0%	0.0%
Stormwater Fund	0.0%	0.0%	0.0%	0.0%	0.0%



Debt Rating – The City maintains an AA rating with both Standard and Poor’s and Fitch.

	Principal	Interest	Total
Existing Debt	1,804,782	711,152	2,515,933
New Debt anticipated in FY 2016-17	-	-	-
<b>FY 2016-17 Budget Debt Impact</b>	<b>1,804,782</b>	<b>711,152</b>	<b>2,515,933</b>

### Debt Principal and Interest Payments by Fund

Fiscal Yr	General Fund		Utilities Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2016-17	729,738.19	316,705.25	1,075,043.32	394,446.52	1,804,781.51	711,151.77
2017-18	747,050.33	295,843.47	1,099,796.42	376,185.57	1,846,846.75	672,029.04
2018-19	767,536.39	274,204.21	1,124,793.00	357,452.48	1,892,329.39	631,656.69
2019-20	757,497.40	253,559.71	1,151,037.68	338,244.94	1,908,535.08	591,804.65
2020-21	748,461.10	234,618.26	1,176,535.20	318,531.38	1,924,996.30	553,149.64
2021-22	702,420.43	216,654.29	1,204,290.40	298,338.58	1,906,710.83	514,992.87
2022-23	723,754.48	199,070.14	1,232,308.18	277,605.69	1,956,062.66	476,675.83
2023-24	739,872.41	180,955.83	1,260,593.58	256,330.19	2,000,465.99	437,286.02
2024-25	700,232.00	162,430.20	1,289,151.70	234,509.53	1,989,383.70	396,939.73
2025-26	720,054.00	144,607.58	1,318,987.72	212,141.12	2,039,041.72	356,748.70
2026-27	739,629.00	126,282.86	1,349,106.96	189,193.10	2,088,735.96	315,475.96
2027-28	3,282,127.00	107,460.50	1,380,514.82	165,662.77	4,662,641.82	273,123.27
2028-29	288,365.00	20,271.58	1,413,216.84	141,518.16	1,701,581.84	161,789.74
2029-30	293,998.00	13,639.18	1,445,218.60	116,727.28	1,739,216.60	130,366.46
2030-31	299,010.00	6,877.24	1,479,525.86	91,316.45	1,778,535.86	98,193.69
2031-32			1,513,144.42	65,224.37	1,513,144.42	65,224.37
2032-33			1,549,080.20	38,477.28	1,549,080.20	38,477.28
2033-34			921,339.34	11,013.71	921,339.34	11,013.71
2034-35			467,244.70	2,219.41	467,244.70	2,219.41
	<u>12,239,745.73</u>	<u>2,553,180.30</u>	<u>23,450,928.94</u>	<u>3,885,138.53</u>	<u>35,690,674.67</u>	<u>6,438,318.83</u>

### DEBT SCHEDULES

#### Equipment Debt Service by Fiscal Year

Fiscal Year	Citywide	Fund 001	Fund 001	Fund 001	GRAND TOTAL
	2013	2014	2011A	2015	
	Capital Lease	Interfund Loan	Revenue Note	Capital Lease	
	<i>Phone System</i>	<i>Fire Pumper</i>	<i>Fire Ladder Truck</i>	<i>Fitness Equipment</i>	
2016-17	25,057.68	55,663.00	84,625.14	14,935.76	180,281.58
2017-18	25,057.68	55,663.00	84,625.16	14,935.76	180,281.60
2018-19	22,969.54	55,663.00	84,625.14	14,935.76	178,193.44
2019-20	-	55,663.00	84,625.15	6,777.00	147,065.15
2020-21	-	55,663.00	63,468.86	-	119,131.86
2021-22	-	55,663.00	-	-	55,663.00
2022-23	-	55,663.00	-	-	55,663.00
2023-24	-	55,665.90	-	-	55,665.90
Total	\$ 73,084.90	\$ 445,306.90	\$ 401,969.45	\$ 51,584.28	\$ 971,945.53

### Facility & Infrastructure Debt Service by Fiscal Year

	Fund 401	Fund 401	Fund 001	Fund 001	
	SRF Loan	2015 Revenue Note	2013 Revenue Note	2013A Revenue Note	GRAND TOTAL
Fiscal Year	<i>Pump Station &amp; Force Main</i>	<i>Utility System Improvements</i>	<i>Municipal Facilities</i>	<i>Recreation Complex &amp; Equipment</i>	
2016-17	805,705.04	663,784.80	308,637.34	557,524.52	2,335,651.70
2017-18	812,081.59	663,900.40	305,087.24	557,524.96	2,338,594.19
2018-19	818,579.88	663,665.60	306,022.48	557,524.68	2,345,792.64
2019-20	825,202.22	664,080.40	306,467.10	557,524.86	2,353,274.58
2020-21	831,950.98	663,115.60	306,422.20	557,525.30	2,359,014.08
2021-22	838,828.58	663,800.40	305,887.02	557,524.70	2,366,040.70
2022-23	845,837.47	664,076.40	309,637.04	557,524.58	2,377,075.49
2023-24	852,980.17	663,943.60	307,637.08	557,525.26	2,382,086.11
2024-25	860,259.23	663,402.00	305,137.44	557,524.76	2,386,323.43
2025-26	867,677.24	663,451.60	307,136.60	557,524.98	2,395,790.42
2026-27	875,236.86	663,063.20	308,387.28	557,524.58	2,404,211.92
2027-28	882,940.79	663,236.80	308,887.50	3,080,700.00	4,935,765.09
2028-29	890,791.80	663,943.20	308,636.58		1,863,371.58
2029-30	898,792.68	663,153.20	307,637.18		1,869,583.06
2030-31	906,946.31	663,896.00	305,887.24		1,876,729.55
2031-32	915,255.59	663,113.20			1,578,368.79
2032-33	923,723.48	663,834.00			1,587,557.48
2033-34	932,353.05				932,353.05
2034-35	469,464.11				469,464.11
Total	<u>\$ 16,054,607.07</u>	<u>\$ 11,281,460.40</u>	<u>\$ 4,607,507.32</u>	<u>\$ 9,213,473.18</u>	<u>\$ 41,157,047.97</u>



# CITY OF FORT WALTON BEACH, FL

## Summary of Estimated Financial Sources & Uses - All Funds

<b>Major Funds <sup>1</sup></b>									
	<b>GENERAL FUND</b>			<b>UTILITIES FUND</b>			<b>SANITATION FUND</b>		
	<b>2014-15 Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>2014-15 Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>	<b>2014-15 Actual</b>	<b>2015-16 Budget</b>	<b>2016-17 Budget</b>
<b>Financial Sources</b>									
Ad Valorem Taxes	5,428,362	5,489,292	5,679,300	-	-	-	-	-	-
Other Taxes	5,388,446	5,028,800	5,254,447	-	-	-	-	-	-
Licenses and Permits	2,238,542	2,080,579	2,099,983	-	-	-	11,170	12,000	10,037
Intergovernmental Revenue	2,735,806	2,696,770	2,974,634	-	-	-	-	-	-
Charges for Services	2,289,190	2,456,296	2,405,751	9,214,704	10,596,961	10,578,037	3,568,412	3,571,500	3,599,685
Fines and Forfeitures	111,519	104,400	109,523	-	-	-	-	-	-
Interest & Other Revenues	492,379	479,827	441,825	118,443	102,151	127,811	34,443	26,500	23,767
Other Financing Sources	67,774	-	-	-	-	-	-	-	-
	<b>18,752,017</b>	<b>18,335,964</b>	<b>18,965,464</b>	<b>9,333,147</b>	<b>10,699,112</b>	<b>10,705,848</b>	<b>3,614,025</b>	<b>3,610,000</b>	<b>3,633,489</b>
Appropriation from Reserves	-	50,000	278,981	-	-	-	-	-	-
	<b>\$ 18,752,017</b>	<b>\$ 18,385,964</b>	<b>\$ 19,244,445</b>	<b>\$ 9,333,147</b>	<b>\$ 10,699,112</b>	<b>\$ 10,705,848</b>	<b>\$ 3,614,025</b>	<b>\$ 3,610,000</b>	<b>\$ 3,633,489</b>
Interfund Transfers In	682,558	818,107	787,300	-	-	-	-	-	-
<b>Total Financial Sources</b>	<b>\$ 19,434,575</b>	<b>\$ 19,204,070</b>	<b>\$ 20,031,743</b>	<b>\$ 9,333,147</b>	<b>\$ 10,699,112</b>	<b>\$ 10,705,848</b>	<b>\$ 3,614,025</b>	<b>\$ 3,610,000</b>	<b>\$ 3,633,489</b>
<b>Financial Uses</b>									
General Government	2,813,838	2,878,496	3,154,693	-	-	-	-	-	-
Public Safety	8,224,603	8,441,569	8,946,361	-	-	-	-	-	-
Physical Environment	328,519	321,258	321,123	8,441,574	7,633,177	7,859,924	3,564,907	3,182,180	3,187,164
Transportation	862,712	1,048,635	1,045,141	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	4,122,310	4,252,749	4,316,420	-	-	-	-	-	-
Capital Outlay/Improvements	6,340,174	992,969	1,178,841	855,820	893,997	125,628	208,146	260,700	260,700
Debt Service	10,000	1,057,312	1,034,163	458,209	1,056,233	1,469,490	-	-	-
Reclass of Capital for Depreciation	-	-	-	(855,820)	-	-	(208,145)	-	-
	<b>22,702,156</b>	<b>18,992,988</b>	<b>19,996,743</b>	<b>8,899,783</b>	<b>9,583,407</b>	<b>9,455,042</b>	<b>3,564,908</b>	<b>3,442,880</b>	<b>3,447,864</b>
Contingencies	-	174,483	-	-	101,874	97,306	-	36,666	36,459
Reserves	-	-	-	-	394,060	535,292	-	454	5,635
	<b>\$ 22,702,156</b>	<b>\$ 19,167,471</b>	<b>\$ 19,996,743</b>	<b>\$ 8,899,783</b>	<b>\$ 10,079,342</b>	<b>\$ 10,087,640</b>	<b>\$ 3,564,908</b>	<b>\$ 3,480,000</b>	<b>\$ 3,489,958</b>
Interfund Transfers Out	1,039,074	36,600	35,000	519,267	619,771	618,208	138,291	130,000	143,531
<b>Total Financial Uses</b>	<b>\$ 23,741,230</b>	<b>\$ 19,204,070</b>	<b>\$ 20,031,743</b>	<b>\$ 9,419,050</b>	<b>\$ 10,699,112</b>	<b>\$ 10,705,848</b>	<b>\$ 3,703,199</b>	<b>\$ 3,610,000</b>	<b>\$ 3,633,489</b>
Net Increase/(Decrease) in Fund Balance / Net Assets <sup>4</sup>	(4,306,655)	(50,000)	(278,981)	(85,903)	394,060	535,292	(89,174)	454	5,635
Fund Bal / Net Assets <sup>4</sup> - Oct 1	13,689,716	8,474,824	8,424,824	7,908,942	5,580,197	5,974,257	2,219,262	2,228,514	2,228,968
<b>Fund Bal / Net Assets<sup>4</sup> - Sep 30</b>	<b>\$ 9,383,061</b>	<b>\$ 8,424,824</b>	<b>\$ 8,145,843</b>	<b>\$ 7,823,039</b>	<b>\$ 5,974,257</b>	<b>\$ 6,509,549</b>	<b>\$ 2,130,088</b>	<b>\$ 2,228,968</b>	<b>\$ 2,234,603</b>

### Notes

<sup>1</sup> Major funds each comprise at least 10% of the total appropriated budget

<sup>2</sup> Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, Florida Building Code, CRA, CDBG, Debt Service, Beal Memorial

<sup>3</sup> Other Enterprise Funds - Stormwater

<sup>4</sup> Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects

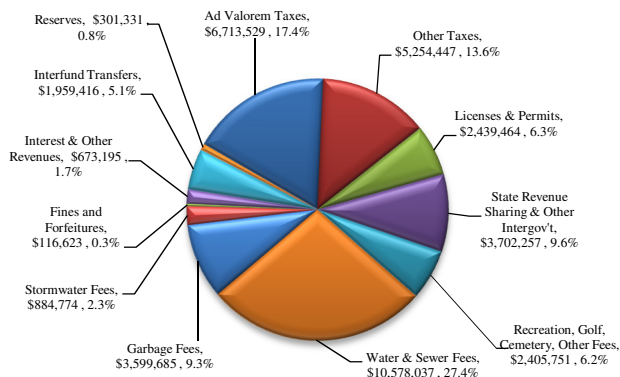
### Non-Major Funds

OTHER GOVERNMENTAL <sup>2</sup>			OTHER ENTERPRISE <sup>3</sup>			Total All Funds			% of Budget
2014-15 Actual	2015-16 Budget	2016-17 Budget	2014-15 Actual	2015-16 Budget	2016-17 Budget	2014-15 Actual	2015-16 Budget	2016-17 Budget	
975,294	1,017,542	1,034,229	-	-	-	6,403,656	6,506,834	6,713,529	17.4%
-	-	-	-	-	-	5,388,446	5,028,800	5,254,447	13.6%
325,538	346,600	329,444	-	-	-	2,575,250	2,439,179	2,439,464	6.3%
740,689	724,584	727,623	-	-	-	3,476,495	3,421,354	3,702,257	9.6%
-	-	-	694,580	669,000	884,774	15,766,886	17,293,757	17,468,248	45.2%
19,501	7,100	7,100	-	-	-	131,020	111,500	116,623	0.3%
66,830	80,773	68,879	7,185	7,700	10,913	719,280	696,951	673,195	1.7%
-	-	-	35,542	-	-	103,316	-	-	0.0%
2,127,852	2,176,599	2,167,275	737,307	676,700	895,687	34,564,349	35,498,375	36,367,763	
5,753	405,234	22,350	-	-	-	5,753	455,234	301,331	0.8%
<b>\$ 2,133,605</b>	<b>\$ 2,581,833</b>	<b>\$ 2,189,625</b>	<b>\$ 737,307</b>	<b>\$ 676,700</b>	<b>\$ 895,687</b>	<b>\$ 34,570,102</b>	<b>\$ 35,953,609</b>	<b>\$ 36,669,094</b>	
1,039,073	1,093,912	1,172,116	-	-	-	1,721,631	1,912,019	1,959,416	5.1%
<b>\$ 3,172,679</b>	<b>\$ 3,675,745</b>	<b>\$ 3,361,741</b>	<b>\$ 737,307</b>	<b>\$ 676,700</b>	<b>\$ 895,687</b>	<b>\$ 36,291,733</b>	<b>\$ 37,865,628</b>	<b>\$ 38,628,510</b>	
-	-	-	-	-	-	2,813,838	2,878,496	3,154,693	8.2%
856,381	843,449	429,564	-	-	-	9,080,984	9,285,018	9,375,925	24.3%
11,077	12,200	12,200	460,314	568,617	595,245	12,806,392	11,717,432	11,975,656	31.0%
-	-	-	-	-	-	862,712	1,048,635	1,045,141	2.7%
1,730,631	1,418,211	1,398,830	-	-	-	1,730,631	1,418,211	1,398,830	3.6%
-	-	-	-	-	-	4,122,310	4,252,749	4,316,420	11.2%
1,787,962	219,090	399,722	69,626	21,100	197,159	9,261,727	2,387,856	2,162,050	5.6%
1,004,651	1,057,312	1,046,443	-	-	-	1,472,860	3,170,857	3,550,096	9.2%
-	-	-	(69,626)	-	-	(1,133,591)	-	-	0.0%
5,390,702	3,550,262	3,286,759	460,314	589,717	792,404	41,017,863	36,159,254	36,978,811	
-	3,332	3,332	-	10,028	9,949	-	326,383	147,046	0.4%
-	53,815	49,300	-	76,955	93,334	-	525,284	683,561	1.8%
<b>\$ 5,390,702</b>	<b>\$ 3,607,409</b>	<b>\$ 3,339,391</b>	<b>\$ 460,314</b>	<b>\$ 676,700</b>	<b>\$ 895,687</b>	<b>\$ 41,017,863</b>	<b>\$ 37,010,921</b>	<b>\$ 37,809,418</b>	
25,000	68,336	22,350	-	-	-	1,721,632	854,707	819,089	2.1%
<b>\$ 5,415,702</b>	<b>\$ 3,675,745</b>	<b>\$ 3,361,741</b>	<b>\$ 460,314</b>	<b>\$ 676,700</b>	<b>\$ 895,687</b>	<b>\$ 42,739,495</b>	<b>\$ 37,865,628</b>	<b>\$ 38,628,510</b>	
(2,243,024)	(351,419)	26,950	276,993	76,955	93,334	(6,447,762)	70,050	382,230	
4,502,780	2,261,331	1,909,912	426,872	421,738	498,693	28,747,571	18,966,604	19,036,654	
<b>\$ 2,259,756</b>	<b>\$ 1,909,912</b>	<b>\$ 1,936,862</b>	<b>\$ 703,865</b>	<b>\$ 498,693</b>	<b>\$ 592,027</b>	<b>\$ 22,299,809</b>	<b>\$ 19,036,654</b>	<b>\$ 19,418,884</b>	

# Executive Budget Summary

## Where the Money Comes From ...

Budgeted Revenues: \$38,628,510



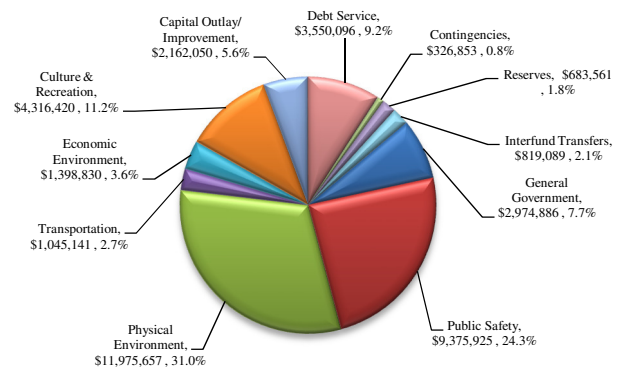
**User Fees** are the largest revenue source for the City at 46.0% and generate \$17.5M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water and sewer services, garbage collection, and stormwater.

**Ad Valorem (Property) Taxes** are the City's second largest revenue source at \$6.7M, or 17.4%, of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

**Other Taxes** total \$5.3M and are the third largest revenue source at 13.6%. This category includes fuel tax, utility taxes, communication services tax, business tax receipts, insurance premium tax for police and fire pensions, and other state shared revenues.

## ... And Where the Money Goes

Budgeted Expenditures: \$38,628,510



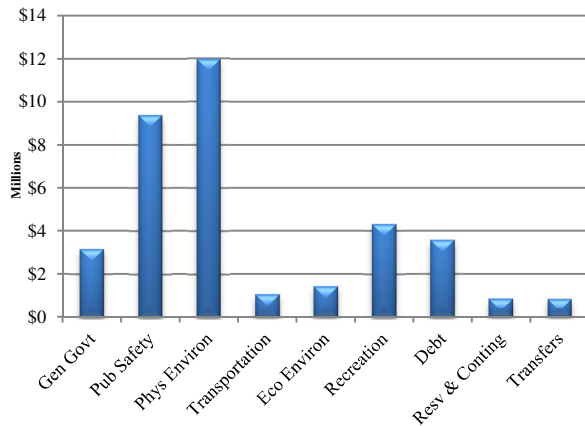
**Physical Environment** includes water, sewer, garbage, stormwater, and cemetery operations, comprising the largest expense to the City at \$12.0M, or 31.0%.

**Public Safety** includes police, fire, code enforcement, and building inspection and totals \$9.4M, or 24.3%, of expenses.

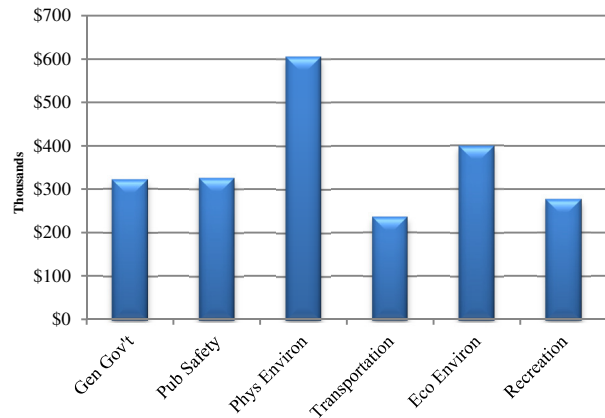
**Recreation & Cultural Services** totals \$4.3M, or 11.2%, of expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses.

BUDGET SUMMARY				
	FY 2016-17	FY 2015-16	\$ Variance	% Variance
General Fund	20,031,743	19,204,070	827,673	4.31%
Law Enf. Trust Fund	2,309	216,830	(214,521)	-98.94%
Law Enf. Training	7,197	17,673	(10,476)	-59.28%
FBC Fund	424,090	350,376	73,714	21.04%
CDBG Fund	112,646	119,530	(6,884)	-5.76%
CRA Fund	1,685,206	1,782,588	(97,382)	-5.46%
Debt Service Fund	1,046,443	1,057,312	(10,869)	-1.03%
Utilities Fund	10,705,848	10,699,112	6,736	0.06%
Sanitation Fund	3,633,489	3,610,000	23,489	0.65%
Stormwater Fund	895,687	676,700	218,987	32.36%
Beal Memorial Fund	83,850	131,436	(47,586)	-36.20%
<b>GRAND TOTAL</b>	<b>\$38,628,510</b>	<b>\$37,865,627</b>	<b>\$762,883</b>	<b>2.01%</b>

**Operating Budget**  
**\$36,466,460**



**Capital Budget**  
**\$2,162,050**



**General Government** is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance, Purchasing, Development Services, Fleet, and Facilities. These groups either shape overall City policy and/or provide guidance and assistance to other departments and the public.



**Public Safety** includes Police, Fire, Code Enforcement, and Building Permitting & Inspections. These groups monitor the safety and welfare of City property owners.



**Physical Environment** includes the production and distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations.



**Transportation** includes right-of-way, engineering, and streets.

**Economic Environment** includes the CDBG program for low-moderate income families and the CRA program to revitalize blighted areas.



**Recreation** activities include neighborhood and facility parks, a tennis center, a library, a museum complex, a new recreation center, and two 18-hole golf courses.



Highlights for the upcoming year include:

**IT Replacements** – 38 computers, 9 laptops, 4 servers, 1 tablet, & 9 Cisco network switches

**Vehicle Replacements** – 7 police patrol vehicles, 3 trucks, 1 sideloader, 1 dump truck & 1 CCTV pipeline van

**Water Line Replacements** – Greenbrier Drive NE, Moriarty Street NW, Oregon Drive NE

**Facility Repairs** – Fire: wash & paint building; Library: repaint; Fleet: paint & pressure wash, reroof; Golf: repair foundation; Field Office: demo building; Police: reseal windows & fix leaks

**Street Resurfacing/Restriping** – Resurfacing: Hill Avenue NW from Ajax Drive NW to Lovejoy Road NW, Holmes Boulevard NW from Memorial Parkway NW to Wright Parkway NW, Marilyn Avenue NW from Rogers Street NW to Holmes Boulevard NW, L'ombre Circle NE

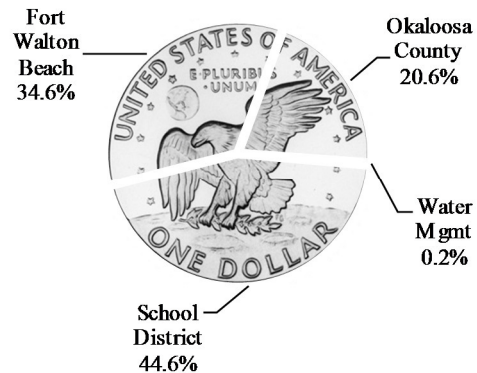
**Sewer Grouting & Lining** – locations based upon video reports, maintenance, and flow monitoring

**Storm Drainage Improvement** – identified in the 5-year schedule listed in the Stormwater Master Plan

## Did You Know? . . .

**2016 Property Tax Allocation  
for a City Property Owner**  
(Based on taxable property value of \$50,000)

	Millage	Taxes	% of Total
School District	7.4410	372.05	44.6%
Fort Walton Beach	5.7697	288.49	34.6%
Okaloosa County	3.4308	171.54	20.6%
Water Mgmt	0.0390	1.95	0.2%
	16.6805	\$ 834.03	100.0%



The City of Fort Walton Beach comprises 34.6% of a citizen's tax bill.

One mill equals \$1 per \$1,000 of taxable property value. Over 5% of properties within the City have exemptions that enable them to pay no property taxes (i.e. homestead exemptions).

### What You'll Pay in FY 2016-17...

#### Annual Cost of City Services

Ad Valorem Taxes <sup>(1)</sup>	288.49
Water & Sewer Fees <sup>(2)</sup>	460.81
Garbage Fee <sup>(2)</sup>	204.60
Stormwater Fee <sup>(2)</sup>	54.00
	<b>\$ 1,007.90</b>

<sup>(1)</sup> Based on taxable property value of \$50,000

<sup>(2)</sup> Minimum residential monthly fee



**80% of residents & 34% of businesses will pay \$48.08 or less per month in City property taxes**

That's far less than two common monthly bills....

#### Basic Cable TV & Internet



\$139.99



#### Cell Phone

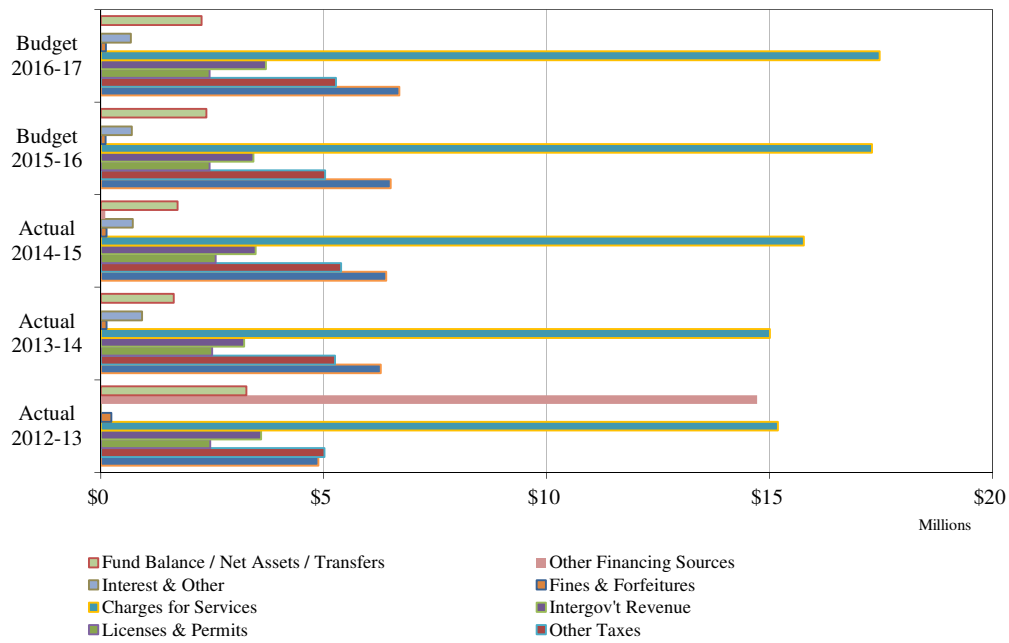
\$119.99



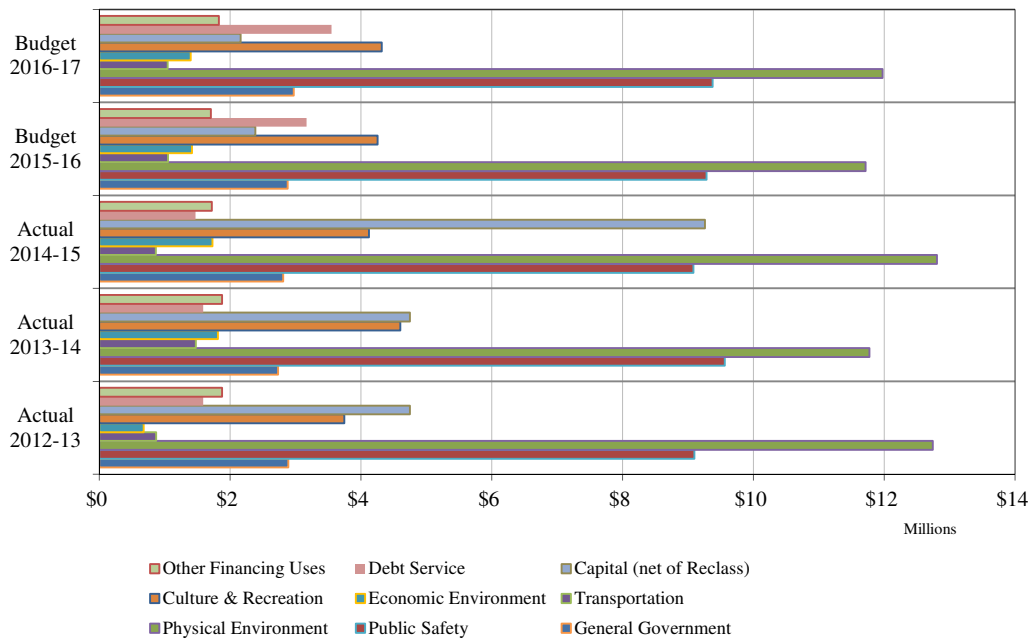


## Executive Budget Summary

### Revenues by Category



### Expenditures by Category



## Executive Budget Summary



### Cost of . . .

#### One Police Officer, 24 Hrs/Day

Starting Salary	32,445
Incentive Pay	3,120
Overtime	702
Holiday Worked	1,287
Health Insurance	17,157
Pension	17,125
Federal Taxes	2,873
Workers Comp	1,554
<i>Personnel</i>	<u>\$ 76,263</u>
Equipment & Supplies	2,133
Vehicle Fuel & Repair	6,018
Insurance	827
<i>Operating</i>	<u>\$ 8,978</u>
<i>Annual Recurring</i>	<u><u>85,241</u></u>
Immunizations	250
Radio, Uniform, Vest, Gun	2,437
Vehicle & Equipment	41,780
<i>Non-Recurring</i>	<u><u>\$ 44,467</u></u>
Total Cost to Hire & Equip One Officer	\$ 129,708
2 Officers Required for 24 Hour Coverage	x 2
<b>Total Cost</b>	<b>\$ 259,416</b>

The cost per day for one police officer is \$710.73

The City has 45 sworn police officers



### Cost of . . .

#### One Firefighter/EMT, 24 Hrs/Day

Starting Salary	37,000
Incentive Pay	1,800
Overtime	2,227
Holiday Worked	1,155
Health Insurance	17,157
Pension	16,807
Federal Taxes	3,227
<i>Personnel</i>	<u>\$ 81,508</u>
Physicals, Immunizations	350
Uniform Replacement	335
<i>Operating</i>	<u>\$ 1,685</u>
<i>Annual Recurring</i>	<u><u>83,193</u></u>
<i>Non-Recurring</i>	<u><u>\$ 2,949</u></u>
Total Cost to Hire & Equip One Firefighter	\$ 86,142
3 Firefighters Required (min. manning) for 24 Hour Coverage	x 3
<b>Total Cost</b>	<b>\$ 258,426</b>

The cost per day for one firefighter/EMT is \$708.02

The City has 36 firefighters



### Cost to . . .

#### Maintain 10 Acres of Park

Salaries	18,320
Health Insurance	3,750
Pension	4,403
Federal Taxes	1,281
<i>Personnel</i>	<u>\$ 28,366</u>
Utilities & Fuel	4,913
Vehicle/Equip Repair	799
Grounds Maintenance	3,840
<i>Operating</i>	<u>\$ 10,698</u>
<i>Annual Recurring</i>	<u><u>39,064</u></u>
1/2 Ton Truck	20,000
52" Mower	19,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	450
16" Chainsaw	300
<i>Non-Recurring</i>	<u><u>\$ 52,550</u></u>
<b>Total Cost</b>	<b>\$ 91,614</b>

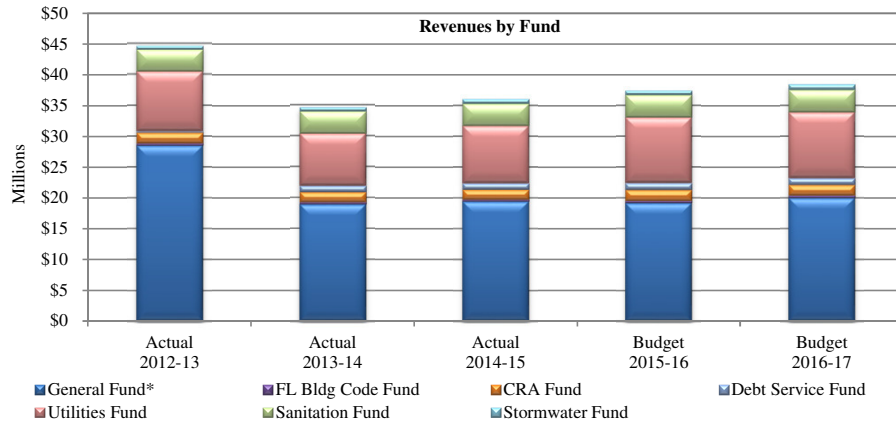
The cost per day to maintain 10 acres of parks is \$251

The City has 182.7 acres of park



# CITY OF FORT WALTON BEACH, FL

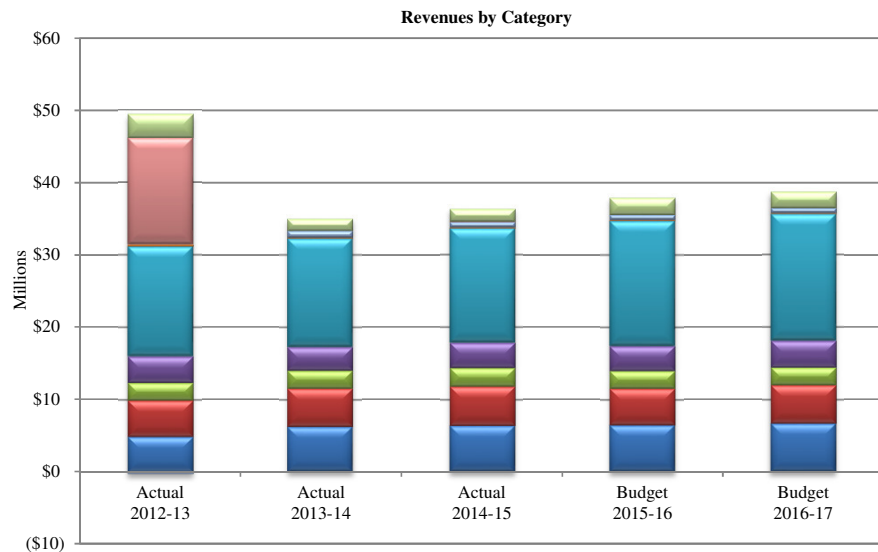
## Revenue Trends - All Funds



	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
General Fund*	28,470,310	18,911,347	19,434,575	19,204,070	20,031,743	827,673	4.31%
Law Enf. Trust Fund**	50,443	54,254	42,670	216,830	2,309	(214,521)	-98.94%
Law Enf. Training Fund**	7,223	5,847	6,896	17,673	7,197	(10,476)	-59.28%
FL Bldg Code Fund	411,221	370,838	329,052	350,376	424,090	73,714	21.04%
CDBG Fund	55,411	79,482	139,693	119,530	112,646	(6,884)	-5.76%
CRA Fund	1,718,484	1,628,917	1,597,584	1,782,588	1,685,206	(97,382)	-5.46%
Debt Service Fund	181,484	994,863	1,004,650	1,057,312	1,046,443	(10,869)	-1.03%
Utilities Fund	9,709,279	8,452,823	9,333,147	10,699,112	10,705,848	6,736	0.06%
Sanitation Fund	3,533,326	3,588,833	3,614,025	3,610,000	3,633,489	23,489	0.65%
Stormwater Fund	593,867	639,589	737,307	676,700	895,687	218,987	32.36%
Beal Memorial Fund**	87,321	231,657	52,134	131,436	83,850	(47,586)	-36.20%
<b>Revenues</b>	<b>44,818,369</b>	<b>34,958,450</b>	<b>36,291,733</b>	<b>37,865,628</b>	<b>38,628,510</b>	<b>762,882</b>	<b>2.01%</b>

\* difference due to Golf Fund merging into General Fund FY 2013-14

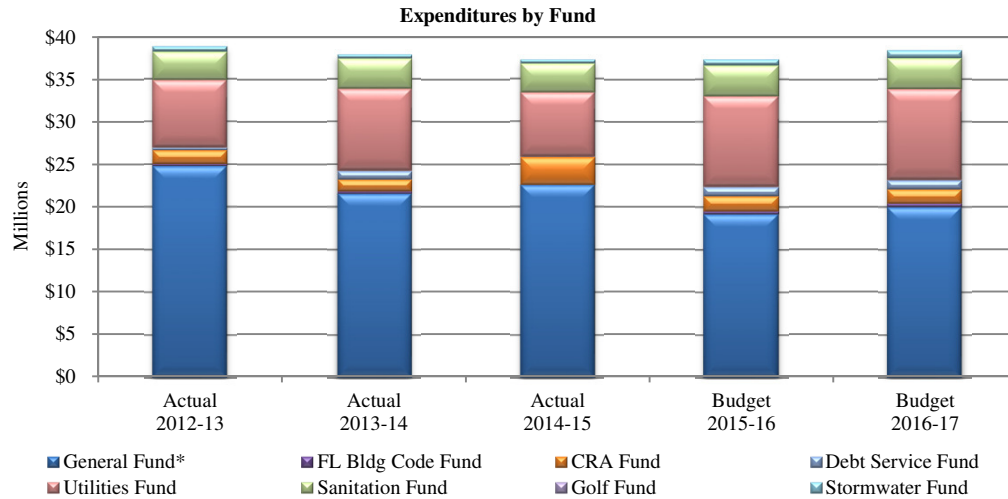
\*\* not included on chart



	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
Ad Valorem Taxes	4,879,606	6,283,121	6,403,656	6,506,834	6,713,529	206,695	3.18%
Other Taxes	5,021,550	5,254,690	5,388,446	5,028,800	5,254,447	225,647	4.49%
Licenses & Permits	2,458,032	2,496,959	2,575,250	2,439,179	2,439,464	285	0.01%
Intergov't Revenue	3,596,823	3,218,783	3,476,495	3,421,354	3,702,257	280,903	8.21%
Charges for Services	15,187,406	15,005,351	15,766,886	17,293,757	17,468,248	174,491	1.01%
Fines & Forfeitures	241,923	133,646	131,020	111,500	116,623	5,123	4.59%
Interest & Other	(203,013)	929,732	719,280	696,952	673,195	(23,757)	-3.41%
Other Financing Sources	14,722,742	-	103,316	-	-	-	0.00%
Fund Balance / Net Assets / Transfers	3,269,813	1,636,165	1,727,384	2,367,253	2,260,747	(106,506)	-4.50%
<b>Revenues</b>	<b>49,174,882</b>	<b>34,958,447</b>	<b>36,291,733</b>	<b>37,865,628</b>	<b>38,628,510</b>	<b>762,882</b>	<b>2.01%</b>

# CITY OF FORT WALTON BEACH, FL

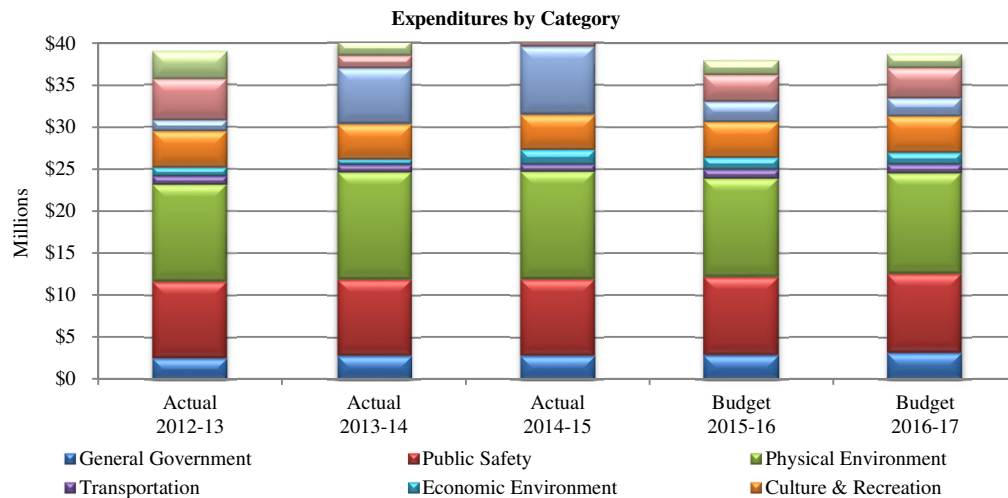
## Expenditure Trends - All Funds



	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
General Fund*	24,839,357	21,578,132	22,610,155	19,204,070	20,031,743	827,673	4.31%
Law Enf. Trust Fund**	35,153	29,650	75,334	216,830	2,309	(214,521)	-98.94%
Law Enf. Training Fund**	5,904	6,557	6,421	17,673	7,197	(10,476)	-59.28%
FL Bldg Code Fund	228,104	278,052	-	350,376	424,090	73,714	21.04%
CDBG Fund*	57,855	82,968	88,636	119,530	112,646	(6,884)	-5.76%
CRA Fund	1,621,104	1,388,985	3,230,992	1,782,588	1,685,206	(97,382)	-5.46%
Debt Service Fund	273,835	990,570	-	1,057,312	1,046,443	(10,869)	-1.03%
Utilities Fund	7,964,776	9,675,771	7,604,152	10,669,112	10,705,848	36,736	0.34%
Sanitation Fund	3,293,638	3,523,273	3,378,454	3,610,000	3,633,489	23,489	0.65%
Golf Fund	-	-	-	-	-	-	-
Stormwater Fund	611,961	439,190	439,213	676,700	895,687	218,987	32.36%
Beal Memorial Fund**	11,932	17,162	36,077	131,436	83,850	(47,586)	-36.20%
Expenditures	38,943,618	38,010,308	37,469,432	37,835,628	38,628,510	792,882	2.10%

\* difference due to Golf Fund merging into General Fund FY 2013-14

\*\* not included on chart

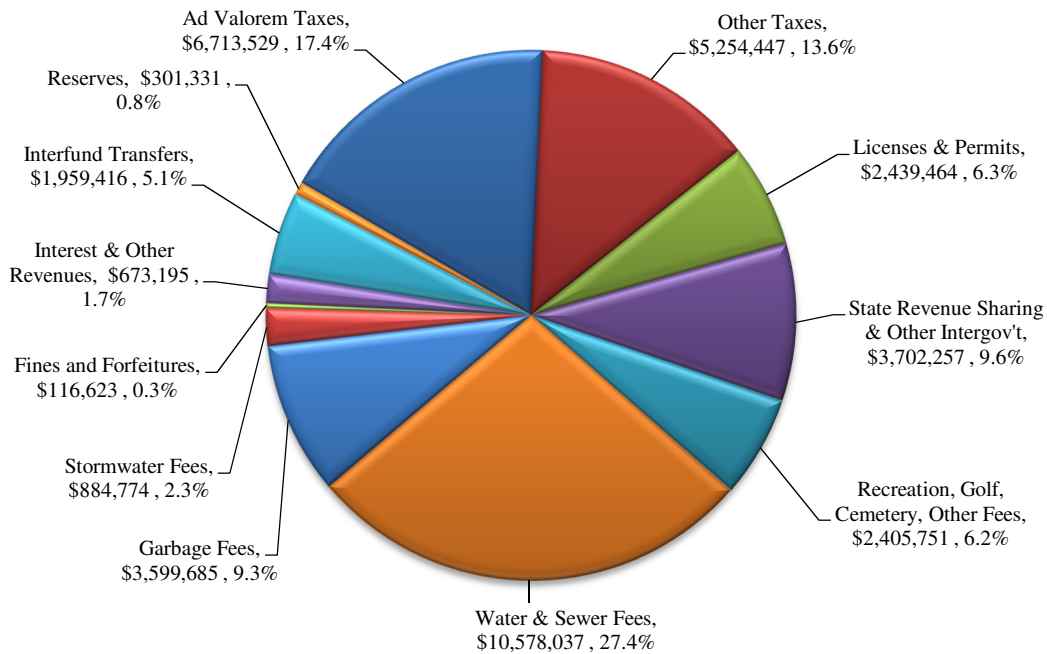


	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
General Government	2,514,734	2,813,838	2,813,838	2,878,496	3,154,693	276,197	9.60%
Public Safety	9,066,196	9,040,705	9,080,984	9,285,018	9,375,925	90,907	0.98%
Physical Environment	11,561,302	12,785,269	12,806,392	11,717,432	11,975,656	258,224	2.20%
Transportation	1,012,387	862,712	862,712	1,048,635	1,045,141	(3,494)	-0.33%
Economic Environment	1,032,659	677,791	1,730,631	1,418,211	1,398,830	(19,381)	-1.37%
Culture & Recreation	4,290,327	4,122,310	4,122,310	4,252,749	4,316,420	63,671	1.50%
Capital (net of Reclass)	1,282,142	6,706,415	8,128,136	2,387,856	2,162,050	(225,806)	-9.46%
Debt Service	4,914,057	1,472,859	1,472,860	3,170,857	3,550,096	379,239	11.96%
Other Financing Uses	3,269,813	1,713,944	1,721,632	1,706,374	1,649,696	(56,678)	-3.32%
Expenditures	38,943,617	40,195,843	42,739,495	37,865,628	38,628,510	762,882	2.01%

# Revenues

## FY 2016-17 Budgeted Revenues

**\$38,628,510**



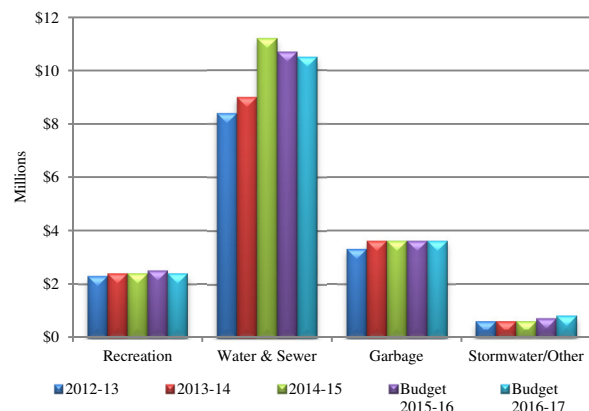
**Charges for Services (User Fees)** – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$17.4 million and are the largest source of revenue for the City at 45.2%. Unlike taxes, these service charges are directly related to the service received. User fees include leisure services such as recreation programs, senior activities, the library, museums, and golf; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers adjusted for current rates. This revenue source averages a 3.4% annual increase.

Water and sewer rates will generate approximately \$10.5M in revenues. A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements. FY 2016-17 will include the implementation of Year 3 of the rate study.

Garbage fees account for \$3.5M in revenues.

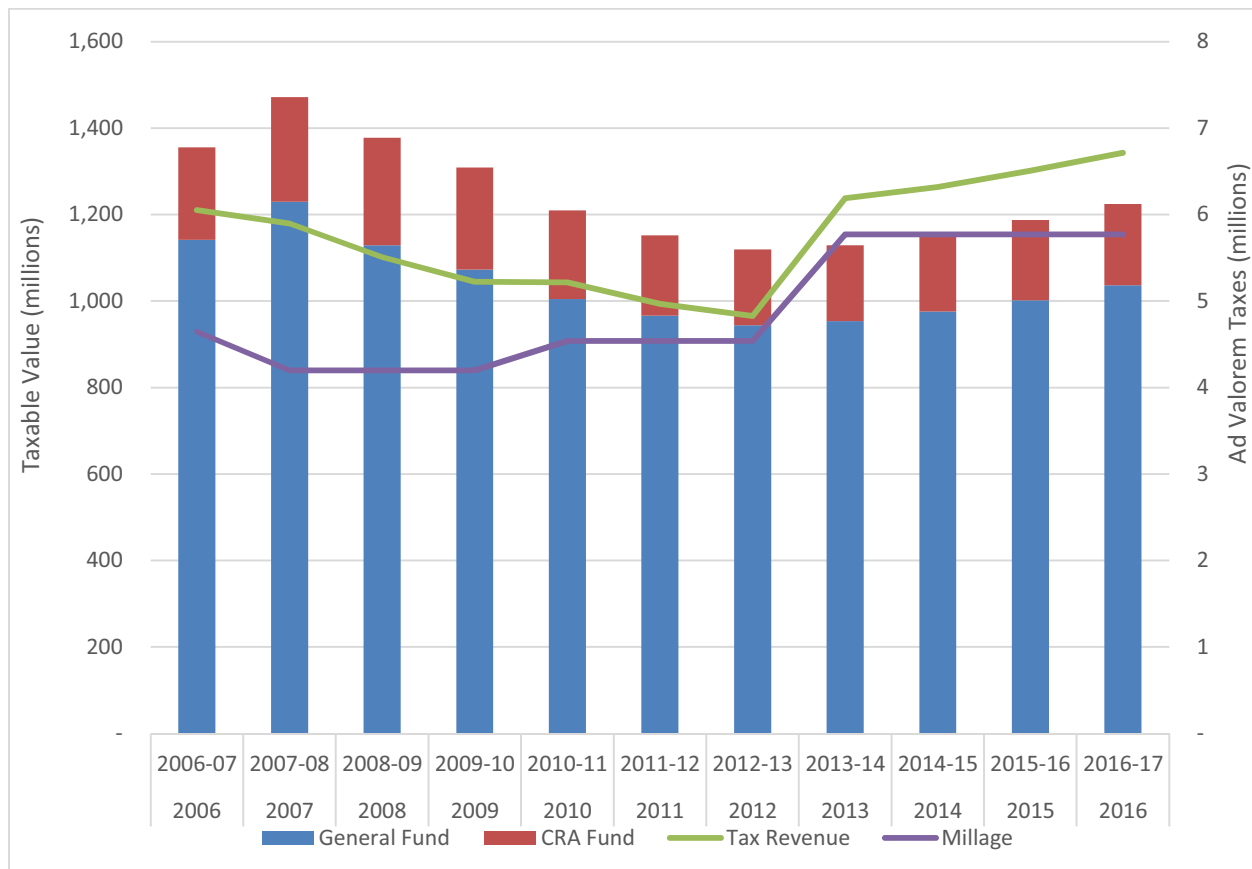
Recreation and other fees – recreation programs, park rentals, senior activities, the library, museums, golf, and cemetery sales – generate \$2.4M in revenues.

Stormwater user fees comprise \$885K in revenues at a residential-equivalent unit of \$4.25 per



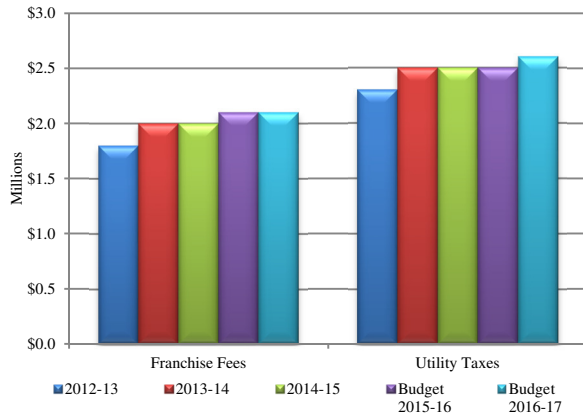
month.

**Ad Valorem (Property) Taxes** – Citywide, the 2016 gross taxable property value for operating purposes is \$1.224 billion, an increase of \$39 million, or 3.3%, from the 2015 final gross taxable property value of \$1.185 billion. Ad valorem taxes levied by the City comprise \$6.7M, or 17.4%, of total revenues. Property taxes primarily fund General Fund operations (\$5.7M, or 28.3%, of General Fund revenues). However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund (\$1.0M, or 61.4%, of CRA revenues) based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$615K, or 36.5%, of CRA Fund revenues.



As the chart above depicts, the City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to “do more with less”, and raised the millage rate to 5.7697 mills, generating an additional \$1.2M in the General Fund and \$16K in the CRA Fund. The budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$214K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

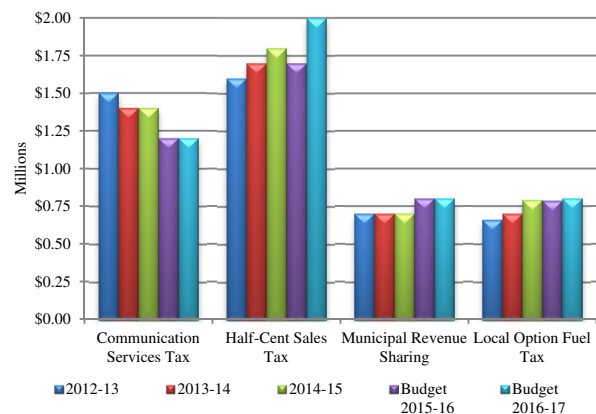
**Franchise Fees & Utility Taxes** – The City’s franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.84 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$2.1M, or 5.4%, of revenues and have increased 0.8% from FY 2015-16 to FY 2016-17.



Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10%. Over the past five years revenues have steadily increased, levelling out this year with a 0.1% increase in FY 2016-17. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and therefore immaterial to a great extent). Utility taxes are anticipated to generate \$2.6M, or 6.8%, of total revenues.

**Communication Services Tax** – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.2M is budgeted, which is an 5.3% decrease from FY 2015-16. This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax.

**Half-Cent Sales Tax** – This state-shared revenue distribution, anticipated to generate approximately \$2.0M, or 5.2%, of total revenues, is derived from net 6% state sales tax revenue and is the largest source of revenue sharing for local governments. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), is rebounding as the economy improves.



**Municipal Revenue Sharing** – This is funded by 1.3409% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is also published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$785K, or 2.0%, of total revenues. EDR anticipates this revenue source to increase slightly.

**Local Option Fuel Tax** – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County levies the full 6 cents and the City receives 9.7956%. The third is 1 to 5 cents, of which the County currently levies 3 cents. The City’s local option fuel tax proceeds for FY 2016-17 are budgeted at \$568K and \$261K, respectively.



**Interfund Transfers** – Interfund transfers represent \$1.9M, or 5.0%, of total revenues. The Debt Service Fund receives \$1.1M from the General Fund for principal and interest payments. The Beal Memorial Cemetery Fund receives \$35K from the General Fund (20% of cemetery lot sales) for investment for perpetual care of the cemetery once all lots are sold. The General Fund receives \$621K from the Utilities Fund (6% of water & sewer fees) as a franchise/right-of-way access fee and \$144K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

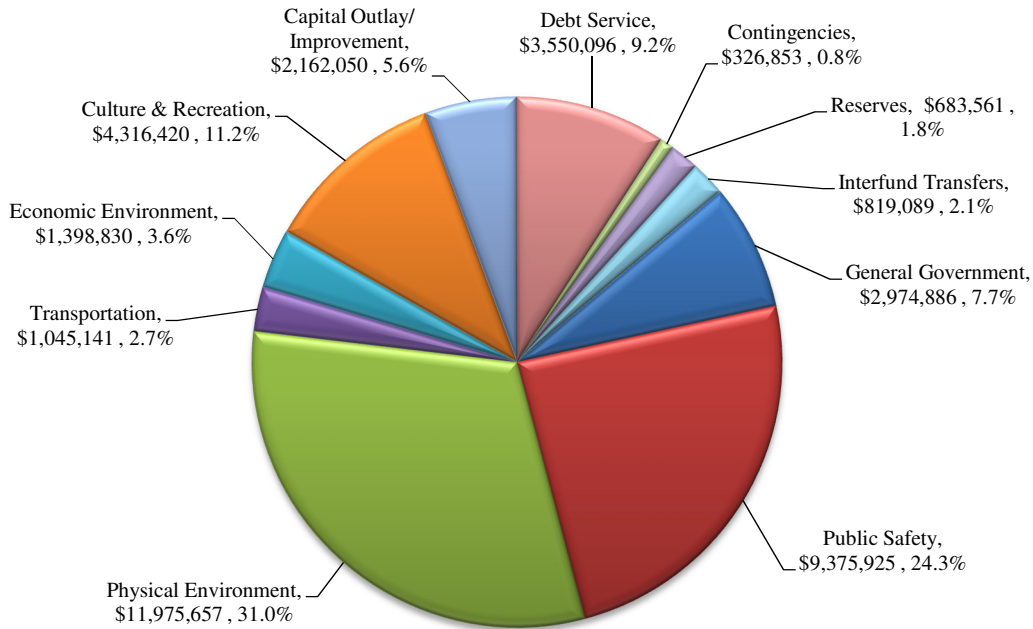
**Appropriation from Reserves** – Use of fund balance (governmental funds) or net assets (enterprise funds) – accounts for \$392K, or 1.0%, of total revenues:

- a. General Fund - \$95,900 from the Harvey Trust for library improvements and purchases, including the following: storage area (\$20,000), re-carpet portions of building (\$9,900), replace carpet with tile and move shelving (\$1,000), new shelving for the children's area (\$12,000), redesign front reference desk (\$20,000), and books, publications, and library materials (\$33,000); \$11,013 from Vehicle Equipment Maintenance Reserve for various replacements; \$110,584 from Building Maintenance Reserve for miscellaneous facility repairs; and \$60,484 from unassigned fund balance for the one-time insurance stipend.
- b. FBC Fund - \$90,673 for software upgrade.
- c. Beal Memorial Cemetery Fund - \$22,350 from Perpetual Care for cemetery improvements and purchases, including the following: a Toro 52" mower (\$19K) and fencing at Brooks Cemetery.

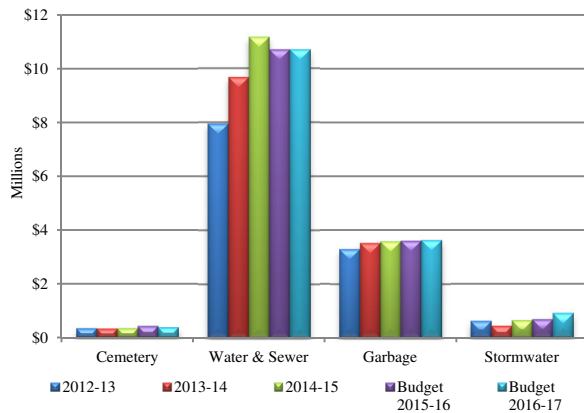
# Expenditures

## FY 2016-17 Budgeted Expenditures

**\$38,628,510**



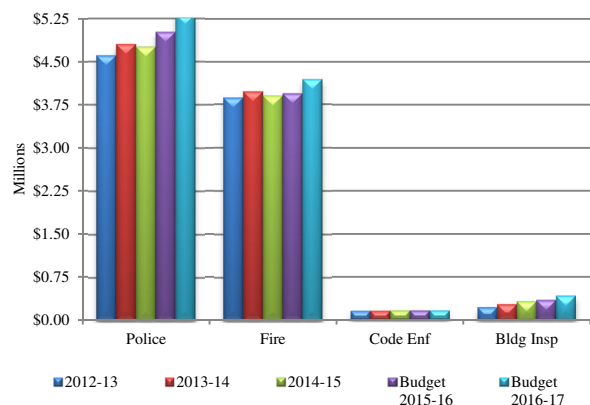
**Physical Environment** – This category comprises \$12.0M, or 31.0% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, recycling, and garbage. These operations are self-sustaining since cemetery revenues exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes.



**Public Safety** – This category includes police, fire, code enforcement, and building inspection services and totals \$9.4M, or 24.3%, of total expenses. The \$91K, or 1.0%, increase is attributable to the addition of two new police

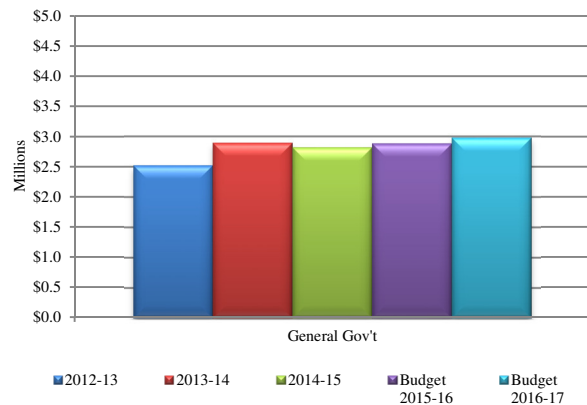
officers, offset by a reduction due to the reclassification of the CRA officers, which were moved to the Economic Environment category in preparation for future years transfer to the General Fund.

**Recreation & Cultural Services** – This category equals \$4.3M, or 11.2%, of total expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses. A portion of these leisure services expenses are offset by revenues such as facility



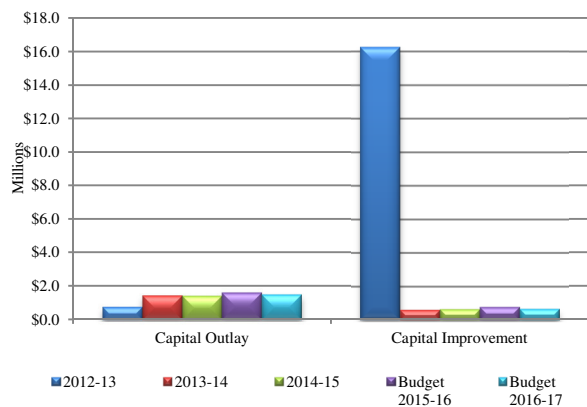
and park rentals, youth and adult athletic fees, recreation center memberships, and museum entrance fees. This category is up \$64K, or 1.5%, from FY 2016-16. After opening a new recreation complex in May 2015, the department is increasing both revenue and expense, as it brings in multiple tournaments to the City and settles in at the new facility

**General Government** – This category is \$3.0M, or 7.7%, of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, budget, purchasing, planning, fleet, and facilities. The dramatic decrease in FY 2012-13 was due to an accounting change to record the cost allocation plan as reimbursements (e.g. decreases in expenses) rather than transfers among funds. The \$96K, or 3.3%, increase for FY 2016-17 is attributable to the implementation of Year 3 of the Pay & Classification Plan.



**Debt Service** – This category totals \$3.6M, or 9.2%, of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, revenue notes, or other debt financing. Overall, debt expense is \$379K, or 11.9%, more than the previous year due to the State Revolving Fund Loan for Pump Station #1 and Force Main being finalized. The 2005 Utility System Revenue Bond was refinanced at a lower interest rate.

**Capital Outlay/Improvement** – This category comprises \$2.2M, or 5.6%, of total expenses. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$1,000 and a useful life of more than one year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings, parks, streets, water and sewer lines). IT funding of \$293K includes a server upgrade, various laptops and desktops replacements, and new software for the permitting process. Vehicle replacements in the amount of \$743K includes 7 police patrol vehicles, 3 trucks, 1 sideloader, 1 dump truck, and 1 CCTV pipeline van. The following capital improvement projects are budgeted at a total cost of \$1.2M: phase II of the recreation complex, facility repairs, street resurfacing/restripping, school zone markers, and streetscape on Carson Drive. The increase in FY 2012-13 was due to the construction of the new pump station and force main.

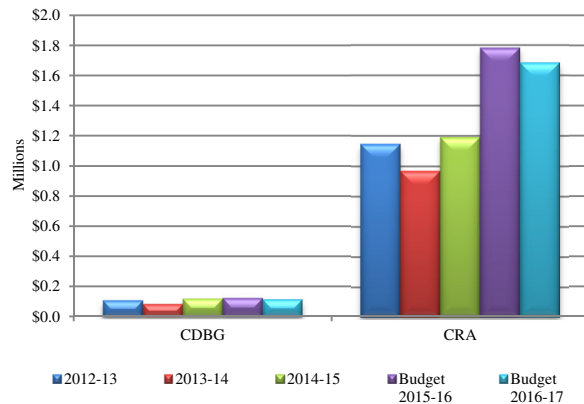


**Interfund Transfers** – Interfund transfers represent \$819K, or 2.1%, of total expenses. Transfers to the General Fund total \$787K based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to the enterprise funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, risk management, information technology), financial services (i.e. budget,

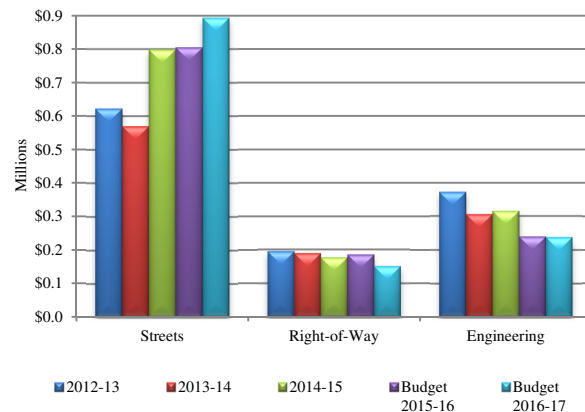
## Expenditures

grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities).

**Economic Environment** – This category totals \$1.4M, or 3.6%, of total expenses and includes the Community Development Block Grant (CDBG) program for low-moderate income families and the Community Redevelopment Agency (CRA) to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development. CRA activities are funded from a portion of City and County tax dollars. Ad valorem revenues are anticipated to increase and the additional funding will be utilized to update the CRA Plan. The timing of capital projects accounts for the annual fluctuations in prior years. This category is less than the prior year, even though the CRA officers have been reclassified – the reduction is primarily associated with prior year economic incentive grants that were distributed to approved applicants within the Community Redevelopment District.



**Transportation** – This category represents \$1.0M, or 2.7%, of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds (two total, one of which was new as of Jan 2014) and reimbursements from the Florida Department of Transportation.



**Reserves** – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$684K, or 1.8%, of expenses are budgeted in the General, Florida Building Code, Utilities, Stormwater, and Beal Memorial Cemetery funds.

**Contingencies** – Contingency funds total \$326K, or 0.8%, of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.

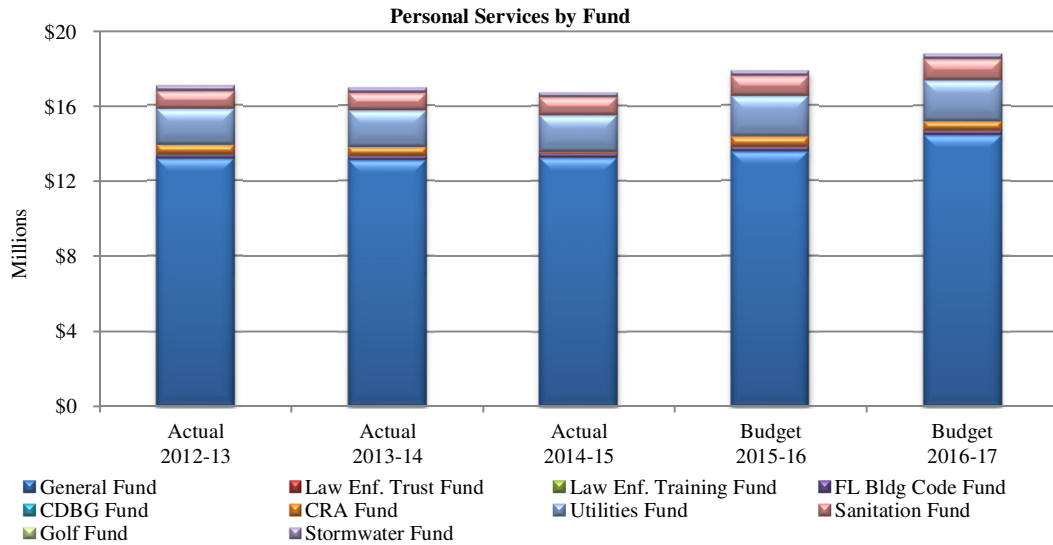
# CITY OF FORT WALTON BEACH, FL

## Total Expenditures by Category - All Funds

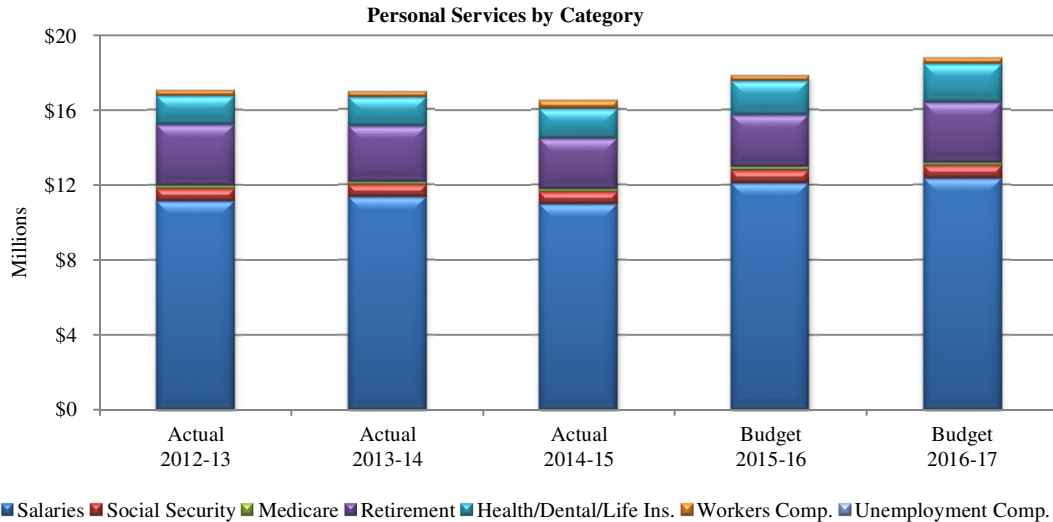
	Personal Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2016-17 Budget	2015-16 Budget	Budget Change	
											\$	%
City Council	151,374	252,225	-	-	186	-	-	-	403,785	349,941	53,844	15.39%
City Manager	335,742	20,074	-	-	557	-	-	-	356,373	344,317	12,056	3.50%
Information Technology	165,382	188,479	19,000	-	742	-	-	-	373,603	404,904	(31,301)	-7.73%
Human Resources	210,213	64,325	-	-	557	-	-	-	275,095	268,532	6,563	2.44%
Risk Management	-	574,244	-	-	-	-	-	-	574,244	564,993	9,251	1.64%
City Clerk	161,252	61,799	-	-	557	-	-	-	223,608	232,522	(8,914)	-3.83%
Finance	509,946	146,192	-	-	1,114	-	-	-	657,251	621,735	35,516	5.71%
Purchasing	170,722	9,503	-	-	557	-	-	-	180,782	173,887	6,895	3.97%
Police	4,328,860	551,997	269,423	-	150,999	-	-	-	5,301,279	5,015,475	285,804	5.70%
Fire	3,668,601	238,805	32,000	-	247,638	-	-	-	4,187,044	3,938,998	248,046	6.30%
Recreation	612,000	462,631	60,000	-	349,636	-	-	-	1,484,269	1,392,418	91,851	6.60%
Parks	518,232	195,460	120,000	-	210,205	-	-	-	1,043,898	955,754	88,144	9.22%
Right-of-Way	41,947	108,319	-	-	-	-	-	-	150,267	184,730	(34,463)	-18.66%
Golf Club	443,459	279,027	-	-	1,671	-	-	-	724,157	725,553	(1,396)	-0.19%
Golf Grounds	678,463	372,029	-	-	1,840	-	-	-	1,052,331	1,051,602	729	0.07%
Library	356,492	108,834	95,900	-	20,931	-	-	-	582,157	520,508	61,649	11.84%
Museum	237,187	52,604	-	-	-	-	-	-	289,791	301,084	(11,293)	-3.75%
Cemetery	172,571	148,552	22,350	-	-	-	35,000	-	378,473	425,858	(47,385)	-11.13%
Engineering Services	198,331	37,762	-	-	742	-	-	-	236,835	239,178	(2,343)	-0.98%
Planning & Zoning	195,800	39,079	-	-	371	-	-	-	235,250	213,787	21,463	10.04%
Code Enforcement	150,405	7,693	-	-	742	-	-	-	158,840	159,516	(676)	-0.42%
Fleet	470,252	67,522	2,700	-	371	-	-	-	540,845	530,483	10,362	1.95%
Facilities	379,851	632,430	-	-	42,705	-	-	-	1,054,986	925,238	129,748	14.02%
Streets	219,105	439,676	-	235,000	-	-	-	-	893,781	805,648	88,133	10.94%
Non-Departmental	85,484	214,284	299,431	-	2,042	(1,928,442)	-	-	(1,327,202)	(1,142,590)	(184,612)	16.16%
<b>General Fund</b>	<b>14,461,671</b>	<b>5,273,545</b>	<b>920,804</b>	<b>235,000</b>	<b>1,034,163</b>	<b>(1,928,442)</b>	<b>35,000</b>	<b>-</b>	<b>20,031,743</b>	<b>19,204,071</b>	<b>827,671</b>	<b>4.31%</b>
<b>Law Enf. Trust Fund</b>	<b>-</b>	<b>2,309</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,309</b>	<b>216,830</b>	<b>(214,521)</b>	<b>-98.94%</b>
<b>Law Enf. Training Fund</b>	<b>-</b>	<b>7,197</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,197</b>	<b>17,673</b>	<b>(10,476)</b>	<b>-59.28%</b>
<b>FBC Fund</b>	<b>236,981</b>	<b>41,737</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>144,672</b>	<b>-</b>	<b>-</b>	<b>424,090</b>	<b>350,376</b>	<b>73,714</b>	<b>21.04%</b>
<b>CDBG Fund</b>	<b>19,758</b>	<b>18,866</b>	<b>-</b>	<b>74,022</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>112,646</b>	<b>119,530</b>	<b>(6,884)</b>	<b>-5.76%</b>
Police-CRA	-	-	-	-	-	-	-	-	-	453,207	(453,207)	100.00%
CRA	484,361	708,723	25,000	300,000	-	167,123	-	-	1,685,206	1,329,381	355,825	26.77%
<b>CRA Fund</b>	<b>484,361</b>	<b>708,723</b>	<b>25,000</b>	<b>300,000</b>	<b>-</b>	<b>167,123</b>	<b>-</b>	<b>-</b>	<b>1,685,206</b>	<b>1,782,588</b>	<b>(97,382)</b>	<b>-5.46%</b>
<b>Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,046,443</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,046,443</b>	<b>1,057,312</b>	<b>(10,869)</b>	<b>-1.03%</b>
Customer Service	218,253	210,593	-	-	-	-	-	-	428,846	387,852	40,994	10.57%
Utility Services	526,497	103,767	-	-	-	-	-	-	630,264	646,677	(16,413)	-2.54%
Water Operations	456,842	406,377	20,000	-	116,893	-	-	-	1,000,112	1,233,516	(233,404)	-18.92%
Water Distribution	255,044	84,110	-	-	180,284	-	-	-	519,438	515,526	3,912	0.76%
Sewer Collect&Treatmt	713,076	3,808,898	100,328	-	1,172,313	-	-	-	5,794,615	5,740,473	54,142	0.94%
Non-Departmental	10,000	100,161	5,300	-	-	1,063,612	618,208	535,292	2,332,574	2,175,068	157,506	7.24%
<b>Utilities Fund</b>	<b>2,179,712</b>	<b>4,713,906</b>	<b>125,628</b>	<b>-</b>	<b>1,469,490</b>	<b>1,063,612</b>	<b>618,208</b>	<b>535,292</b>	<b>10,705,848</b>	<b>10,699,112</b>	<b>6,736</b>	<b>0.06%</b>
Solid Waste	1,049,743	1,558,169	260,000	-	-	-	-	-	2,867,912	2,880,460	(12,548)	-0.44%
Recycling	58,236	146,742	-	-	-	-	-	-	204,978	195,087	9,891	5.07%
Non-Departmental	1,500	37,159	700	-	-	372,074	143,531	5,635	560,599	534,453	26,146	4.89%
<b>Sanitation Fund</b>	<b>1,109,479</b>	<b>1,742,070</b>	<b>260,700</b>	<b>-</b>	<b>-</b>	<b>372,074</b>	<b>143,531</b>	<b>5,635</b>	<b>3,633,489</b>	<b>3,610,000</b>	<b>23,489</b>	<b>0.65%</b>
Stormwater	279,536	157,132	136,459	60,000	-	-	-	-	633,126	434,573	198,553	45.69%
Non-Departmental	500	10,324	700	-	-	157,704	-	93,334	262,561	242,127	20,434	8.44%
<b>Stormwater Fund</b>	<b>280,036</b>	<b>167,456</b>	<b>137,159</b>	<b>60,000</b>	<b>-</b>	<b>157,704</b>	<b>-</b>	<b>93,334</b>	<b>895,687</b>	<b>676,700</b>	<b>218,987</b>	<b>32.36%</b>
<b>Beal Memorial Fund</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,350</b>	<b>49,300</b>	<b>83,850</b>	<b>131,436</b>	<b>(47,586)</b>	<b>-36.20%</b>
<b>TOTAL ALL FUNDS</b>	<b>18,771,997</b>	<b>12,688,009</b>	<b>1,469,991</b>	<b>669,022</b>	<b>3,550,096</b>	<b>(23,257)</b>	<b>819,089</b>	<b>683,561</b>	<b>38,628,510</b>	<b>37,865,628</b>	<b>762,879</b>	<b>2.01%</b>

# CITY OF FORT WALTON BEACH, FL

## Personal Services Trends - All Funds



	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
General Fund	13,181,787	13,111,309	13,249,455	13,550,840	14,438,542	887,702	6.55%
Law Enf. Trust Fund	-	-	-	-	-	-	0.00%
Law Enf. Training Fund	-	-	-	-	-	-	0.00%
FL Bldg Code Fund	190,243	228,608	235,073	241,574	236,981	(4,593)	0.00%
CDBG Fund	22,477	-	-	21,135	19,758	(1,377)	-6.52%
CRA Fund	514,778	467,614	91,338	530,661	484,361	(46,300)	-8.72%
Utilities Fund	1,893,704	1,941,335	1,939,323	2,159,076	2,179,712	20,636	0.96%
Sanitation Fund	950,770	912,979	963,675	1,049,044	1,109,479	60,435	5.76%
Golf Fund	-	-	-	-	-	-	0.00%
Stormwater Fund	290,013	267,847	237,294	274,455	280,036	5,581	2.03%
Personal Services	17,394,808	16,929,692	16,716,158	17,826,785	18,748,870	922,085	5.17%



	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Budget 2016-17	\$ Variance	% Variance
Salaries	11,126,343	11,328,990	10,945,677	12,096,017	12,305,457	209,440	1.73%
Social Security	650,006	640,678	639,561	669,075	682,425	13,350	2.00%
Medicare	152,044	150,010	149,722	160,309	159,598	(711)	-0.44%
Retirement	3,265,988	2,970,488	2,695,910	2,779,520	3,206,161	426,641	15.35%
Health/Dental/Life Ins.	1,532,407	1,544,443	1,585,668	1,805,755	2,062,409	256,654	14.21%
Workers Comp.	294,392	284,548	424,764	291,108	307,821	16,713	5.74%
Unemployment Comp.	22,593	10,534	4,786	25,000	25,000	-	0.00%
Personal Services	17,394,808	16,929,692	16,446,088	17,826,785	18,748,870	922,085	5.17%





# CITY OF FORT WALTON BEACH, FL

## Personal Services by Category - All Funds

	Wages	Service Awards	Incentive/ Merit Pay	Add Pays	Gross Wages	Overtime & Holiday	Total Wages	Social Security
City Council	40,245	-	-	-	40,245	-	40,245	2,455
City Manager	223,268	54	-	-	223,322	-	223,322	14,168
Information Technology	104,215	-	-	-	104,215	100	104,315	6,099
Human Resources	165,962	-	-	-	165,962	150	166,112	9,977
City Clerk	117,800	-	-	-	117,800	-	117,800	6,902
Finance	318,983	-	-	-	318,983	400	319,383	17,292
Purchasing	125,283	-	-	-	125,283	50	125,333	7,500
Police	2,513,191	1,137	85,564	3,000	2,602,892	165,144	2,768,036	152,062
Fire	1,840,604	541	34,194	-	1,875,339	280,044	2,155,383	118,020
Recreation	436,971	271	-	-	437,242	-	437,242	24,831
Parks	330,373	325	-	-	330,698	4,000	334,698	18,969
Right-of-Way	24,597	-	-	-	24,597	-	24,597	1,502
Golf Club	366,647	217	-	-	366,864	-	366,864	22,347
Golf Grounds	469,195	325	-	-	469,520	-	469,520	27,798
Library	278,737	271	-	-	279,008	-	279,008	17,036
Museum	159,255	-	-	-	159,255	20	159,275	9,180
Cemetery	99,402	108	-	-	99,510	600	100,110	5,375
Engineering Services	153,915	54	-	-	153,969	250	154,219	8,905
Planning & Zoning	141,811	54	-	-	141,865	150	142,015	9,471
Code Enforcement	94,369	325	-	-	94,694	150	94,844	5,519
Fleet	303,608	-	-	-	303,608	1,500	305,108	16,648
Facilities	251,983	271	-	-	252,254	3,000	255,254	14,544
Streets	168,707	108	-	-	168,815	1,000	169,815	10,294
Non-Departmental	37,447	-	-	-	37,447	-	37,447	-
<b>General Fund</b>	<b>8,766,568</b>	<b>4,061</b>	<b>119,758</b>	<b>3,000</b>	<b>8,893,387</b>	<b>456,558</b>	<b>9,349,945</b>	<b>526,894</b>
<b>FL Bldg Code Fund</b>	<b>179,711</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>179,711</b>	<b>900</b>	<b>180,611</b>	<b>9,970</b>
<b>CDBG Fund</b>	<b>19,758</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,758</b>	<b>-</b>	<b>19,758</b>	<b>-</b>
Police-CRA	-	-	-	-	-	-	-	-
CRA	316,269	-	20,097	-	336,366	14,729	351,095	16,251
<b>CRA Fund</b>	<b>316,269</b>	<b>-</b>	<b>20,097</b>	<b>-</b>	<b>336,366</b>	<b>14,729</b>	<b>351,095</b>	<b>16,251</b>
Customer Service	164,708	108	-	-	164,816	500	165,316	9,238
Utility Services	357,356	596	-	-	357,952	-	357,952	20,791
Water Operations	306,608	108	-	-	306,716	4,550	311,266	17,549
Water Distribution	148,865	-	-	-	148,865	22,800	171,665	8,633
Sewer Collect & Treatmt	449,251	-	-	-	449,251	36,000	485,251	24,608
Non-Departmental	10,000	-	-	-	10,000	-	10,000	-
<b>Utilities Fund</b>	<b>1,436,788</b>	<b>812</b>	<b>-</b>	<b>-</b>	<b>1,437,600</b>	<b>63,850</b>	<b>1,501,450</b>	<b>80,819</b>
Solid Waste	642,700	271	-	-	642,971	27,600	670,571	35,453
Recycling	33,167	-	-	-	33,167	890	34,057	1,738
Non-Departmental	1,500	-	-	-	1,500	-	1,500	-
<b>Sanitation Fund</b>	<b>677,367</b>	<b>271</b>	<b>-</b>	<b>-</b>	<b>677,638</b>	<b>28,490</b>	<b>706,128</b>	<b>37,191</b>
Stormwater	194,970	-	-	-	194,970	1,000	195,970	11,300
Non-Departmental	500	-	-	-	500	-	500	-
<b>Stormwater Fund</b>	<b>195,470</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,470</b>	<b>1,000</b>	<b>196,470</b>	<b>11,300</b>
<b>TOTAL ALL FUNDS</b>	<b>11,591,931</b>	<b>5,144</b>	<b>139,855</b>	<b>3,000</b>	<b>11,739,930</b>	<b>565,527</b>	<b>12,305,457</b>	<b>682,425</b>



Medicare	Pension Defined Benefit	Retirement Defined Contrib	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2016-17 TOTAL
574	-	-	107,969	40	-	111,038	151,282
3,313	68,215	8,667	17,653	402	-	112,418	335,742
1,427	20,688	2,038	30,637	177	-	61,066	165,382
2,333	12,436	7,753	11,319	282	-	44,100	210,213
1,614	12,640	5,053	17,044	200	-	43,453	161,252
4,044	86,153	4,761	77,762	550	-	190,562	509,946
1,754	20,842	3,818	11,263	213	-	45,390	170,722
35,562	804,529	13,224	498,232	57,216	-	1,560,825	4,328,860
27,601	1,010,555	-	285,712	71,332	-	1,513,220	3,668,601
5,807	55,720	13,626	62,274	12,501	-	174,759	612,000
4,437	74,744	5,703	68,505	11,176	-	183,534	518,232
351	-	1,230	11,195	3,071	-	17,349	41,947
5,226	33,838	-	9,386	5,798	-	76,595	443,459
6,501	97,124	8,397	61,890	7,234	-	208,944	678,463
3,984	46,747	2,667	6,223	827	-	77,484	356,492
2,147	32,319	1,567	32,027	671	-	77,911	237,187
1,257	32,405	-	28,125	5,298	-	72,460	172,571
2,083	-	10,158	22,705	262	-	44,113	198,331
2,215	-	8,004	33,838	257	-	53,785	195,800
1,291	30,765	-	16,420	1,566	-	55,561	150,405
3,893	45,813	9,197	83,125	6,468	-	165,144	470,252
3,402	55,226	5,502	33,708	12,215	-	124,597	379,851
2,407	12,264	6,554	6,352	11,418	-	49,289	219,105
-	-	-	-	-	25,000	25,000	62,447
<b>123,223</b>	<b>2,553,023</b>	<b>117,919</b>	<b>1,533,364</b>	<b>209,174</b>	<b>25,000</b>	<b>5,088,597</b>	<b>14,438,542</b>
<b>2,332</b>	<b>14,047</b>	<b>8,870</b>	<b>17,326</b>	<b>3,825</b>	<b>-</b>	<b>56,370</b>	<b>236,981</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,758</b>
-	-	-	-	-	-	-	-
3,801	59,962	3,075	42,010	8,168	-	133,267	484,361
<b>3,801</b>	<b>59,962</b>	<b>3,075</b>	<b>42,010</b>	<b>8,168</b>	<b>-</b>	<b>133,267</b>	<b>484,361</b>
2,161	7,135	8,634	25,489	280	-	52,937	218,253
4,863	60,057	11,939	67,372	3,525	-	168,547	526,497
4,104	54,835	8,192	52,162	8,733	-	145,575	456,842
2,019	32,052	3,176	27,423	10,076	-	83,379	255,044
5,755	81,141	11,013	94,937	10,371	-	227,825	713,076
-	-	-	-	-	-	-	10,000
<b>18,902</b>	<b>235,220</b>	<b>42,954</b>	<b>267,383</b>	<b>32,985</b>	<b>-</b>	<b>678,263</b>	<b>2,179,712</b>
8,291	111,695	16,770	168,590	38,373	-	379,172	1,049,743
406	10,812	-	9,124	2,099	-	24,179	58,236
-	-	-	-	-	-	-	1,500
<b>8,697</b>	<b>122,507</b>	<b>16,770</b>	<b>177,714</b>	<b>40,472</b>	<b>-</b>	<b>403,351</b>	<b>1,109,479</b>
2,643	24,831	6,983	24,612	13,197	-	83,566	279,536
-	-	-	-	-	-	-	500
<b>2,643</b>	<b>24,831</b>	<b>6,983</b>	<b>24,612</b>	<b>13,197</b>	<b>-</b>	<b>83,566</b>	<b>280,036</b>
<b>159,598</b>	<b>3,009,590</b>	<b>196,571</b>	<b>2,062,409</b>	<b>307,821</b>	<b>25,000</b>	<b>6,443,414</b>	<b>18,748,870</b>

state contribution police 175,703  
state contribution fire 205,007

19,129,580

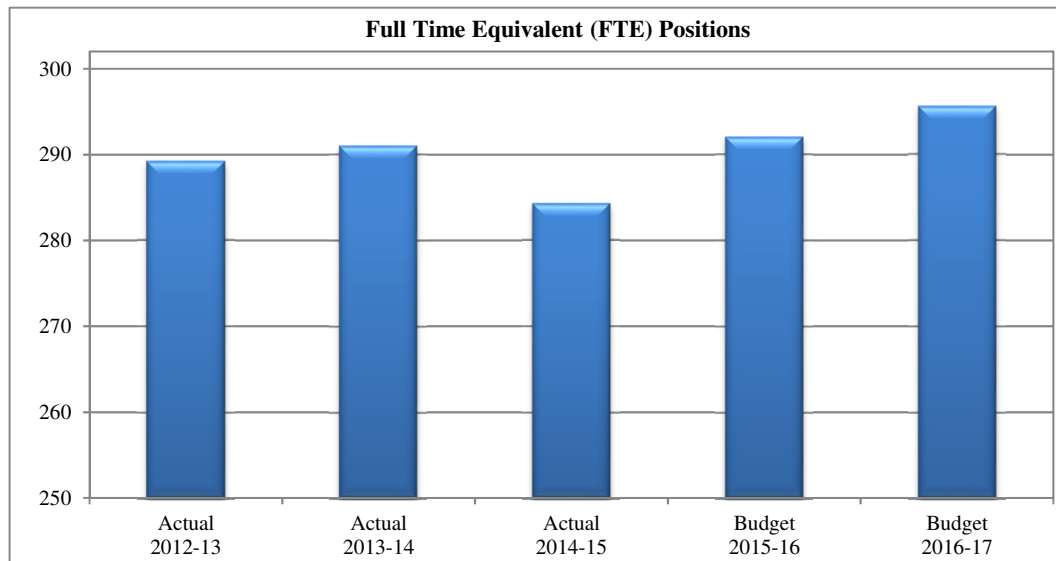
# CITY OF FORT WALTON BEACH, FL

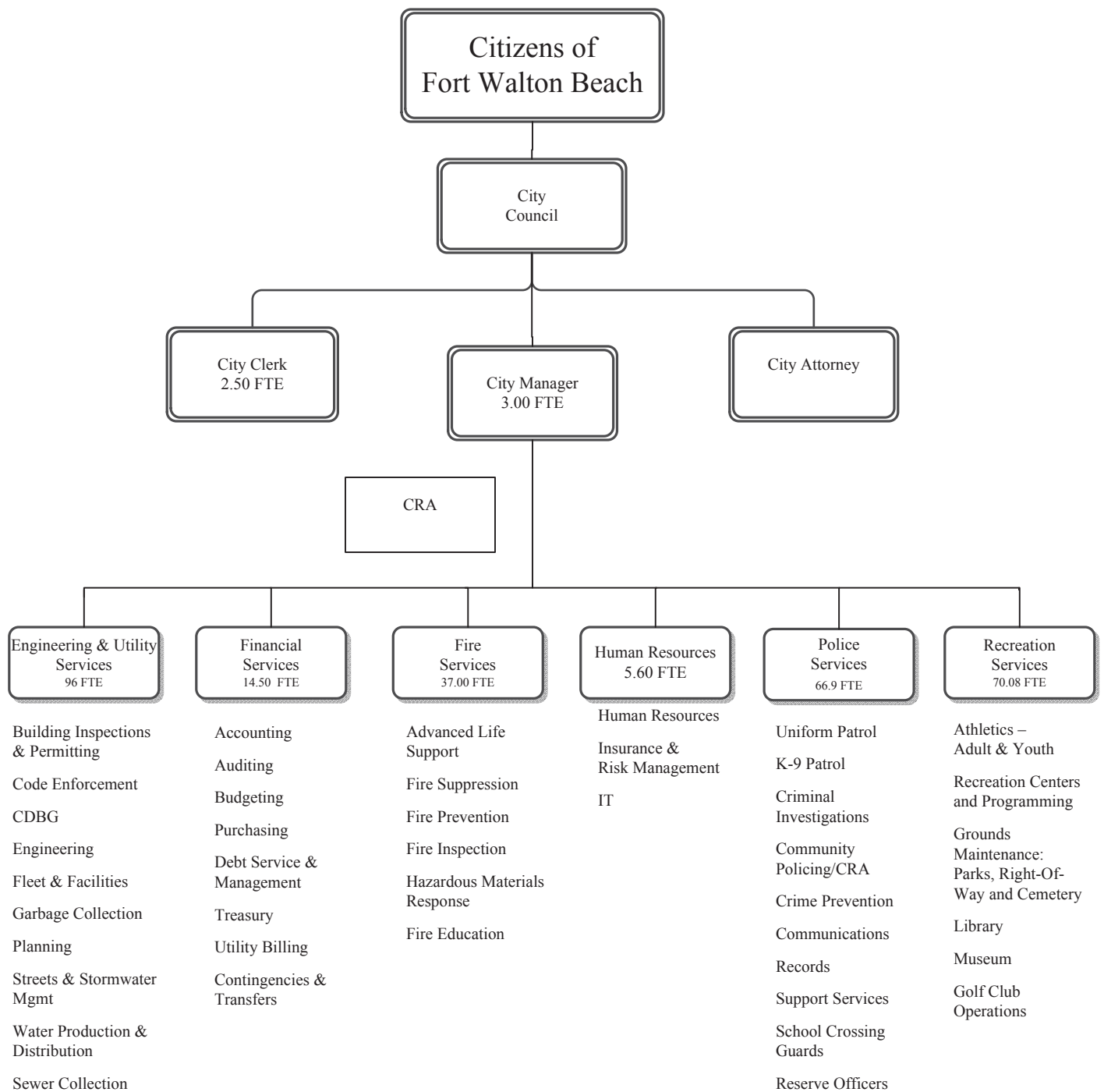
## Full Time Equivalent (FTE) Position Summary

Department	Actual			Budget 2015-16	Mid Year Changes		Budget 2016-17
	2012-13	2013-14	2014-15				
City Manager	4.00	4.00	4.00	5.00	(2.00)	(a)	3.00
Human Resources	3.00	3.00	3.00	3.60	2.00	(b)	5.60
City Clerk	2.50	2.50	2.50	2.50	0.00		2.50
Financial Services	16.00	16.25	14.25	15.50	(1.00)	(c)	14.50
Police Services	59.99	60.99	55.66	61.90	5.00	(d)	66.90
Fire Services	37.00	37.00	38.00	37.00	0.00		37.00
Recreation Services	71.41	70.28	68.84	71.53	(1.45)	(e)	70.08
Engineering Services	95.25	97.00	98.00	95.00	1.00	(f)	96.00
<b>Total Funded FTE's</b>	<b>289.15</b>	<b>291.02</b>	<b>284.25</b>	<b>292.03</b>	<b>3.55</b>		<b>295.58</b>
Frozen/Unfunded FTE's							
<b>Total Authorized FTE's</b>	<b>289.15</b>	<b>291.02</b>	<b>284.25</b>	<b>292.03</b>	<b>3.55</b>		<b>295.58</b>

### 2015-16 Mid-Year Changes

- (a) Move IT Dept from City Manager to Human Resources
- (b) Move IT Dept from City Manager to Human Resources
- (c) Move Meter Reader to Utilities
- (d) Add 2 Additional Officers; Move CRA Officers for Reporting Purposes; Correct Prior Year Error
- (e) Change Senior Center Supervisor to .5 FTE; Adjust Recreation Specialist for New Recreation Complex
- (f) Move CRA Planner to General Fund



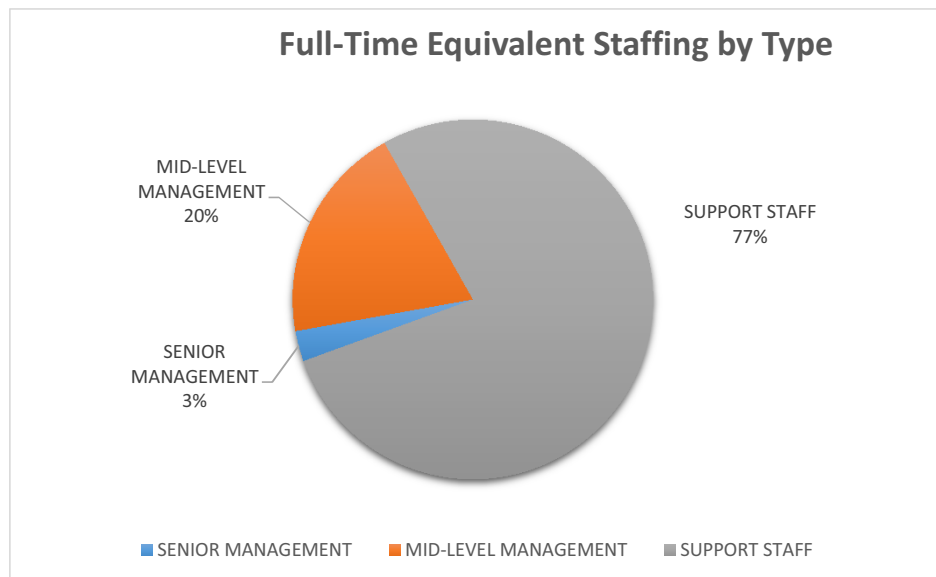


# CITY OF FORT WALTON BEACH, FL

## Authorized Full-Time Equivalents

<u>SENIOR MANAGEMENT</u>	BUDGET 2016-17	<u>SUPPORT STAFF (TECHNICAL &amp; SERVICE DELIVERY)</u>	BUDGET 2016-17	<u>SUPPORT STAFF (TECHNICAL &amp; SERVICE DELIVERY)</u>	BUDGET 2016-17
City Manager (Charter Officer)	1.00	Accounting Coordinator	1.00	Property Administrator	1.00
City Clerk (Charter Officer)	1.00	Accounting Specialist	1.00	Public Information Officer	1.00
Human Resources Director	1.00	Accounting Technician	2.50	Purchasing Agent	1.00
Engineering & Utilities Director	1.00	Administrative Coordinator	10.50	Purchasing Coordinator	1.00
Finance Director	1.00	Adult Services Librarian	1.00	Records Clerk	1.50
Fire Chief	1.00	Athletic Coordinator	1.00	Records Clerk II	1.00
Recreation Services Director	1.00	Senior Building Code Inspector	1.00	Recreation Attendant	1.10
Police Chief	1.00	Chemical Specialist	1.00	Recreation Specialist	2.80
FTE TOTAL	8.00	Childrens Services Librarian	1.00	Reserve Police Officer	-
% of Total Staff	3%	Collections Systems Technician	3.00	Sanitation Foreman	1.00
		Combination Plans Examiner	1.00	Sanitation Operator	8.00
		Communications Officer	8.60	School Crossing Guard	0.92
		Custodian	3.88	Senior Account Technician	1.00
<u>MID-LEVEL MANAGEMENT</u>	BUDGET 2016-17	Driver Engineer	9.00	Building Code Inspector	1.00
Battalion Chief	3.00	Equipment Mechanic	3.00	Building Inspector	1.00
Building Code Official	1.00	Evidence Technician	1.00	Senior GIS/CAD Analyst	-
Cemetery Supervisor	1.00	Executive Assistant	1.00	Senior Sanitation Operator	8.00
City Engineer	1.00	Firefighter	15.00	Senior Traffic Technician	1.00
Sewer Collection Supervisor	1.00	GIS/CAD Analyst	2.00	Service Worker I	10.50
Communications Supervisor	1.00	Golf Course Attendant	10.81	Service Worker II	15.00
Comptroller	1.00	Greenskeeper	10.75	Service Worker III	1.00
Development Services Manager	1.00	Heavy Equipment Mechanic	2.00	Sewer Equipment Operator	1.00
Budget & Grants Analyst	1.00	Heavy Equipment Operator	4.00	Small Engine Mechanic I	1.00
Fire Captain	7.00	Human Resources Generalist	2.00	Staff Assistant	1.10
Fire Marshal	1.00	Information Technology Analyst	1.00	Survey Chief	1.00
Fleet Shop Foreman	1.00	Library Assistant	4.52	Survey Specialist	1.00
Fleet Supervisor	1.00	Lift Station Mechanic	1.00	Traffic Technician	1.00
Foreman	5.00	Lube Technician	1.00	Utilities Billing Specialist	2.00
GIS CAD Supervisor	1.00	Maintenance Technician	3.00	Utilities Inspector	1.00
Golf Course Operations Manager	1.00	Meter Reader	2.00	Wastewater Pretreatment Coordinator	1.00
Golf Course Operations Supervisor	1.00	Museum Assistant	0.60	Water Distribution Foreman	1.00
Golf Course Maintenance Manager	1.00	Museum Operations Coordinator	1.00	Water Treatment Operator	5.00
Grounds Maintenance Supervisor	1.00	Museum Program Coordinator	1.00	Welder	1.00
Information Technology Manager	1.00	Permit Specialist	1.00	FTE TOTAL	230.08
Laboratory Supervisor	1.00	Planner I	1.00	% of Total Staff	77%
Lead Equipment Mechanic	1.00	Planning Specialist	1.00		
Library Manager	1.00	Police Corporal	6.00		
Maintenance Supervisor	1.00	Police Officer	33.00		
Museum Manager	1.00				
Planner II	1.00				
Police Captain	2.00				
Police Sergeant	6.00				
Purchasing Manager	1.00				
Records & Accreditation Manager	1.00				
Recreation Coordinator	1.00				
Recreation Supervisor	2.50				
Recreation Program Supervisor	1.00				
Sanitation Supervisor	1.00				
Stormwater & Streets Supervisor	1.00				
Utilities Supervisor	1.00				
Utilities Billing Supervisor	1.00				
Water Operations Supervisor	1.00				
FTE TOTAL	57.50				
% of Total Staff	19%				

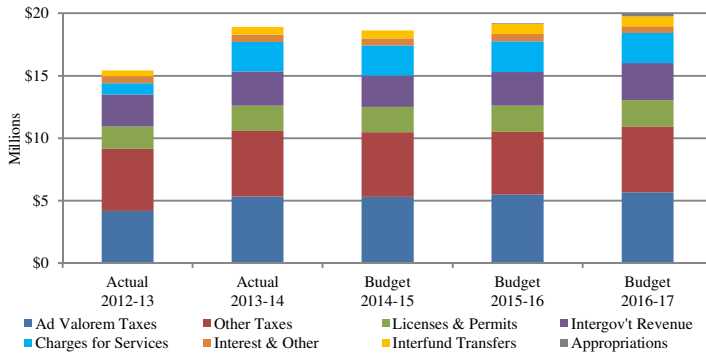
FULL TIME EQUIVALENT TOTAL 295.58



## General Fund

The General Fund encompasses 51.0% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

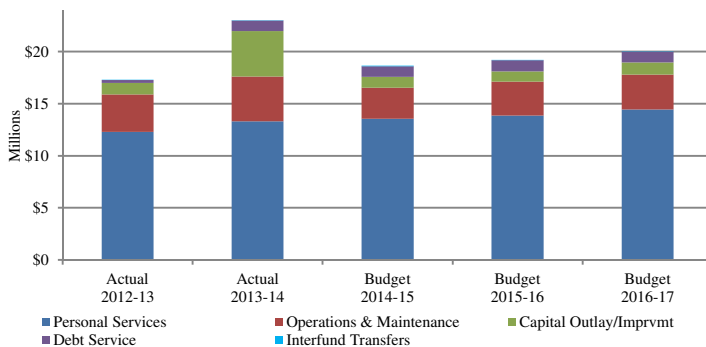
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Ad Valorem Taxes	5,679,300	190,008	3.46%
Other Taxes	5,254,447	225,647	4.5%
Licenses & Permits	2,099,983	19,404	0.9%
Intergov't Revenue	2,974,634	277,864	10.3%
Charges for Services	2,405,751	(50,545)	(2.1)%
Interest & Other	551,348	(32,879)	(5.6)%
Interfund Transfers In	787,300	(30,807)	(3.8)%
Use of Reserves	278,980	228,980	458.0%
	<u>\$20,031,743</u>	<u>\$827,673</u>	<u>4.3%</u>

- The budget is predicated on maintaining the millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.
- The decline in charges for services is due to diminishing golf course revenue and green fees.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	14,438,636	587,706	4.2%
Operations & Maintenance	3,345,103	78,846	2.4%
Capital Outlay/Imprvmt	1,178,841	185,872	18.7%
Debt Service	1,034,163	(23,149)	(2.2)%
Interfund Transfers Out	35,000	(1,600)	(4.4)%
Replenish Reserves	0	0	0.0%
	<u>\$20,031,743</u>	<u>\$827,673</u>	<u>4.3%</u>

- The personal services increase is attributable to Year 3 implementation of the Pay & Classification Study.
- Operating expenses increased due to increasing cost of utilities, as well as maintaining sustainable operations.



# 001 GENERAL FUND - REVENUES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
4,119,512	5,323,693	5,428,362	5,489,292	0500-311-1000	Ad Valorem Taxes	5,679,300	3.46%
27,519	29,668	-	-	0500-311-2000	Delinquent Ad Valorem Taxes	-	0.00%
28,105	31,874	-	-	0500-311-3000	Penalties & Interests - Ad Valorem Taxes	-	0.00%
<b>\$ 4,175,136</b>	<b>\$ 5,385,235</b>	<b>\$ 5,428,362</b>	<b>\$ 5,489,292</b>	<b>Total Ad Valorem Taxes</b>		<b>\$ 5,679,300</b>	<b>3.46%</b>
656,743	555,013	549,257	543,000	0500-312-4100	Local Option Fuel Tax	568,263	4.65%
-	149,551	250,047	242,000	0500-312-4200	Local Option Fuel Tax - 2nd	261,180	7.93%
170,885	175,703	175,025	175,703	0800-312-5200	Insurance Premium Tax - Police Pension	175,025	-0.39%
204,226	214,272	205,007	124,386	0900-312-5100	Insurance Premium Tax - Fire Pension	205,007	64.82%
<b>\$ 1,031,854</b>	<b>\$ 1,094,539</b>	<b>\$ 1,179,336</b>	<b>\$ 1,085,089</b>	<b>Total Other Taxes</b>		<b>\$ 1,209,475</b>	<b>11.46%</b>
1,813,966	2,022,908	2,215,717	2,012,000	0500-314-1000	Electric	2,124,730	5.60%
239,510	253,599	269,268	270,000	0500-314-3000	Water	294,874	9.21%
199,877	236,697	235,665	233,000	0500-314-4000	Gas	208,359	-10.58%
10,646	13,381	10,046	10,267	0500-314-8000	Propane	8,681	-15.45%
<b>\$ 2,264,000</b>	<b>\$ 2,526,586</b>	<b>\$ 2,730,697</b>	<b>\$ 2,525,267</b>	<b>Total Utility Taxes</b>		<b>\$ 2,636,644</b>	<b>4.41%</b>
1,497,437	1,363,391	1,305,313	1,243,441	0500-315-1000	Communications Services Tax	1,177,672	-5.29%
<b>\$ 1,497,437</b>	<b>\$ 1,363,391</b>	<b>\$ 1,305,313</b>	<b>\$ 1,243,441</b>	<b>Total Communications Services Tax</b>		<b>\$ 1,177,672</b>	<b>-5.29%</b>
169,320	204,040	170,004	171,000	0500-316-1000	Business Tax Receipts	226,351	32.37%
3,316	4,594	3,097	3,953	0500-316-1010	Penalties - Business Tax Receipts	4,255	7.64%
-	-	-	50	0500-316-1020	Transfer Fees	50	0.00%
<b>\$ 172,636</b>	<b>\$ 208,633</b>	<b>\$ 173,100</b>	<b>\$ 175,003</b>	<b>Total Business Tax Receipts</b>		<b>\$ 230,656</b>	<b>31.80%</b>
<b>\$ 9,141,063</b>	<b>\$ 10,578,384</b>	<b>\$ 10,816,808</b>	<b>\$ 10,518,092</b>	<b>TOTAL TAXES</b>		<b>\$ 10,933,747</b>	<b>3.95%</b>
1,583,907	1,764,152	1,923,509	1,814,606	0500-323-1000	Electric	1,869,448	3.02%
176,233	219,346	219,542	217,000	0500-323-4000	Gas	178,034	-17.96%
4,593	20,603	19,566	20,000	0500-323-7000	Solid Waste - Host Fee	20,368	1.84%
<b>\$ 1,764,733</b>	<b>\$ 2,004,100</b>	<b>\$ 2,162,617</b>	<b>\$ 2,051,606</b>	<b>Total Franchise Fees</b>		<b>\$ 2,067,850</b>	<b>0.79%</b>
1,282	1,282	3,676	940	1240-325-1002	Girard Avenue	940	0.01%
3,432	2,045	48,590	3,432	1240-325-1003	Stokes Avenue	3,432	0.01%
<b>\$ 4,715</b>	<b>\$ 3,327</b>	<b>\$ 52,266</b>	<b>\$ 4,372</b>	<b>Total Special Assessments</b>		<b>\$ 4,373</b>	<b>0.01%</b>
1,293	575	378	500	0800-329-4000	Taxi Permit/Bicycle License	400	-20.00%
12,793	6,299	5,471	6,300	0900-329-2010	Fire Safety Plan Review	5,500	-12.70%
10,035	7,209	13,385	13,500	1205-329-1001	Zoning/Variances Fees	15,882	17.64%
16,568	1,529	4,425	4,300	1205-329-2000	Zoning Site Plan Review	5,979	39.05%
<b>\$ 40,688</b>	<b>\$ 15,612</b>	<b>\$ 23,659</b>	<b>\$ 24,600</b>	<b>Total Other Licenses &amp; Permits</b>		<b>\$ 27,761</b>	<b>12.85%</b>
<b>\$ 1,810,136</b>	<b>\$ 2,023,039</b>	<b>\$ 2,238,542</b>	<b>\$ 2,080,579</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 2,099,983</b>	<b>0.93%</b>
16,357	-	37,543	15,000	0500-333-1000	Housing Authority	21,000	40.00%
<b>\$ 16,357</b>	<b>\$ -</b>	<b>\$ 37,543</b>	<b>\$ 15,000</b>	<b>Total Federal Payments In Lieu of Taxes</b>		<b>\$ 21,000</b>	<b>0.00%</b>
85,916	182,099	-	-	331	Federal Grants	-	0.00%
<b>\$ 85,916</b>	<b>\$ 182,099</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Federal Grants</b>		<b>\$ -</b>	<b>0.00%</b>
455	-	-	-	334	State Grants	-	0.00%
<b>\$ 455</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total State Grants</b>		<b>\$ -</b>	<b>0.00%</b>
721,034	749,706	788,771	812,774	0500-335-1221	Municipal Revenue Sharing	784,503	-3.48%
9,613	9,692	11,346	14,000	0500-335-1400	Mobile Home Licenses	14,648	4.63%
30,856	33,677	33,105	33,000	0500-335-1500	Alcoholic Beverage License	50,510	53.06%
1,584,499	1,657,626	1,757,758	1,718,000	0500-335-1800	Sales Tax 1/2 - 5th Cent	1,996,992	16.24%
6,120	6,970	7,615	5,800	0900-335-2100	Fire Supplemental Compensation	8,933	54.02%
<b>\$ 2,352,122</b>	<b>\$ 2,457,671</b>	<b>\$ 2,598,596</b>	<b>\$ 2,583,574</b>	<b>Total State Shared Revenues</b>		<b>\$ 2,855,586</b>	<b>10.53%</b>
-	-	-	-	337	Local Grants	-	0.00%
71,441	69,201	73,596	73,596	1500-337-7000	Library Cooperative Funding	73,596	0.00%
<b>\$ 71,441</b>	<b>\$ 69,201</b>	<b>\$ 73,596</b>	<b>\$ 73,596</b>	<b>Total Other Grants</b>		<b>\$ 73,596</b>	<b>0.00%</b>

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
36,991	26,481	26,072	24,600	0500-338-1000	County Business Tax Receipt - Municipality Share	24,452	-0.60%
<b>\$ 36,991</b>	<b>\$ 26,481</b>	<b>\$ 26,072</b>	<b>\$ 24,600</b>	<b>Total Local Shared Revenues</b>		<b>\$ 24,452</b>	<b>-0.60%</b>
<b>\$ 2,563,283</b>	<b>\$ 2,735,453</b>	<b>\$ 2,735,806</b>	<b>\$ 2,696,770</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$ 2,974,634</b>	<b>10.30%</b>
475	375	175	300	0500-341-3000	Administrative Fee - Returned Checks	66	-78.00%
379	287	214	-	0500-341-3100	Administrative & Billing Fees - Fuel	-	0.00%
5,400	5,800	6,125	2,716	1060-341-9110	Passport Fees - Library	450	-83.43%
1,325	950	1,225	250	1070-341-9110	Passport Fees - Museum	250	0.00%
3,200	3,200	3,800	3,300	1200-341-3001	Overhead Banner Installation Fee	4,533	37.36%
59	-	-	-	1200-341-9310	Engineering Drawings	-	0.00%
-	-	496	50	1230-341-9330	Special Events - Barricades, Orange Cones	365	630.00%
-	281	513	300	1230-341-9600	Sign Shop Sales	445	48.33%
-	4,781	-	-	1500-341-3010	Admin Service Fees - Documents	9,128	100.00%
200	-	350	-	1500-341-9120	Election Qualifying Fees	200	-100.00%
3,338	-	632	200	1500-341-9300	Photo Copies/Certifying	435	117.50%
675	986	-	-	1500-341-9400	Billing Work Orders	-	0.00%
<b>\$ 15,052</b>	<b>\$ 16,660</b>	<b>\$ 13,530</b>	<b>\$ 7,116</b>	<b>Total General Government</b>		<b>\$ 15,872</b>	<b>123.05%</b>
3,464	2,532	2,419	3,000	0800-342-1000	Law Enforcement Services	2,000	-33.33%
-	-	-	-	0800-342-1020	Witness Fees	-	0.00%
-	-	-	-	0800-342-1200	Fingerprinting	-	0.00%
220	6,436	8,416	3,000	0800-342-1300	Police Special Events	3,211	7.02%
-	-	-	-	0800-342-1400	Wrecker Inspection	-	0.00%
-	-	-	-	0800-342-1700	Record Checks	-	0.00%
1,390	3,413	4,660	3,000	0800-342-1800	Photo Copies	4,614	53.80%
225	1,080	720	1,000	0900-342-2200	Safety Permits & Licenses	870	-13.00%
250	-	-	250	0900-342-2300	Fire Prevention Programs	-	-100.00%
12,350	8,107	23,491	18,500	0900-342-2700	Annual Safety Inspection Fees	23,476	26.90%
<b>\$ 17,899</b>	<b>\$ 21,568</b>	<b>\$ 39,706</b>	<b>\$ 28,750</b>	<b>Total Public Safety</b>		<b>\$ 34,171</b>	<b>18.85%</b>
192,630	143,150	187,635	183,000	1080-343-8000	Sale of Lots	175,000	-4.37%
3,885	14,545	6,975	8,000	1080-343-8100	Crypt Sales	10,546	31.83%
10,635	15,455	4,335	9,000	1080-343-8200	Niche Sales	9,966	10.73%
8,295	4,175	4,825	8,000	1080-343-8300	Weekend/Holidays Interments	12,000	50.00%
152,345	179,150	175,500	175,000	1080-343-8400	Openings/Closings	160,000	-8.57%
2,228	2,536	-	-	1080-343-8500	Transfer Fees	-	0.00%
<b>\$ 370,018</b>	<b>\$ 359,011</b>	<b>\$ 379,270</b>	<b>\$ 383,000</b>	<b>Total Cemetery</b>		<b>\$ 367,512</b>	<b>-4.04%</b>
42,503	42,503	43,774	43,774	1015-344-9007	DOT Right-of-Way Maintenance Contract	43,774	0.00%
4,550	6,050	6,500	5,100	1240-343-9100	Cut Paved Surface/Curb	6,266	22.86%
77,830	94,208	97,035	99,946	1240-344-9008	DOT Lighting Maintenance Contract	102,946	3.00%
-	-	-	63,688	1240-344-9009	DOT Traffic Signal Maintenance Contract	93,274	46.45%
<b>\$ 124,883</b>	<b>\$ 142,762</b>	<b>\$ 147,308</b>	<b>\$ 212,508</b>	<b>Total Transportation</b>		<b>\$ 246,260</b>	<b>15.88%</b>
126,673	93,508	109,237	147,000	1000-347-2000	Program Revenue	147,000	0.00%
20,237	15,038	16,402	29,605	1000-347-2011	Program Revenue - Not City Staff Provided	43,064	45.46%
25,630	23,255	28,225	26,750	1000-347-2100	Sponsorship Revenue	26,750	0.00%
26,503	17,411	19,856	16,800	1000-347-2200	Rental - Auditorium, Rec Centers, etc	16,800	0.00%
22,485	17,479	14,755	24,150	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	24,150	0.00%
534	24	-	-	1000-347-2400	Non Cash/Check Payment	-	0.00%
-	50	-	-	1000-347-2410	Non Cash/Check Payment Exempt	-	0.00%
-	-	-	-	1000-347-2500	Memberships	25,000	0.00%
1,155	1,610	1,435	1,456	1000-347-4030	Holiday Parade Entry Fee	2,986	105.08%
-	621	-	-	1230-347-4020	Special Event - Landing Non Tax	-	0.00%
<b>\$ 223,217</b>	<b>\$ 168,996</b>	<b>\$ 189,910</b>	<b>\$ 245,761</b>	<b>Total Recreation</b>		<b>\$ 285,750</b>	<b>16.27%</b>
8,934	7,485	15,633	9,500	1010-347-2200	Rentals - Liza Jackson	21,000	121.05%
2,811	2,865	5,625	2,500	1010-347-2210	Rentals tax-exempt - Liza Jackson	13,200	428.00%



# 001 GENERAL FUND - REVENUES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
2,060	4,525	1,535	2,100	1010-347-4010	Spec Evt - Landing	-	-100.00%
8,912	7,425	5,770	5,900	1010-347-4020	Spec Evt tax-exempt - Landing	100	-98.31%
-	-	-	-	1010-347-4330	Special Event Misc Charge	2,000	0.00%
8,332	9,020	8,426	-	1010-347-5910	Boat Launch Fee	-	0.00%
<b>\$ 31,049</b>	<b>\$ 31,320</b>	<b>\$ 36,989</b>	<b>\$ 20,000</b>	<b>Total Parks</b>		<b>\$ 36,300</b>	<b>81.50%</b>
2,310	-	-	-	1020-347-2200	Rental - Center, etc	-	0.00%
280	-	-	-	1020-347-2210	Rental - Tax Exempt	-	0.00%
11,939	7,525	-	-	1020-347-5610	Memberships	-	0.00%
11,014	9,168	-	-	1020-347-5611	Program Revenue - Not City Staff Provided	-	0.00%
40	28	-	-	1020-347-5620	Copy Machine	-	0.00%
80	-	-	-	1020-347-5630	Commissions on Shop	-	0.00%
502	185	-	-	1020-347-5640	Concessions	-	0.00%
<b>\$ 26,165</b>	<b>\$ 16,906</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Senior Center</b>		<b>\$ -</b>	<b>0.00%</b>
-	594,526	608,722	650,000	1040-347-5000	Greens Fees	575,000	-11.54%
-	11,842	8,572	51,295	1040-347-5020	Tournament Fees	2,000	-96.10%
-	67,903	-	-	1040-347-5020	Tournament Fees - Tax Exempt	44,000	0.00%
-	55,386	-	-	1040-347-5099	Complimentary Green Fees	-	0.00%
-	93,208	100,142	100,000	1040-347-5100	Membership Fees	96,000	-4.00%
-	511,170	536,649	531,000	1040-347-5200	Golf Cart Rental	482,715	-9.09%
-	1,166	991	1,800	1040-347-5210	Pull Cart Rental	937	-47.94%
-	40,909	-	-	1040-347-5299	Complimentary Golf Cart Fees	-	0.00%
-	68,515	65,261	67,000	1040-347-5300	Driving Range	59,172	-11.68%
-	75,386	73,289	73,498	1040-347-5400	Rental and Lease Income - Restaurant & Pro Shop	73,020	-0.65%
-	2,040	2,145	1,920	1040-347-5510	GHIN Handicapping Service	1,920	0.00%
-	11,553	12,838	8,300	1040-347-5900	League Play	6,400	-22.89%
-	3,840	-	-	1040-347-5900	League Play - Tax Exempt	-	0.00%
-	(134)	-	123	1040-347-5920	Cash Over/(Under)	50	0.00%
<b>\$ -</b>	<b>\$ 1,537,311</b>	<b>\$ 1,408,609</b>	<b>\$ 1,484,936</b>	<b>Total Golf Club</b>		<b>\$ 1,341,214</b>	<b>-9.68%</b>
2,425	2,005	2,025	2,900	1060-347-1000	Library Fees	2,900	0.00%
5,956	7,004	7,005	7,200	1060-347-1010	Photo Copy Revenue	7,200	0.00%
550	286	425	400	1060-347-1210	Rentals - Taxable	100	-75.00%
175	-	-	25	1060-347-1220	Rentals - Tax Exempt	25	0.00%
<b>\$ 9,106</b>	<b>\$ 9,295</b>	<b>\$ 9,455</b>	<b>\$ 10,525</b>	<b>Total Library</b>		<b>\$ 10,225</b>	<b>-2.85%</b>
58	29	36	900	1070-347-2000	Program Revenue	100	-88.89%
30,215	31,013	32,828	29,000	1070-347-3500	Admission Fees	29,000	0.00%
26,909	31,238	24,063	24,000	1070-347-3510	Merchandise Sales	27,000	12.50%
8,254	7,372	7,486	9,800	1070-347-3520	Fees - Tax Exempt	11,848	20.90%
-	-	-	-	1070-347-3610	Memberships	500	0.00%
<b>\$ 65,436</b>	<b>\$ 69,652</b>	<b>\$ 64,413</b>	<b>\$ 63,700</b>	<b>Total Museum</b>		<b>\$ 68,448</b>	<b>7.45%</b>
<b>\$ 882,825</b>	<b>\$ 2,373,478</b>	<b>\$ 2,289,190</b>	<b>\$ 2,456,296</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 2,405,751</b>	<b>-2.06%</b>
46,449	32,845	44,306	39,000	0800-351-5000	Traffic Fines	38,378	-1.59%
26,365	21,330	26,722	13,000	0800-351-5030	Traffic Fines - Law Enforcement Automation	20,372	56.71%
<b>\$ 72,814</b>	<b>\$ 54,176</b>	<b>\$ 71,028</b>	<b>\$ 52,000</b>	<b>Total Traffic Fines</b>		<b>\$ 58,750</b>	<b>12.98%</b>
12,525	12,553	11,648	10,700	1060-352-1000	Library Fines	11,750	9.81%
140	306	86	200	1060-352-1010	Lost Publications	200	0.00%
<b>\$ 12,665</b>	<b>\$ 12,859</b>	<b>\$ 11,733</b>	<b>\$ 10,900</b>	<b>Total Library Fines</b>		<b>\$ 11,950</b>	<b>9.63%</b>
4,735	710	1,802	3,000	0800-354-1100	Parking Citations	240	-92.00%
1,050	825	475	500	0800-354-1200	False Alarm Fines - Police	833	66.60%
-	(700)	-	500	0900-354-1200	False Alarm Fines - Fire	250	-50.00%
103,603	19,227	19,215	30,000	1217-354-1000	Code Enforcement - Fines	30,000	0.00%
6,825	12,025	7,265	7,500	1217-354-1010	Code Enforcement - Fees	7,500	0.00%
<b>\$ 116,213</b>	<b>\$ 32,087</b>	<b>\$ 28,757</b>	<b>\$ 41,500</b>	<b>Total Violations of Local Ordinances</b>		<b>\$ 38,823</b>	<b>-6.45%</b>

# 001 GENERAL FUND - REVENUES

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
\$ 201,691	\$ 99,122	\$ 111,519	\$ 104,400	TOTAL FINES & FORFEITURES	\$ 109,523	4.91%
65,521	123,469	192,795	162,000	1500-361-1000 Interest Income	128,600	-20.62%
19,900	-	-	-	1500-361-1004 Interest Income - Golf Fund 1999 Bond debt payoff	-	0.00%
6,821	6,184	8,866	8,300	1500-361-2000 Dividend Income	8,300	0.00%
(31,719)	(13,093)	-	-	1500-361-3000 Unrealized Gain/(Loss)	-	0.00%
(48,210)	(15,462)	-	-	1500-361-4000 Realized Gain/(Loss)	-	0.00%
\$ 12,314	\$ 101,098	\$ 201,660	\$ 170,300	Total Interest Income	\$ 136,900	-19.61%
3,753	4,788	5,007	4,913	1010-362-1000 Rentals & Leases	4,913	0.00%
-	24,600	24,600	24,600	1040-362-2010 Rental and Lease Income - Golf Tower	24,600	0.00%
228,526	232,092	210,529	232,284	1500-362-1000 Rental and Lease Income	228,422	-1.66%
\$ 232,280	\$ 261,480	\$ 240,136	\$ 261,797	Total Rents and Royalties	\$ 257,935	-1.48%
16,754	40,116	24,167	-	1500-364-1000 Sale of Surplus - Assets	-	0.00%
-	8,003	5,380	-	1500-364-1020 Sale of Surplus - Scrap	-	0.00%
-	-	-	-	1500-364-1030 Sale of Surplus - Land	-	0.00%
779	736	225	700	1220-365-1010 Sale of Used Oil	20	-97.14%
\$ 17,533	\$ 48,856	\$ 29,772	\$ 700	Total Disposal of Fixed Assets	\$ 20	-97.14%
10,175	-	-	-	0100-366-1000 Contributions/Donations - City Council	-	0.00%
4,893	2,995	-	-	0800-366-1000 Contributions/Donations - Police	-	0.00%
320	478	-	-	0800-366-1011 Contributions/Donations - Coin/Pin	-	0.00%
1,054	1,165	-	-	0800-366-1071 Contributions/Donations - Citizens Police Acad	-	0.00%
2,088	-	2,750	-	0800-366-3010 Designated Donations	-	0.00%
4,500	-	-	-	0900-366-1000 Contributions/Donations - Fire	-	0.00%
1,021	2,430	-	-	1000-366-1000 Contributions/Donations - Recreation	-	0.00%
14,300	13,103	-	-	1010-366-1000 Contributions/Donations - Parks	-	0.00%
2	-	-	-	1015-366-1000 Contributions/Donations - Right-of-Way	-	0.00%
3,468	1,944	-	-	1020-366-1000 Contributions/Donations - Senior Center	-	0.00%
3,710	6,105	-	-	1060-366-1000 Contributions/Donations - Library	-	0.00%
1,516	2,649	-	-	1070-366-1000 Contributions/Donations - Museum	-	0.00%
1,930	1,630	-	-	1200-366-1000 Contributions/Donations - Engineering	-	0.00%
1,500	-	-	-	1500-366-1000 Contributions/Donations - General	-	0.00%
-	6,158	18,060	-	1500-366-6000 Contributions/Donations - Capital	-	0.00%
\$ 50,477	\$ 38,657	\$ 20,810	\$ -	Total Contributions/Donations	\$ -	0.00%
-	-	-	20	0800-369-1710 Police Patches	-	-100.00%
-	729	-	-	0800-369-9020 Abandoned Property	-	-
-	608	-	-	1040-369-9000 Miscellaneous Revenues	-	0.00%
1,581	2,124	1,522	1,600	0000-369-9091 Discounts	1,600	0.00%
11,389	17,387	-	-	1500-369-1000 Worker's Comp Proceeds	-	0.00%
306	-	35	50	1500-369-1500 City Clerk Store	10	-80.00%
-	-	-	-	1500-369-3000 Proceeds - Insurance	-	0.00%
360	360	360	360	1500-369-5000 Proceeds - Sales Tax Credit	360	0.00%
44,926	10,139	48,422	45,000	1500-369-9000 Miscellaneous	45,000	0.00%
\$ 58,563	\$ 31,347	\$ -	\$ 47,030	Total Other Revenues	\$ 46,970	-0.13%
\$ 371,165	\$ 481,438	\$ 492,379	\$ 479,827	TOTAL INTEREST & OTHER REVENUES	\$ 441,825	-7.92%
3,290	-	25,000	68,336	1600-381-2400 Transfer from Beal Memorial Cemetery Fund	22,350	-67.29%
320,536	490,433	519,267	619,771	1600-382-4100 Transfer from Utilities Fund	621,419	0.27%
130,000	130,000	138,291	130,000	1600-382-4300 Transfer from Sanitation Fund	143,531	10.41%
\$ 453,826	\$ 620,433	\$ 682,558	\$ 818,107	Total Interfund Transfers	\$ 787,300	-3.77%
13,046,323	-	67,774	-	1500-384-1075 Proceeds from Debt	-	0.00%
\$ 13,046,323	\$ -	\$ 67,774	\$ -	Total Proceeds from Debt/Loans	\$ -	0.00%
-	-	-	-	1600-389-9100 Appropriation from Unassigned Fund Balance	60,484	100.00%
-	-	-	-	1600-389-9500 Approp. from Assigned Fund Balance (Vehicle/Equip Maint)	11,013	100.00%

# **001 GENERAL FUND - REVENUES**

Actual						Budget	
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
-	-	-	-	1600-389-9500	Approp. from Assigned Fund Balance (Building Maint)	110,584	100.00%
-	-	-	50,000	1600-389-9600	Approp. from Restricted Fund Balance - Harvey Trust	96,900	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>Total Non-Operating Sources</b>		<b>\$ 278,981</b>	<b>0.00%</b>
<b>\$ 13,500,149</b>	<b>\$ 620,433</b>	<b>\$ 750,332</b>	<b>\$ 868,107</b>	<b>TOTAL TRANSFERS IN</b>		<b>\$ 1,066,281</b>	<b>22.83%</b>
<b>\$ 28,470,312</b>	<b>\$ 18,911,347</b>	<b>\$ 19,434,575</b>	<b>\$ 19,204,071</b>	<b>TOTAL FUND REVENUES</b>		<b>\$ 20,031,743</b>	<b>4.31%</b>

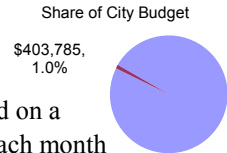
**001 GENERAL FUND - 0100 CITY COUNCIL**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
200	-	-	-	200	100.00%
10,175	-	-	-	-	0.00%
<b>\$ 10,375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>0.00%</b>
<b>TOTAL REVENUES</b>					
<b>\$ 10,375</b>					
<b>Personal Services:</b>					
38,570	38,570	39,164	40,245	40,337	0.23%
2,391	2,391	2,428	2,455	2,455	-0.01%
559	559	568	576	574	-0.34%
73,847	63,538	70,372	73,407	107,969	47.08%
75	64	176	49	40	-18.37%
<b>\$ 115,443</b>	<b>\$ 105,123</b>	<b>\$ 112,708</b>	<b>\$ 116,732</b>	<b>\$ 151,374</b>	<b>29.68%</b>
<b>Total Personal Services</b>					
<b>Operating Expenditures:</b>					
25,254	11,518	221	-	-	0.00%
78,827	74,200	57,695	68,000	78,000	14.71%
101,710	82,800	82,710	82,710	82,710	0.00%
4,749	8,442	12,234	18,383	15,000	-18.40%
565	115	109	99	99	0.00%
-	619	-	700	700	0.00%
14,566	-	16,919	-	17,000	100.00%
7,820	3,262	4,005	11,300	6,500	-42.48%
-	-	-	800	800	0.00%
2,358	2,165	4,133	3,909	4,239	8.44%
1,930	3,795	4,804	5,175	5,228	1.02%
32,304	15,962	21,923	41,949	41,949	0.00%
<b>\$ 276,919</b>	<b>\$ 203,296</b>	<b>\$ 204,753</b>	<b>\$ 233,025</b>	<b>\$ 252,225</b>	<b>8.24%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay:</b>					
7,000	701	-	-	-	0.00%
<b>\$ 7,000</b>	<b>\$ 701</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>					
<b>Debt Service</b>					
-	205	185	184	186	0.88%
<b>\$ -</b>	<b>\$ 205</b>	<b>\$ 185</b>	<b>\$ 184</b>	<b>\$ 186</b>	<b>0.88%</b>
<b>Total Debt Service</b>					
<b>\$ 399,362</b>	<b>\$ 309,324</b>	<b>\$ 317,646</b>	<b>\$ 349,941</b>	<b>\$ 403,785</b>	<b>15.39%</b>
<b>TOTAL EXPENSES</b>					
<b>\$ (388,987)</b>	<b>\$ (309,324)</b>	<b>\$ (317,646)</b>	<b>\$ (349,941)</b>	<b>\$ (403,585)</b>	<b>15.33%</b>
<b>NET REVENUE / (EXPENSE)</b>					

# CITY COUNCIL

## DESCRIPTION





The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected on a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy.



## MISSION

To enhance and protect the Community by providing quality services.

## STRATEGIC PLAN (March 2016)

Plan Initiative	Action Item	Status
 Economic Development	Economic Diversity & Resiliency	Diversify the economy of the City so that it is not singularly over-dependent on any one economic driver
 Quality of Life	Reduce Vagrancy	Develop a specific plan for addressing vagrancy and the challenges of the chronic homeless.
 Economic Development	Expand CRA Boundaries & Visibility	Enhance redevelopment in the CRA, as well as improving the quality in CRA neighborhoods, including visible projects.
 Economic Development	Master Plan	<ol style="list-style-type: none"> <li>1. Develop a community strategic plan that engages all major institutional stakeholders.</li> <li>2. Develop a public facilities master plan.</li> <li>3. Discuss shared services and contracted service models to enable more efficient operations.</li> </ol>

# 001 GENERAL FUND - 0200 CITY MANAGER

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
				<b>Revenues:</b>			
				Division Does Not Generate Revenue			
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ -	0.00%	
				<b>Personal Services:</b>			
<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>		
115,498	115,867	132,262	119,640	512-1100 Executive Salaries	124,965	4.45%	
53,012	79,608	81,915	93,523	512-1200 Regular Salaries	98,303	5.11%	
1,654	-	-	-	512-1202 Service Awards	54	100.00%	
10,944	11,697	13,016	13,475	512-2100 FICA Taxes	14,168	5.14%	
2,559	2,911	3,192	3,152	512-2101 Medicare	3,313	5.12%	
55,582	58,521	63,877	61,748	512-2200 Retirement Contributions	68,215	10.47%	
-	1,312	1,963	1,930	512-2204 Retirement Contributions - DC Plan	2,047	6.08%	
6,223	6,243	6,489	6,243	512-2210 Deferred Compensation	6,620	6.04%	
10,102	13,659	15,501	15,452	512-2300 Dental, Life & Health Insurance	17,653	14.25%	
353	365	339	384	512-2400 Worker's Compensation	402	4.69%	
<b>\$ 255,927</b>	<b>\$ 290,183</b>	<b>\$ 318,553</b>	<b>\$ 315,547</b>	<b>Total Personal Services</b>	<b>\$ 335,742</b>	<b>6.40%</b>	
				<b>Operating Expenditures:</b>			
-	-	-	-	512-3100 Professional Services	4,500	100.00%	
3,050	6,951	6,384	3,230	512-4000 Travel and Per Diem	3,950	22.29%	
2,369	1,097	1,359	1,386	512-4100 Communication Services	1,386	0.00%	
37	102	52	155	512-4200 Postage	155	0.00%	
-	-	-	600	512-4700 Printing & Binding (EE Gift Card Stock)	120	-80.00%	
400	337	866	200	512-5100 Office Supplies (Toner Cartridges)	200	0.00%	
444	882	2,057	36	512-5200 Operating Supplies	3,956	10888.89%	
-	195	149	300	512-5210 Uniform Expense	270	-10.00%	
-	271	211	100	512-5231 Computer Hardware/Software	-	-100.00%	
1,657	1,672	3,709	2,172	512-5400 Books, Dues & Publications	3,542	63.08%	
915	2,338	1,874	2,240	512-5500 Training	1,995	-10.94%	
<b>\$ 8,873</b>	<b>\$ 13,844</b>	<b>\$ 16,661</b>	<b>\$ 10,419</b>	<b>Total Operating Expenditures</b>	<b>\$ 20,074</b>	<b>92.67%</b>	
				<b>Capital Outlay:</b>			
654	-	-	900	512-6402 Equipment	-	-100.00%	
-	1,000	2,164	-	512-6420 Computer Hardware/Software	-	0.00%	
<b>\$ 654</b>	<b>\$ 1,000</b>	<b>\$ 2,164</b>	<b>\$ 900</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>-100.00%</b>	
				<b>Debt Service</b>			
-	559	554	425	581-9121 Transfer to Debt Service Fund	557	31.02%	
-	-	-	-	Phone System Lease - year 4 of 6	-	-	
<b>\$ -</b>	<b>\$ 559</b>	<b>\$ 554</b>	<b>\$ 425</b>	<b>Total Debt Service</b>	<b>\$ 557</b>	<b>31.02%</b>	
<b>\$ 265,454</b>	<b>\$ 305,587</b>	<b>\$ 337,931</b>	<b>\$ 327,291</b>	<b>TOTAL EXPENSES</b>	<b>\$ 356,373</b>	<b>8.89%</b>	
<b>\$ (265,454)</b>	<b>\$ (305,587)</b>	<b>\$ (337,931)</b>	<b>\$ (327,291)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (356,373)</b>	<b>8.89%</b>	

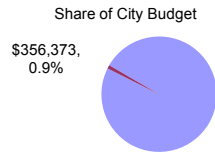
# CITY MANAGER

## DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.

## MISSION

Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
<b>Communicate Effectively w/ City Council &amp; Public on Current Issues</b>						
Customer Satisfaction with Overall City Services	84%	76%	76%	N/A	95%	95%
<b>Promote Organizational Efficiency</b>						
Overall Employee Satisfaction (Strongly Agree & Agree)	72.0%	81.0%	81.0%	85%	83%	80%
Performance Excellence / Leadership Training Courses	12	6	6	6	10	10
<b>Deliver Services in Most Cost-Efficient Manner</b>						
Cost of Services per Citizen - General Fund	\$872	\$933	\$933	annual measure	\$920	\$930

- ✓ Develop incentives for a Neighborhood Redevelopment Program.
- ✓ Continue to effectively market the City to citizens, visitors, and potential business owners.
- ✓ Aggressively pursue expansion opportunities for services and possible annexation.

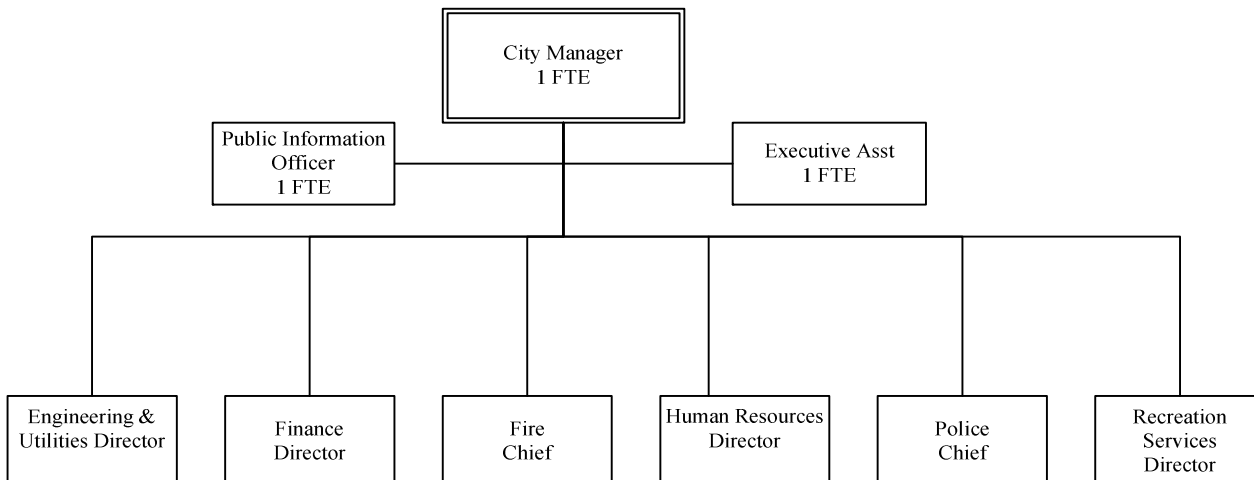


## FUTURE GOALS (FY18 & FY19)

- ✓ Focus on redevelopment in the Commerce and Technology Park
- ✓ Continue to enhance the Economic Development "toolbox" for the City to attract industries.
- ✓ Create additional programs to assist Commercial Properties with redevelopment.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Conducted a successful Strategic Planning Session with City Council to continue the positive direction of the City.
- ✓ Through the Community Solutions Board of Directors, began construction of Phase I of a Homeless Resource Center.
- ✓ Developed a Business Accelerator / Incubator within the City, focused on veterans and families.
- ✓ Advocated with the Florida League of Cities on issues affecting Home Rule, Homelessness, Stormwater Infrastructure, etc.



# 001 GENERAL FUND - 0300 HUMAN RESOURCES

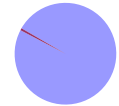
Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
				<b>Revenues:</b>			
				Division Does Not Generate Revenue			
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ -	0.00%	
				<b>Personal Services:</b>			
3.00	3.00	3.00	3.60	<i>Number of Funded Employees (FTE's)</i>	3.60		
61,517	64,226	75,027	77,071	513-1100 Executive Salaries	82,479	7.02%	
62,580	67,569	69,518	81,614	513-1200 Regular Salaries	69,494	-14.85%	
-	108	-	-	513-1201 Service Awards	-	0.00%	
2,764	-	-	-	513-1202 Incentive/Merit Pay	-	0.00%	
-	-	-	-	513-1300 Part-Time Wages	13,989	0.00%	
-	-	-	-	513-1400 Salaries - Overtime	150	100.00%	
7,283	7,410	8,650	9,530	513-2100 FICA Taxes	9,977	4.69%	
1,703	1,733	2,023	2,229	513-2101 Medicare	2,333	4.68%	
9,082	10,788	11,541	11,079	513-2200 Retirement Contributions	12,436	12.25%	
1,534	6,331	6,707	7,318	513-2204 Retirement Contributions - DC Plan	7,753	5.95%	
19,098	20,299	12,980	10,340	513-2300 Dental, Life & Health Insurance	11,319	9.47%	
240	232	217	254	513-2400 Worker's Compensation	282	11.05%	
<b>\$ 165,802</b>	<b>\$ 178,696</b>	<b>\$ 186,665</b>	<b>\$ 199,436</b>	<b>Total Personal Services</b>	<b>\$ 210,213</b>	<b>5.40%</b>	
				<b>Operating Expenditures:</b>			
15,299	20,435	16,880	23,433	513-3100 Professional Services	31,774	35.60%	
-	-	-	-	513-3101 Legal Services	-	0.00%	
7,090	7,622	10,697	6,000	513-3102 Employee Physicals & Immunizations	7,000	16.67%	
1,729	4,015	1,386	-	513-3400 Other Services	-	0.00%	
-	935	963	800	513-4000 Travel and Per Diem	800	0.00%	
2,720	1,223	1,222	1,305	513-4100 Communication Services	1,305	0.00%	
2,354	564	497	190	513-4200 Postage	190	0.00%	
1,946	2,001	1,575	758	513-4400 Rentals & Leases	758	0.00%	
2,900	631	206	-	513-4700 Printing & Binding	1,500	100.00%	
-	-	474	-	513-4901 Recruitment/Relocation	-	0.00%	
50	283	303	600	513-4920 Advertising	500	-16.67%	
2,755	2,623	2,458	2,600	513-5100 Office Supplies	2,600	0.00%	
11,008	11,170	9,264	9,750	513-5200 Operating Supplies	8,465	-13.18%	
-	799	-	-	513-5231 Computer Hardware/Software	-	0.00%	
483	514	472	608	513-5400 Books, Dues & Publications	608	0.00%	
-	1,729	874	825	513-5500 Training	8,825	969.70%	
<b>\$ 48,332</b>	<b>\$ 54,544</b>	<b>\$ 47,270</b>	<b>\$ 46,869</b>	<b>Total Operating Expenditures</b>	<b>\$ 64,325</b>	<b>37.24%</b>	
				<b>Capital Outlay:</b>			
630	690	1,082	21,490	513-6420 Computer Hardware/Software	-	-100.00%	
<b>\$ 630</b>	<b>\$ 690</b>	<b>\$ 1,082</b>	<b>\$ 21,490</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Debt Service</b>			
-	614	630	737	581-9121 Transfer to Debt Service Fund	557	-24.45%	
-	-	-	-	Phone System Lease - year 4 of 6	-	-	
<b>\$ -</b>	<b>\$ 614</b>	<b>\$ 630</b>	<b>\$ 737</b>	<b>Total Debt Service</b>	<b>\$ 557</b>	<b>-24.45%</b>	
<b>\$ 214,764</b>	<b>\$ 234,545</b>	<b>\$ 235,647</b>	<b>\$ 268,532</b>	<b>TOTAL EXPENSES</b>	<b>\$ 275,095</b>	<b>2.44%</b>	
<b>\$ (214,764)</b>	<b>\$ (234,545)</b>	<b>\$ (235,647)</b>	<b>\$ (268,532)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (275,095)</b>	<b>2.44%</b>	



# HUMAN RESOURCES

Share of City Budget

\$275,095,  
0.7%



## DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.

## MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Goals & Efficiency Improvements

Citywide tracking of Disciplinary & Grievance (Consistency)

	Actual		YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Citywide tracking of Disciplinary & Grievance (Consistency)	0%	n/a	n/a	n/a	n/a	n/a
<b>Attract and Retain a High-Quality Workforce</b>						
Career Development and Training Classes Held	38	14	20	13	12	13
Employees Recognized (Yearly)	14	46	12	61	24	25
Managers Recognized (Yearly)	1	6	3	15	12	10
Turnover Rate: Public Safety Personnel	5%	3%	9%	annual measure	15%	15%
Turnover Rate: Non-Public Safety Personnel	41%	45%	42%	annual measure	8%	8%

- ✓ Redesign the performance evaluation for all positions and create a raters guide and training program.
- ✓ Rollout of performance evaluation training program
- ✓ Affordable Health Care Act (Tracking and Reporting)
- ✓ Introduce new employee handbook to all employees.
- ✓ Improve employee recognition program.
- ✓ Reduce turnover for both public safety and non-public safety personnel.
- ✓ On line HR Lab - Training
- ✓ Provide additional training options for employees.
- ✓ Re-establish Safety Committee
- ✓ Implementation of Applicant Tracking Program (Civic HR)
- ✓ Continue to build health and wellness committee (bi-monthly meetings)
- ✓ Focus on Health & Wellness (Health & Wellness Fair, Lunch & Learns, etc. )

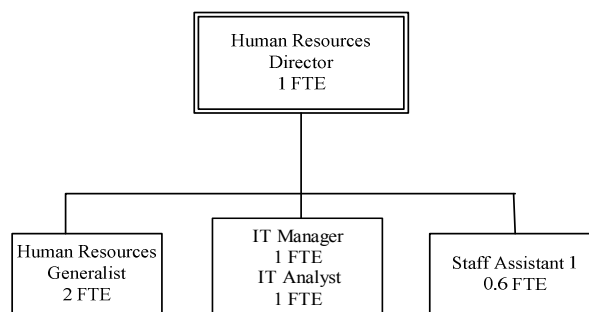


## FUTURE GOALS (FY18 & FY19)

- ✓ Promote health & wellness, control insurance cost and promote a high-quality workforce and environment of continual improvement.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Performance Evaluations & Personnel Manual Review
- ✓ EEOC Harassment training program.
- ✓ Wellness fair.
- ✓ Selection of Police Chief
- ✓ Promotional testing for Fire (D.E. & Captain)
- ✓ Finalize updated Personnel Manual
- ✓ Police Promotional Test
- ✓ Fire Entry Level Testing
- ✓ Employee Satisfaction Survey



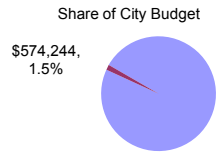
**001 GENERAL FUND - 0310 RISK MANAGEMENT**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
<u>Revenues:</u>						
Division Does Not Generate Revenue						
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES		\$ - 0.00%
<u>Operating Expenditures:</u>						
1,700	2,291	3,491	1,800	519-4000	Travel and Per Diem	2,400 33.33%
448,376	514,754	495,750	513,118	519-4500	Insurance	521,769 1.69%
78,065	57,404	57,938	50,000	519-4501	Unrecovered Insurance Claims	50,000 0.00%
75	75	-	75	519-5500	Training	75 0.00%
\$ 528,216	\$ 574,523	\$ 557,179	\$ 564,993	Total Operating Expenditures		\$ 574,244 1.64%
\$ 528,216	\$ 574,523	\$ 557,179	\$ 564,993	TOTAL EXPENSES		\$ 574,244 1.64%
\$ (528,216)	\$ (574,523)	\$ (557,179)	\$ (564,993)	NET REVENUE / (EXPENSE)		\$ (574,244) 1.64%

# RISK MANAGEMENT

## DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.



## MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Reduce Workers Compensation Expense

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Workers Compensation Accidents	47	35	36	27	45	40		
Workers Compensation Accidents with Injuries	30	22	20	17	13	10		
Workers Compensation Lost Work Days	33	72	88	118	25	25		
Workers Compensation Open Claims	51	52	18	21	5	5		
Workers Compensation Experience Modification	0.87	0.80	0.80	0.80	0.85	0.80		

### Minimize Liability Exposure

At-Fault Employee Vehicle & Equipment Incidents	7	8	8	14	5	5		
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### Provide a Safe Workplace

Safety Training Classes Held	8	54	7	7	50	50		
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- ✓ Reduce workers compensation accident frequency, accidents with injuries, and lost work hours through improved safety training.
- ✓ Reduce at-fault employee vehicle and equipment incidents through improved safety program.
- ✓ Offer avenues of safety training to promote a safe workplace and environment of continual improvement.
- ✓ Continue to focus Health & Wellness (Health Fair, Lunch & Learn, etc.)
- ✓ Develop on-line safety training programs for employees (HR Training Lab).
- ✓ Review Insurance Coverage for City Buildings, Property & Equipment



## FUTURE GOALS (FY18 & FY19)

- ✓ Reduce workers compensation experience modification factor
- ✓ Implement safety recognition programs.
- ✓ Enhance wellness program and development wellness incentives.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Conducted first aid and CPR training and certification for all departments.
- ✓ Provided drug-free workplace training for all supervisors.

**001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	<b>\$ - 0.00%</b>
<b>Personal Services:</b>					
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>2.00</b>
126,938	129,542	131,986	135,130	516-1200 Regular Salaries	104,215 -22.88%
-	162	-	-	516-1201 Service Awards	- 0.00%
2,087	108	-	-	516-1202 Incentive/Merit Pay	- 0.00%
-	62	-	-	516-1400 Overtime	100 0.00%
1,803	1,809	1,806	1,811	516-1503 Auto Allowance	- -100.00%
7,618	7,566	7,762	7,909	516-2100 FICA Taxes	6,099 -22.88%
1,782	1,769	1,815	1,850	516-2101 Medicare	1,427 -22.89%
36,161	38,190	41,617	39,999	516-2200 Retirement Contributions	20,688 -48.28%
-	-	-	-	516-2204 Retirement Contributions - DC Plan	2,038 100.00%
14,418	19,125	19,815	20,652	516-2300 Dental, Life & Health Insurance	30,637 48.35%
251	232	199	219	516-2400 Worker's Compensation	177 -19.05%
<b>\$ 191,057</b>	<b>\$ 198,565</b>	<b>\$ 205,001</b>	<b>\$ 207,570</b>	<b>Total Personal Services</b>	<b>\$ 165,382 -20.32%</b>
<b>Operating Expenditures:</b>					
99,808	114,792	105,868	121,812	516-3100 Professional Services	127,285 4.49%
-	-	-	1,425	516-4000 Travel and Per Diem	1,239 -13.05%
43,168	39,138	29,533	36,245	516-4100 Communication Services	36,245 0.00%
10,467	8,972	5,909	10,000	516-4630 Equipment Repair	10,000 0.00%
1,255	1,041	874	1,500	516-5200 Operating Supplies	1,500 0.00%
1,976	3,987	4,872	6,500	516-5231 Computer Hardware/Software	9,000 38.46%
2,130	2,190	2,270	2,546	516-5400 Books, Dues & Publications	2,716 6.66%
-	-	-	495	516-5500 Training	495 0.00%
<b>\$ 158,804</b>	<b>\$ 170,120</b>	<b>\$ 149,326</b>	<b>\$ 180,523</b>	<b>Total Operating Expenditures</b>	<b>\$ 188,479 4.41%</b>
<b>Capital Outlay:</b>					
19,010	13,305	23,707	16,075	516-6420 Computer Hardware/Software	19,000 18.20%
51,442	-	-	-	516-6821 Software	- 0.00%
<b>\$ 70,453</b>	<b>\$ 13,305</b>	<b>\$ 23,707</b>	<b>\$ 16,075</b>	<b>Total Capital Outlay</b>	<b>\$ 19,000 18.20%</b>
<b>Debt Service</b>					
-	818	738	737	581-9121 Transfer to Debt Service Fund	742 0.74%
-	-	-	-	Phone System Lease - year 4 of 6	-
<b>\$ -</b>	<b>\$ 818</b>	<b>\$ 738</b>	<b>\$ 737</b>	<b>Total Debt Service</b>	<b>\$ 742 0.74%</b>
<b>\$ 420,314</b>	<b>\$ 382,808</b>	<b>\$ 378,772</b>	<b>\$ 404,905</b>	<b>TOTAL EXPENSES</b>	<b>\$ 373,603 -7.73%</b>
<b>\$ (420,314)</b>	<b>\$ (382,808)</b>	<b>\$ (378,772)</b>	<b>\$ (404,905)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (373,603) -7.73%</b>

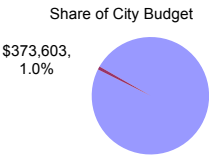
INFORMATION TECHNOLOGY

DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.

MISSION

Provide Citywide information technology services that are secure and highly accessible.



CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

Provide Current Technology to Users

Computers, Servers, Laptops & Tablets Replaced  
Police Laptops Replaced

Support Department Productivity by Minimizing Downtime

Hours of Downtime: Public Safety (police & fire)  
Hours of Downtime: Non-Public Safety

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Computers, Servers, Laptops & Tablets Replaced	10%	24%	20%	2%	13%	16%
Police Laptops Replaced	0%	59%	26%	17%	15%	9%
Hours of Downtime: Public Safety (police & fire)	6	5	3	7	10	10
Hours of Downtime: Non-Public Safety	10	5	9	13	20	20

- ✓ Ensure current technology to users by replacing desktop computers and servers that are 5 years old.
- ✓ Ensure current technology to police department by replacing laptops every five years.
- ✓ Ensure no more than 10 hours of downtime for public safety personnel.
- ✓ Ensure no more than 20 hours of downtime for non-public safety personnel.



FUTURE GOALS (FY18 & FY19)

- ✓ Continue to implement new technology to increase security on the City's network.
- ✓ Implement Phase I of storage area network (SAN).

PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Retirement of IT Director and addition of two new IT staff members.
- ✓ Purchase of 38 desktops and 8 laptops along with various other hardware and software components for multiple divisions.

**001 GENERAL FUND - 0400 CITY CLERK**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
3,338	-	-	200	341-9300	Photo Copies/Certifying	435	117.50%
306	-	-	50	369-1500	City Clerk Store	10	-80.00%
<b>\$ 3,645</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>TOTAL REVENUES</b>		<b>\$ 445</b>	<b>78.00%</b>
<b>Personal Services:</b>							
<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>Number of Funded Employees (FTE's)</b>		<b>2.50</b>	
70,818	71,143	60,435	66,098	512-1100	Executive Salaries	67,368	1.92%
32,924	33,980	22,168	37,027	512-1200	Regular Salaries	38,774	4.72%
477	217	-	-	512-1201	Service Awards	-	0.00%
8,579	8,856	5,007	11,192	512-1300	Part-Time Wages	11,658	4.16%
10	314	353	400	512-1400	Salaries - Overtime	-	-100.00%
1,206	1,209	-	-	512-1503	Auto Allowance	-	0.00%
7,238	9,510	5,029	6,580	512-2100	FICA Taxes	6,902	4.89%
1,693	2,224	1,176	1,539	512-2101	Medicare	1,614	4.88%
9,478	10,270	11,092	10,960	512-2200	Retirement Contributions	12,640	15.33%
3,514	3,541	3,594	4,957	512-2204	Retirement Contributions - DC Plan	5,053	1.93%
3,815	3,843	-	-	512-2210	Deferred Compensation	-	0.00%
9,765	9,956	13,475	15,209	512-2300	Dental, Life & Health Insurance	17,044	12.06%
228	210	128	183	512-2400	Worker's Compensation	200	9.41%
<b>\$ 152,110</b>	<b>\$ 155,273</b>	<b>\$ 122,456</b>	<b>\$ 154,145</b>	<b>Total Personal Services</b>		<b>\$ 161,252</b>	<b>4.61%</b>
<b>Operating Expenditures:</b>							
18,133	18,133	28,152	22,324	512-3100	Professional Services	27,004	20.96%
-	-	134	-	512-3400	Other Services	-	0.00%
30	-	676	2,880	512-4000	Travel and Per Diem	1,675	-41.84%
2,282	819	760	764	512-4100	Communication Services	764	0.00%
252	292	172	300	512-4200	Postage	300	0.00%
11,137	11,137	11,137	11,138	512-4400	Rentals & Leases	11,138	0.00%
1,377	3,509	1,847	2,000	512-4912	Recording Fees	2,000	0.00%
8,653	14,091	13,638	15,000	512-4915	Legal Advertising	14,000	-6.67%
1,161	901	758	1,500	512-5100	Office Supplies	1,500	0.00%
(74)	601	494	265	512-5101	Office Supplies - City Hall Copier (Dept Alloc)	1,500	466.04%
85	256	1,507	200	512-5200	Operating Supplies	200	0.00%
-	-	-	200	512-5210	Uniform Expense	200	0.00%
-	1,102	-	-	512-5231	Computer Hardware/Software	-	0.00%
455	587	752	528	512-5400	Books, Dues & Publications	528	0.00%
-	56	984	725	512-5500	Training	990	36.55%
<b>\$ 43,491</b>	<b>\$ 51,483</b>	<b>\$ 61,010</b>	<b>\$ 57,824</b>	<b>Total Operating Expenditures</b>		<b>\$ 61,799</b>	<b>6.87%</b>
<b>Capital Outlay:</b>							
1,182	2,585	2,182	20,000	512-6420	Computer Hardware/Software	-	-100.00%
-	13,936	-	-	512-6821	Intangible Assets/Software	-	0.00%
<b>\$ 1,182</b>	<b>\$ 16,521</b>	<b>\$ 2,182</b>	<b>\$ 20,000</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>-100.00%</b>
<b>Debt Service</b>							
-	614	554	553	581-9121	Transfer to Debt Service Fund	557	0.69%
					Phone System Lease - year 4 of 6		
<b>\$ -</b>	<b>\$ 614</b>	<b>\$ 554</b>	<b>\$ 553</b>	<b>Total Debt Service</b>		<b>\$ 557</b>	<b>0.69%</b>
<b>\$ 196,783</b>	<b>\$ 223,891</b>	<b>\$ 186,202</b>	<b>\$ 232,522</b>	<b>TOTAL EXPENSES</b>		<b>\$ 223,608</b>	<b>-3.83%</b>
<b>\$ (193,138)</b>	<b>\$ (223,891)</b>	<b>\$ (186,202)</b>	<b>\$ (232,272)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (223,163)</b>	<b>-3.92%</b>

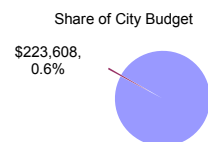
# CITY CLERK

## DESCRIPTION

The City Clerk is a Charter Officer, appointed by and reporting to, the City Council. The City Clerk performs as part of the Administrative Branch of the City. The Clerk serves as the custodian of the City seal, custodian of records, and provides administrative support to the Mayor and City Council.

## MISSION

Provide professional, knowledgeable and accurate service to the Mayor and City Council Members, the public, and other Municipal departments by preparing agendas and minutes, processing and monitoring records requests, and updating the Code of Ordinances and Land Development Code.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Continue to provide professional & knowledgeable administrative support

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Prepare and post minutes of all Council and Board/Committee meetings	100%	100%	100%	100%	100%	100%	100%	100%
Maintain Code of Ordinances and Land Development Code as directed by Council	80%	80%	80%	95%	99	95%	99	95%

### Continue to properly maintain public records & provide prompt customer service

Electronically scan, title, file and store all City records for proper access	n/a	n/a	n/a	97%	100%	100%	100%	100%
Maintain all City records as defined by the Florida Department of State's Retention Schedule	100%	100%	100%	95%	100%	95%	100%	95%
Public records requests received	961	950	953	496	1000	1000	1000	1000
Public records requests responded to within 3 days	90%	90%	90%	85%	90%	95%	90%	95%

- ✓ Implement a system/software to manage and maintain Contracts/Leases/Agreements/Memorandum of Understandings
- ✓ Streamline Lien Searches to reduce multiple staff interruptions
- ✓ Implement phase II of the Records Storage Room Retention and Destruction plan (amended to include all departments)
- ✓ Provide Code of Ordinance and Land Development Code revisions to Municode immediately after approval for posting

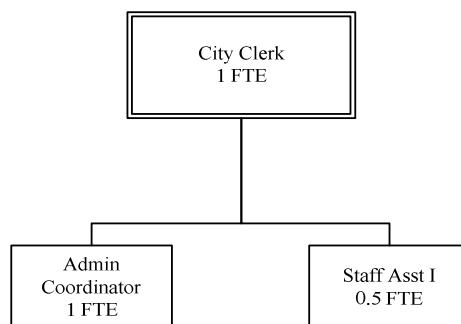
## FUTURE GOALS (FY18 & FY19)

- ✓ Continue to add methods/processes to increase and improve online accessibility for employees and the public
- ✓ Continue to purge electronic files that have exceeded their retention date



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Contracted an agency that assisted in inventorying the Records Storage rooms, and prepared a Retention and Destruction Plan
- ✓ Expanded the Retention and Destruction Plan to include all departments for a City wide records clean up project
- ✓ Prepared Charter, Code of Ordinances and Land Development Code for professional hosting and maintenance by Municode



# 001 GENERAL FUND - 0500 FINANCE

Actual				Budget	
2012-13	2103-14	2104-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personal Services:</b>					
<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	
86,486	88,783	93,836	91,810	513-1100 Executive Salaries	93,573 1.92%
248,845	212,786	204,752	219,711	513-1200 Regular Salaries	225,410 2.59%
106	-	-	-	513-1201 Service Awards	- 0.00%
6,591	541	-	-	513-1202 Incentive/Merit Pay	- 0.00%
116	141	-	400	513-1400 Overtime	400 0.00%
19,577	17,910	17,118	17,676	513-2100 FICA Taxes	17,292 -2.17%
4,579	4,189	4,004	4,134	513-2101 Medicare	4,044 -2.17%
85,396	75,834	79,351	71,685	513-2200 Retirement Contributions	86,153 20.18%
2,629	3,924	1,317	4,789	513-2204 Retirement Contributions - DC Plan	4,761 -0.59%
52,143	51,694	52,083	65,791	513-2300 Dental, Life & Health Insurance	77,762 18.20%
661	542	452	506	513-2400 Worker's Compensation	550 8.76%
<b>\$ 507,128</b>	<b>\$ 456,344</b>	<b>\$ 452,913</b>	<b>\$ 476,502</b>	<b>Total Personal Services</b>	<b>\$ 509,946 7.02%</b>
<b>Operating Expenditures:</b>					
46,125	56,588	42,273	59,092	513-3100 Professional Services	60,003 1.54%
51,984	51,984	51,984	55,363	513-3200 Annual Audit Services	56,359 1.80%
3,321	2,896	6,488	8,456	513-4000 Travel and Per Diem	6,854 -18.95%
5,781	1,162	1,089	1,243	513-4100 Communication Services	1,075 -13.52%
1,141	2,420	3,611	4,500	513-4200 Postage	4,500 0.00%
546	546	2,607	-	513-4400 Rentals & Leases	- 0.00%
675	700	749	-	513-4610 Maintenance Contracts	491 100.00%
466	525	821	900	513-4700 Printing and Binding	1,025 13.89%
1	1	0	25	513-4903 Sales Tax Expense/Penalty	25 0.00%
4,296	3,732	3,987	4,515	513-5100 Office Supplies	4,390 -2.77%
2,335	2,567	3,431	2,730	513-5200 Operating Supplies	2,730 0.00%
-	-	298	720	513-5210 Uniform Expense	720 0.00%
289	712	698	-	513-5231 Computer Hardware/Software	- 0.00%
1,993	1,770	1,429	2,295	513-5400 Books, Dues & Publications	2,290 -0.22%
2,804	2,067	2,332	4,289	513-5500 Training	5,730 33.60%
<b>\$ 121,757</b>	<b>\$ 127,669</b>	<b>\$ 121,796</b>	<b>\$ 144,128</b>	<b>Total Operating Expenditures</b>	<b>\$ 146,192 1.43%</b>
<b>Capital Outlay:</b>					
-	3,050	-	-	513-6402 Equipment	- 0.00%
1,104	-	1,082	-	513-6420 Computer Hardware/Software	- 0.00%
-	-	-	-	513-6821 Software	- 0.00%
<b>\$ 1,104</b>	<b>\$ 3,050</b>	<b>\$ 1,082</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Capital Improvements Program:</b>					
15,660	-	-	-	Prior Years Capital Improvement Program	- 0.00%
<b>\$ 15,660</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service</b>					
-	1,285	1,108	1,105	581-9121 Transfer to Debt Service Fund	1,114 0.79%
-	-	-	-	Phone System Lease - year 4 of 6	-
<b>\$ -</b>	<b>\$ 1,285</b>	<b>\$ 1,108</b>	<b>\$ 1,105</b>	<b>Total Debt Service</b>	<b>\$ 1,114 0.79%</b>
<b>\$ 645,649</b>	<b>\$ 588,348</b>	<b>\$ 576,898</b>	<b>\$ 621,735</b>	<b>TOTAL EXPENSES</b>	<b>\$ 657,251 5.71%</b>
<b>\$ (645,649)</b>	<b>\$ (588,348)</b>	<b>\$ (576,898)</b>	<b>\$ (621,735)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (657,251) 5.71%</b>



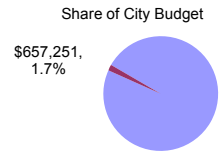
# FINANCE

## DESCRIPTION

Finance's primary function is to maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.

## MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide Accurate and Timely Financial Information

Monthly Financial Reports Prepared within 20 Days

Findings From External Auditors

### Prepare Useful & Meaningful Financial Documents to the Public

Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)

Achieve GFOA Certificate of Achievement for Financial Reporting

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Monthly Financial Reports Prepared within 20 Days	33%	90%	98%	95%	95%	95%
Findings From External Auditors	0	0	0	0	0	0
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	77%	77%	90%	95%	95%	95%
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	✓	✓	✓

- ✓ Prepare 95% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Achieve growth beyond the rate of inflation for invested surplus funds.
- ✓ Increase the number of grants awarded to the City through grant-writing training and new avenues of grant opportunities.

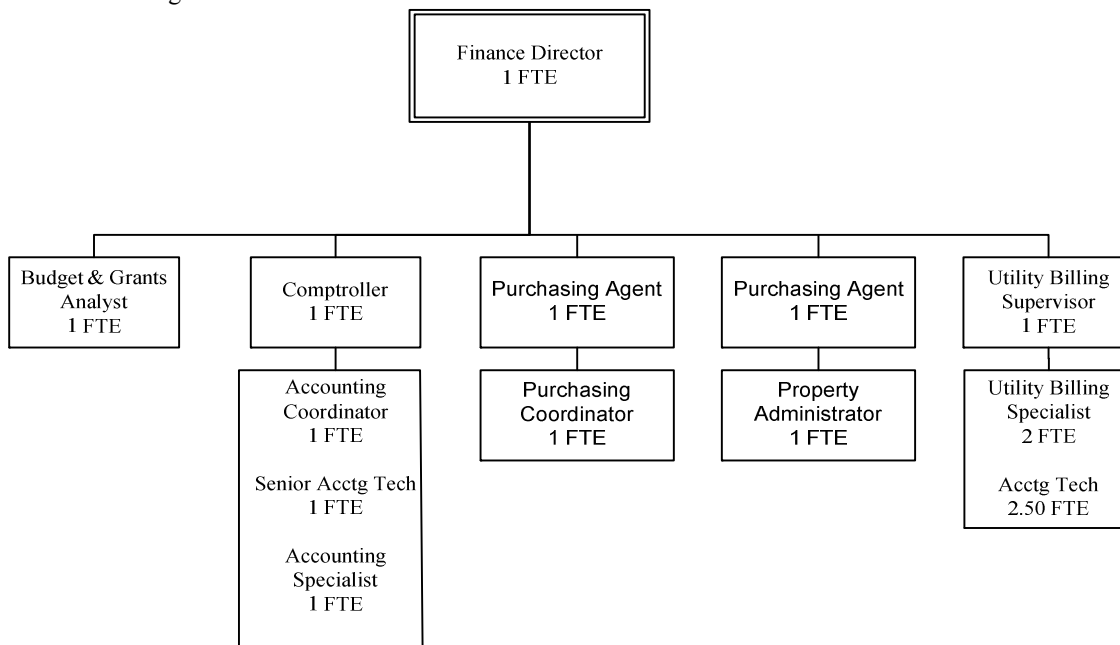
## FUTURE GOALS (FY18 & FY19)

- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.
- ✓ Create City centric communications report.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Received GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Financial Reporting in spite of transition period with limited staffing.



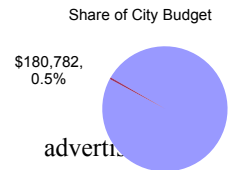
# 001 GENERAL FUND - 0530 PURCHASING

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personal Services:</b>					
<b>2.50</b>	<b>2.75</b>	<b>2.75</b>	<b>3.00</b>	<b>3.00</b>	
78,993	84,985	90,982	121,929	513-1200 Regular Salaries	125,283 2.75%
106	-	-	-	513-1201 Service Awards	- 0.00%
1,669	-	-	-	513-1202 Incentive/Merit Pay	- 0.00%
13,164	19,403	18,280	-	513-1300 Part-Time Wages	- 0.00%
4	54	-	-	513-1400 Overtime	50 100.00%
5,616	6,264	6,559	7,304	513-2100 FICA Taxes	7,500 2.69%
1,314	1,465	1,534	1,708	513-2101 Medicare	1,754 2.70%
15,237	17,005	18,715	18,274	513-2200 Retirement Contributions	20,842 14.05%
1,809	2,062	2,306	3,746	513-2204 Retirement Contributions - DC Plan	3,818 1.91%
9,109	9,278	9,642	10,061	513-2300 Dental, Life & Health Insurance	11,263 11.94%
179	184	163	195	513-2400 Worker's Compensation	213 9.23%
<b>\$ 127,201</b>	<b>\$ 140,699</b>	<b>\$ 148,181</b>	<b>\$ 163,217</b>	<b>Total Personal Services</b>	<b>\$ 170,722 4.60%</b>
<b>Operating Expenditures:</b>					
7,388	7,605	7,757	7,922	513-3100 Professional Services	7,294 -7.93%
89	-	159	500	513-4000 Travel and Per Diem	250 -50.00%
2,123	658	635	620	513-4100 Communication Services	584 -5.81%
110	84	42	175	513-4200 Postage	120 -31.43%
16	32	105	115	513-4700 Printing & Binding	75 -34.78%
-	-	19	260	513-5210 Uniform Expense	150 -42.31%
-	634	-	-	513-5231 Computer Hardware/Software	- 0.00%
85	547	95	300	513-5400 Books, Dues & Publications	300 0.00%
-	660	250	225	513-5500 Training	730 224.44%
<b>\$ 9,810</b>	<b>\$ 10,219</b>	<b>\$ 9,062</b>	<b>\$ 10,117</b>	<b>Total Operating Expenditures</b>	<b>\$ 9,503 -6.07%</b>
<b>Capital Outlay:</b>					
552	-	-	-	513-6420 Computer Hardware/Software	- 0.00%
<b>\$ 552</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service</b>					
-	614	554	553	581-9121 Transfer to Debt Service Fund	557 0.69%
<b>\$ -</b>	<b>\$ 614</b>	<b>\$ 554</b>	<b>\$ 553</b>	<b>Total Debt Service</b>	<b>\$ 557 0.69%</b>
<b>\$ 137,563</b>	<b>\$ 151,533</b>	<b>\$ 157,798</b>	<b>\$ 173,887</b>	<b>TOTAL EXPENSES</b>	<b>\$ 180,782 3.97%</b>

# PURCHASING

## DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required



## MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Procure Products As Efficiently As Possible

	Actual		YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Purchases Made By Purchase Order	76%	77%	n/a	n/a	n/a	n/a
Purchases Made By Direct Payment	21%	23%	n/a	n/a	n/a	n/a
Purchases Made By Credit Card	3%	n/a	n/a	n/a	n/a	n/a
Time Between Requisition Approval And Purchase Order Creation	n/a	n/a	95.5%	96.2%	90%	90%

- ✓ Develop quarterly contact with approved vendors to communicate purchasing policy, city requirements, and vendor performance.
- ✓ Develop program to provide business opportunities to minority, woman, and veteran owned businesses.

## FUTURE GOALS (FY18 & FY19)

- ✓ Develop and implement procurement tracking for item order frequency.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Developed quarterly program to provide written review and rating to vendors concerning their performance.

# 001 GENERAL FUND - 0800 POLICE

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
170,885	175,703	175,025	175,703	175,025	-0.39%
1,293	575	378	500	400	-20.00%
3,464	2,532	2,419	3,000	2,000	-33.33%
220	6,436	8,416	3,000	3,211	7.02%
1,390	3,413	4,660	3,000	4,614	53.80%
46,449	32,845	44,306	39,000	38,378	-1.59%
26,365	21,330	26,722	13,000	20,372	56.71%
4,735	710	1,802	3,000	240	-92.00%
1,050	825	475	500	833	66.60%
4,893	2,995	-	-	-	0.00%
320	478	-	-	-	0.00%
1,054	1,165	-	-	-	0.00%
2,088	-	2,750	-	-	0.00%
-	-	-	20	-	-100.00%
-	729	-	-	-	0.00%
2,100	-	23,730	-	-	0.00%
\$ 266,305	\$ 249,737	\$ 290,683	\$ 240,723	\$ 245,073	1.81%
				<b>TOTAL REVENUES</b>	

				<b>Personal Services:</b>	
<b>54.99</b>	<b>55.99</b>	<b>55.66</b>	<b>56.90</b>	<b>Number of Funded Employees (FTE's)</b>	<b>61.90</b>
96,674	101,976	105,765	105,452	521-1100 Executive Salaries	88,242 -16.32%
1,982,905	1,952,097	2,083,449	2,231,725	521-1200 Regular Salaries	2,406,655 7.84%
1,537	812	-	-	521-1201 Service Awards	1,137 100.00%
64,250	-	-	-	521-1202 Incentive/Merit Pay	- 0.00%
(7,672)	-	-	-	521-1211 Police Pension Wages	- 0.00%
134,826	153,390	113,615	68,223	521-1300 Part-Time Wages	69,930 2.50%
58,963	83,972	99,007	96,009	521-1400 Salaries - Overtime	96,009 0.00%
58,656	68,035	67,439	69,135	521-1401 Salaries - Overtime Holiday Worked	69,135 0.00%
56,134	52,413	51,270	84,724	521-1501 Incentive Pay	85,564 0.99%
3,085	2,977	3,106	2,400	521-1507 Clothing Allowance	3,000 25.00%
142,415	143,438	146,138	141,936	521-2100 FICA Taxes	152,062 7.13%
33,334	33,546	34,177	33,194	521-2101 Medicare	35,562 7.13%
126,932	135,446	149,508	144,700	521-2200 Retirement Contributions - General Employees	119,573 -17.36%
665,005	737,386	554,238	512,201	521-2201 Retirement Contributions - Police Officers	509,253 -0.58%
170,885	175,703	175,025	175,703	521-2203 Insurance Premium Tax - Police Pension	175,703 0.00%
377	3,062	6,094	10,750	521-2204 Retirement Contributions - DC Plan	13,224 23.01%
346,938	343,296	373,897	418,249	521-2300 Dental, Life & Health Insurance	498,232 19.12%
53,392	52,969	45,848	48,958	521-2400 Worker's Compensation	57,216 16.87%
(45,484)	-	(42,945)	(52,210)	521-1298 Salary Allocation Reimb from CRA Fund	(51,636) -1.10%
-	-	-	7,200	FTO Add Pay (x3 for Current Vacancies)	- -100.00%
<b>\$ 3,943,154</b>	<b>\$ 4,040,519</b>	<b>\$ 3,965,631</b>	<b>\$ 4,098,349</b>	<b>Total Personal Services</b>	<b>\$ 4,328,860 5.62%</b>

				<b>Operating Expenditures:</b>	
108,683	80,686	87,451	88,759	521-3100 Professional Services	104,753 18.02%
1,300	2,800	425	1,500	521-3101 Legal	1,500 0.00%
-	147	-	250	521-3102 Employee Physicals & Immunizations	250 0.00%
-	1,590	-	-	521-3400 Other Services	- 0.00%
642	222	65	1,000	521-3510 Information & Evidence	1,000 0.00%
11	-	-	-	521-4000 Travel and Per Diem	15,000 100.00%
42,756	25,503	24,086	25,886	521-4100 Communication Services	28,082 8.48%
1,385	1,474	1,096	1,250	521-4200 Postage	1,250 0.00%
38,425	41,335	45,453	47,703	521-4300 Utilities	40,154 -15.83%
8,284	8,284	7,876	8,285	521-4400 Rentals & Leases	3,560 -57.03%
32,537	21,128	20,362	56,698	521-4610 Maintenance Contracts	57,288 1.04%
47,969	40,568	27,209	42,000	521-4620 Vehicle Repair	42,000 0.00%

**001 GENERAL FUND - 0800 POLICE**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
6,032	626	576	5,630	5,630	0.00%
8,123	-	794	-	-	0.00%
31,940	-	-	-	-	0.00%
336	548	2,313	1,400	1,575	12.50%
(222)	680	61	1,000	1,000	0.00%
5,843	7,291	6,367	7,000	8,200	17.14%
19,001	15,884	30,860	26,314	26,210	-0.40%
149,116	145,199	102,021	114,858	141,659	23.33%
10,338	11,195	14,077	22,230	21,400	-3.73%
16,479	6,100	8,453	30,707	16,000	-47.89%
-	37	887	-	-	0.00%
1,021	1,160	835	-	-	0.00%
315	265	274	-	-	0.00%
1,849	185	2,964	-	-	0.00%
-	3,984	725	-	500	100.00%
434	3,200	2,534	2,750	8,200	198.18%
-	8	-	450	450	0.00%
6,826	7,466	4,835	7,590	7,505	-1.12%
375	1,927	-	-	18,831	100.00%
<b>\$ 543,634</b>	<b>\$ 429,494</b>	<b>\$ 392,601</b>	<b>\$ 493,260</b>	<b>\$ 551,997</b>	<b>11.91%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 551,997</b>	<b>11.91%</b>
<b>Capital Outlay:</b>					
1,180	-	-	-	-	0.00%
4,407	2,995	-	-	-	0.00%
-	135,999	361,431	273,854	269,423	-1.62%
25,139	28,400	-	-	-	0.00%
2,534	-	-	-	-	0.00%
630	18,249	8,724	-	-	0.00%
<b>\$ 33,890</b>	<b>\$ 185,643</b>	<b>\$ 370,155</b>	<b>\$ 273,854</b>	<b>\$ 269,423</b>	<b>-1.62%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ 269,423</b>	<b>-1.62%</b>
<b>Debt Service</b>					
87,966	150,451	151,233	150,012	150,999	0.66%
				2013 Revenue Note -Municipal Facilities Police- yr 4 of 18	
				Phone System Lease - year 4 of 6	
<b>\$ 87,966</b>	<b>\$ 150,451</b>	<b>\$ 151,233</b>	<b>\$ 150,012</b>	<b>\$ 150,999</b>	<b>0.66%</b>
				<b>Total Debt Service</b>	
				<b>\$ 150,999</b>	<b>0.66%</b>
<b>\$ 4,608,644</b>	<b>\$ 4,806,107</b>	<b>\$ 4,879,620</b>	<b>\$ 5,015,475</b>	<b>TOTAL EXPENSES</b>	<b>5.70%</b>
<b>\$ (4,342,340)</b>	<b>\$ (4,556,370)</b>	<b>\$ (4,588,936)</b>	<b>\$ (4,774,752)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>5.89%</b>

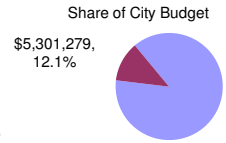
# POLICE

## DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.

## MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Respond Promptly to Calls for Service

	Actual		YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Sworn Officers per 1,000 Citizens	2.13	2.13	1.96	annual measure	2.25	2.25
Top Priority Calls per Sworn Officer	178	151	138	137	150	150
Medium Priority Calls per Sworn Officer	405	378	413	312	375	375
Low Priority Calls per Sworn Officer	562	495	526	389	400	400
Response Time: Top Priority Calls (min:sec, call received to on-scene)	1:16	1:09	1:34	1:38	2:25	2:25
Response Time: Medium Priority Calls (min:sec, call received to on-scene)	2:37	2:46	2:48	2:59	3:50	3:50
Response Time: Low Priority Calls (min:sec, call received to on-scene)	4:45	4:52	4:53	5:30	5:50	5:50
<b>Protect Life and Property</b>						
Apprehension Rate - Order Maintenance Offenses	81%	80%	85%	100%	75%	75%
RUOK Applications Accepted	100%	100%	99%	100%	100%	100%
RUOK Subscribers Checked On within One Hour if No Response	100%	100%	100%	100%	100%	100%
Security House Check Applications Completed	100%	100%	100%	100%	100%	100%
<b>Promote Community Involvement</b>						
Citizens Police Academy Participants	25	14	18	0	15	15

- ✓ Achieve average response times (call received to officer on-scene) of under 2 minutes for top priority calls, under 4 minutes for medium priority calls, and under 6-1/2 minutes for low priority calls.
- ✓ Accept all RUOK subscribers and respond within one hour to check on any RUOK subscriber who fails to acknowledge the verification call.
- ✓ Conduct house checks for all subscribing citizens.
- ✓ Conduct a Citizen's Police Academy with at least 15 participants.

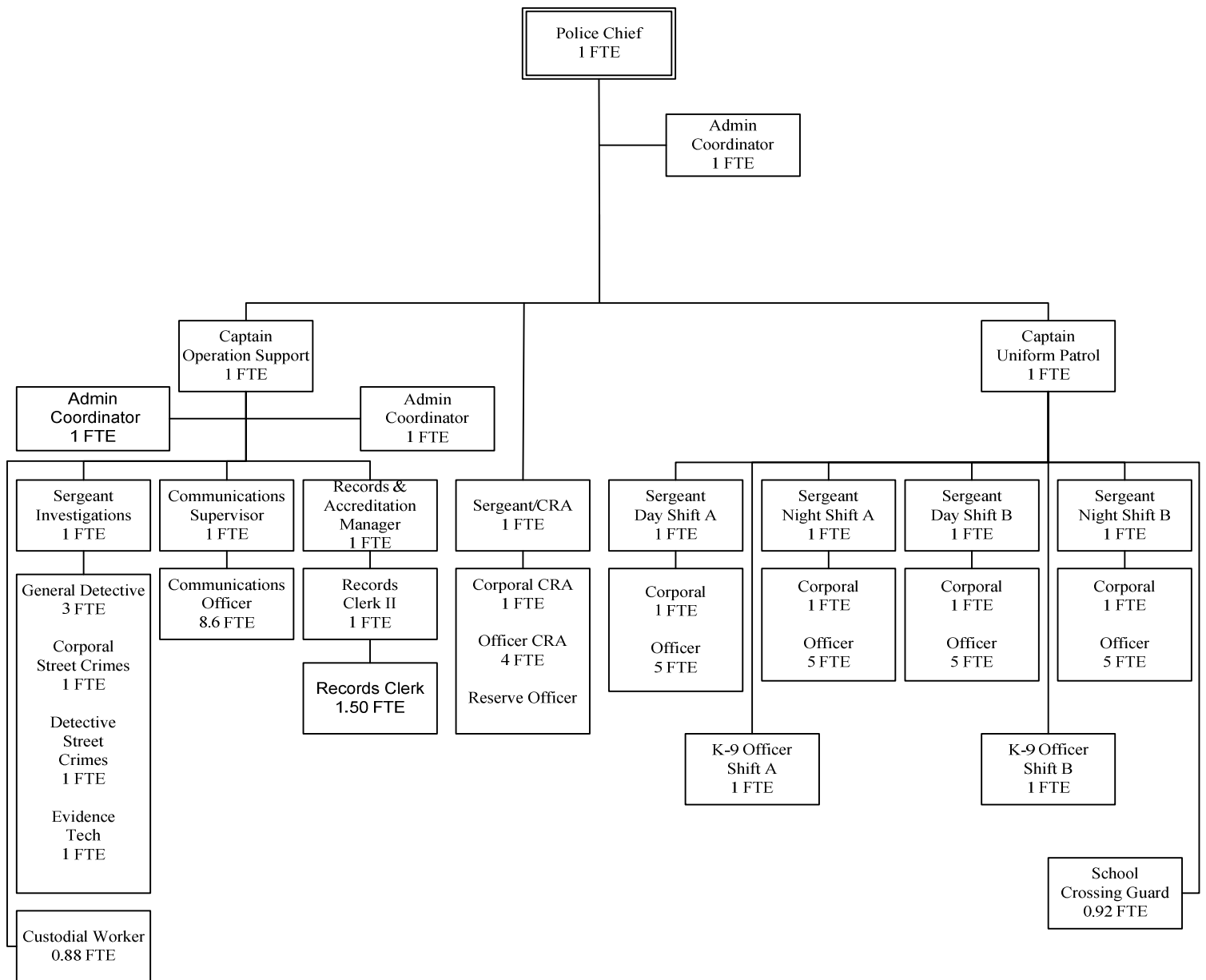
## FUTURE GOALS (FY18 & FY19)

- ✓ Enroll all qualified citizens in RUOK Program.
- ✓ Conduct one Basic Citizens Police Academy annually with 15 participants.
- ✓ Conduct one Advanced Citizens Police Academy annually with 10 participants.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ FWBPD worked a multi-jurisdictional / multi-state burglary ring, including FDLE & Escambia SO, regarding major plumbing material thefts and disposals. The case is ongoing, but resulted in several arrests to date and the recovery of tens of thousands of dollars of property.
- FWBPD worked a multi-jurisdictional burglary ring, including Santa Rosa SO. 2 suspects were arrested pawing stolen materials in FWB. 60 firearms & weapons, 238 other types of property (valued at nearly \$ 60,000), and 477 narcotic items, including drugs and drug paraphernalia were seized / recovered.
- FWBPD underwent a significant organization restructure and deployment change, following a one million dollar budget reduction (nearly 20%) and a further personnel reduction of 15%, which followed four previous years of substantial reduction (cumulatively in excess of 20%). Despite these reductions, rapid response to calls for service and professional investigative services continue to be maintained.
- ✓ Three officers were recognized and presented awards for leading in the number of DUI arrests made during the previous calendar year. The top three FWBPD officers had a combined 68 DUI and narcotics arrests in calendar year 2014.



# 001 GENERAL FUND - 0900 FIRE

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
<b>Revenues:</b>							
204,226	214,272	205,007	124,386	312-5100 Insurance Premium Tax - Fire Pension	205,007	64.82%	
12,793	6,299	5,471	6,300	329-2010 Fire Safety Plan Review	5,500	-12.70%	
6,120	6,970	7,615	5,800	335-2100 Fire Supplemental Compensation	8,933	54.02%	
225	1,080	720	1,000	342-2200 Safety Permits & Licenses	870	-13.00%	
250	-	-	250	342-2300 Fire Prevention Programs	-	-100.00%	
12,350	8,107	23,491	18,500	342-2700 Annual Safety Inspection Fees	23,476	26.90%	
-	(700)	-	500	354-1200 False Alarm Fines	250	-50.00%	
4,500	-	-	-	366-1060 Contributions/Donations	-	0.00%	
8,575	-	-	-	Grant Revenue	-	0.00%	
<b>\$ 249,038</b>	<b>\$ 236,028</b>	<b>\$ 242,304</b>	<b>\$ 156,736</b>	<b>TOTAL REVENUES</b>	<b>\$ 244,036</b>	<b>55.70%</b>	
<b>Personal Services:</b>							
<b>37.00</b>	<b>37.00</b>	<b>38.00</b>	<b>37.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>37.00</b>		
90,389	93,844	95,912	97,553	522-1100 Executive Salaries	99,427	1.92%	
1,496,412	1,692,784	1,698,835	1,702,909	522-1200 Regular Salaries	1,741,177	2.25%	
689	325	-	-	522-1201 Service Awards	541	100.00%	
33,058	541	-	22,239	522-1202 Incentive Pay	19,707	-11.39%	
231,686	218,861	239,912	196,201	522-1400 Salaries - Overtime	214,128	9.14%	
56,339	57,165	61,918	61,553	522-1401 Salaries - Overtime Holiday Supplement	65,916	7.09%	
14,798	16,246	16,400	11,563	522-1501 Incentive Pay	14,487	25.29%	
86,074	385	12,000	-	522-1506 Paramedic Pay	-	0.00%	
42,846	-	-	-	522-1507 EMT Pay	-	0.00%	
12,000	12,000	-	12,143	522-1508 Battalion Chief Pay	-	-100.00%	
121,507	122,665	126,752	114,243	522-2100 FICA Taxes	118,020	3.31%	
28,416	28,688	29,643	26,718	522-2101 Medicare	27,601	3.31%	
9,174	9,874	10,484	10,132	522-2200 Retirement Contributions - General Employees	11,404	12.55%	
703,618	715,439	672,369	744,019	522-2202 Retirement Contributions - Firefighters	794,144	6.74%	
204,226	214,272	205,007	124,386	522-2203 Insurance Premium Tax - Fire Pension	205,007	64.82%	
257,032	268,896	249,878	257,859	522-2300 Dental, Life & Health Insurance	285,712	10.80%	
72,165	72,951	66,246	68,914	522-2400 Worker's Compensation	71,332	3.51%	
<b>\$ 3,460,429</b>	<b>\$ 3,524,935</b>	<b>\$ 3,485,357</b>	<b>\$ 3,450,432</b>	<b>Total Personal Services</b>	<b>\$ 3,668,601</b>	<b>6.32%</b>	
<b>Operating Expenditures:</b>							
27,749	14,057	20,378	16,478	522-3100 Professional Services	23,627	43.39%	
3,768	4,933	1,205	12,600	522-3102 Employee Physicals & Immunizations	12,600	0.00%	
4,798	4,798	4,798	4,798	522-3400 Other Services	5,788	20.63%	
1,794	2,065	531	1,985	522-4000 Travel and Per Diem	1,900	-4.28%	
14,039	10,644	11,153	12,792	522-4100 Communication Services	12,792	0.00%	
571	363	297	510	522-4200 Postage	510	0.00%	
37,158	40,358	43,281	47,417	522-4300 Utilities	43,951	-7.31%	
2,628	2,628	2,409	6,229	522-4400 Rentals & Leases	2,629	-57.79%	
14,677	10,924	11,559	11,154	522-4610 Maintenance Contracts	14,221	27.50%	
35,420	28,179	30,779	30,000	522-4620 Vehicle Repair	29,000	-3.33%	
11,378	13,782	5,127	10,000	522-4630 Equipment Repair	10,500	5.00%	
2,910	1,711	3,273	-	522-4640 Building Maintenance	-	0.00%	
5,007	-	-	-	522-4645 Heating/Cooling Repairs	-	0.00%	
219	-	-	-	522-4650 Grounds Maintenance	-	0.00%	
1,153	661	800	1,000	522-4700 Printing & Binding	1,000	0.00%	
994	991	753	1,000	522-5100 Office Supplies	1,000	0.00%	
33,573	26,425	31,846	31,700	522-5200 Operating Supplies	34,290	8.17%	
21,803	30,054	22,014	20,657	522-5204 Fuel & Oil	12,916	-37.47%	
14,153	11,489	14,163	12,060	522-5210 Uniform Expense	12,060	0.00%	
1,190	857	706	700	522-5216 Medical Supplies	1,000	42.86%	
-	1,096	874	-	522-5231 Computer Hardware/Software	-	0.00%	
28	6,574	7,028	4,500	522-5234 Safety Supplies/Equipment	4,500	0.00%	
-	717	-	-	522-5250 Operating Supplies - Grounds Maintenance	-	0.00%	
376	1,455	2,506	1,900	522-5400 Books, Dues & Publications	1,900	0.00%	
6,317	3,662	5,649	12,900	522-5500 Training	12,620	-2.17%	



**001 GENERAL FUND - 0900 FIRE**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
147	-	-	-	-	0.00%
11,742	-	42,113	-	-	0.00%
<b>\$ 253,592</b>	<b>\$ 218,422</b>	<b>\$ 263,242</b>	<b>\$ 240,380</b>	<b>\$ 238,805</b>	<b>-0.66%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 238,805</b>	<b>-0.66%</b>
<b>Capital Outlay:</b>					
-	2,300	-	-	-	0.00%
-	8,872	-	-	25,000	100.00%
-	-	35,662	-	-	0.00%
-	-	436,920	-	-	0.00%
-	845	2,063	-	-	0.00%
1,679	25,916	40,534	-	7,000	100.00%
1,734	3,493	2,158	1,250	-	-100.00%
<b>\$ 3,413</b>	<b>\$ 41,426</b>	<b>\$ 517,336</b>	<b>\$ 1,250</b>	<b>\$ 32,000</b>	<b>2460.00%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ 32,000</b>	<b>2460.00%</b>
<b>Debt Service</b>					
148,153	190,602	191,861	246,936	247,638	0.28%
				581-9121 Transfer to Debt Service Fund	
				2011 Cap Imp Rev Note -Ladder Truck- yr 6 of 10	
				2013 Revenue Note -Municipal Facilities Fire- yr 4 of 18	
				Phone System Lease - year 4 of 6	
				2015 Interfund Loan -Fire Pumper- yr 3 of 10	
<b>\$ 148,153</b>	<b>\$ 190,602</b>	<b>\$ 191,861</b>	<b>\$ 246,936</b>	<b>\$ 247,638</b>	<b>0.28%</b>
<b>\$ 3,865,586</b>	<b>\$ 3,975,385</b>	<b>\$ 4,457,796</b>	<b>\$ 3,938,998</b>	<b>\$ 4,187,044</b>	<b>6.30%</b>
				<b>TOTAL EXPENSES</b>	
				<b>\$ 4,187,044</b>	<b>6.30%</b>
<b>\$ (3,616,548)</b>	<b>\$ (3,739,357)</b>	<b>\$ (4,215,492)</b>	<b>\$ (3,782,262)</b>	<b>\$ (3,943,008)</b>	<b>4.25%</b>
				<b>NET REVENUE / (EXPENSE)</b>	

# FIRE

## DESCRIPTION

Fire Department functions include fire suppression, regulation, prevention, and inspection; emergency medical services, vehicle extrication; technical rescue; and hazardous materials response. The department coordinates the City's Emergency Management and Preparedness efforts and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.

## MISSION

Ensure that fire prevention and suppression is paramount; advance life support service provides the best treatment available; the City is prepared to address major emergencies and disasters.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Respond Promptly to Calls for Service

Response Time Under 5 Minutes (dispatch to on-scene)  
 Fire Code Review of Construction Plans Completed within 5 Business Days

### Minimize Injuries, Death, and Property Destruction

One & Two Family Residential Structure Fires Confined to Room of Origin  
 Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm

### Reduce Liability Exposure

Fire Personnel Injuries with Time Lost per 1000 Incidents  
 Property Damage and Equipment Loss

### Promote Community Involvement

Events, Programs, Outreach Initiatives

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Response Time Under 5 Minutes (dispatch to on-scene)	60%	56%	77%	67%	>79%	>75%
Fire Code Review of Construction Plans Completed within 5 Business Days	94%	98%	100%	100%	>90%	>90%
One & Two Family Residential Structure Fires Confined to Room of Origin	52%	75%	53%	75%	>74%	>75%
Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm	15%	27%	21%	20%	>14%	>15%
Fire Personnel Injuries with Time Lost per 1000 Incidents	0.60	0.01	0.60	0.02	<0.4	<0.5
Property Damage and Equipment Loss	\$1,600	\$1,800	\$375	\$800	<\$2000	<\$2000
Events, Programs, Outreach Initiatives	47	42	54	40	>49	>50

- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 80% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 80% of the time.
- ✓ Ensure patients in full cardiac arrest regain a specified heart rhythm prior to ambulance arrival at least 15% of the time.
- ✓ Decrease the number of on-the-job injuries through implementation of a comprehensive department Safety Program and implementation of appropriate safety rules, regulations, and guidelines.
- ✓ Conduct or attend at least 50 community and public relations events.



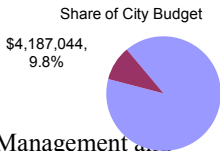
## FUTURE GOALS (FY18 & FY19)

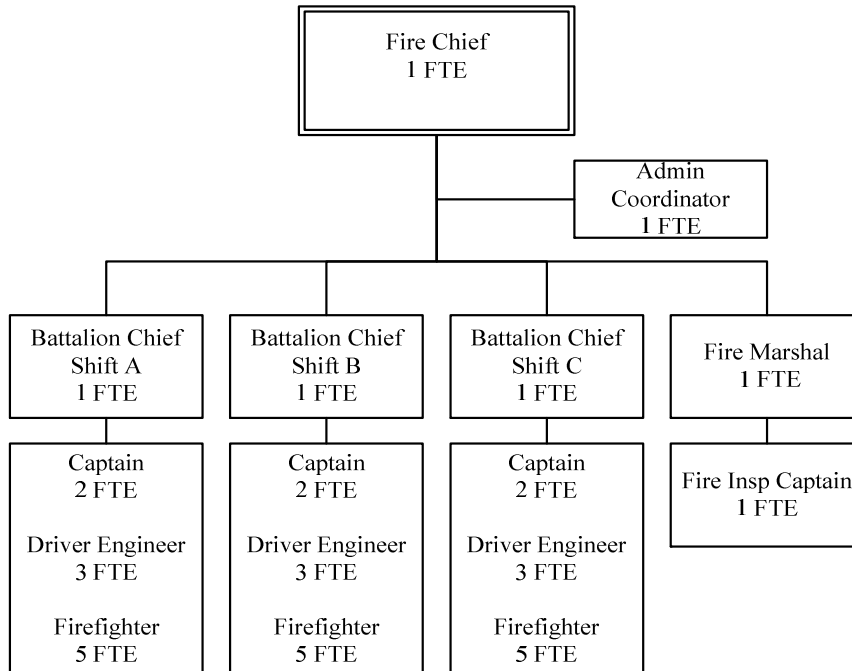
- ✓ Implement new Officer Training Program, including monthly training days for all department officers
- ✓ Complete a master plan for the construction of a new fire training complex
- ✓ Review and amend Continuity of Operations Plans for entire city, taking into account changes in buildings, processes, and personnel
- ✓ Coordinate National Incident Management training for all Department Directors and those personnel operating at the EOC in times of disaster.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Received and placed new Engine 7 in service and established old engine as reserve.
- ✓ Department training program was updated to address changes in ISO requirements
- ✓ Established one-year probationary period for newly hired employees and those personnel promoted.
- ✓ Complete re-write of all Standard Operating Guidelines and established new probationary training programs for firefighter and Captains.
- ✓ Received and placed new Battalion Chief Command vehicle in-service.





# 001 GENERAL FUND - 1000 RECREATION

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
<b>Revenues:</b>						
126,673	93,508	109,237	147,000	347-2000	Program Revenue	147,000 0.00%
20,237	15,038	16,402	29,605	347-2011	Program Revenue - Not City Staff Provided	43,064 45.46%
25,630	23,255	28,225	26,750	347-2100	Sponsorship Revenue	26,750 0.00%
26,503	17,411	19,856	16,800	347-2200	Rentals - Auditorium, Rec Centers, etc.	16,800 0.00%
22,485	17,479	14,755	24,150	347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc.	24,150 0.00%
534	24	-	-	347-2400	Non Cash/Check Payment	- 0.00%
-	50	-	-	347-2410	Non Cash/Check Payment Exempt	- 0.00%
-	-	-	10,500	347-2500	Memberships	25,000 100.00%
1,155	1,610	1,435	1,456	347-4030	Holiday Parade Entry Fee	2,986 105.08%
1,021	-	-	-	366-1000	Contributions/Donations	- 0.00%
-	1,430	-	-	366-1074	July 4th Contributions	- 0.00%
-	1,000	288,401	-	366-5010	Donations - Long Term Projects	- 0.00%
<b>\$ 224,238</b>	<b>\$ 170,805</b>	<b>\$ 478,312</b>	<b>\$ 256,261</b>	<b>TOTAL REVENUES</b>		<b>\$ 285,750 11.51%</b>

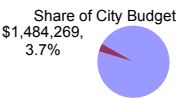
<b>Personal Services:</b>						
<b>13.42</b>	<b>12.32</b>	<b>12.64</b>	<b>12.90</b>	<b>Number of Funded Employees (FTE's)</b>		<b>12.40</b>
87,178	89,494	90,084	92,544	572-1100	Executive Salaries	94,322 1.92%
179,085	195,244	296,025	297,063	572-1200	Regular Salaries	267,809 -9.85%
-	379	-	-	572-1201	Service Awards	271 100.00%
12,849	217	-	-	572-1202	Incentive/Merit Pay	- 0.00%
124,257	82,857	42,238	83,576	572-1300	Part-Time Wages	74,840 -10.45%
353	1,773	3,243	-	572-1400	Salaries - Overtime	- 0.00%
24,037	21,666	24,942	27,372	572-2100	FICA Taxes	24,831 -9.28%
5,622	5,067	5,833	6,401	572-2101	Medicare	5,807 -9.28%
43,549	46,518	61,100	55,177	572-2200	Retirement Contributions	55,720 0.98%
7,660	8,312	11,402	12,581	572-2204	Retirement Contributions - DC Plan	13,626 8.31%
36,561	41,829	53,044	64,935	572-2300	Dental, Life & Health Insurance	62,274 -4.10%
10,865	10,350	10,509	12,467	572-2400	Worker's Compensation	12,501 0.27%
<b>\$ 532,014</b>	<b>\$ 503,706</b>	<b>\$ 598,419</b>	<b>\$ 652,116</b>	<b>Total Personal Services</b>		<b>\$ 612,000 -6.15%</b>

<b>Operating Expenditures:</b>						
3,833	3,228	11,213	7,900	572-3100	Professional Services	7,900 0.00%
44,317	74,760	79,545	92,875	572-3400	Other Services	70,375 -24.23%
41,612	17,814	15,267	49,700	572-3407	Program Instruction	50,300 1.21%
-	-	-	5,000	572-3450	Other Services - Grounds Maintenance	5,000 0.00%
503	1,431	1,119	2,791	572-4000	Travel and per Diem	2,793 0.07%
6,452	4,333	5,618	5,316	572-4100	Communication Services	4,191 -21.16%
311	162	346	100	572-4200	Postage	100 0.00%
114,846	90,545	105,598	131,513	572-4300	Utilities	213,828 62.59%
5,126	8,302	5,846	6,945	572-4400	Rentals & Leases	10,506 51.27%
2,962	2,508	3,103	2,898	572-4610	Maintenance Contracts	4,248 46.57%
472	318	424	350	572-4620	Vehicle Repair	350 0.00%
48	-	377	400	572-4630	Equipment Repair	400 0.00%
9,900	-	15,108	-	572-4640	Building Maintenance	- 0.00%
2,963	-	-	-	572-4645	Heating/Cooling Repairs	- 0.00%
307	-	16,540	-	572-4650	Grounds Maintenance	- 0.00%
-	35	210	600	572-4700	Printing and Binding	600 0.00%
2,403	1,324	2,129	4,000	572-5100	Office Supplies	4,000 0.00%
5,192	6,456	14,741	23,399	572-5200	Operating Supplies	23,399 0.00%
2,801	3,315	2,851	2,429	572-5204	Fuel & Oil	4,337 78.55%
13,886	14,795	14,010	24,325	572-5207	Program Expense	24,325 0.00%
27,887	28,416	44,296	26,750	572-5208	Sponsorship Expense	32,750 22.43%
53	1,162	1,386	1,000	572-5210	Uniform Expense	1,400 40.00%

**001 GENERAL FUND - 1000 RECREATION**

Actual						Budget	
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
520	-	96	-	572-5224	Donation Spending	-	0.00%
-	439	1,292	-	572-5231	Computer Hardware/Software	-	0.00%
177	-	115	-	572-5233	Tools	-	0.00%
208	-	-	-	572-5234	Safety Supplies/Equipment	-	0.00%
-	1,726	-	-	572-5250	Operating Supplies - Grounds Maintenance	-	0.00%
-	160	209	545	572-5400	Books, Dues & Publications	505	-7.34%
475	487	2,243	725	572-5500	Training	1,325	82.76%
<b>\$ 287,252</b>	<b>\$ 261,716</b>	<b>\$ 343,678</b>	<b>\$ 389,561</b>	<b>Total Operating Expenditures</b>		<b>\$ 462,631</b>	<b>18.76%</b>
<b>Capital Outlay:</b>							
-	-	487,646	-	572-6310	Improvements Other Than Building	30,000	100.00%
-	2,547	77,638	-	572-6402	Equipment	30,000	100.00%
-	-	23,443	-	572-6404	Machinery & Equipment	-	0.00%
1,734	1,396	1,082	-	572-6420	Computer Hardware/Software	-	0.00%
<b>\$ 1,734</b>	<b>\$ 3,943</b>	<b>\$ 589,808</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ 60,000</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>							
813,838	3,580,733	4,140,717	-	Prior Years Capital Improvement Program		-	0.00%
<b>\$ 813,838</b>	<b>\$ 3,580,733</b>	<b>\$ 4,140,717</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
-	334,700	346,747	350,741	581-9121	Transfer to Debt Service Fund	349,636	-0.32%
				2013A Bank Loan -Recreation Complex- yr 4 of 15			
				Phone System Lease - year 4 of 6			
				2015 Rec Ctr Fitness Equipment- yr 3 of 5			
<b>\$ -</b>	<b>\$ 334,700</b>	<b>\$ 346,747</b>	<b>\$ 350,741</b>	<b>Total Debt Service</b>		<b>\$ 349,636</b>	<b>-0.32%</b>
<b>\$ 1,634,838</b>	<b>\$ 4,684,798</b>	<b>\$ 6,019,369</b>	<b>\$ 1,392,418</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,484,269</b>	<b>6.60%</b>
<b>\$ (1,410,600)</b>	<b>\$ (4,513,994)</b>	<b>\$ (5,541,058)</b>	<b>\$ (1,136,157)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (1,198,519)</b>	<b>5.49%</b>

RECREATION



DESCRIPTION

Recreation manages a brand new 33,000 sq. ft. Recreation Center with a 10-field Athletic Complex, the FWB Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at the facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

MISSION

Provide recreational and athletic opportunities to adults and youth alike.

CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

Provide Diverse Recreational Opportunities

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Youth After School Participants (Total registrations)	152	155	126	81	45	45 (Max)		
Youth After School Program Capacity	76%	78%	65%	65%	100%	100%		
Adult & Youth Sports Teams Participants	204	213	219	197	180	215		
Adult & Youth Sports Teams with Sponsors	97%	99%	100%	100%	100%	100%		

- ✓ Continue Phase 2 of Athletic Complex with Concrete Skate Bowl
- ✓ Bring "Off Season" Athletic Tournaments to FWB
- ✓ Install new Sound System at the FWB Auditorium

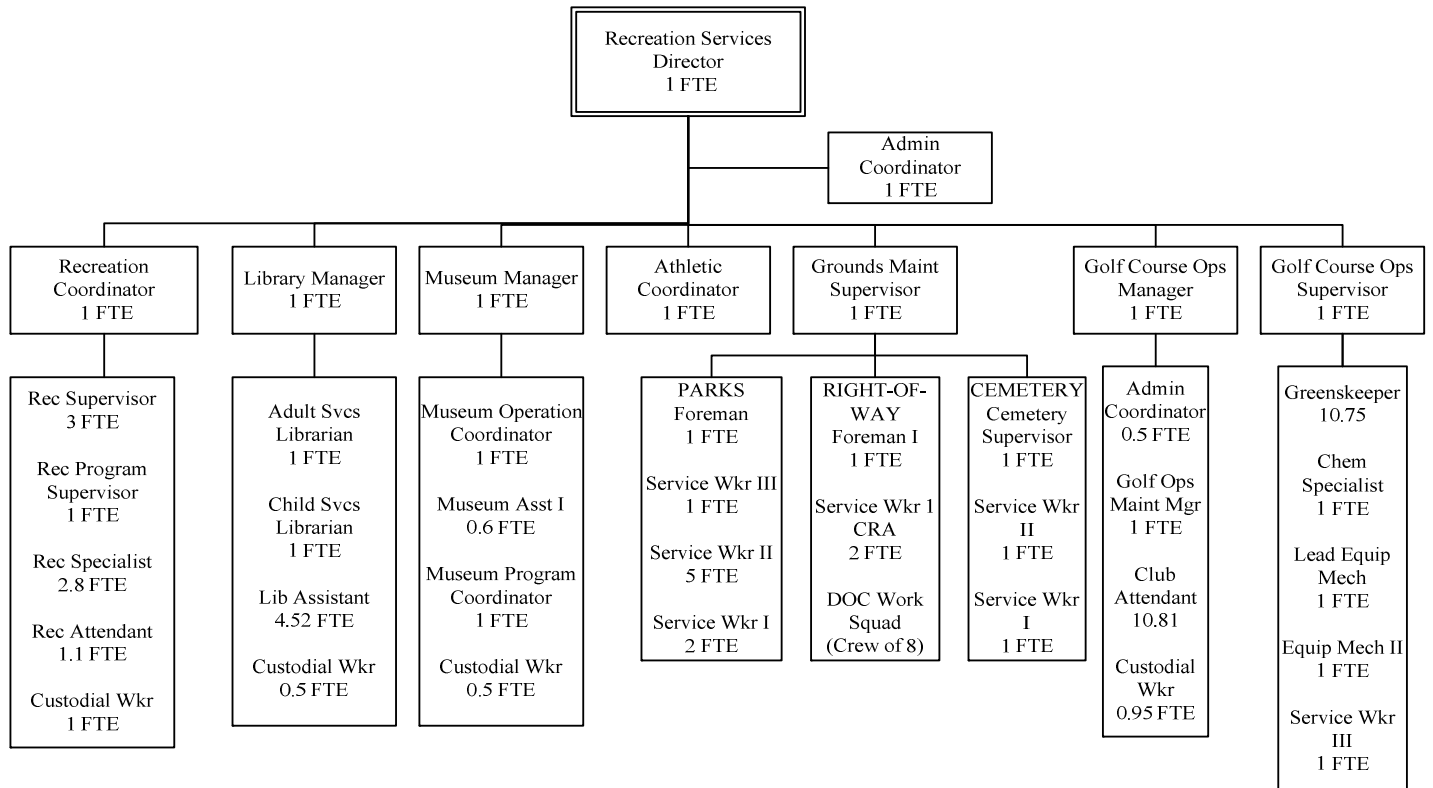


FUTURE GOALS (FY18 & FY19)

- ✓ Pave parking lot and entryway at Jet Stadium

PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Completed construction of new Recreation Complex
- ✓ Relocated new lights to Jet Stadium and installed new fencing around complex
- ✓ Completed first phase of Skate Park
- ✓ Completed First section of Bud and Dorie Day Patriots Trail



# 001 GENERAL FUND - 1010 PARKS

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
Revenues:							
8,934	7,485	15,633	9,500	347-2200	Rentals - Liza Jackson	21,000	121.05%
2,811	2,865	5,625	2,500	347-2210	Rentals tax-exempt - Liza Jackson	13,200	428.00%
2,060	4,525	1,535	2,100	347-4010	Spec Evt - Landing	-	-100.00%
8,912	7,425	5,770	5,900	347-4020	Spec Evt - tax-exempt - Landing	100	-98.31%
-	-	-	-	347-4330	Tournament Incidentals	2,000	100.00%
8,332	9,020	8,453	-	347-5910	Boat Launch Fee	-	0.00%
3,753	4,788	5,007	4,913	362-1000	Rentals & Leases	4,913	0.00%
14,300	13,103	-	-	366-1000	Contributions/Donations	-	0.00%
\$ 49,102	\$ 49,211	\$ 42,023	\$ 24,913	TOTAL REVENUES		\$ 41,213	65.43%
Personal Services:							
11.00	10.00	10.00	10.00	Number of Funded Employees (FTE's)		10.00	
278,293	270,689	298,884	316,061	572-1200	Salaries	330,373	4.53%
53	1,137	-	-	572-1201	Service Awards	325	100.00%
10,130	-	-	-	572-1202	Incentive/Merit Pay	-	0.00%
3,356	4,416	4,859	4,000	572-1400	Salaries - Overtime	4,000	0.00%
276	248	300	-	572-1401	Salaries - Overtime Holiday Worked	-	0.00%
16,914	16,380	17,502	18,088	572-2100	FICA Taxes	18,969	4.87%
3,955	3,831	4,093	4,231	572-2101	Medicare	4,437	4.86%
63,550	67,417	64,280	64,194	572-2200	Retirement Contributions	74,744	16.44%
2,866	2,281	5,327	5,563	572-2204	Retirement Contributions - DC Plan	5,703	2.52%
62,659	61,678	58,868	62,187	572-2300	Dental, Life & Health Insurance	68,505	10.16%
9,290	9,153	9,384	10,534	572-2400	Worker's Compensation	11,176	6.09%
\$ 451,342	\$ 437,229	\$ 463,496	\$ 484,857	Total Personal Services		\$ 518,232	6.88%
Operating Expenditures:							
-	600	-	600	572-3100	Professional Services	280	-53.33%
-	13,623	6,385	11,150	572-3450	Other Services - Grounds Maintenance	12,750	14.35%
1,472	-	-	-	572-4000	Travel and Per Diem	1,100	100.00%
2,833	2,280	2,244	2,784	572-4100	Communication Services	3,252	16.81%
69,540	77,470	84,858	95,432	572-4300	Utilities	75,824	-20.55%
1,386	1,565	-	1,200	572-4400	Rentals & Leases	1,200	0.00%
374	505	531	374	572-4610	Maintenance Contracts	571	52.56%
3,426	2,158	5,219	2,300	572-4620	Vehicle Repair	2,300	0.00%
7,497	8,412	7,346	12,300	572-4630	Equipment Repair	12,300	0.00%
551	-	140	-	572-4640	Building Maintenance	-	0.00%
3,978	10,165	7,278	7,650	572-5200	Operating Supplies	8,150	6.54%
24,219	23,830	18,170	22,072	572-5204	Fuel & Oil	13,937	-36.86%
1,198	490	686	750	572-5210	Uniform Expense	750	0.00%
-	211	-	-	572-5231	Computer Hardware/Software	-	0.00%
1,774	1,433	3,767	3,700	572-5233	Tools	2,900	-21.62%
631	1,214	986	1,750	572-5234	Safety Supplies/Equipment	1,900	8.57%
-	21,573	-	50,482	572-5250	Operating Supplies - Grounds Maintenance	57,412	13.73%
110	110	210	110	572-5400	Books, Dues & Publications	110	0.00%
495	160	155	350	572-5500	Training	725	107.14%
\$ 152,931	\$ 165,800	\$ 137,975	\$ 213,003	Total Operating Expenditures		\$ 195,460	-8.24%
Capital Outlay:							
-	-	8,435	-	572-6214	Building Improvements	-	0.00%
-	29,929	3,880	-	572-6310	Improvements Other Than Building	120,000	100.00%
-	4,111	43,779	-	572-6370	Irrigation Systems	-	0.00%
30,060	21,898	2,073	27,000	572-6402	Equipment	-	-100.00%
-	-	-	-	572-6404	Trucks	-	0.00%
17,995	-	-	30,000	572-6406	Specialized Equipment	-	-100.00%
1,489	-	-	-	572-6420	Computer Hardware/Software	-	0.00%
\$ 49,544	\$ 55,938	\$ 58,167	\$ 57,000	Total Capital Outlay		\$ 120,000	110.53%
Capital Improvements Program:							
-	940	-	-	Prior Years Capital Improvement Program		-	0.00%
\$ -	\$ 940	\$ -	\$ -	Total Capital Improvements Program		\$ -	0.00%
Debt Service							
-	200,719	200,699	200,893	581-9121	Transfer to Debt Service Fund	210,205	4.64%
				2013A Bank Loan -Recreation Complex Fields- yr 4 of 15			
				Phone System Lease - year 4 of 6			
\$ -	\$ 200,719	\$ 200,699	\$ 200,893	Total Debt Service		\$ 210,205	4.64%
\$ 653,816	\$ 860,628	\$ 860,338	\$ 955,754	TOTAL EXPENSES		\$ 1,043,898	9.22%
\$ (604,714)	\$ (811,416)	\$ (818,315)	\$ (930,841)	NET REVENUE / (EXPENSE)		\$ (1,002,685)	7.72%



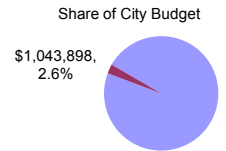
# PARKS

## DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.

## MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Ensure Parks are Safe, Functional, and Attractive

Park Rentals - Liza Jackson, Landing, Chester Pruitt Park  
Field Rentals  
Controller Monitors Connected to I.Q. Irrigation Central Control System

	Actual			YTD thru 6/30	Budget	
2012-13	2013-14	2014-15	2015-16		2015-16	2016-17
	358	320	361	282	400	350
	270	159	162	333	250	250
	35%	35%	40%	51%	45%	60%

- ✓ Install new playground at Kenwood Park
- ✓ Install Concrete Skate Bowl and Landscape area
- ✓ Install remaining trees around Athletic Complex



## FUTURE GOALS (FY18 & FY19)

- ✓ Landing Master Plan renovation Upgrade - Phase 1 and 2
- ✓ Install Beach Volleyball Courts in Phase 2 area of Athletic Complex

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Completed Preston Hood Athletic Complex
- ✓ Completed Bud Day Patriots Trail and Courtyard
- ✓ Installed NEW playground equipment at Docie Bass Park.

# 001 GENERAL FUND - 1015 RIGHT-OF-WAY

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
42,503	42,503	43,774	43,774	344-9007	DOT Right-of-Way Maintenance Contract	43,774	0.00%
2	-	-	-	366-1000	Contributions/Donations	-	0.00%
<b>\$ 42,505</b>	<b>\$ 42,503</b>	<b>\$ 43,774</b>	<b>\$ 43,774</b>	<b>TOTAL REVENUES</b>		<b>\$ 43,774</b>	<b>0.00%</b>
<b>Personal Services:</b>							
<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>1.00</b>	
36,445	36,824	39,730	42,597	541-1200	Salaries	24,597	-42.26%
1,098	-	-	-	541-1202	Incentive/Merit Pay	-	0.00%
-	796	-	-	541-1400	Salaries - Overtime	-	0.00%
2,018	2,008	2,150	2,283	541-2100	FICA Taxes	1,502	-34.19%
472	470	503	534	541-2101	Medicare	351	-34.19%
10,311	11,211	12,527	12,609	541-2200	Retirement Contributions	-	-100.00%
-	-	-	-	541-2204	Retirement Contributions - DC Plan	1,230	100.00%
9,264	9,456	9,798	10,209	541-2300	Dental, Life & Health Insurance	11,195	9.66%
2,560	2,575	2,644	3,020	541-2400	Worker's Compensation	3,071	1.70%
<b>\$ 62,169</b>	<b>\$ 63,339</b>	<b>\$ 67,352</b>	<b>\$ 71,252</b>	<b>Total Personal Services</b>		<b>\$ 41,947</b>	<b>-41.13%</b>
<b>Operating Expenditures:</b>							
58,004	57,497	57,497	57,497	541-3400	Other Services	57,497	0.00%
-	-	-	1,200	541-3450	Other Services - Grounds Maintenance	1,200	0.00%
791	792	1,530	852	541-4100	Communication Services	852	0.00%
22,751	22,176	24,935	27,279	541-4300	Utilities	24,452	-10.36%
2,075	1,901	1,404	1,300	541-4620	Vehicle Repair	1,300	0.00%
4,724	9,495	6,171	4,130	541-4630	Equipment Repair	4,130	0.00%
10,237	-	-	-	541-4650	Grounds Maintenance	-	0.00%
1,664	2,169	3,454	3,100	541-5200	Operating Supplies	3,100	0.00%
8,238	7,303	6,075	7,120	541-5204	Fuel & Oil	4,773	-32.96%
107	43	43	75	541-5210	Uniform Expense	75	0.00%
-	-	211	-	541-5231	Computer Hardware/Software	-	0.00%
780	1,143	2,307	2,900	541-5233	Tools	2,900	0.00%
185	148	181	175	541-5234	Safety Supplies/Equipment	190	8.57%
-	3,841	-	7,800	541-5250	Operating Supplies - Grounds Maintenance	7,800	0.00%
-	-	25	-	541-5400	Books, Dues & Publications	-	0.00%
120	-	-	50	541-5500	Training	50	0.00%
<b>\$ 109,676</b>	<b>\$ 106,507</b>	<b>\$ 103,833</b>	<b>\$ 113,478</b>	<b>Total Operating Expenditures</b>		<b>\$ 108,319</b>	<b>-4.55%</b>
<b>Capital Outlay:</b>							
21,945	-	-	-	541-6402	Equipment	-	0.00%
-	18,472	-	-	541-6404	Trucks	-	0.00%
552	-	-	-	541-6420	Computer Hardware/Software	-	0.00%
<b>\$ 22,497</b>	<b>\$ 18,472</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 194,342</b>	<b>\$ 188,318</b>	<b>\$ 171,186</b>	<b>\$ 184,730</b>	<b>TOTAL EXPENSES</b>		<b>\$ 150,267</b>	<b>-18.66%</b>
<b>\$ (151,837)</b>	<b>\$ (145,815)</b>	<b>\$ (127,412)</b>	<b>\$ (140,956)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (106,493)</b>	<b>-24.45%</b>

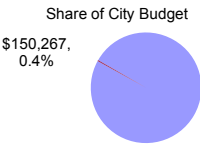
RIGHT-OF-WAY

DESCRIPTION

Right-of-Way landscapes and maintains areas along City roadways and rights-of-way. Activities include mowing, edging, litter control, irrigation, and fertilization.

MISSION

Maintain and beautify the City’s medians and rights-of-way.



CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

Maintain Tree City Designation

Per Capita Spending for Tree City Designation

Actual		YTD thru 6/30	Budget		
2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
\$1.70	\$1.90	\$2.54	annual measure	\$2.00	\$2.00

- ✓ Contract company to prune up all overhanging trees on all City Roads



FUTURE GOALS (FY18 & FY19)

- ✓ Get annual maintenance contract for tree limbs hanging in the road ways to allow for sanitation trucks, busses, and fire trucks to drive freely.

PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Relandscape Library grounds
- ✓ Contracted Downtown median and trash maintenance to help beautify the area

**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
719,205	594,526	608,722	650,000	347-5000 Greens Fees	575,000 -11.54%
90,413	11,842	8,572	51,295	347-5020 Tournament Fees	2,000 -96.10%
-	67,903	-	-	347-5025 Tournament Fees - Tax Exempt	44,000 100.00%
41,516	55,386	-	-	347-5099 Complimentary Green Fees	- 0.00%
101,354	93,208	100,142	100,000	347-5100 Membership Fees	96,000 -4.00%
588,325	511,170	536,649	531,000	347-5200 Golf Cart Rental	482,715 -9.09%
1,968	1,166	991	1,800	347-5210 Pull Cart Rental	937 -47.94%
24,597	40,909	-	-	347-5299 Complimentary Golf Cart Fees	- 0.00%
77,848	68,515	65,261	67,000	347-5300 Driving Range	59,172 -11.68%
72,849	75,386	73,289	73,498	347-5400 Rental and Lease Income - Restaurant & Pro Shop	73,020 -0.65%
2,460	2,040	2,145	1,920	347-5510 GHIN Handicapping Service	1,920 0.00%
-	3,840	-	-	347-5905 League Play - Tax Exempt	- 0.00%
(141)	(134)	-	123	347-5920 Cash Over/(Under)	50 -59.35%
24,600	24,600	24,600	24,600	362-2010 Rental and Lease Income - Tower	24,600 0.00%
-	608	-	-	369-9000 Miscellaneous Revenues	- 0.00%
<b>\$ 1,758,684</b>	<b>\$ 1,562,519</b>	<b>\$ 1,433,209</b>	<b>\$ 1,509,536</b>	<b>TOTAL REVENUES</b>	<b>\$ 1,365,814 -9.52%</b>
<b>Personal Services:</b>					
<b>14.26</b>	<b>14.26</b>	<b>13.93</b>	<b>14.26</b>	<b>Number of Employees (FTE's)</b>	<b>13.81</b>
92,310	88,887	99,449	101,255	572-1200 Regular Salaries	103,798 2.51%
212	108	-	-	572-1201 Service Awards	217 100.00%
193,562	183,371	190,424	260,110	572-1300 Part-Time Wages	262,849 1.05%
200	371	-	-	572-1400 Salaries - Overtime	- 0.00%
18,198	16,610	17,558	21,918	572-2100 FICA Taxes	22,347 1.96%
4,256	3,885	4,106	5,126	572-2101 Medicare	5,226 1.94%
26,140	27,865	30,984	29,971	572-2200 Retirement Contributions	33,838 12.90%
7,805	7,955	8,246	8,596	572-2300 Dental, Life & Health Insurance	9,386 9.19%
4,526	4,372	3,893	5,378	572-2400 Worker's Compensation	5,798 7.81%
<b>\$ 359,064</b>	<b>\$ 333,425</b>	<b>\$ 354,660</b>	<b>\$ 432,355</b>	<b>Total Personal Services</b>	<b>\$ 443,459 2.57%</b>
<b>Operating Expenditures:</b>					
32,338	29,817	29,497	42,508	572-3100 Professional Services	42,839 0.78%
1,300	-	1,569	-	572-3400 Other Services	- 0.00%
4,242	3,678	3,238	4,160	572-4100 Communication Services	4,160 0.00%
155	207	180	100	572-4200 Postage	100 0.00%
67,744	82,631	82,544	90,848	572-4300 Utilities	94,397 3.91%
114,442	106,794	112,554	110,726	572-4400 Rentals & Leases	92,339 -16.61%
1,596	1,772	1,765	1,621	572-4610 Maintenance Contracts	1,848 13.98%
3,182	1,804	5,156	3,000	572-4630 Equipment Repair	3,000 0.00%
3,881	-	-	-	572-4640 Building Maintenance	- 0.00%
11,790	-	-	-	572-4645 Heating/Cooling Repairs	- 0.00%
6,460	1,227	11,145	18,100	572-4800 Promotional Activities	19,500 7.73%
64,993	96,295	-	-	572-4899 Complimentary Golf Rounds & Carts	- 0.00%
471	-	-	-	572-4916 Inventory - Over/(Short)	- 0.00%
1,438	1,112	839	1,090	572-5100 Office Supplies	1,090 0.00%
13,079	14,778	18,347	15,875	572-5200 Operating Supplies	15,875 0.00%
-	1	-	-	572-5203 Fleet Maintenance Clearing Account	- 0.00%
-	(81)	-	-	572-5204 Fuel & Oil	- 0.00%
1,271	632	85	1,440	572-5210 Uniform Expense	1,440 0.00%
147	219	211	-	572-5231 Computer Hardware/Software	- 0.00%
-	76	-	-	572-5233 Tools	- 0.00%
57	-	-	-	572-5234 Safety Supplies/Equipment	- 0.00%
3,126	2,426	2,386	2,440	572-5400 Books, Dues & Publications	2,440 0.00%
<b>\$ 331,711</b>	<b>\$ 343,388</b>	<b>\$ 269,514</b>	<b>\$ 291,908</b>	<b>Total Operating Expenditures</b>	<b>\$ 279,027 -4.41%</b>
<b>Capital Outlay:</b>					
-	197	11,774	-	572-6310 Improvements Other Than Building	- 0.00%
1,238	-	1,650	-	572-6402 Equipment	- 0.00%
1,971	698	-	-	572-6420 Computer Hardware/Software	- 0.00%
<b>\$ 3,209</b>	<b>\$ 896</b>	<b>\$ 13,424</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service:</b>					
19,900	-	-	-	Interest Expense	- 0.00%
-	452	1,292	1,290	581-9121 Transfer to Debt Service Fund	1,671 29.50%
				Phone System Lease - year 4 of 6	
<b>\$ 19,900</b>	<b>\$ 452</b>	<b>\$ 1,292</b>	<b>\$ 1,290</b>	<b>Total Debt Service</b>	<b>\$ 1,671 29.50%</b>
<b>713,884</b>	<b>678,161</b>	<b>638,891</b>	<b>725,553</b>	<b>TOTAL EXPENSES</b>	<b>724,157 -0.19%</b>

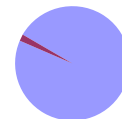
## GOLF CLUB

### DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.

Share of City Budget

\$724,157,  
1.8%



### MISSION

Provide a quality golf experience to members and visitors through excellent customer service.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
<b>Ensure Player Satisfaction</b>						
Active Memberships	442		409	312	550	465
Active Youth Memberships	63		66	58	95	75
<b>Promote Play During Off-Peak Times</b>						
Rounds Teeing Off Between Noon and 4pm	20,888		16,588	8,795	21,000	18,500
% of Rounds Teeing Off Between Noon and 4pm	37%		31%	36%	33%	32%
Marketing Rounds Distributed	1883		3298	2488	3360	3400
Marketing Rounds Redeemed	1250		2436	1914	1495	2500
Revenues Generated from Marketing Rounds	\$82,218		\$126,029	\$81,261	\$113,000	\$115,00

✓ Replace aluminum guard rail around Veranda at Golf Club

✓ Improve the driving range tee



### FUTURE GOALS (FY18 & FY19)

✓ Increase membership to 600

✓ Install covered pavilion to increase revenue through rentals and tournaments.

### PRIOR YEAR ACCOMPLISHMENTS (FY16)

✓ Replaced 5 greens and 2 other partial replacements at the Oaks Golf Courses

✓ Completed Seawall and bridge FEMA Project.

# 001 GENERAL FUND - 1045 GOLF GROUNDS

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Revenues:</b>					
Revenues Shared with Golf Club Operations Division					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personal Services:</b>					
<b>15.75</b>	<b>15.75</b>	<b>16.25</b>	<b>15.75</b>	<b>15.75</b>	
393,294	379,516	389,120	422,338	572-1200 Regular Salaries	430,521 1.94%
53	217	-	-	572-1201 Service Awards	325 100.00%
13,178	108	-	-	572-1202 Incentive/Merit Pay	- 0.00%
9,117	7,522	13,835	37,478	572-1300 Part-Time Wages	38,674 3.19%
540	1,853	1,678	1,000	572-1400 Salaries - Overtime	- -100.00%
2,696	2,555	2,842	-	572-1401 Salaries - Overtime Holiday Worked	- 0.00%
25,131	23,590	23,883	27,081	572-2100 FICA Taxes	27,798 2.65%
5,877	5,517	5,586	10,193	572-2101 Medicare	6,501 -36.22%
92,344	86,766	90,257	86,780	572-2200 Retirement Contributions	97,124 11.92%
4,143	5,596	5,571	7,539	572-2204 Retirement Contributions - DC Plan	8,397 11.39%
38,870	37,467	47,224	53,142	572-2300 Dental, Life & Health Insurance	61,890 16.46%
6,216	5,943	5,430	6,569	572-2400 Worker's Compensation	7,234 10.13%
<b>\$ 591,458</b>	<b>\$ 556,649</b>	<b>\$ 585,424</b>	<b>\$ 652,120</b>	<b>Total Personal Services</b>	<b>\$ 678,463 4.04%</b>
<b>Operating Expenditures:</b>					
2,351	5,708	2,304	2,304	572-3100 Professional Services	2,304 0.00%
-	110	120	150	572-3400 Other Services	125 -16.67%
-	7,120	-	52,550	572-3450 Other Services - Grounds Maintenance	50,550 -3.81%
545	555	595	588	572-4100 Communication Services	588 0.00%
7,035	8,497	9,821	11,751	572-4300 Utilities	10,591 -9.87%
5,539	6,369	6,711	6,758	572-4400 Rentals & Leases	8,218 21.60%
522	797	745	847	572-4610 Maintenance Contracts	1,036 22.26%
1,768	123	608	500	572-4620 Vehicle Repair	500 0.00%
38,594	40,001	33,536	31,000	572-4630 Equipment Repair	31,000 0.00%
956	-	-	-	572-4640 Building Maintenance	- 0.00%
431	-	-	-	572-4645 Heating/Cooling Repairs	- 0.00%
277,567	-	(303)	-	572-4650 Grounds Maintenance	- 0.00%
-	12	-	-	572-4916 Inventory Short/Over	- 0.00%
29	25	21	45	572-5100 Office Supplies	45 0.00%
6,820	4,376	7,786	7,950	572-5200 Operating Supplies	7,450 -6.29%
347	3,923	-	-	572-5203 Fleet Maintenance Clearing Account	- 0.00%
31,781	29,752	20,802	23,225	572-5204 Fuel & Oil	15,277 -34.22%
2,862	1,859	1,472	2,125	572-5210 Uniform Expense	2,125 0.00%
-	219	211	-	572-5231 Computer Hardware/Software	- 0.00%
2,429	1,997	2,761	3,000	572-5233 Tools	4,000 33.33%
74	940	1,444	2,125	572-5234 Safety Supplies/Equipment	2,380 12.00%
-	289,147	-	236,020	572-5250 Operating Supplies - Grounds Maintenance	235,750 -0.11%
290	115	75	90	572-5400 Books, Dues & Publications	90 0.00%
<b>\$ 379,939</b>	<b>\$ 401,644</b>	<b>\$ 88,709</b>	<b>\$ 381,029</b>	<b>Total Operating Expenditures</b>	<b>\$ 372,029 -2.36%</b>
<b>Capital Outlay:</b>					
101,232	27,103	38,007	-	572-6402 Equipment	- 0.00%
-	698	-	-	572-6420 Computer Hardware/Software	- 0.00%
<b>\$ 101,232</b>	<b>\$ 27,801</b>	<b>\$ 38,007</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service:</b>					
-	20,411	20,386	18,453	581-9121 Transfer to Debt Service Fund	1,840 -90.03%
765	-	-	-	2013A Bank Loan -Fairway Sweep/Vac- yr 4 of 10	- 0.00%
1,582	-	-	-	Amortization Issuance	- 0.00%
<b>\$ 2,347</b>	<b>\$ 20,411</b>	<b>\$ 20,386</b>	<b>\$ 18,453</b>	<b>Total Debt Service</b>	<b>\$ 1,840 -90.03%</b>
<b>1,074,977</b>	<b>1,006,504</b>	<b>732,527</b>	<b>1,051,602</b>	<b>TOTAL EXPENSES</b>	<b>1,052,331 0.07%</b>

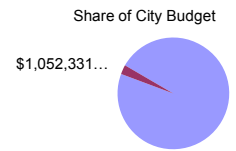
# GOLF GROUNDS

## DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

## MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Reduce Maintenance Costs

Out-of-Play Areas with Native Plant Material

2012-13	Actual		YTD thru 6/30 2015-16	Budget	
	2013-14	2014-15		2015-16	2016-17
15%	10%	15%	15%	15%	15%

- ✓ Landscape area out front of Veranda
- ✓ Have all 36 Greens in good playing condition year round

## FUTURE GOALS (FY18 & FY19)

- ✓ Dig out silt from canals Oaks and Pines Courses
- ✓ New Irrigation Pump System
- ✓ Make #12 and #13 Oaks ponds a natural cord grass retention area.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Re-Grassed Greens Holes #1,3,4,5,6,7 on the Oaks course
- ✓ Seawalls repaired on holes #3,6, & 11 Oaks course and #16 and 17 pines course
- ✓ Added new sand trap sand to Holes #14 & 18 Pines Course
- ✓ Replaced wood curbing on holes #16 & 18 Pines Course

**001 GENERAL FUND - 1060 LIBRARY**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
				<b>Revenues:</b>			
71,441	69,201	-	73,596	337-7000 Cooperative Funding - Operations	73,596	0.00%	
5,400	5,800	6,125	2,716	341-9110 Passport Fees	450	-83.43%	
2,425	2,005	2,025	2,900	347-1000 Library Fees	2,900	0.00%	
5,956	7,004	7,005	7,200	347-1010 Photo Copy Revenue	7,200	0.00%	
550	286	425	400	347-1210 Rentals - Taxable	100	-75.00%	
175	-	-	25	347-1220 Rentals - Tax Exempt	25	0.00%	
12,525	12,553	11,648	10,700	352-1000 Library Fines	11,750	9.81%	
140	306	86	200	352-1010 Lost Publications	200	0.00%	
3,710	6,105	123	-	366-1000 Contributions/Donations	-	0.00%	
24,846	11,551	-	50,000	389-9600 Approp. from Reserved Fund Bal - Harvey Trust	96,900	93.80%	
<b>\$ 127,168</b>	<b>\$ 114,810</b>	<b>\$ 27,436</b>	<b>\$ 147,737</b>	<b>TOTAL REVENUES</b>	<b>\$ 193,121</b>	<b>30.72%</b>	
				<b>Personal Services:</b>			
<b>8.02</b>	<b>8.02</b>	<b>7.92</b>	<b>8.02</b>	<b>Number of Funded Employees (FTE's)</b>	<b>8.02</b>		
159,871	162,997	167,687	174,510	571-1200 Regular Salaries	178,950	2.54%	
-	108	-	-	571-1201 Service Awards	271	100.00%	
6,878	650	-	-	571-1202 Incentive/Merit Pay	-	0.00%	
76,197	75,238	89,644	97,066	571-1300 Part-Time Wages	99,787	2.80%	
164	70	91	-	571-1400 Salaries - Overtime	-	0.00%	
14,761	14,506	15,961	16,595	571-2100 FICA Taxes	17,036	2.65%	
3,452	3,392	3,733	3,881	571-2101 Medicare	3,984	2.65%	
45,385	48,591	48,284	41,330	571-2200 Retirement Contributions	46,747	13.11%	
-	-	-	1,744	571-2204 Retirement Contributions - DC Plan	2,667	100.00%	
9,967	10,206	7,645	5,713	571-2300 Dental, Life & Health Insurance	6,223	8.93%	
720	678	645	744	571-2400 Worker's Compensation	827	11.18%	
<b>\$ 317,394</b>	<b>\$ 316,438</b>	<b>\$ 333,691</b>	<b>\$ 341,583</b>	<b>Total Personal Services</b>	<b>\$ 356,492</b>	<b>4.36%</b>	
				<b>Operating Expenditures:</b>			
8,428	1,916	2,060	2,175	571-3100 Professional Services	2,356	8.32%	
2,439	1,477	1,490	1,491	571-3400 Other Services	1,503	0.80%	
-	425	-	-	571-3407 Program Instruction	-	0.00%	
-	-	-	1,000	571-3450 Operating Supplies - Grounds Maintenance	1,000	0.00%	
70	-	60	1,000	571-4000 Travel and Per Diem	1,260	26.00%	
6,115	1,969	1,958	2,114	571-4100 Communication Services	2,129	0.71%	
533	603	130	125	571-4200 Postage	125	0.00%	
47,084	52,159	58,069	64,996	571-4300 Utilities	64,359	-0.98%	
11,861	11,861	11,549	11,862	571-4400 Rentals & Leases	15,073	27.07%	
4,519	4,892	3,080	2,949	571-4610 Maintenance Contracts	1,410	-52.20%	
21,269	569	-	-	571-4640 Building Maintenance	-	0.00%	
5,552	-	-	-	571-4645 Heating/Cooling Repairs	-	0.00%	
2,021	1,762	1,707	1,800	571-5100 Office Supplies	1,800	0.00%	
16,518	14,640	16,365	21,465	571-5200 Operating Supplies	16,165	-24.69%	
872	754	1,069	1,200	571-5207 Program Expense	1,200	0.00%	
605	2,775	4,063	-	571-5223 Passport Fee Spending	-	0.00%	
692	973	1,301	-	571-5224 General Donation Spending	-	0.00%	
-	1,415	-	-	571-5231 Computer Hardware/Software	-	0.00%	
675	758	635	755	571-5400 Books, Dues & Publications	255	-66.23%	
425	-	54	200	571-5500 Training	200	0.00%	
<b>\$ 129,679</b>	<b>\$ 98,948</b>	<b>\$ 103,590</b>	<b>\$ 113,132</b>	<b>Total Operating Expenditures</b>	<b>\$ 108,834</b>	<b>-3.80%</b>	
				<b>Capital Outlay:</b>			
-	-	-	-	571-6214 Building Improvements	30,900	100.00%	
-	4,431	-	-	571-6401 Furniture and Fixtures	32,000	100.00%	
3,662	3,993	-	12,000	571-6402 Equipment	-	-100.00%	
3,200	9,081	-	-	571-6420 Computer Hardware/Software	-	0.00%	
27,993	35,676	36,460	33,000	571-6600 Books, Publications & Library Materials	33,000	0.00%	
<b>\$ 34,855</b>	<b>\$ 53,182</b>	<b>\$ 36,460</b>	<b>\$ 45,000</b>	<b>Total Capital Outlay</b>	<b>\$ 95,900</b>	<b>113.11%</b>	
				<b>Debt Service</b>			
11,346	21,158	21,081	20,793	581-9121 Transfer to Debt Service Fund	20,931	0.66%	
				2013 Revenue Note -Municipal Facilities Library- yr 4 of 18			
				Phone System Lease - year 4 of 6			
<b>\$ 11,346</b>	<b>\$ 21,158</b>	<b>\$ 21,081</b>	<b>\$ 20,793</b>	<b>Total Debt Service</b>	<b>\$ 20,931</b>	<b>0.66%</b>	
<b>\$ 493,273</b>	<b>\$ 489,725</b>	<b>\$ 494,820</b>	<b>\$ 520,508</b>	<b>TOTAL EXPENSES</b>	<b>\$ 582,157</b>	<b>11.84%</b>	
<b>\$ (366,105)</b>	<b>\$ (374,915)</b>	<b>\$ (467,384)</b>	<b>\$ (372,771)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (389,036)</b>	<b>4.36%</b>	



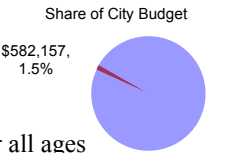
LIBRARY

DESCRIPTION

Library resources include books, movies, games, ebooks, and e-audio for children and adults. Children's learning activities for all ages conducted weekly with holiday and special programs being offered throughout the year. Facilities include a children's activity room, 5 study rooms, an art gallery, a digital media lab, meeting space for large and small groups, wifi access, children's learning stations, and 16 computer stations.

MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.



CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

Provide Resources to Promote Literacy, Education, & Enrichment

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Inventoried Collection Per Citizen	3.7	3.7	3.7	annual measure	3.7	3.7
Circulation per Item	2%	2	2	1.5	2.0	2.0
Circulation per Active Borrower (City and Non-City Residents)	7.3	7.3	6.4	5.0	7.5	7.8
City Residents Who Have an Active Library Card	38%	32%	34%	annual measure	36%	38%

- ✓ Create user-friendly, browsable areas for children's materials and popular items appealing to a young adult demographic.
- ✓ Re-carpet high use areas of the library as funding allows. Priority areas-- meeting room and story room.
- ✓ Upgrade furnishings in the Adult Reading Area and meeting room as funding allows.

FUTURE GOALS (FY18 & FY19)

- ✓ Increase use of the library by younger adults and continue growth by offering services and programs for every stage of life.
- ✓ Work with the Okaloosa County Public Library Cooperative to improve programming, visibility, and services of the library countywide through more shared programming, partnerships with the school district, and marketing strategies.



PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Provided for increased comfort of patrons and sustainability of the Adult Reading Area with new furnishings better suited to heavy public use.
- ✓ Increased the availability and variety of programs for children and adults.
- ✓ Re-purposed history room to build a creative space for collaboration and production of digital media for all ages.
- ✓ Worked with the Okaloosa County Public Library Cooperative to create active, goal-based partnerships with the school district and with Career

**001 GENERAL FUND - 1070 MUSEUM**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
<b>Revenues:</b>						
1,325	950	1,225	250	341-9110	Passport Fees	250 0.00%
58	29	36	900	347-2000	Program Revenue	100 -88.89%
30,215	31,013	32,828	29,000	347-3500	Admission Fees	29,000 0.00%
26,909	31,238	24,063	24,000	347-3510	Merchandise Sales	27,000 12.50%
8,254	7,372	7,486	9,800	347-3520	Fees - Tax Exempt	11,848 20.90%
-	-	-	-	347-3610	Memberships	500 100.00%
1,440	2,545	794	-	366-1000	Contributions/Donations	- 0.00%
76	104	-	-	369-9000	Miscellaneous Revenue	- 0.00%
<b>\$ 68,277</b>	<b>\$ 73,251</b>	<b>\$ 66,432</b>	<b>\$ 63,950</b>	<b>TOTAL REVENUES</b>		<b>\$ 68,698 7.42%</b>
<b>Personal Services:</b>						
<b>3.60</b>	<b>3.60</b>	<b>4.10</b>	<b>4.60</b>	<b>Number of Funded Employees (FTE's)</b>		<b>4.10</b>
98,676	99,292	116,369	147,652	573-1200	Regular Salaries	130,484 -11.63%
530	-	-	-	573-1201	Service Awards	- 0.00%
3,430	-	-	-	573-1202	Incentive/Merit Pay	- 0.00%
12,238	20,616	15,238	15,610	573-1300	Part-Time Wages	28,771 84.31%
53	15	3	-	573-1400	Salaries - Overtime	20 100.00%
6,842	7,014	7,537	9,397	573-2100	FICA Taxes	9,180 -2.30%
1,600	1,640	1,763	2,178	573-2101	Medicare	2,147 -1.44%
20,383	21,970	27,288	34,676	573-2200	Retirement Contributions	32,319 -6.80%
550	1,363	1,502	1,538	573-2204	Retirement Contributions - DC Plan	1,567 1.91%
20,189	24,128	28,042	34,219	573-2300	Dental, Life & Health Insurance	32,027 -6.40%
216	398	219	566	573-2400	Worker's Compensation	671 18.47%
<b>\$ 164,706</b>	<b>\$ 176,435</b>	<b>\$ 197,959</b>	<b>\$ 245,836</b>	<b>Total Personal Services</b>		<b>\$ 237,187 -3.52%</b>
<b>Operating Expenditures:</b>						
1,580	1,878	2,530	1,930	573-3100	Professional Services	3,230 67.36%
-	709	1,795	300	573-3400	Other Services	300 0.00%
1,112	1,002	1,067	1,115	573-4100	Communication Services	1,115 0.00%
275	157	135	200	573-4200	Postage	200 0.00%
12,660	14,868	15,179	17,281	573-4300	Utilities	16,148 -6.55%
1,257	2,402	1,177	1,257	573-4400	Rentals & Leases	1,257 0.00%
2,001	2,171	2,213	2,175	573-4610	Maintenance Contracts	2,364 8.67%
79	43	35	100	573-4630	Equipment Repair	100 0.00%
4,974	-	902	4,250	573-4640	Building Maintenance	- -100.00%
5,514	-	-	-	573-4645	Heating/Cooling Repairs	- 0.00%
1,248	-	-	-	573-4650	Grounds Maintenance	- 0.00%
1,216	954	-	1,300	573-4700	Printing & Binding	1,300 0.00%
1,915	2,015	2,165	2,500	573-4800	Promotional Activities	2,585 3.40%
1,229	824	1,325	1,490	573-5100	Office Supplies	1,490 0.00%
959	1,940	1,050	1,200	573-5200	Operating Supplies	2,250 87.50%
-	3	-	100	573-5204	Fuel & Oil	100 0.00%
12,456	16,098	11,200	14,000	573-5205	Goods For Resale	15,000 7.14%
30	-	288	550	573-5207	Program Expense	400 -27.27%
136	68	132	200	573-5210	Uniform Expense	500 150.00%
871	909	1,637	1,035	573-5215	Exhibit / Collection Supplies	1,500 44.93%
1	644	827	-	573-5223	Passport Fee Spending	- 0.00%
423	191	49	-	573-5224	General Donation Spending	- 0.00%
216	1,144	2,279	-	573-5225-27	Fundraising Spending	- 0.00%
-	539	-	-	573-5231	Computer Hardware/Software	- 0.00%
-	3,799	-	3,150	573-5250	Operating Supplies - Grounds Maintenance	1,650 -47.62%
445	445	730	975	573-5400	Books, Dues & Publications	1,015 4.10%
-	-	-	140	573-5500	Training	- -100.00%
<b>\$ 50,596</b>	<b>\$ 52,803</b>	<b>\$ 46,714</b>	<b>\$ 55,248</b>	<b>Total Operating Expenditures</b>		<b>\$ 52,604 -4.79%</b>
<b>Capital Outlay:</b>						
3,862	-	-	-	573-6214	Building Improvements	- 0.00%
1,378	1,396	-	-	573-6420	Computer Hardware/Software	- 0.00%
<b>\$ 5,240</b>	<b>\$ 1,396</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ - 0.00%</b>
<b>\$ 220,542</b>	<b>\$ 230,634</b>	<b>\$ 244,672</b>	<b>\$ 301,084</b>	<b>TOTAL EXPENSES</b>		<b>\$ 289,791 -3.75%</b>
<b>\$ (152,266)</b>	<b>\$ (157,384)</b>	<b>\$ (178,240)</b>	<b>\$ (237,134)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (221,093) -6.76%</b>

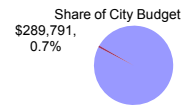
# MUSEUM

## DESCRIPTION

The Indian Temple Mound Museum was the first museum in Florida owned and operated by a municipality and is recognized for having one of the finest collections of prehistoric ceramics in the Southeast United States. Historic structures such as the Camp Walton Schoolhouse and Garnier Post Office Museums are fine examples of Northwest Florida history and house artifacts that relay the story of early Camp Walton. The Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.

## MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Share Community History With Public

	Actual		estimate		Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Visitors Per General Visitation Hour of Operation	6.0	5.7	6.1	5.5	5.7	6.0
Educational Programming Visitors During Non-General Visitation Hours	4,266	3,985	3,750	4,986	4,200	4,200
Outreach Programming Visitors During Non-General Visitation Hours	8,700	5,575	8,200	8,130	6,000	6,000
City Savings from Volunteer Assistance	\$28,562	\$30,510	\$23,878	\$12,965	\$25,000	\$20,000

- ✓ Continue to improve public access to museum properties and downtown entertainment district.
- ✓ Provide event and activity programming to increase visitation to and public awareness of Heritage Park.
- ✓ Provide 2017 summer exhibit in partnership with Okaloosa County Tourist Development Council entitled "The French in Floirda."
- ✓ Work with Scouting organizations to create badge work programs relating to Archaeology, Native Americans and the Civil War.

## FUTURE GOALS (FY18 & FY19)

- ✓ Complete NAGPRA process for 8OK6M (Fort Walton Temple Mound) archaeological site from filing to certification.
- ✓ Replace steps leading to observation deck atop Fort Walton Temple Mound.
- ✓ Create parking areas accessible to school buses, RVs and shuttle buses for improved public access to facilities.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Continued training on museum programs, collections care, customer service and exhibits to museum staff and docents. This training will take place on a monthly basis.
- Honored our volunteers with certificates during the year for their dedicated service. Volunteer hours exceeded 3,000 hours with over 40 active volunteers. Museum saw the end of the Friends of the Museums and staff has taken on many of their former jobs such as a bi-monthly newsletter and membership drives.
- Continued Community Involvement: Museum partnership with Emerald Coast Archaeology Society allows visitors to view excavations and provides 4-6 guest lectures on archaeology subjects throughout the year. Museum partnership with Thunderbird Honor Guard strengthens ties to the Native American community and provides access to cultural demonstrations during the year. Museum partnership with Reeds Raiders at Bowlegs in defense of the City increases public awareness of museum activities and raises awareness that history can be fun.
- ✓ Museum partnership with Musical Echoes provides cultural and arts festival to general public which increases awareness and strengthens Native American commitment to the mound and museum. As Friends of the Museums partnership wound down, museum staff began providing increased commitments to educational and recreational programming such as Zombie Walk, Native American Day Open House and Camp Walton Christmas Open House which afforded locals ability to enjoy free days.
- ✓ Continued Public Awareness Campaign: The Indian Temple Mound Museum seeks out advertising opportunities and has been on various websites, Facebook, blogs, NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, the Four Points Sheraton in-room compendium of things to do and see, 105.5 "The Wolf" and WYZZ FM, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3. The museums were able to display their events on various Lamar advertising boards which has increased visibility. Local organizational newsletters increase awareness, promote activities and show the accomplishments of the museums and their partners. These include Florida Public Archaeology Network (Pensacola), Baker Block News (Baker), Panhandle Historic Preservation Alliance News (reaches all panhandle), Emerald Coast Archaeology Society (OK County), Heritage News (Niceville); GWFC Our Voice Florida Woman's Club newsletter (OK County), Genealogical Society of Okaloosa County, and FOM Newsletter (various counties and states). Through TDC partnership we were able to have an ad at the Panama City Airport to advertise museum and City events.
- Completed First Families Phase I Project identifying founding families and their current representatives for archival and display presentation
- ✓ at the Camp Walton Scholhouse Museum. As a result of this project we have established useful relationships in the community as well as being recognized as a research resource in the community.
- ✓ Continued programming activities designed to match State Standards for Civil War education and attract older grades field trips to museum. This program has allowed middle school students to enjoy field trip programming.

**001 GENERAL FUND - 1080 CEMETERY**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
				<b>Revenues:</b>			
192,630	143,150	187,635	183,000	343-8000 Sale of Lots	175,000	-4.37%	
3,885	14,545	6,975	8,000	343-8100 Crypt Sales	10,546	31.83%	
10,635	15,455	4,335	9,000	343-8200 Niche Sales	9,966	10.73%	
8,295	4,175	4,825	8,000	343-8300 Weekend/Holidays Interments	12,000	50.00%	
152,345	179,150	175,500	175,000	343-8400 Openings/Closings	160,000	-8.57%	
2,228	2,536	-	-	343-8500 Transfer Fees	-	0.00%	
3,290	-	-	68,336	381-2400 Transfer from Beal Memorial Cemetery Fund	22,350	-67.29%	
<b>\$ 373,308</b>	<b>\$ 359,011</b>	<b>\$ 379,270</b>	<b>\$ 451,336</b>	<b>TOTAL REVENUES</b>	<b>\$ 389,862</b>	<b>-13.62%</b>	
				<b>Personal Services:</b>			
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>		
87,808	89,455	93,355	96,566	539-1200 Regular Salaries	99,402	2.94%	
212	-	-	-	539-1201 Service Awards	108	100.00%	
3,174	-	-	-	539-1202 Incentive/Merit Pay	-	0.00%	
192	447	630	500	539-1400 Salaries - Overtime	500	0.00%	
35	25	184	100	539-1401 Salaries - Overtime Holiday Worked	100	0.00%	
5,008	4,906	5,177	5,269	539-2100 FICA Taxes	5,375	2.02%	
1,171	1,147	1,211	1,232	539-2101 Medicare	1,257	2.04%	
24,958	26,783	29,487	28,584	539-2200 Retirement Contributions	32,405	13.37%	
23,300	23,730	24,614	25,651	539-2300 Dental, Life & Health Insurance	28,125	9.65%	
5,068	4,894	4,572	5,030	539-2400 Worker's Compensation	5,298	5.33%	
<b>\$ 150,926</b>	<b>\$ 151,388</b>	<b>\$ 159,230</b>	<b>\$ 162,932</b>	<b>Total Personal Services</b>	<b>\$ 172,571</b>	<b>5.92%</b>	
				<b>Operating Expenditures:</b>			
948	948	948	950	539-3100 Professional Services	950	0.00%	
54,375	56,930	59,625	60,000	539-3400 Other Services	60,000	0.00%	
925	855	856	870	539-4100 Communication Services	870	0.00%	
57,191	64,721	69,013	76,145	539-4300 Utilities	63,422	-16.71%	
56	42	42	60	539-4400 Rentals & Leases	60	0.00%	
627	615	603	655	539-4610 Maintenance Contracts	852	30.01%	
1,248	2,769	1,270	1,850	539-4630 Equipment Repair	1,850	0.00%	
-	-	9,020	-	539-4640 Building Maintenance	-	0.00%	
14,019	-	-	-	539-4650 Grounds Maintenance	-	0.00%	
18,275	15,480	-	-	539-4980 Repurchase Cemetery Lots	-	0.00%	
2,340	518	1,419	2,075	539-5200 Operating Supplies	1,375	-33.73%	
1,726	1,325	1,265	1,532	539-5204 Fuel & Oil	1,313	-14.28%	
235	150	122	150	539-5210 Uniform Expense	225	50.00%	
-	211	211	-	539-5231 Computer Hardware/Software	-	0.00%	
74	509	660	800	539-5233 Tools	1,100	37.50%	
37	220	213	525	539-5234 Safety Supplies/Equipment	570	8.57%	
-	12,022	-	12,675	539-5250 Operating Supplies - Grounds Maintenance	15,925	25.64%	
40	-	-	40	539-5500 Training	40	0.00%	
<b>\$ 152,116</b>	<b>\$ 157,315</b>	<b>\$ 145,268</b>	<b>\$ 158,326</b>	<b>Total Operating Expenditures</b>	<b>\$ 148,552</b>	<b>-6.17%</b>	
				<b>Capital Outlay:</b>			
-	-	-	45,000	539-6214 Building Improvements	-	-100.00%	
-	-	5,501	-	539-6310 Equipment	19,250	100.00%	
-	-	-	4,000	539-6355 Landscaping & Fences	3,100	-22.50%	
677	-	-	19,000	539-6402 Equipment	-	-100.00%	
552	-	-	-	539-6420 Computer Hardware/Software	-	0.00%	
<b>\$ 1,229</b>	<b>\$ -</b>	<b>\$ 5,501</b>	<b>\$ 68,000</b>	<b>Total Capital Outlay</b>	<b>\$ 22,350</b>	<b>-100.00%</b>	
				<b>Capital Improvements Program:</b>			
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Interfund Transfers:</b>			
38,526	20,869	34,423	36,600	581-9162 Transfer to Beal Memorial Perpetual Care Fund	35,000	-4.37%	
<b>\$ 38,526</b>	<b>\$ 20,869</b>	<b>\$ 34,423</b>	<b>\$ 36,600</b>	<b>Total Interfund Transfers</b>	<b>\$ 35,000</b>	<b>-4.37%</b>	
<b>\$ 342,797</b>	<b>\$ 329,572</b>	<b>\$ 344,422</b>	<b>\$ 425,858</b>	<b>TOTAL EXPENSES</b>	<b>\$ 378,473</b>	<b>-11.13%</b>	
<b>\$ 30,511</b>	<b>\$ 29,439</b>	<b>\$ 34,848</b>	<b>\$ 25,478</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 11,389</b>	<b>-55.30%</b>	

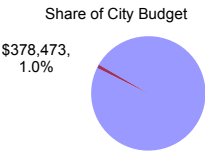
# CEMETERY

## DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.

## MISSION

Provide a well-maintained and peaceful resting place of burial.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide a Well-Maintained Resting Place of Burial

Cemetery Grounds with Turf in Good Condition

- ✓ Install Roadway between storage facilities.
- ✓ Stamp additional area in Hope Section.
- ✓ Repair worn doors in niche wall.



2012-13	Actual		YTD thru 6/30		Budget	
	2013-14	2014-15	2015-16		2015-16	2016-17
90%	86%	90%	95%		95%	95%

## FUTURE GOALS (FY18 & FY19)

- ✓ Research plot location software to ensure the quality of cemetery services.
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Planted 5 Oak trees and 5 Crape Myrtle trees in the new Hope Section addition.



# 001 GENERAL FUND - 1200 ENGINEERING SERVICES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
3,200	3,200	3,800	3,300	341-3001	Overhead Banner Installation Fee	4,533	37.36%
59	-	-	-	341-9310	Engineering Drawings	-	0.00%
1,930	1,630	-	-	366-1000	Contributions/Donations	-	0.00%
<b>\$ 5,189</b>	<b>\$ 4,830</b>	<b>\$ 3,800</b>	<b>\$ 3,300</b>	<b>TOTAL REVENUES</b>		<b>\$ 4,533</b>	<b>100.00%</b>
<b>Personal Services:</b>							
<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>3.00</b>	
79,302	82,282	82,019	84,256	541-1100	Executive Salaries	85,874	1.92%
156,555	118,911	123,007	71,627	541-1200	Regular Salaries	68,041	-5.01%
-	54	-	-	541-1201	Service Awards	54	100.00%
3,839	-	-	-	541-1202	Incentive/Merit Pay	-	0.00%
31	900	152	250	541-1400	Overtime	250	0.00%
14,187	11,889	11,878	9,001	541-2100	FICA Taxes	8,905	-1.06%
3,318	2,754	2,778	2,105	541-2101	Medicare	2,083	-1.07%
36,005	16,911	18,304	1,479	541-2200	Retirement Contributions	-	-100.00%
7,303	9,537	9,705	9,948	541-2204	Retirement Contributions - DC Plan	10,158	2.11%
35,070	28,640	29,687	21,590	541-2300	Dental, Life & Health Insurance	22,705	5.16%
458	356	306	249	541-2400	Worker's Compensation	262	5.12%
<b>\$ 336,067</b>	<b>\$ 272,234</b>	<b>\$ 277,836</b>	<b>\$ 200,505</b>	<b>Total Personal Services</b>		<b>\$ 198,331</b>	<b>-1.08%</b>
<b>Operating Expenditures:</b>							
6,001	5,326	5,547	5,816	541-3100	Professional Services	5,878	1.07%
89	80	195	2,297	541-4000	Travel and Per Diem	2,297	0.00%
5,070	1,947	1,537	1,404	541-4100	Communication Services	1,306	-6.98%
6,436	7,038	5,896	6,565	541-4200	Postage	6,565	0.00%
7,080	6,359	5,829	6,360	541-4400	Rentals & Leases	5,199	-18.25%
2,200	2,200	3,800	4,100	541-4610	Maintenance Contracts	4,300	4.88%
-	-	-	125	541-4620	Vehicle Repair	125	0.00%
-	450	242	600	541-4630	Equipment Repair	600	0.00%
80	99	-	-	541-4700	Printing & Binding	-	0.00%
525	-	-	-	541-4915	Legal Advertisements	-	0.00%
6,210	4,278	5,295	7,055	541-5100	Office Supplies	8,050	14.10%
369	449	860	500	541-5200	Operating Supplies	500	0.00%
-	-	350	393	541-5204	Fuel & Oil	403	2.48%
91	-	156	300	541-5210	Uniform Expense	300	0.00%
320	2,210	-	-	541-5223	Earth Day	-	0.00%
-	696	-	-	541-5231	Computer Hardware/Software	-	0.00%
26	-	153	85	541-5234	Safety Supplies/Equipment	100	17.65%
-	256	179	185	541-5400	Books, Dues & Publications	185	0.00%
349	423	149	1,967	541-5500	Training	1,954	-0.66%
<b>\$ 34,846</b>	<b>\$ 31,811</b>	<b>\$ 30,190</b>	<b>\$ 37,752</b>	<b>Total Operating Expenditures</b>		<b>\$ 37,762</b>	<b>0.03%</b>
<b>Capital Outlay:</b>							
-	-	19,426	-	541-6404	Trucks	-	0.00%
630	698	-	-	541-6420	Computer Hardware/Software	-	0.00%
<b>\$ 630</b>	<b>\$ 698</b>	<b>\$ 19,426</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
-	901	923	921	581-9121	Transfer to Debt Service Fund	742	-19.39%
					Phone System Lease - year 4 of 6		
<b>\$ -</b>	<b>\$ 901</b>	<b>\$ 923</b>	<b>\$ 921</b>	<b>Total Debt Service</b>		<b>\$ 742</b>	<b>-19.39%</b>
<b>\$ 371,543</b>	<b>\$ 305,644</b>	<b>\$ 328,375</b>	<b>\$ 239,178</b>	<b>TOTAL EXPENSES</b>		<b>\$ 236,835</b>	<b>-0.98%</b>
<b>\$ (366,354)</b>	<b>\$ (300,814)</b>	<b>\$ (324,575)</b>	<b>\$ (235,878)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (232,302)</b>	<b>-1.52%</b>

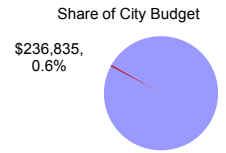
# ENGINEERING SERVICES

## DESCRIPTION

Engineering maintains GIS data, reviews all site plans, subdivision plans, and as-built drawings for compliance with City codes and outside agency requirements; provides survey and design data for street, sidewalk, water, sewer, and stormwater projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.

## MISSION

Provide high quality, timely, and cost effective services in all facets of operations.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Maintain and Further Develop GIS System to Track & Monitor City Assets

	Actual			YTD thru 6/30 2015-16	Budget	
	2012-13	2013-14	2014-15		2015-16	2016-17
Street Data Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%	100%
Water Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%	100%
Sanitary Sewer Features Accurately Entered in GIS - Changes and additions implemented	82%	85%	100%	annual measure	100%	100%
Stormwater Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%	100%

- ✓ Maintain and keep an extensive GIS geodatabase with information from as-builts and utility work orders.
- ✓ Continue to develop and expand the GIS Web Map for public use via the internet and for employee use via the intranet.
- ✓ Create construction plans for street, sidewalk, water, sewer and stormwater projects on time, as requested by the City Engineer. Create other drawings as needed by other Departments of the City.
- ✓ Perform extensive street light survey every six (6) months in order to keep an accurate database.
- ✓ Review site plans and building permits as required for developments within the City.



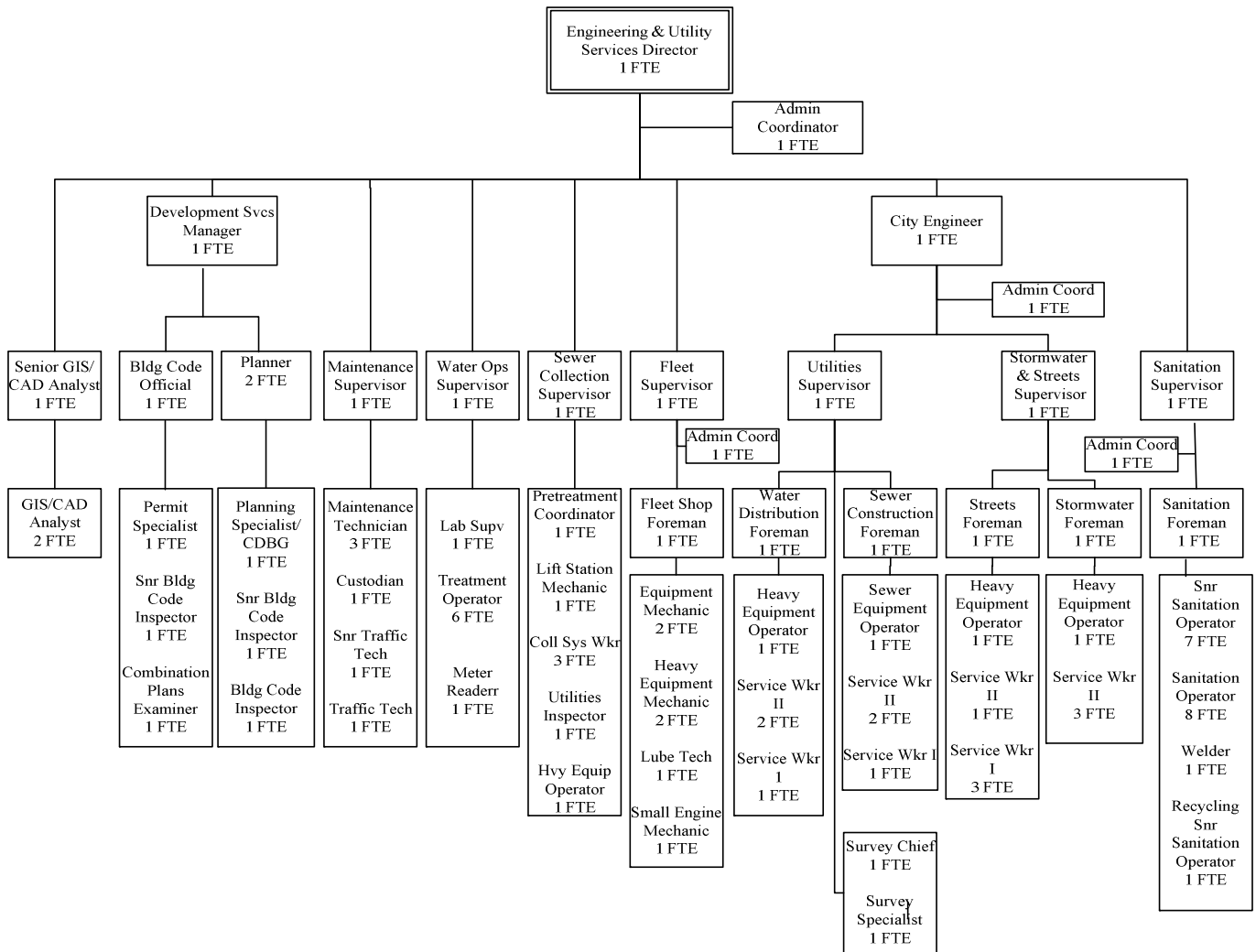
## FUTURE GOALS (FY18 & FY19)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently. Conduct annual disaster recovery exercise.
- ✓ Expand the use of GIS users internally and externally.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Kept the GIS database for the City's water and sewer infrastructure up to date. Performed disaster preparedness exercise.
- ✓ Continued to improve GIS Web Map Application for all City employees on the City intranet. Completed ten (10) days of GIS training.
- ✓ Developed and implemented the Incident Assessment Dashboard for use during Disasters to report and track incidents.
- ✓ Developed and implemented a new Citizen Service Request web map for use by Citizens to report potholes, leaks, or other problems.





# 001 GENERAL FUND - 1205 PLANNING & ZONING

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
10,035	7,209	13,385	13,500	329-1001	Zoning/Variances Fees	15,882	17.64%
16,568	1,529	4,425	4,300	329-2000	Zoning Site Plan Review	5,979	39.05%
<b>\$ 26,602</b>	<b>\$ 8,738</b>	<b>\$ 17,809</b>	<b>\$ 17,800</b>	<b>TOTAL REVENUES</b>		<b>\$ 21,861</b>	<b>22.81%</b>
<b>Personal Services:</b>							
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>4.00</b>	
64,066	63,801	76,368	126,357	515-1200	Regular Salaries	160,093	26.70%
-	54	-	-	515-1201	Service Awards	54	100.00%
1,537	-	-	-	515-1202	Incentive/Merit Pay	-	0.00%
10	13	31	150	515-1400	Overtime	150	0.00%
3,955	3,559	4,234	7,043	515-2100	FICA Taxes	9,471	34.47%
925	859	990	1,647	515-2101	Medicare	2,215	34.49%
-	-	-	18,430	515-2200	Retirement Contributions	-	-100.00%
2,439	3,187	1,623	3,205	515-2204	Retirement Contributions - DC Plan	8,004	149.75%
4,596	11,094	20,442	29,220	515-2300	Dental, Life & Health Insurance	33,838	15.80%
76	103	104	191	515-2400	Worker's Compensation	257	34.58%
-	-	(2,825)	(6,779)	515-1296	Salary Allocation Reimb from FBC Fund	(9,141)	34.84%
(5,764)	-	-	(6,779)	515-1297	Salary Allocation Reimb from CDBG Fund	(9,141)	34.84%
<b>\$ 71,839</b>	<b>\$ 82,671</b>	<b>\$ 100,967</b>	<b>\$ 172,685</b>	<b>Total Personal Services</b>		<b>\$ 195,800</b>	<b>13.39%</b>
<b>Operating Expenditures:</b>							
9,418	9,694	11,544	33,094	515-3100	Professional Services	29,898	-9.66%
-	-	-	90	515-3400	Other Services	-	-100.00%
1,194	949	1,174	1,091	515-4000	Travel and Per Diem	1,200	9.99%
1,426	370	373	957	515-4100	Communication Services	957	0.00%
-	-	-	757	515-4200	Postage	757	0.00%
-	-	-	-	515-4610	Maintenance Contracts	500	100.00%
-	-	254	-	515-4630	Repair/Maint Services	-	0.00%
1,039	1,009	827	1,900	515-4700	Printing & Binding	1,900	0.00%
28	174	57	500	515-5100	Office Supplies	500	0.00%
142	60	630	125	515-5200	Operating Supplies	125	0.00%
95	97	94	400	515-5210	Uniform Expense	400	0.00%
-	-	2,696	665	515-5231	Computer Hardware/Software	-	-100.00%
366	331	300	380	515-5400	Books, Dues & Publications	942	147.89%
979	723	950	775	515-5500	Training	1,900	145.16%
<b>\$ 14,686</b>	<b>\$ 13,408</b>	<b>\$ 18,901</b>	<b>\$ 40,734</b>	<b>Total Operating Expenditures</b>		<b>\$ 39,079</b>	<b>-4.06%</b>
<b>Capital Outlay:</b>							
552	-	7,315	-	515-6420	Computer Hardware/Software	-	0.00%
<b>\$ 552</b>	<b>\$ -</b>	<b>\$ 7,315</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
-	409	369	368	581-9121	Transfer to Debt Service Fund	371	0.88%
					Phone System Lease - year 4 of 6		
<b>\$ -</b>	<b>\$ 409</b>	<b>\$ 369</b>	<b>\$ 368</b>	<b>Total Debt Service</b>		<b>\$ 371</b>	<b>0.88%</b>
<b>\$ 87,077</b>	<b>\$ 96,488</b>	<b>\$ 127,552</b>	<b>\$ 213,787</b>	<b>TOTAL EXPENSES</b>		<b>\$ 235,250</b>	<b>10.04%</b>
<b>\$ (60,475)</b>	<b>\$ (87,750)</b>	<b>\$ (109,743)</b>	<b>\$ (195,987)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (213,389)</b>	<b>8.88%</b>

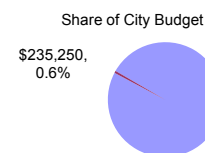
# PLANNING & ZONING

## DESCRIPTION

Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.

## MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Reduce Commercial & Industrial Vacancies

Vacant Parcels - Commerce & Technology Park

Vacant Parcels - CRA

### Increase Development Activity Citywide

(Net) New Business Openings

New Developments Approved

Parcels Annexed into the City

Population Increase

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Vacant Parcels - Commerce & Technology Park	16	n/a	n/a	n/a			n/a	n/a
Vacant Parcels - CRA	149	n/a	n/a	n/a			n/a	n/a
(Net) New Business Openings	n/a	69	54	68			40	60
New Developments Approved	n/a	9	13	10			15	10
Parcels Annexed into the City	n/a	1	0	2			1	1
Population Increase	n/a	n/a	n/a	annual measure			1.5%	

- ✓ Ensure the effectiveness and efficiency of City codes and regulations by updating the City Code of Ordinances.
- ✓ Plan for a comprehensive multi-modal transportation system by updating the Inventory of Sidewalks map.



## FUTURE GOALS (FY18 & FY19)

- ✓ Promote sustainable economic growth through the use of efficient business and development review services.
- ✓ Plan for and implement a reliable, efficient, and pedestrian-friendly transportation network in the City.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Updated sections of the City Land Development Code to increase effectiveness and efficiency.
- ✓ Rezoned approximately 1.32 acres in the City to provide consistency with existing land use and surrounding uses.
- ✓ Annexed two properties totaling approximately 1 acre into the City limits.
- ✓ Completed new L: Drive procedures and policies.

# 001 GENERAL FUND - 1217 CODE ENFORCEMENT

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
103,603	19,227	19,215	30,000	354-1000	Code Enforcement - Fines	30,000	0.00%
6,825	12,025	7,265	7,500	354-1010	Code Enforcement - Fees	7,500	0.00%
<b>\$ 110,428</b>	<b>\$ 31,252</b>	<b>\$ 26,480</b>	<b>\$ 37,500</b>	<b>TOTAL REVENUES</b>		<b>\$ 37,500</b>	<b>0.00%</b>
<b>Personal Services:</b>							
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>	
91,526	93,620	94,983	97,160	529-1200	Regular Salaries	94,369	-2.87%
-	-	-	-	529-1201	Service Awards	325	100.00%
1,643	-	-	-	529-1202	Incentive/Merit Pay	-	0.00%
-	103	134	150	529-1400	Overtime	150	0.00%
5,494	5,524	5,598	5,699	529-2100	FICA Taxes	5,519	-3.15%
1,285	1,292	1,309	1,333	529-2101	Medicare	1,291	-3.17%
26,140	27,770	29,950	28,759	529-2200	Retirement Contributions	30,765	6.97%
13,604	13,840	14,364	14,948	529-2300	Dental, Life & Health Insurance	16,420	9.85%
1,894	1,854	1,563	1,720	529-2400	Worker's Compensation	1,566	-8.95%
<b>\$ 141,586</b>	<b>\$ 144,002</b>	<b>\$ 147,902</b>	<b>\$ 149,768</b>	<b>Total Personal Services</b>		<b>\$ 150,405</b>	<b>0.43%</b>
<b>Operating Expenditures:</b>							
2,747	2,837	2,893	2,951	529-3100	Professional Services	3,040	3.02%
-	-	-	2,000	529-3101	Legal Services	-	-100.00%
-	-	-	500	529-3400	Other Services	500	0.00%
898	1,766	533	1,105	529-4000	Travel and Per Diem	1,105	0.00%
1,945	855	801	858	529-4100	Communication Services	858	0.00%
830	35	282	200	529-4620	Vehicle Repair	200	0.00%
-	-	35	-	529-4700	Printing & Binding	-	0.00%
-	149	-	93	529-5200	Operating Supplies	97	4.30%
1,425	1,195	896	913	529-5204	Fuel & Oil	783	-14.26%
-	-	-	-	529-5210	Uniform Expense (NEW)	400	100.00%
-	-	-	300	529-5231	Computer Hardware/Software	-	-100.00%
40	180	110	110	529-5400	Books, Dues & Publications	110	0.00%
340	795	350	350	529-5500	Training	600	71.43%
<b>\$ 8,225</b>	<b>\$ 7,812</b>	<b>\$ 5,901</b>	<b>\$ 9,380</b>	<b>Total Operating Expenditures</b>		<b>\$ 7,693</b>	<b>-17.99%</b>
<b>Capital Outlay:</b>							
-	-	1,076	-	529-6420	Computer Hardware/Software	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,076</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
-	409	369	368	581-9121	Transfer to Debt Service Fund	742	101.75%
<b>\$ -</b>	<b>\$ 409</b>	<b>\$ 369</b>	<b>\$ 368</b>	<b>Total Debt Service</b>		<b>\$ 742</b>	<b>101.75%</b>
<b>\$ 149,811</b>	<b>\$ 152,224</b>	<b>\$ 155,247</b>	<b>\$ 159,516</b>	<b>TOTAL EXPENSES</b>		<b>\$ 158,840</b>	<b>-0.42%</b>
<b>\$ (39,384)</b>	<b>\$ (120,971)</b>	<b>\$ (128,767)</b>	<b>\$ (122,016)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (121,340)</b>	<b>-0.55%</b>

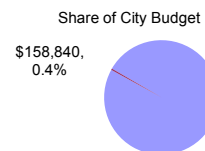
# CODE ENFORCEMENT

## DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.

## MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Implement Nuisance Abatement Program

Number of Derelict Properties Brought Into Compliance - CRA

Number of Derelict Properties Brought Into Compliance - non-CRA

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Number of Derelict Properties Brought Into Compliance - CRA	4	2	1	0	2	2
Number of Derelict Properties Brought Into Compliance - non-CRA	1	1	0	0	1	1

- ✓ Rewrite the Code Enforcement S.O.P. to bring it in line with the newly adopted Mitigation Procedures and the newly adopted Code

## FUTURE GOALS (FY18 & FY19)

- ✓ Implement new policy and procedures for the resolution of liens and orders issued by the Code Enforcement Board.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.
- ✓ Streamline and modernize the Code Enforcement process by evaluating operational ordinances and revising where necessary.

**001 GENERAL FUND - 1220 FLEET**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
Revenues:							
779	736	225	700	365-1010	Sale of Used Oil	20	-97.14%
\$ 779	\$ 736	\$ 225	\$ 700	TOTAL REVENUES		\$ 20	-97.14%
Personal Services:							
8.88	9.00	9.00	9.00	Number of Funded Employees (FTE's)		9.00	
253,135	241,976	270,171	296,000	519-1200	Regular Salaries	303,608	2.57%
-	217	-	-	519-1201	Service Awards	-	0.00%
9,050	-	-	-	519-1202	Incentive/Merit Pay	-	0.00%
5,525	-	-	-	519-1300	Part-Time Wages	-	0.00%
558	1,387	1,472	1,500	519-1400	Salaries - Overtime	1,500	0.00%
119	-	-	-	519-1401	Salaries - Overtime Holiday Worked	-	0.00%
16,959	13,993	14,964	15,995	519-2100	FICA Taxes	16,648	4.08%
3,966	3,273	3,500	3,741	519-2101	Medicare	3,893	4.07%
68,442	48,558	50,034	49,292	519-2200	Retirement Contributions	45,813	-7.06%
730	2,673	5,613	7,497	519-2204	Retirement Contributions - DC Plan	9,197	22.67%
26,171	38,621	55,077	63,894	519-2300	Dental, Life & Health Insurance	83,125	30.10%
5,625	5,040	4,965	5,806	519-2400	Worker's Compensation	6,468	11.40%
\$ 390,280	\$ 355,736	\$ 405,795	\$ 443,725	Total Personal Services		\$ 470,252	5.98%
Operating Expenditures:							
6,671	6,857	7,444	8,253	519-3100	Professional Services	8,984	8.86%
1,380	350	1,925	2,030	519-3400	Other Services	2,200	8.37%
52	59	60	100	519-4000	Travel and Per Diem	450	350.00%
2,874	1,376	1,361	1,438	519-4100	Communication Services	1,438	-0.03%
20,443	24,175	30,722	31,867	519-4300	Utilities	28,154	-11.65%
-	-	594	649	519-4400	Rentals & Leases	649	0.00%
243	1,315	876	847	519-4610	Maintenance Contracts	1,645	94.27%
2,065	1,614	2,148	520	519-4620	Vehicle Repair	520	0.00%
673	273	2,618	2,500	519-4630	Equipment Repair	2,500	0.00%
1,030	2,767	1,193	11,515	519-4640	Building Maintenance	-	-100.00%
10,148	11,169	8,749	11,650	519-5200	Operating Supplies	11,650	0.00%
2,400	1,737	-	-	519-5203	Fleet Maintenance Clearing Account	-	0.00%
2,387	1,844	2,150	2,193	519-5204	Fuel & Oil	2,582	17.75%
1,537	726	731	1,080	519-5210	Uniform Expense	1,350	25.00%
438	-	589	1,000	519-5231	Computer Hardware/Software	-	-100.00%
759	699	780	-	519-5233	Tools	2,100	100.00%
97	580	675	1,080	519-5234	Safety Supplies/Equipment	1,200	11.11%
1,139	1,577	1,323	1,300	519-5500	Training	2,100	61.54%
\$ 57,746	\$ 57,116	\$ 63,938	\$ 78,021	Total Operating Expenditures		\$ 67,522	-13.46%
Capital Outlay:							
7,429	11,486	42,196	8,000	519-6402	Equipment	2,700	-66.25%
-	-	26,419	-	519-6404	Trucks	-	100.00%
552	-	-	-	519-6420	Computer Hardware/Software	-	0.00%
\$ 7,981	\$ 11,486	\$ 68,614	\$ 8,000	Total Capital Outlay		\$ 2,700	-66.25%
Debt Service							
-	818	738	737	581-9121	Transfer to Debt Service Fund	371	-49.63%
\$ -	\$ 818	\$ 738	\$ 737	Phone System Lease - year 4 of 6		\$ 371	-49.63%
\$ 456,007	\$ 425,157	\$ 539,086	\$ 530,483	TOTAL EXPENSES		\$ 540,845	1.95%
\$ (455,228)	\$ (424,421)	\$ (538,861)	\$ (529,783)	NET REVENUE / (EXPENSE)		\$ (540,825)	2.08%

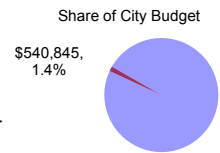
## FLEET

### DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.

### MISSION

Ensure fleet is available and functioning properly.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

#### Minimize Unscheduled/Unanticipated Downtime and Repairs

Workload Attributable to Scheduled Preventative Maintenance & Inspections

Workload Attributable to In House Repairs

Workload Attributable to Commercial Repairs

Repeat Repairs that is Performed

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Workload Attributable to Scheduled Preventative Maintenance & Inspections	48%	33%	36%	41%	38%	39%
Workload Attributable to In House Repairs	51%	64%	55%	56%	58%	57%
Workload Attributable to Commercial Repairs	1%	3%	9%	3%	2%	3%
Repeat Repairs that is Performed	n/a	n/a	1	0	2%	1%

- ✓ Continue to improve the garage with modern equipment and techniques to reduce the amount of commercial repairs that is needed.
- ✓ Continue to improve customer service with fellow city employees.
- ✓ Continue to train fleet personal through manufacture training to help down time and maintain lower repair cost.



### FUTURE GOALS (FY18 & FY19)

- ✓ Reduce repair costs while maintaining safe working order of all vehicles and equipment in the City's fleet.
- ✓ Centralize the fleet operations to the city garage
- ✓ Implement the Fleet replacement schedule to improve the cities fleet.

### PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Updating the wash rack to help keep the City's heavy equipment and large trucks clean and helping with the City image.
- ✓ Outfitted all service trucks to be able to do timely repairs while on road calls.
- ✓ Implemented Ford technical resource system through World Ford to have access to factory manuals, TSB's and updated repair procedures.

# 001 GENERAL FUND - 1230 FACILITIES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
-	-	496	50	341-9330	Special Events - Barricades, Orange Cones	365	630.00%
-	281	513	300	341-9600	Sign Shop Sales	445	48.33%
-	621	-	-	347-4020	Special Event - Landing Non Tax	-	0.00%
\$ -	\$ 902	\$ 1,009	\$ 350	TOTAL REVENUES		\$ 810	131.43%
<b>Personal Services:</b>							
8.00	7.00	7.00	7.00	Number of Funded Employees (FTE's)		7.00	
230,242	226,181	230,368	244,991	519-1200	Regular Salaries	251,983	2.85%
424	-	-	-	519-1201	Service Awards	271	100.00%
7,519	-	-	-	519-1202	Incentive/Merit Pay	-	0.00%
2,902	2,648	1,636	3,000	519-1400	Salaries - Overtime	3,000	0.00%
424	92	-	100	519-1401	Salaries - Overtime Holiday Worked	-	-100.00%
14,271	13,806	13,586	14,413	519-2100	FICA Taxes	14,544	0.91%
3,337	3,229	3,177	3,361	519-2101	Medicare	3,402	1.21%
57,617	55,897	49,367	48,287	519-2200	Retirement Contributions	55,226	14.37%
2,286	2,941	4,794	5,600	519-2204	Retirement Contributions - DC Plan	5,502	-1.74%
15,876	17,160	23,878	30,381	519-2300	Dental, Life & Health Insurance	33,708	10.95%
10,023	9,744	8,019	9,180	519-2400	Worker's Compensation	12,215	33.07%
(1,547)	-	-	-	519-1297	Salary Allocation Reimb from CDBG Fund	-	0.00%
\$ 343,374	\$ 331,699	\$ 334,826	\$ 359,313	Total Personal Services		\$ 379,851	5.72%
<b>Operating Expenditures:</b>							
4,634	750	-	-	519-3100	Professional Services	-	0.00%
125	6,144	3,257	1,100	519-3400	Other Services	1,100	0.00%
17	-	-	-	519-4000	Travel and Per Diem	-	0.00%
5,637	4,113	4,199	4,196	519-4100	Communication Services	3,728	-11.15%
108,104	115,468	122,265	147,029	519-4300	Utilities	150,811	2.57%
162	648	601	649	519-4400	Rentals & Leases	649	0.00%
29,086	29,371	33,043	7,463	519-4610	Maintenance Contracts	37,149	397.77%
7,200	6,070	3,485	2,750	519-4620	Vehicle Repair	2,750	0.00%
1,354	3,736	686	300	519-4630	Equipment Repair	300	0.00%
13,496	44,117	49,140	70,000	519-4640	Building Maintenance	197,900	182.71%
2,310	78,897	141,150	158,200	519-4645	Heating/Cooling Repairs	208,711	31.93%
23	756	-	1,500	519-4670	Traffic Signals	1,500	0.00%
60	88	16	100	519-5100	Office Supplies	200	100.00%
3,609	4,800	10,400	6,305	519-5200	Operating Supplies	6,305	0.00%
10,560	10,412	6,728	7,412	519-5204	Fuel & Oil	4,502	-39.26%
1,046	514	363	700	519-5210	Uniform Expense	700	0.00%
-	219	-	-	519-5231	Computer Hardware/Software	-	0.00%
1,815	1,801	3,495	1,550	519-5233	Tools	1,550	0.00%
119	833	804	1,420	519-5234	Safety Supplies/Equipment	1,525	7.39%
9,010	10,753	11,681	13,050	519-5301	Street Markings	13,050	0.00%
229	280	320	-	519-5500	Training	-	0.00%
\$ 192,658	\$ 319,262	\$ 391,634	\$ 423,724	Total Operating Expenditures		\$ 632,430	49.26%
<b>Capital Outlay:</b>							
-	-	-	85,060	519-6310	Improvements Other Than Building	-	-100.00%
1,725	734	-	-	519-6402	Equipment	-	0.00%
-	195,231	-	-	519-6404	Trucks	-	0.00%
-	698	-	-	519-6420	Computer HW / SW	-	0.00%
\$ 1,725	\$ 196,664	\$ -	\$ 85,060	Total Capital Outlay		\$ -	-100.00%
<b>Capital Improvements Program:</b>							
\$ -	\$ -	\$ -	\$ -	Total Capital Improvements Program		\$ -	0.00%
<b>Debt Service</b>							
24,282	60,050	60,323	57,140	581-9121	Transfer to Debt Service Fund	42,705	-25.26%
					2013 Revenue Note -Municipal Facilities General- yr 4 of 18		
					2013A Bank Loan -Fairway Sweep/Vac- yr 4 of 10		
					Phone System Lease - year 4 of 6		
\$ 24,282	\$ 60,050	\$ 60,323	\$ 57,140	Total Debt Service		\$ 42,705	-25.26%
\$ 562,039	\$ 907,674	\$ 786,782	\$ 925,238	TOTAL EXPENSES		\$ 1,054,986	14.02%
\$ (562,039)	\$ (906,772)	\$ (785,773)	\$ (924,888)	NET REVENUE / (EXPENSE)		\$ (1,054,176)	13.98%



# FACILITIES

## DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.

## MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide Safe & Clean Facilities for Employees & the Public

Man-hours per Job Order

Works Orders Satisfactorily Completed within 3 Business Days

- ✓ Maintaining & completing work orders in a timely manner.
- ✓ Complete certification for cross-training.
- ✓ Correct facility deficiencies through review of existing systems and system components.

## FUTURE GOALS (FY18 & FY19)

- ✓ Upgrade all parks and City lighting to LED energy efficiency system.
- ✓ Complete the comprehensive maintenance program over a 5 to 10 year period.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Installed a new slab and garage for new bucket truck.
- ✓ Remodeled kitchen in Facilities Maintenance Shop.
- ✓ Installed 300' of boat bumpers on Liza Jackson Boat Dock
- ✓ Completed 1256 work orders.

Share of City Budget

\$1,054,986,  
2.7%



	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Man-hours per Job Order	4	3	15	4	4	3	4	3
Works Orders Satisfactorily Completed within 3 Business Days	90%	92%	95%	95%	95%	95%	95%	95%



# **001 GENERAL FUND - 1240 STREETS**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
656,743	555,013	549,257	543,000	312-4100	Local Option Fuel Tax	568,263	4.65%
-	149,551	250,047	242,000	312-4200	Local Option Fuel Tax - 2nd	261,180	7.93%
1,282	1,282	3,676	940	325-1002	Girard Avenue	940	0.01%
3,432	2,045	48,590	3,432	325-1003	Stokes Avenue	3,432	0.01%
4,550	6,050	6,500	5,100	343-9100	Cut Paved Surface/Curb	6,266	22.86%
77,830	94,208	97,035	99,946	344-9008	DOT Lighting Maintenance Contract	102,946	3.00%
-	-	-	63,688	344-9009	DOT Traffic Signal Maintenance Contract	93,274	46.45%
<b>\$ 743,838</b>	<b>\$ 808,150</b>	<b>\$ 955,104</b>	<b>\$ 958,106</b>	<b>TOTAL REVENUES</b>		<b>\$ 1,036,301</b>	<b>8.16%</b>
<b>Personal Services:</b>							
<b>5.50</b>	<b>5.50</b>	<b>6.00</b>	<b>6.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>6.00</b>	
122,680	111,069	112,746	164,199	541-1200	Regular Salaries	168,707	2.75%
-	-	-	-	541-1201	Service Awards	108	100.00%
3,940	-	-	-	541-1202	Incentive/Merit Pay	-	0.00%
10,362	-	-	-	541-1300	Part-Time Wages	-	0.00%
29	554	822	1,000	541-1400	Salaries - Overtime	1,000	0.00%
7,894	6,590	6,895	10,010	541-2100	FICA Taxes	10,294	2.83%
1,847	1,541	1,613	2,341	541-2101	Medicare	2,407	2.83%
19,351	9,584	10,968	10,728	541-2200	Retirement Contributions	12,264	14.32%
2,955	2,841	3,338	7,046	541-2204	Retirement Contributions - DC Plan	6,554	-6.98%
25,211	12,382	4,664	11,028	541-2300	Dental, Life & Health Insurance	6,352	-42.40%
8,947	6,880	7,360	11,520	541-2400	Worker's Compensation	11,418	-0.89%
<b>\$ 203,215</b>	<b>\$ 151,440</b>	<b>\$ 148,406</b>	<b>\$ 217,872</b>	<b>Total Personal Services</b>		<b>\$ 219,105</b>	<b>0.57%</b>
<b>Operational Expenditures:</b>							
-	-	-	63,688	541-3400	Other Services	93,274	46.45%
17	-	17	-	541-4000	Travel and Per Diem	-	0.00%
925	930	1,209	996	541-4100	Communication Services	996	0.00%
242,872	246,927	255,196	292,828	541-4300	Utilities	297,262	1.51%
71	-	4,744	8,875	541-4400	Rentals & Leases	5,079	-42.77%
9,853	2,255	5,498	7,600	541-4620	Vehicle Repair	7,600	0.00%
5,497	1,097	2,203	3,000	541-4630	Equipment Repair	3,000	0.00%
4,142	3,381	2,500	3,285	541-5200	Operating Supplies	3,785	15.22%
10,957	11,121	7,340	7,474	541-5204	Fuel & Oil	7,084	-5.21%
1,178	738	501	750	541-5210	Uniform Expense	750	0.00%
1,446	2,753	2,108	900	541-5233	Tools	900	0.00%
1,037	1,629	1,514	1,820	541-5234	Safety Supplies/Equipment	1,910	4.95%
-	6,311	-	10,000	541-5250	Operating Supplies - Grounds Maintenance	10,000	0.00%
3,612	3,759	5,596	5,000	541-5300	Road Materials & Supplies	6,000	20.00%
3,330	1,012	867	1,000	541-5304	Street Materials/Concrete	1,000	0.00%
		88		541-5400	Dues & Publications	-	0.00%
394	280	400	560	541-5500	Training	1,036	85.00%
(27,334)	(25,365)	-	-	541-9905	Capitalized Costs Allocation - Labor	-	0.00%
(10,505)	(9,040)	-	-	541-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(6,351)	(5,392)	-	-	541-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 264,714</b>	<b>\$ 242,397</b>	<b>\$ 289,782</b>	<b>\$ 407,776</b>	<b>Total Operating Expenditures</b>		<b>\$ 439,676</b>	<b>7.82%</b>
<b>Capital Outlay:</b>							
-	4,821	-	-	541-6355	Landscaping	-	0.00%
-	534	15,487	-	541-6404	Trucks / Vans	-	0.00%
668			-	541-6821	Intangible Assets - Software	-	0.00%
<b>\$ 20,910</b>	<b>\$ 7,809</b>	<b>\$ 132,438</b>	<b>\$ 55,000</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>							
125,000	-	67,436	125,000	5018 -	Street Resurfacing	200,000	60.00%
9,216	168,397	585	-	Prior Years Capital Improvement Program		35,000	100.00%
<b>\$ 134,216</b>	<b>\$ 168,397</b>	<b>\$ 68,021</b>	<b>\$ 125,000</b>	<b>Total Capital Improvements Program</b>		<b>\$ 235,000</b>	<b>88.00%</b>
<b>\$ 623,055</b>	<b>\$ 570,043</b>	<b>\$ 638,647</b>	<b>\$ 805,648</b>	<b>TOTAL EXPENSES</b>		<b>\$ 893,781</b>	<b>10.94%</b>
<b>\$ 120,783</b>	<b>\$ 238,107</b>	<b>\$ 316,458</b>	<b>\$ 152,459</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ 142,520</b>	<b>-6.52%</b>

# STREETS

## DESCRIPTION

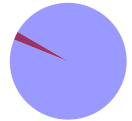
Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.

## MISSION

Provide a safe and reliable transportation network.

Share of City Budget

\$893,781,  
2.3%



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide A Dependable Transportation Network

Pavement With Condition Index of 'Fair' or Better

Streets With Sidewalks on At Least One Side

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15		2015-16	2016-17
Pavement With Condition Index of 'Fair' or Better	94.0%	95.0%	95.0%	annual measure	96.0%	96.0%
Streets With Sidewalks on At Least One Side	81.0%	82.0%	83.0%	annual measure	84.0%	84.0%
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

- ✓ Update the MicroPaver Pavement Condition Index for all City streets.
- ✓ Maintain a safe transportation network within the City.

## FUTURE GOALS (FY18 & FY19)

- ✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.
- ✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.
- ✓ Repair all sidewalk hazards in existing neighborhoods.



## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Added a vertical concrete "Grind" structure and crack repair to the Recreation Center Skate Park.
- ✓ Completed installation of a concrete turn-a-round for the Solid Waste Division trucks on Baywood Court NW.
- ✓ Completed installation/repair on London Avenue NW following the water line upgrade.
- ✓ Completed the replacement of driveways on Alder Avenue SE following the stormwater improvements.
- ✓ Completed the installation of batting cages at the Recreation Center.
- ✓ Completed installation/repair on Robinwood Drive NW following the water line upgrade.
- ✓ Completed the replacement of driveways following the stormwater improvements on Virginia Drive NW.
- ✓ Completed repairs to various areas of sidewalk where hazards were present on Deluna Road SW.
- ✓ Resurfaced Vista Street SW from Temple Avenue SW to Coral Drive SW.
- ✓ Resurfaced Holmes Boulevard NW from Robinwood Drive NW to Beal Parkway NW.
- ✓ Resurfaced Rogers Street NW from Wright Parkway NW to Jonquil Avenue NW.
- ✓ Completed the installation of the Veterans Tower at the Cemetery.



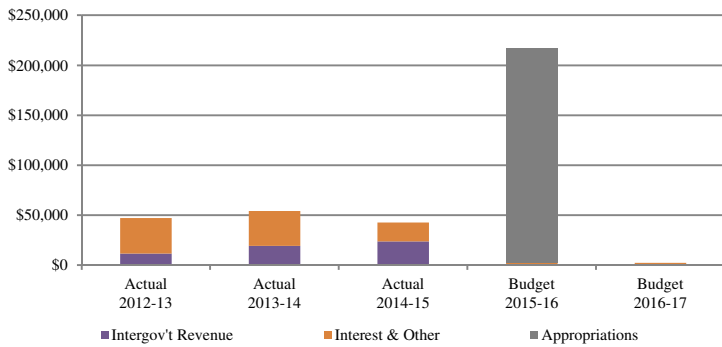
# 001 GENERAL FUND - 1500 NON-DEPARTMENTAL

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Personal Services:</b>					
51,848	134,047	71,241	50,000	519-1216 Final Leave Pay	60,484 20.97%
22,593	10,534	4,786	25,000	519-2500 Unemployment Compensation	25,000 0.00%
<b>\$ 74,441</b>	<b>\$ 144,581</b>	<b>\$ 76,027</b>	<b>\$ 75,000</b>	<b>Total Personal Services</b>	<b>\$ 85,484 13.98%</b>
<b>Operating Expenditures:</b>					
750	71,267	240,121	153,000	519-3100 Professional Services	12,000 -92.16%
2,531	-	18,060	-	519-3400 Other Services	- 0.00%
-	1,424	1,424	1,500	519-4000 Travel and Per Diem	1,500 0.00%
11,247	-	-	-	519-4100 Communication Services	288 100.00%
2,655	-	-	5,654	519-4400 Rentals & Leases	5,654 0.00%
-	2,071	1,500	-	519-4800 Promotional Activities	- 0.00%
-	165	5,591	-	519-4908 Property Taxes	- 0.00%
-	-	-	6,100	519-4911 Rentals & Leases	5,550 -9.02%
(1)	65	30	-	519-4913 Cash Over/(Short)	- 0.00%
(174)	1,497	32	-	519-4916 Inventory Over/(Short)	- 0.00%
-	56,435	75,700	-	519-49XX Disaster Recovery	- 0.00%
-	-	-	174,483	519-4995 Contingencies	179,807 3.05%
-	-	21,156	9,615	519-5231 Computer Hardware/Software	9,485 -1.35%
26,564	100,586	92,053	-	Prior Year Expenditures	- 0.00%
<b>\$ 43,573</b>	<b>\$ 233,510</b>	<b>\$ 455,666</b>	<b>\$ 350,352</b>	<b>Total Operating Expenditures</b>	<b>\$ 214,284 -38.84%</b>
<b>Capital Outlay</b>					
-	-	-	117,950	519-6404 Trucks	85,573 -27.45%
-	-	16,899	99,290	519-6420 Computer Hardware/Software	213,858 115.39%
-	-	<b>16,899</b>	<b>217,240</b>	<b>Total Capital Outlay</b>	<b>299,431 37.83%</b>
<b>Other Financing Activity</b>					
(15,528)	(16,654)	(41,216)	(42,676)	513-9916 Cost Allocation Reimb from FBC Fund	(145,415) 240.74%
(16,998)	(17,312)	(11,673)	(21,135)	513-9917 Salary Reimb from CDBG Fund	(19,758) -6.52%
(86,317)	(94,407)	(156,209)	(164,708)	513-9919 Cost Allocation Reimb from CRA Fund	(167,308) 1.58%
(868,604)	(880,148)	(1,012,994)	(1,041,639)	513-9941 Cost Allocation Reimb from Utilities Fund	(1,065,282) 2.27%
(289,842)	(294,397)	(356,228)	(364,433)	513-9943 Cost Allocation Reimb from Sanitation Fund	(372,446) 2.20%
(73,372)	(74,376)	(150,987)	(154,493)	513-9945 Cost Allocation Reimb from Stormwater Fund	(157,889) 2.20%
-	-	-	(336)	513-9945 Cost Allocation Reimb from Perpetual Care Fund	(344) 100.00%
(90,263)	8,978	4,307	4,238	581-9121 Transfer to Debt Service Fund	2,042 -51.82%
7,250,570	-	-	-	581-9175 Transfer to Golf Fund	- 0.00%
<b>\$ 5,809,646</b>	<b>\$ (1,368,317)</b>	<b>\$ (1,725,001)</b>	<b>\$ (1,785,183)</b>	<b>Total Other Financing Activity</b>	<b>\$ (1,926,400) 7.91%</b>
<b>\$ 5,927,660</b>	<b>\$ (990,226)</b>	<b>\$ (1,176,409)</b>	<b>\$ (1,142,590)</b>	<b>TOTAL EXPENSES</b>	<b>\$ (1,327,202) 16.16%</b>
<b>183.26</b>	<b>212.04</b>	<b>211.75</b>	<b>213.53</b>	<b>Number of Funded Employees (FTE's)</b>	<b>218.08 2.13%</b>
<b>399,362</b>	<b>309,324</b>	<b>317,646</b>	<b>349,941</b>	<b>City Council</b>	<b>403,785 15.39%</b>
<b>685,768</b>	<b>688,395</b>	<b>716,703</b>	<b>749,221</b>	<b>City Manager</b>	<b>356,373 -52.43%</b>
<b>742,980</b>	<b>809,068</b>	<b>792,826</b>	<b>833,525</b>	<b>Human Resources</b>	<b>1,222,943 46.72%</b>
<b>196,783</b>	<b>223,891</b>	<b>186,202</b>	<b>232,522</b>	<b>City Clerk</b>	<b>223,608 -3.83%</b>
<b>783,212</b>	<b>739,880</b>	<b>734,696</b>	<b>795,622</b>	<b>Finance</b>	<b>838,034 5.33%</b>
<b>4,608,644</b>	<b>4,806,107</b>	<b>4,879,620</b>	<b>5,015,475</b>	<b>Police</b>	<b>5,301,279 5.70%</b>
<b>3,865,586</b>	<b>3,975,385</b>	<b>4,457,796</b>	<b>3,938,998</b>	<b>Fire</b>	<b>4,187,044 6.30%</b>
<b>5,432,321</b>	<b>8,559,078</b>	<b>9,506,225</b>	<b>5,557,508</b>	<b>Recreation Services</b>	<b>5,705,343 2.66%</b>
<b>2,249,533</b>	<b>2,457,230</b>	<b>2,575,689</b>	<b>2,873,850</b>	<b>Engineering Services</b>	<b>3,120,537 8.58%</b>
<b>5,927,659</b>	<b>(990,226)</b>	<b>(1,176,409)</b>	<b>(1,142,590)</b>	<b>Non-Departmental</b>	<b>(1,327,202) 16.16%</b>
<b>\$ 24,891,848</b>	<b>\$ 21,578,132</b>	<b>\$ 22,990,994</b>	<b>\$ 19,204,070</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 20,031,743 4.31%</b>
<b>\$ 3,578,462</b>	<b>\$ (2,666,786)</b>	<b>\$ (3,556,419)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0) 100.00%</b>

## Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.01% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes such as crime prevention, community policing, and drug education. Per State Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

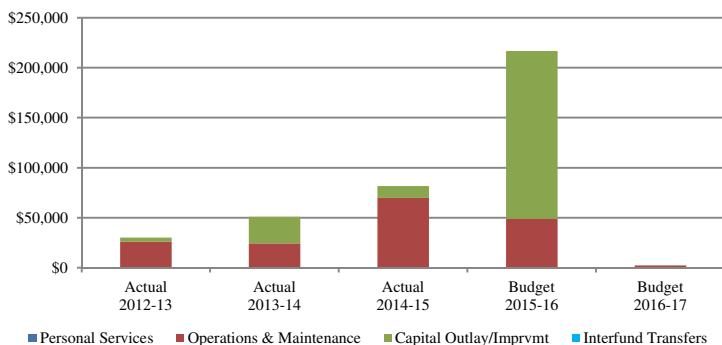
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Interest & Other	2,309	(91)	(3.8)%
Use of Reserves	0	(214,430)	(100.0)%
	\$2,309	\$(214,521)	(103.80)%

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	0	0	0.0%
Operations & Maintenance	2,309	(46,781)	(95.3)%
Capital Outlay/Imprvmt	0	(167,740)	(100)
	\$2,309	(214,521)	(195.3)%

- Uniforms and operating supplies account for the increase in operational expenses; however, these fees are recouped by the proceeds from the forfeiture cases.
- The large decrease in capital outlay is due to the outfitting of police patrol vehicles with in-car camera systems, which is anticipated to occur during FY 2015-16. As stated above, these fees are recouped by the proceeds from forfeiture cases.

# **102 LAW ENFORCEMENT TRUST FUND**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
11,652	19,363	23,730	-	Grant Revenues		-	0.00%
\$ 11,652	\$ 19,363	\$ 23,730	\$ -	Total Grants		\$ -	0.00%
\$ 11,652	\$ 19,363	\$ 23,730	\$ -	TOTAL INTERGOVERNMENTAL REVENUE		\$ -	0.00%
717	667	567	-	1800-356-1000 Fines & Forfeitures		-	0.00%
32,241	23,563	12,179	-	1800-358-2000 Assets Seized by Law Enforcement		-	0.00%
59	-	-	-	1800-359-3000 Restitution		-	0.00%
-	4,512	-	-	1820-355-1000 Fines & Forfeitures - Federal		-	0.00%
\$ 33,017	\$ 28,742	\$ 12,746	\$ -	Total Fines & Forfeitures		\$ -	0.00%
\$ 33,017	\$ 28,742	\$ 12,746	\$ -	TOTAL FINES & FORFEITURES		\$ -	0.00%
1,752	2,186	3,099	2,400	1800-361-1000 Interest Income		2,309	-3.79%
-	(261)	-	-	1800-361-3000 Unrealized Gain/(Loss)		-	0.00%
-	(309)	-	-	1800-361-4000 Realized Gain/(Loss)		-	0.00%
\$ 1,752	\$ 1,616	\$ 3,099	\$ 2,400	Total Interest Income		\$ 2,309	-3.79%
859	4,533	3,095	-	1800-364-1000 Sale of Surplus Assets		-	0.00%
-	-	-	-	1800-366-1000 Contributions/Donations		-	0.00%
-	-	-	-	1800-369-9000 Miscellaenous Revenue		-	0.00%
\$ 859	\$ 4,533	\$ 3,095	\$ -	Total Other Revenues		\$ -	0.00%
\$ 2,611	\$ 6,148	\$ 6,194	\$ 2,400	TOTAL INTEREST & OTHER REVENUES		\$ 2,309	-3.79%
-	-	-	214,430	1600-389-9100 Appropriation from Fund Balance		-	-100.00%
\$ -	\$ -	\$ -	\$ 214,430	Total Non-Operating Sources		\$ -	-100.00%
\$ -	\$ -	\$ -	\$ 214,430	TOTAL TRANSFERS IN		\$ -	-100.00%
\$ 47,281	\$ 54,254	\$ 42,670	\$ 216,830	TOTAL FUND REVENUES		\$ 2,309	-98.94%

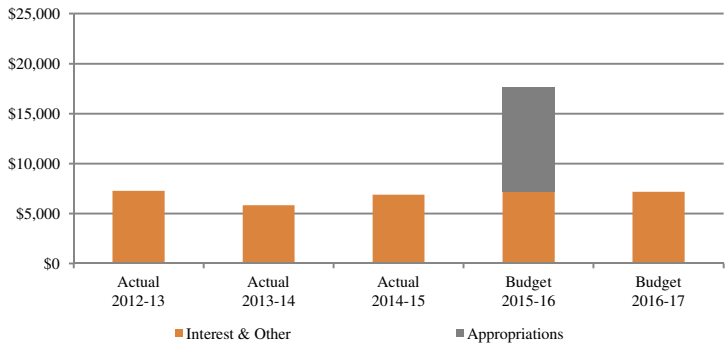
# 102 LAW ENFORCEMENT TRUST FUND

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>1800 - STATE FORFEITURE EXPENSES</b>					
				<b>Grant Expenses:</b>	
11,673	16,636	20,357	-	-	0.00%
<b>\$ 11,673</b>	<b>\$ 16,636</b>	<b>\$ 20,357</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Total Grant Expenses</b>	
				<b>\$ -</b>	<b>0.00%</b>
				<b>Operating Expenditures:</b>	
-	412	174	6,600	521-3100 Professional Services	- -100.00%
13,499	7,147	10,051	10,000	521-3101 Legal Services	1,609 -83.91%
-	-	-	3,658	521-4630 Equipment Repair	- -100.00%
-	-	21,099	-	521-4640 Building Maintenance	- 0.00%
312	-	-	500	521-4915 Legal Advertising	200 -60.00%
-	-	-	1,030	521-5100 Office Supplies	- -100.00%
418	-	10,654	13,742	521-5200 Operating Supplies	- -100.00%
-	-	6,746	13,560	521-5210 Uniform Expense	- -100.00%
-	-	500	-	521-5400 Dues & Publications	- 0.00%
-	-	298	-	521-5500 Training	- 0.00%
<b>\$ 14,229</b>	<b>\$ 7,559</b>	<b>\$ 49,522</b>	<b>\$ 49,090</b>	<b>Total Operating Expenditures</b>	<b>\$ 2,309 -95.30%</b>
				<b>Capital Outlay:</b>	
-	-	-	3,000	521-6401 Office Furniture & Fixtures	- -100.00%
-	13,106	-	-	521-6403 Vehicles	- 0.00%
-	-	-	7,840	521-6405 Communication Equipment	- -100.00%
4,327	13,748	11,764	156,900	521-6406 Specialized Equipment	- -100.00%
<b>\$ 4,327</b>	<b>\$ 26,854</b>	<b>\$ 11,764</b>	<b>\$ 167,740</b>	<b>Total Capital Outlay</b>	<b>\$ - -100.00%</b>
<b>\$ 30,228</b>	<b>\$ 51,049</b>	<b>\$ 81,643</b>	<b>\$ 216,830</b>	<b>STATE EXPENDITURES</b>	<b>\$ 2,309 -98.94%</b>
<b>\$ 39,193</b>	<b>\$ 56,504</b>	<b>\$ 87,098</b>	<b>\$ 216,830</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 2,309 -98.94%</b>
<b>\$ 8,088</b>	<b>\$ (2,251)</b>	<b>\$ (44,428)</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ - 0.00%</b>

## Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses 0.02% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes such as school crossing guards and police officer training.

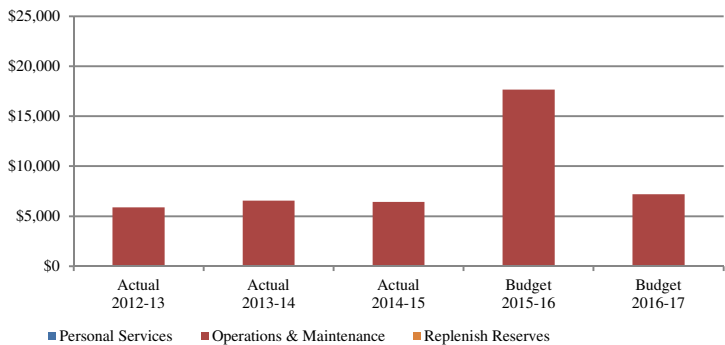
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Interest & Other	7,197	0	0%
Use of Reserves	0	(10,476)	(100)%
	\$7,197	\$(10,476)	(100)%

- Traffic fines have declined over the years as the state retains a larger portion of the revenue for court and clerk operations.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Operations & Maintenance	7,197	(10,476)	(59.3)%
	\$7,197	\$(10,476)	(59.3)%

- Police officer training is accounted for in this fund.



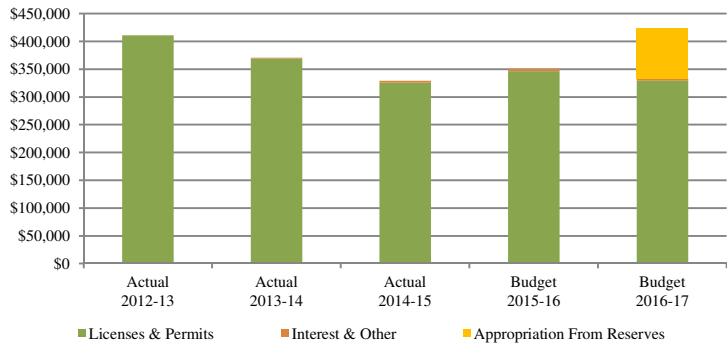
### 103 LAW ENFORCEMENT TRAINING FUND

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
7,215	5,782	6,755	7,100	1830-351-5020	Traffic Fines - Training	7,100	0.00%
<b>\$ 7,215</b>	<b>\$ 5,782</b>	<b>\$ 6,755</b>	<b>\$ 7,100</b>		<b>Total Fines &amp; Forfeitures</b>	<b>\$ 7,100</b>	<b>0.00%</b>
<b>\$ 7,215</b>	<b>\$ 5,782</b>	<b>\$ 6,755</b>	<b>\$ 7,100</b>		<b>TOTAL FINES &amp; FORFEITURES</b>	<b>\$ 7,100</b>	<b>0.00%</b>
64	87	140	97	1830-361-1000	Interest Income	97	0.00%
-	(10)	-	-	1830-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	(12)	-	-	1830-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 64</b>	<b>\$ 65</b>	<b>\$ 140</b>	<b>\$ 97</b>		<b>Total Interest Income</b>	<b>\$ 97</b>	<b>0.00%</b>
<b>\$ 64</b>	<b>\$ 65</b>	<b>\$ 140</b>	<b>\$ 97</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 97</b>	<b>100.00%</b>
-	-	-	10,476	1600-389-9100	Appropriation from Fund Balance	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,476</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,476</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>100.00%</b>
<b>\$ 7,279</b>	<b>\$ 5,847</b>	<b>\$ 6,896</b>	<b>\$ 17,673</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 7,197</b>	<b>-59.28%</b>
<b>Operating Expenditures:</b>							
-	2,423	8	2,950	521-3100	Professional Services	-	-100.00%
2,486	2,444	3,345	5,559	521-4000	Travel and Per Diem	7,197	29.47%
3,406	1,690	3,069	9,164	521-5500	Training	-	-100.00%
<b>\$ 5,892</b>	<b>\$ 6,557</b>	<b>\$ 6,421</b>	<b>\$ 17,673</b>		<b>Total Operating Expenditures</b>	<b>\$ 7,197</b>	<b>-59.28%</b>
<b>\$ 5,892</b>	<b>\$ 6,557</b>	<b>\$ 6,421</b>	<b>\$ 17,673</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 7,197</b>	<b>-59.28%</b>
<b>\$ 1,386</b>	<b>\$ (711)</b>	<b>\$ 474</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>

## Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 0.93% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per State Statute.

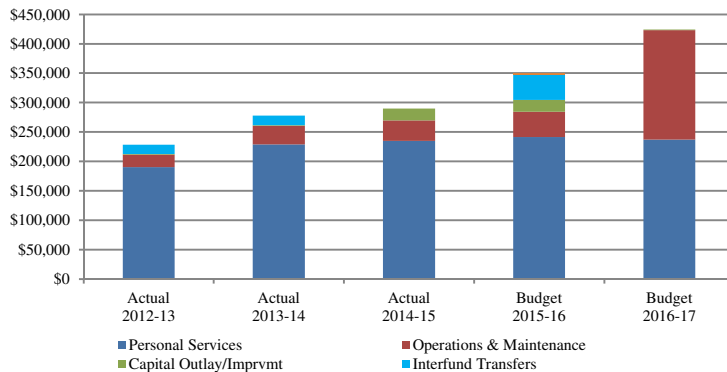
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Licenses & Permits	329,444	(17,156)	(4.9)%
Interest & Other	3,973	197	5.2%
Appropriation from Reserves	90,673	90,673	100.0%
	\$424,090	\$73,714	475.3%

- The appropriation from reserves is budgeted to fund a portion of the new software that will implemented to provide increased efficiency and transparency to the building and permitting process.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	236,981	(4,594)	(1.9)%
Operations & Maintenance	186,409	101,172	118.7%
Capital Outlay	700	(19,950)	(96.6)%
Replenish Reserves	0	(2,915)	(100)%
	\$424,090	\$73,714	475.3%

- The increase in operating expenses is due to an increase in credit card merchant fees, lunch & learn meetings for the public, and the addition of a utilities expense.

**106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
<b>Revenues:</b>							
175,568	161,292	144,300	151,000	1215-322-1000	Building Permits	160,000	5.96%
6,004	9,348	6,729	6,300	1215-322-1001	Re-Inspection Fee	4,600	-26.98%
12,000	13,000	9,500	12,300	1215-322-1002	Working Without A Permit Fee	6,400	-47.97%
2,495	3,090	2,730	2,700	1215-322-1010	Notice of Commencement	3,300	22.22%
4,487	14,900	4,715	3,500	1215-322-1020	Certificate of Occupancy/Completion/Use	4,700	34.29%
38,655	44,483	42,660	41,000	1215-322-1030	Processing Fee	44,000	7.32%
28,883	24,779	21,502	21,200	1215-322-2000	Electrical Permits	20,000	-5.66%
19,610	13,668	11,043	11,000	1215-322-3000	Plumbing Permits	10,600	-3.64%
6,208	5,959	6,752	6,900	1215-322-4000	Gas Permits	6,600	-4.35%
46,241	19,176	21,417	18,000	1215-322-5000	Mechanical Permits	15,444	-14.20%
1,168	1,072	1,000	700	1215-322-9090	Surcharge F.S. 468.631 & 553.721	1,000	42.86%
<b>\$ 341,319</b>	<b>\$ 310,767</b>	<b>\$ 272,347</b>	<b>\$ 274,600</b>	<b>Total Licenses &amp; Permits</b>		<b>\$ 276,644</b>	<b>0.74%</b>
65,898	54,023	50,597	51,000	1215-329-1000	Building Plan Review	49,000	-3.92%
4,053	4,659	2,594	21,000	1215-329-3000	Sign/Banner Permit	3,800	-81.90%
<b>\$ 69,951</b>	<b>\$ 58,682</b>	<b>\$ 53,191</b>	<b>\$ 72,000</b>	<b>Total Other Licenses &amp; Permits</b>		<b>\$ 52,800</b>	<b>-26.67%</b>
<b>\$ 411,270</b>	<b>\$ 369,448</b>	<b>\$ 325,538</b>	<b>\$ 346,600</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 329,444</b>	<b>-4.95%</b>
-	1,979	3,364	3,776	1215-361-1000	Interest Income	3,973	5.22%
-	(271)	-	-	1215-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	(321)	-	-	1215-361-4000	Realized Gain/(Loss)	-	0.00%
-	3	150	-	1215-369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ -</b>	<b>\$ 1,390</b>	<b>\$ 3,514</b>	<b>\$ 3,776</b>	<b>Total Interest Income</b>		<b>\$ 3,973</b>	<b>5.22%</b>
<b>\$ -</b>	<b>\$ 1,390</b>	<b>\$ 3,514</b>	<b>\$ 3,776</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 3,973</b>	<b>5.22%</b>
-	-	-	-	1215-389-9100	Appropriation from Unassigned Fund Balance	90,673	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Non-Operating Sources</b>		<b>\$ 90,673</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>		<b>\$ 90,673</b>	<b>0.00%</b>
<b>\$ 411,270</b>	<b>\$ 370,838</b>	<b>\$ 329,052</b>	<b>\$ 350,376</b>	<b>TOTAL REVENUES</b>		<b>\$ 424,090</b>	<b>21.04%</b>

# 106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
<b>3.70</b>	<b>3.70</b>	<b>4.00</b>	<b>4.00</b>	<b>Personal Services:</b>		
				<b>Number of Funded Employees (FTE's)</b>	<b>4.00</b>	
132,482	162,686	168,539	173,406	524-1200 Regular Salaries	170,570	-1.64%
106	108	-	-	524-1201 Service Awards	-	0.00%
3,436	-	-	-	524-1202 Incentive/Merit Pay	-	0.00%
235	903	480	900	524-1400 Salaries - Overtime	900	0.00%
7,919	9,440	9,939	10,158	524-2100 FICA Taxes	9,970	-1.85%
1,852	2,208	2,324	2,375	524-2101 Medicare	2,332	-1.81%
19,007	21,444	24,283	23,301	524-2200 Retirement Contributions	14,047	-39.72%
4,618	6,055	6,141	6,283	524-2204 Retirement Contributions - DC Plan	8,870	41.17%
18,077	22,659	14,716	15,320	524-2300 Dental, Life & Health Insurance	17,326	13.09%
2,510	3,106	2,763	3,053	524-2400 Worker's Compensation	3,825	25.29%
-	-	5,887	6,779	524-1291 Salary Allocation Reimb to General Fund	9,141	34.84%
<b>\$ 190,243</b>	<b>\$ 228,608</b>	<b>\$ 235,073</b>	<b>\$ 241,575</b>	<b>Total Personal Services</b>	<b>\$ 236,981</b>	<b>-1.90%</b>
				<b>Operating Expenditures:</b>		
10,714	13,208	14,037	16,978	524-3100 Professional Services	17,198	1.30%
1,874	4,113	3,722	3,714	524-4000 Travel and Per Diem	3,714	0.00%
1,861	1,860	3,091	2,496	524-4100 Communication Services	2,496	0.00%
13	3	122	100	524-4200 Postage	100	0.00%
-	3,686	4,138	3,778	524-4300 Utilities	3,826	1.28%
-	-	-	-	524-4610 Maintenance Contracts	500	100.00%
471	165	72	575	524-4620 Vehicle Repair	575	0.00%
-	198	178	180	524-4700 Printing & Binding	180	0.00%
-	-	-	100	524-4911 Holiday Gift Certificates	100	0.00%
-	445	733	950	524-5100 Office Supplies	950	0.00%
8	35	429	1,000	524-5200 Operating Supplies	1,000	0.00%
1,952	2,965	1,810	2,166	524-5204 Fuel & Oil	1,324	-38.89%
288	398	-	400	524-5210 Uniform Expense	400	0.00%
1,071	167	1,377	1,895	524-5231 Computer Hardware/Software	225	-88.13%
-	-	282	255	524-5234 Safety Supplies/Equipment	300	17.65%
1,365	1,725	1,954	2,644	524-5400 Books, Dues & Publications	2,644	0.00%
1,454	2,980	2,599	1,998	524-5500 Training	1,998	0.00%
-	-	-	3,332	524-4995 Contingencies	4,207	26.26%
<b>\$ 21,071</b>	<b>\$ 31,948</b>	<b>\$ 34,544</b>	<b>\$ 42,561</b>	<b>Total Operating Expenditures</b>	<b>\$ 41,737</b>	<b>-1.94%</b>
				<b>Capital Outlay:</b>		
-	842	-	-	524-6402 Equipment	-	0.00%
-	-	19,322	19,950	524-6404 Trucks	-	-100.00%
1,262	-	1,076	700	524-6420 Computer Hardware/Software	700	0.00%
<b>\$ 1,262</b>	<b>\$ 842</b>	<b>\$ 20,398</b>	<b>\$ 20,650</b>	<b>Total Capital Outlay</b>	<b>\$ 700</b>	<b>-96.61%</b>
				<b>Other Financing Activity:</b>		
15,528	16,654	-	42,676	524-9901 Cost Allocation Reimbursement to General Fund	144,672	239.00%
-	-	-	2,915	581-999 Reserved - Undesignated Net Assets	-	-100.00%
<b>\$ 15,528</b>	<b>\$ 16,654</b>	<b>\$ -</b>	<b>\$ 45,591</b>	Anticipated Revenues in Excess of Budgeted Expenses		
				<b>Total Other Financing Activity</b>	<b>\$ 144,672</b>	<b>217.33%</b>
<b>\$ 228,104</b>	<b>\$ 278,052</b>	<b>\$ 290,014</b>	<b>\$ 350,376</b>	<b>TOTAL EXPENSES</b>	<b>\$ 424,090</b>	<b>21.04%</b>
<b>\$ 183,165</b>	<b>\$ 92,786</b>	<b>\$ 39,038</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b>	<b>0.00%</b>

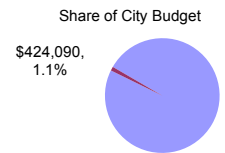
# FLORIDA BUILDING CODE FUND (FBC)

## DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

## MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide Timely & Efficient Building Permits

- % of Residential Permits Issued within 3 Business Days of Application
- % of Commercial Permits Issued within 5 Business Days of Application

### Provide Timely & Efficient Building Inspections

- % of Residential Inspections Completed within 3 Business Days of Request
- % of Commercial Inspections Completed within 3 Business Days of Request

	Actual		YTD thru 6/30		Budget	
	2013-14	2013-14	2014-15	2015-16	2015-16	2016-17
% of Residential Permits Issued within 3 Business Days of Application	93%	96%	97%	96%	95%	98%
% of Commercial Permits Issued within 5 Business Days of Application	92%	95%	95%	95%	95%	98%
% of Residential Inspections Completed within 3 Business Days of Request	96%	95%	97%	95%	95%	98%
% of Commercial Inspections Completed within 3 Business Days of Request	96%	95%	96%	95%	95%	98%

- ✓ Continued coordination with key developers and contractors to determine areas where greater efficiencies can be achieved.
- ✓ Enhance contractor and developer education through no less than two training seminars provided by the Building Division.
- ✓ complete transition in to new trak it software, be efficient in the new processes.



## FUTURE GOALS (FY18 & FY19)

- ✓ become fully digital processing of plan review and permitting.
- ✓ Obtain a Master Code Professional and all other required certifications for Building Inspectors.

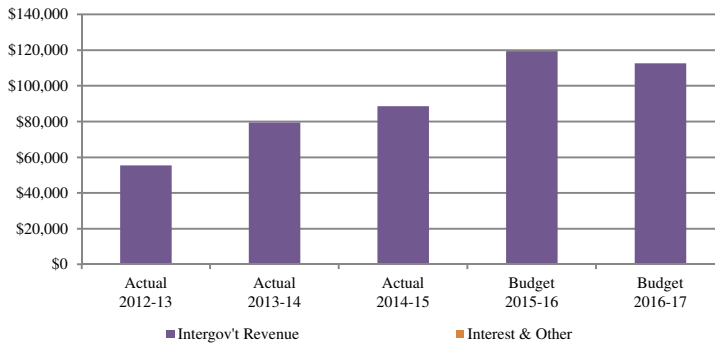
## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Hired a new 1&2 Family Dwelling Inspector & Permit Tech.
- ✓ Combination Inspector completed two of the three cross training programs and received his commercial electrical and mechanical
- ✓ Completed the new L:drive procedures & policies.

## Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.3% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as housing rehabilitation and after school programs to benefit low and moderate income families.

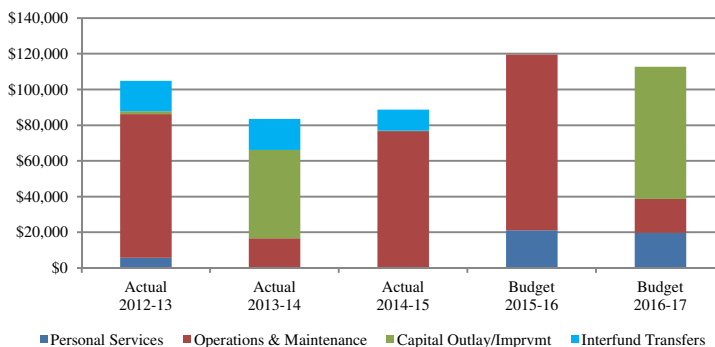
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Intergov't Revenue	112,646	(6,884)	(5.8)%
Approp. from Reserves	0	0	0%
	\$112,646	(\$6,884)	(5.8)%

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out; therefore, the award dollars are allocated similarly each year.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	19,758	(1,377)	(6.5)%
Operations & Maintenance	18,866	(79,529)	(80.8)%
Capital Outlay/Imprvmt	74,022	74,022	100.0%
Interfund Transfers Out	0	0	0.0%
	\$112,646	(\$6,884)	(5.8)%

- Personal services include staff's time allocated to CDBG activities.
- Less focus has been placed on operations and more funds are being allocated to various capital projects this year.

**107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
55,411	79,482	139,693	119,530	112,646	-5.76%
<b>\$ 55,411</b>	<b>\$ 79,482</b>	<b>\$ 139,693</b>	<b>\$ 119,530</b>	<b>\$ 112,646</b>	<b>-5.76%</b>
				Total Federal Grants	
<b>\$ 55,411</b>	<b>\$ 79,482</b>	<b>\$ 139,693</b>	<b>\$ 119,530</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 112,646 -5.76%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Other Revenues</b>	<b>\$ - 0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ - 0.00%</b>
<b>\$ 55,411</b>	<b>\$ 79,482</b>	<b>\$ 139,693</b>	<b>\$ 119,530</b>	<b>TOTAL FUND REVENUES</b>	<b>\$ 112,646 -5.76%</b>

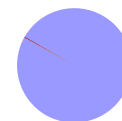
# **107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
5,764	-	-	21,135	19,758	-6.52%
<b>\$ 5,764</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,135</b>	<b>\$ 19,758</b>	<b>-6.52%</b>
<b>Personal Services:</b>					
1900-554-1291	Salary Allocation Reimb to General Fund				
<b>Total Personal Services</b>				<b>\$ 19,758</b>	<b>-6.52%</b>
<b>Operating Expenditures:</b>					
-	-	66,224	-	1900-554-3100 Professional Services	- 0.00%
-	434	-	-	1900-554-3101 Legal Services	- 0.00%
-	2,220	801	801	1900-554-4000 Travel and Per Diem	801 0.00%
63	46	2	20	1900-554-4200 Postage	20 0.00%
1,035	886	2,427	1,800	1900-554-4915 Legal Advertising	1,800 0.00%
-	-	-	150	1900-554-5500 Training	150 0.00%
<b>Land Clearance</b>					
-	12,350	3,716	-	1910-554-3400 Nuisance Abatement	- 0.00%
24,892	-	-	-	<b>Economic Development</b>	- 0.00%
31,548	-	3,536	-	<b>Housing Rehabilitation</b>	- 0.00%
22,817	1,051	-	95,624	<b>Public Services</b>	16,095 -95.82%
-	-	889	-	1940-554-3451 Rec Center Summer Program	4,000 100.00%
-	495	38	-	1940-554-5200/5100 Operating Supplies	- 0.00%
-	-	-	17,500	1940-554-5251 Life Center of Gregg Chapel A/C	- -100.00%
-	-	-	24,908	1940-554-5253 Okaloosa Comprehensive Head Start	- -100.00%
-	-	-	-	1940-554-XXXX Youthbuild & Community Development	12,095 100.00%
-	-	-	49,216	1940-554-5255 One Hopeful Place Community Resource Center	- -100.00%
-	(859)	-	-	1940-554-8200 Grants & Aid to Prv't. Org.	- 0.00%
<b>\$ 80,356</b>	<b>\$ 16,623</b>	<b>\$ 76,745</b>	<b>\$ 98,395</b>	<b>Total Operating Expenditures</b>	<b>\$ 18,866 -80.83%</b>
1,704	6,533	-	-	<b>Public Facilities</b>	74,022 100.00%
-	-	218	-	1950-554-6355 Improvements Other than Building	- 0.00%
-	42,500	-	-	<b>Land Acquisition</b>	- 0.00%
<b>1,704</b>	<b>49,033</b>	<b>218</b>	<b>-</b>	<b>Total Capital Improvements</b>	<b>74,022 100.00%</b>
<b>Other Financing Activity:</b>					
16,998	17,312	11,673	-	1600-554-9901 Salary Reimbursement to General Fund	- 0.00%
<b>\$ 16,998</b>	<b>\$ 17,312</b>	<b>\$ 11,673</b>	<b>\$ -</b>	<b>Total Other Financing Activity</b>	<b>\$ - 0.00%</b>
<b>\$ 104,823</b>	<b>\$ 82,968</b>	<b>\$ 88,636</b>	<b>\$ 119,530</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 112,646 -5.76%</b>
<b>\$ (49,412)</b>	<b>\$ (3,487)</b>	<b>\$ 51,057</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ - 0.00%</b>



# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Share of City Budget  
\$112,646,  
0.3%



## DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

## MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
<b>Ensure Decent Housing to Target Population</b>								
Homes/Structures Improved through World/City Changers	n/a	n/a	n/a	n/a			n/a	n/a
<b>Eliminate Influences of Blight in Target Areas</b>								
Nuisances Abated in Target Area	n/a	2	1	0			n/a	n/a
<b>Improve Safety and Livability of Neighborhoods</b>								
Capital Improvements Completed in Target Area	n/a	1	0	0			1	1
<b>Provide Access to Quality Public and Private Services</b>								
Summer Youth Program Participants	64	n/a	0	4			n/a	n/a
After School Program Participants	705	20	0	0			n/a	n/a
Applications Granted - Summer Youth Program	66%	n/a	0	n/a			1	5
Applications Granted - After School Program	100%	n/a	0	n/a			n/a	n/a
<b>Disburse Grant Funds in Timely Fashion</b>								
Grant Funds Spent in Same Year Awarded	35%	35%	35%	annual measure			100%	100%

- ✓ Increase access to quality public facilities and neighborhood livability by completing one capital improvement project.
- ✓ Restore Summer Youth Program participation.

## FUTURE GOALS (FY18 & FY19)

- ✓ Spend all grant funds in same year awarded.
- ✓ Complete Analysis of Impediments to Fair Housing Study (AFIH).
- ✓ Maintain a balanced approach to housing and community development needs.



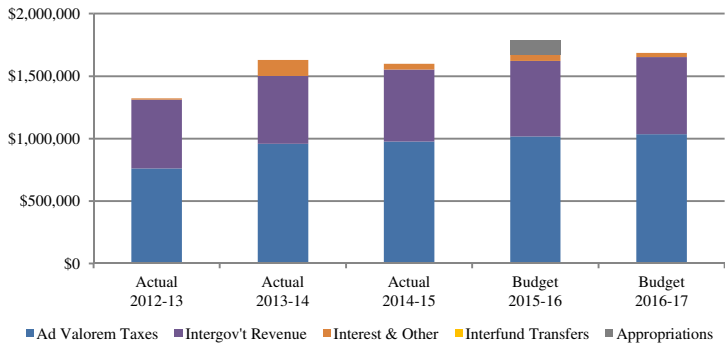
## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Eliminated blighted conditions on target areas by demolishing 1 unsafe and dilapidated structures.

## Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 4.4% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 1999 the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

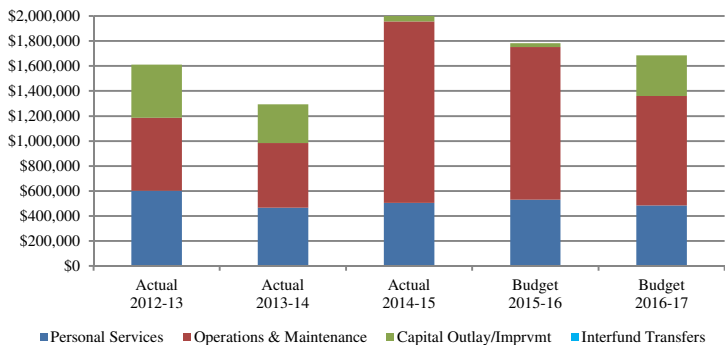
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Ad Valorem Taxes	1,036,451	18,909	1.9%
Intergov't Revenue	616,298	11,244	1.9%
Interest & Other	32,457	(15,543)	(32.4)%
Approp. from Reserves	0	(111,992)	(100.0)%
	\$1,685,206	(\$97,382)	(5.5)%

- The budget is predicated on maintaining the City millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.
- County Ad Valorem tax proceeds are accounted for as intergovernmental revenues. The County's millage rate is 3.4308 mills.
- The decline in the appropriation from restricted fund balance is from the prior year use of funds for a portion of the update and evaluation of the CRA Plan and to make repairs to the old City Hall (\$68K), for which the City currently leases.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	484,360	(46,301)	(8.7)%
Operations & Maintenance	875,846	(345,381)	(28.3)%
Capital Outlay/Imprvmt	325,000	294,300	958.6%
	\$1,685,206	(\$97,382)	(5.5)%

- The personal services decrease is attributable to staff turnover.
- The decrease in operating expenses is due to the use of funds for grants in the prior year.
- The increase in capital outlay is due to the Carson Dr Streetscape project.

# **109 COMMUNITY REDEVELOPMENT AGENCY FUND**

Actual						Budget	
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
608,797	764,738	771,768	787,039	2000-311-1000	Ad Valorem Taxes - City Original TIF	802,377	1.95%
151,297	194,690	203,526	230,503	2000-311-1100	Ad Valorem Taxes - City Expanded TIF	234,074	1.55%
\$ 760,094	\$ 959,428	\$ 975,294	\$ 1,017,542		Total Ad Valorem Taxes	\$ 1,036,451	1.86%
\$ 760,094	\$ 959,428	\$ 975,294	\$ 1,017,542		TOTAL TAXES	\$ 1,036,451	1.86%
441,329	435,551	455,807	467,992	2000-338-2000	Ad Valorem Taxes - County Original TIF	477,112	1.95%
109,678	106,229	121,460	137,062	2000-338-2100	Ad Valorem Taxes - County Expanded TIF	139,186	1.55%
\$ 551,007	\$ 541,779	\$ 577,266	\$ 605,054		Total Local Shared Revenues	\$ 616,298	1.86%
-	-	-	-		Prior Years Grants	-	0.00%
\$ -	\$ -	\$ -	\$ -		Total Grants	\$ -	0.00%
\$ 551,007	\$ 541,779	\$ 577,266	\$ 605,054		TOTAL INTERGOVERNMENTAL REVENUE	\$ 616,298	1.86%
27,299	45,295	45,024	36,000	1500-361-1000	Interest Income	32,457	-9.84%
(7,756)	(3,820)	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
(11,789)	(4,511)	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 7,754	\$ 36,965	\$ 45,024	\$ 36,000		Total Interest Income	\$ 32,457	-9.84%
-	-	-	12,000	1500-362-1000	Rental and Lease Income	-	100.00%
\$ -	\$ -	\$ -	\$ 12,000		Total Rents and Royalties	\$ -	0.00%
-	42,500	-	-	1500-364-1000	Gain/Loss on Fixed Assets	-	0.00%
2,032	48,235	-	-	1500-369-9000	Miscellaneous Revenue	-	0.00%
-	10	-	-	2000-345-9019	Other Economic Env. Changes	-	0.00%
\$ 2,032	\$ 90,745	\$ -	\$ -		Total Other Revenues	\$ -	0.00%
\$ 9,786	\$ 127,710	\$ 45,024	\$ 48,000		TOTAL INTEREST & OTHER REVENUES	\$ 32,457	-32.38%
-	-	-	111,992	1600-389-9100	Appropriation from Fund Balance	-	-100.00%
\$ -	\$ -	\$ -	\$ 111,992		Total Non-Operating Sources	\$ -	100.00%
\$ -	\$ -	\$ -	\$ 111,992		TOTAL TRANSFERS IN	\$ -	100.00%
\$ 1,320,887	\$ 1,628,917	\$ 1,597,584	\$ 1,782,588		TOTAL FUND REVENUES	\$ 1,685,206	-5.46%

# **109 CRA FUND - 0800 POLICE**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
				<b>Personal Services:</b>		
5.00	5.00	-	5.00	<i>Number of Employees (FTE's)</i>	5.00	
187,805	197,162	213,061	211,550	521-1200 Regular Salaries	215,595	1.91%
106	-	54	-	521-1201 Service Awards	-	0.00%
7,534	217	108	13,876	521-1202 Incentive Pay	13,838	100.00%
7,672	-	-	-	521-1211 Police Pension Wages	-	0.00%
3,734	7,665	4,778	5,817	521-1400 Salaries - Overtime	5,817	0.00%
7,881	8,658	10,014	8,912	521-1401 Salaries - Overtime Holiday Worked	8,912	0.00%
20,064	19,657	18,752	6,277	521-1501 Incentive Pay	6,259	-0.29%
13,964	13,614	14,456	13,621	521-2100 FICA Taxes	13,792	1.26%
3,266	3,184	3,381	3,185	521-2101 Medicare	3,226	1.29%
88,696	98,667	74,737	65,363	521-2201 Retirement Contributions - Police Officers	59,962	-8.26%
28,210	21,851	25,884	24,774	521-2300 Dental, Life & Health Insurance	27,138	9.54%
6,634	6,827	6,067	6,232	521-2400 Worker's Compensation	6,835	9.68%
45,484	-	42,945	52,210	521-1291 Salary Allocation Reimbursement to General Fund	51,479	-1.40%
<b>\$ 421,050</b>	<b>\$ 377,501</b>	<b>\$ 414,238</b>	<b>\$ 411,818</b>	<b>Total Personal Services</b>	<b>\$ 412,853</b>	<b>0.25%</b>
				<b>Operating Expenses:</b>		
11,454	15,385	15,681	15,994	521-3100 Professional Services	-	-100.00%
2,169	2,004	1,948	2,196	521-4100 Communication Services	-	-100.00%
2,377	1,625	1,035	1,094	521-4610 Maintenance Contracts	-	-100.00%
4,216	3,426	4,483	2,000	521-4620 Vehicle Repair	-	-100.00%
260	-	95	-	521-4630 Equipment Repair	-	-100.00%
150	75	105	175	521-4700 Printing & Binding	-	-100.00%
-	-	-	125	521-4911 Holiday Gift Certificates	-	-100.00%
-	-	10	10	521-5100 Office Supplies	-	-100.00%
316	736	570	951	521-5200 Operating Supplies	-	-100.00%
21,963	17,241	11,350	12,715	521-5204 Fuel & Oil	-	-100.00%
-	30	620	3,450	521-5210 Uniform Expense	-	-100.00%
194	-	838	2,679	521-5213 Ammunition Expense	-	-100.00%
<b>\$ 43,099</b>	<b>\$ 40,523</b>	<b>\$ 36,735</b>	<b>\$ 41,389</b>	<b>Total Operating Expenditures</b>	<b>\$ -</b>	<b>-100.00%</b>
				<b>Capital Outlay:</b>		
896	-	-	-	521-6405 Communication Equipment	-	0.00%
-	3,150	-	-	521-6406 Specialized Equipment	-	0.00%
<b>\$ 896</b>	<b>\$ 3,150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 465,045</b>	<b>\$ 421,174</b>	<b>\$ 453,207</b>	<b>\$ 453,207</b>	<b>TOTAL EXPENSES</b>	<b>\$ 412,853</b>	<b>-8.90%</b>

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
				<b>Personal Services:</b>		
3.00	3.00	3.00	3.00	<b>Number of Employees (FTE's)</b>	2.00	
69,780	71,117	74,756	82,400	552-1200 Regular Salaries	49,195	-40.30%
-	-	-	-	552-1201 Service Awards	-	100.00%
1,546	-	-	-	552-1202 Incentive Pay	-	100.00%
132	214	185	-	552-1400 Salaries - Overtime	-	100.00%
125	80	-	-	552-1401 Salaries - Overtime Holiday Worked	-	100.00%
-	-	-	-	552-1501 Incentive	-	100.00%
4,193	4,259	4,523	5,076	552-2100 FICA Taxes	2,459	-51.56%
981	996	1,058	1,187	552-2101 Medicare	575	-51.56%
71	-	-	7,600	552-2200 Retirement Contributions	-	-100.00%
-	-	-	-	552-2201 Retirement Contributions - Police Officers	-	100.00%
3,483	3,836	3,674	2,913	552-2204 Retirement Contributions - DC Plan	3,075	5.55%
12,239	8,777	6,083	17,373	552-2300 Dental, Life & Health Insurance	14,872	-14.40%
1,179	833	1,059	2,293	552-2400 Worker's Compensation	1,334	-41.82%
-	-	-	-	552-1291 Salary Allocation Reimb to General Fund	-	100.00%
<b>\$ 93,729</b>	<b>\$ 90,112</b>	<b>\$ 91,338</b>	<b>\$ 118,843</b>	<b>Total Personal Services</b>	<b>\$ 71,510</b>	<b>-39.83%</b>
				<b>Operating Expenses:</b>		
100	6,125	96,815	225,000	552-3100 Professional Services	50,000	-77.78%
7,385	2,398	4,515	7,000	552-3101 Legal Services	-	-100.00%
-	150	144,930	158,944	552-3400 Other Services	159,265	0.20%
-	12,385	-	-	552-3450 Other Services - Grounds Maintenance	-	0.00%
663	1,909	3,184	1,213	552-4000 Travel and Per Diem	1,200	-1.07%
616	1,943	1,978	2,031	552-4100 Communication Services	2,031	0.00%
1,549	2,254	710	700	552-4200 Postage	700	0.00%
123,846	123,736	132,854	151,291	552-4300 Utilities	146,654	-3.06%
1,712	4,917	6,005	6,050	552-4400 Rentals & Leases	7,500	23.97%
1,554	980	863	1,000	552-4620 Vehicle Repair	1,000	0.00%
23	2,201	582	600	552-4630 Equipment Repair	600	0.00%
23	-	15,831	71,000	552-4640 Building Maintenance	-	-100.00%
48,150	-	-	78,370	552-4650 Grounds Maintenance	-	-100.00%
606	-	-	1,000	552-4700 Printing & Binding	1,000	0.00%
35,118	2,987	1,923	15,000	552-4800 Promotional Activities	15,000	0.00%
-	-	-	75	552-4911 Holiday Gift Certificates	175	133.33%
-	-	-	750	552-4912 Easement Recording Fees	750	0.00%
207	867	1,363	1,000	552-4915 Legal Advertising	1,000	0.00%
-	10	-	-	552-4919 Development Costs	-	0.00%
472	926	203	500	552-5100 Office Supplies	500	0.00%
4,256	9,691	4,811	8,950	552-5200 Operating Supplies	8,950	0.00%
4,021	3,119	2,684	3,029	552-5204 Fuel & Oil	1,828	-39.64%
248	-	94	175	552-5210 Uniform Expense	100	-42.86%
-	-	-	515	552-5231 Computer Hardware/Software	1,215	135.92%
1,950	1,576	766	1,500	552-5233 Tools	1,500	0.00%
500	220	271	250	552-5234 Safety Supplies/Equipment	280	12.00%
-	29,999	92	-	552-5250 Operating Supplies - Grounds Maintenance	78,370	100.00%
1,830	1,546	1,997	3,337	552-5400 Dues & Publications	2,415	-27.63%
2,070	1,015	2,645	850	552-5500 Training	1,050	23.53%
305,777	265,694	832,058	275,000	<b>Non-Operating:</b>	225,639	-17.95%
<b>\$ 542,675</b>	<b>\$ 476,648</b>	<b>\$ 1,257,173</b>	<b>\$ 1,015,130</b>	<b>Total Operating Expenditures</b>	<b>\$ 708,723</b>	<b>-30.18%</b>
				<b>Capital Outlay:</b>		
95,497	45,180	11,850	20,000	552-6310 Improvements Other Than Buildings	25,000	25.00%
-	4,504	1,112,144	-	522-6100 Land	-	0.00%
44,361	3,502	-	-	552-6355 Landscaping/Irrigation	-	0.00%
-	-	-	700	552-6402 Equipment	-	0.00%
<b>\$ 139,858</b>	<b>\$ 53,186</b>	<b>\$ 1,123,994</b>	<b>\$ 20,700</b>	552-6420 Computer Hardware/Software	-	-100.00%
				<b>Total Capital Outlay</b>	<b>\$ 25,000</b>	<b>20.77%</b>
				<b>Capital Improvements Program:</b>		
3,370	80,312	-	10,000	5018 - Pavement Improvement	-	-100.00%
24,604	-	-	-	5607 - Streetscape	300,000	100.00%
256,406	173,146	602,278	-	5306 - Sidewalk Construction	-	0.00%
<b>\$ 284,380</b>	<b>\$ 253,458</b>	<b>\$ 602,278</b>	<b>\$ 10,000</b>	Prior Years Capital Improvement Program	-	0.00%
				<b>Total Capital Improvements Program</b>	<b>\$ 300,000</b>	<b>2900.00%</b>
				<b>Other Financing Activity:</b>		
86,317	94,407	156,209	164,708	552-9901 Cost Allocation Reimbursement to General Fund	167,123	1.47%
-	-	-	-	581-9999 Reserved - Undesignated Net Assets	-	0.00%
<b>\$ 86,317</b>	<b>\$ 94,407</b>	<b>\$ 156,209</b>	<b>\$ 164,708</b>	Anticipated Revenues in Excess of Budgeted Expenses	<b>\$ 167,123</b>	<b>1.47%</b>
<b>\$ 1,146,958</b>	<b>\$ 967,810</b>	<b>\$ 3,230,992</b>	<b>\$ 1,329,381</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,272,353</b>	<b>-4.29%</b>
5.00	8.00	8.00	8.00	<b>Number of Funded Employees (FTE's)</b>	8.00	0.00%
1,146,958	967,810	3,230,992	1,329,381	<b>CRA</b>	1,685,206	26.77%
<b>\$ 329,359</b>	<b>\$ 661,107</b>	<b>\$ (1,602,075)</b>	<b>\$ 301,595</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b>	<b>0.00%</b>

# COMMUNITY REDEVELOPMENT AREA (CRA)

## DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

## MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.

Share of City Budget

\$1,685,206,  
4.2%



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Attract & Retain Businesses in the Target Area

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
New Businesses in the CRA	32	30	32	26	30	30
Square Footage of Business Expansions in the CRA	10,700	2,100	10,694	5,915	20,000	15,000
Decrease in Number of Vacant Commercial Properties	5%	n/a	n/a	n/a	n/a	n/a
Businesses Approved for Economic Incentive Grants	38	13	15	14	20	15
Value of Economic Incentive Grants Provided to New or Expanding Businesses	\$380,314	\$192,949	\$168,950	\$886,153	\$250,000	\$100,000
Private Investment Leveraged as a Result of Incentive Grants	n/a	\$1,265,671	\$838,261	\$28,074,483	\$1,250,000	\$1,000,000
Grant Applications Approved within Two Weeks	n/a	17%	23%	0%	75%	75%

### Attract & Retain Residents in the Target Area

New Housing Units in the CRA	5	200	7	0	10	10
Decrease in Number of Vacant Residential Properties	3%	n/a	n/a	n/a	n/a	n/a

### Maintain a Balanced Approach to Funding Allocation

Residential Area Improvements	12%	26%	19%	annual measure	25%	25%
Commercial Area Improvements	5%	32%	19%	annual measure	25%	25%
Crime Prevention	29%	68%	49%	annual measure	25%	25%
Maintenance & General Operations	54%	25%	40%	annual measure	25%	25%

### Complete CRA Plan Projects Within Three Years From Appropriation

Previous Year Funds Not Allocated to Projects as % of Current Year Ad Valorem Proceeds	292%	294%	293%	annual measure	0%	0%
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- ✓ Develop long-term (5-year and 10-year) capital improvements project list for the CRA District.
- ✓ Develop better marketing materials for economic incentive programs available to new and expanding businesses in the CRA.
- ✓ Complete at least 1 new public parking area in the CRA.
- ✓ Complete Streetscape improvements along Carson Drive and Third Street.
- ✓ Begin Phase I of Landing Master Plan for improvements to Fort Walton Landing Park.
- ✓ Create new public parking maps for the downtown district; update signage in CRA, and provide a new downtown "gateway."



## FUTURE GOALS (FY18 & FY19)

- ✓ Develop ways to increase the quantity of and access to public parking in the CRA.
- ✓ Encourage private reinvestment through public improvements in the CRA.
- ✓ Continue multi-modal improvements in the CRA.
- ✓ Continue

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

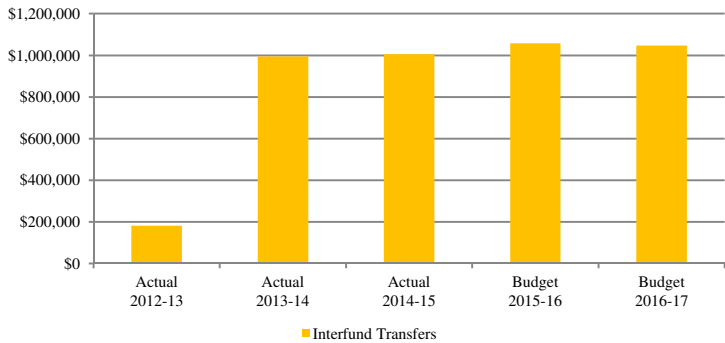
- ✓ Completed public parking and streetscape improvements at 234 Miracle Strip Pkwy SE.
- ✓ Approved 14 business incentive grant applications, \$28M in total private funds leveraged for \$886K spent in public funds.
- ✓ Continued CRA Grounds Maintenance Contract to ensure that the district is clean and continually maintained.



## Debt Service Fund

The Debt Service Fund encompasses 2.7% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

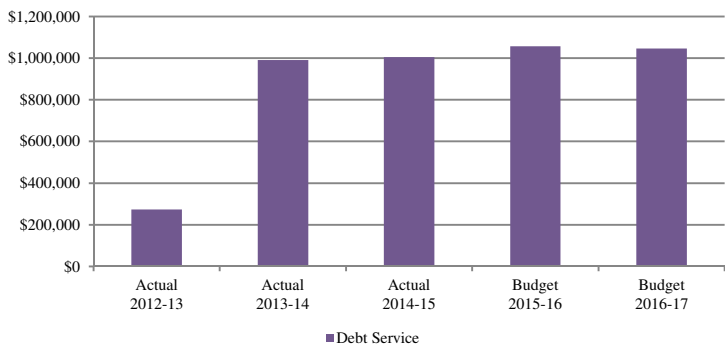
### Revenue Highlights



Budget	\$ Change	% Change
2016-17	(10,869)	(1.0)%
1,046,443	(\$10,869)	(1.0)%
\$1,046,443		

- Transfers from the General Fund cover annual debt payments as required per Generally Accepted Accounting Principles (GAAP) for governmental funds.

### Expenditure Highlights



Budget	\$ Change	% Change
2016-17	(10,869)	(1.0)%
1,046,443	(\$10,869)	(1.0)%
\$1,046,443		

- Capital Lease/Purchases:
  - Phone System (year 4 of 6)
- Debt Issues:
  - 2011A Revenue Note – Fire Ladder Truck (year 6 of 10)
  - 2013 Revenue Note – Municipal Facilities (year 4 of 18)
  - 2013A Bank Loan – Recreation Complex, Fairway Sweeper/Vacuum, Bucket Truck (year 4 of 15)
  - 2015 Interfund Loan – Fire Pumper Truck (year 3 of 10)
  - 2015 Rec Center Fitness Equipment – (year 3 of 5)



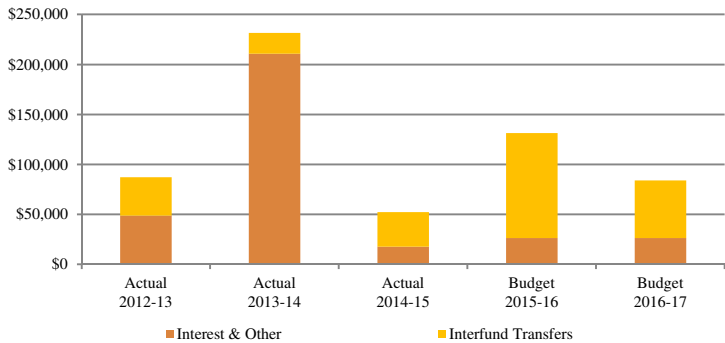
# **201 DEBT SERVICE FUND**

Actual							Budget	
2012-2013	2013-14	2014-15	2015-16 Adopted				2016-17 Adopted	% Change
181,484	131,147	137,909	193,160	1600-381-0100	Transfer from General Fund	Council	180,282	-6.67%
					2011 Cap Imp Rev Note -Ladder Truck- yr 6 of 10	84,625		
						-		
					Phone System Lease - year 4 of 6	25,058		
					2015 Interfund Loan -Fire Pumper- yr 3 of 10	55,663		
					2015 Rec Ctr Fitness Equipment- yr 3 of 5	14,936		
-	306,192	309,217	306,628	1600-381-1301			308,637	0.66%
					2013 Revenue Note -Municipal Facilities Police- yr 4 of 18	308,637		
-	557,524	557,525	557,525	1600-381-1302	Transfer from General Fund - 2013A Sinking Fund		557,525	0.00%
					2013A Bank Loan -Recreation Complex- yr 4 of 15	544,534		
					2013A Bank Loan -Fairway Sweep/Vac- yr 4 of 10	1,840		
					2013A Bank Loan -Bucket Truck- yr 4 of 10	11,150		
\$ 181,484	\$ 994,863	\$ 1,004,650	\$ 1,057,312	Total Interfund Transfers			\$ 1,046,443	-1.03%
\$ 181,484	\$ 994,863	\$ 1,004,650	\$ 1,057,312	TOTAL TRANSFERS IN			\$ 1,046,443	-1.03%
\$ 181,484	\$ 994,863	\$ 1,004,650	\$ 1,057,312	TOTAL FUND REVENUES			\$ 1,046,443	-1.03%
Debt Service:								
70,488	612,996	-	720,427	2100-517-7100	Principal Payments		729,738	1.29%
					2011 Cap Imp Rev Note -Ladder Truck- yr 6 of 10	75,720		
					2013 Revenue Note -Municipal Facilities Police- yr 4 of 18	103,341		
					2013 Revenue Note -Municipal Facilities Fire- yr 4 of 18	74,757		
					2013 Revenue Note -Municipal Facilities Library- yr 4 of 18	13,192		
					2013 Revenue Note -Municipal Facilities General- yr 4 of 18	28,584		
					2013A Bank Loan -Recreation Complex- yr 4 of 15	213,649		
					2013A Bank Loan -Recreation Complex Fields- yr 4 of 15	134,136		
					2013A Bank Loan -Fairway Sweep/Vac- yr 4 of 10	1,175		
					2013A Bank Loan -Bucket Truck- yr 4 of 10	7,122		
					Phone System Lease - year 4 of 6	18,021		
					2015 Interfund Loan -Fire Pumper- yr 3 of 10	47,508		
					2015 Rec Ctr Fitness Equipment- yr 3 of 5	12,534		
202,719	377,574	-	336,886	2100-517-7200	Interest Expense		316,705	-5.99%
					2011 Cap Imp Rev Note -Ladder Truck- yr 6 of 10	8,905		
					2013 Revenue Note -Municipal Facilities Police- yr 4 of 18	41,719		
					2013 Revenue Note -Municipal Facilities Fire- yr 4 of 18	30,180		
					2013 Revenue Note -Municipal Facilities Library- yr 4 of 18	5,326		
					2013 Revenue Note -Municipal Facilities General- yr 4 of 18	11,539		
					2013A Bank Loan -Recreation Complex- yr 4 of 15	120,866		
					2013A Bank Loan -Recreation Complex Fields- yr 4 of 15	75,884		
					2013A Bank Loan -Fairway Sweep/Vac- yr 4 of 10	665		
					2013A Bank Loan -Bucket Truck- yr 4 of 10	4,029		
					Phone System Lease - year 4 of 6	7,036		
					2015 Interfund Loan -Fire Pumper- yr 3 of 10	8,155		
					2015 Rec Ctr Fitness Equipment- yr 3 of 5	2,402		
627	-	-	-	2100-517-7300	Paying Agent Fees	-	-	0.00%
\$ 273,835	\$ 990,570	\$ -	\$ 1,057,312	Total Debt Service			\$ 1,046,443	-1.03%
\$ 273,835	\$ 990,570	\$ -	\$ 1,057,312	TOTAL FUND EXPENSES			\$ 1,046,443	-1.03%
\$ (92,351)	\$ 4,293	\$ 1,004,650	\$ -	NET REVENUE / (EXPENSE)			\$ -	0.00%

## Beal Memorial Cemetery Fund

The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.22% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that are being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

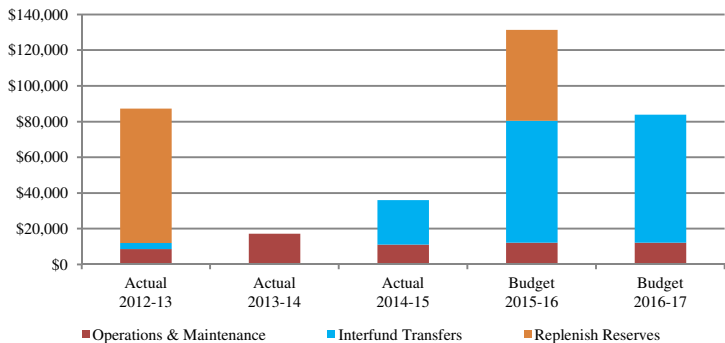
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Interest & Other	26,500	0	0.0%
Interfund Transfers In	57,350	(47,586)	(45.3)%
	\$83,850	(\$47,586)	(36.2)%

- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Operations & Maintenance	12,200	0	52.5%
Interfund Transfers	71,650	3,314	4.8%
Replenish Reserves	0	(\$50,900)	(100.0)%
	\$83,850	(\$47,586)	(36.2)%

- Operations & maintenance includes the annual investment portfolio management fee.

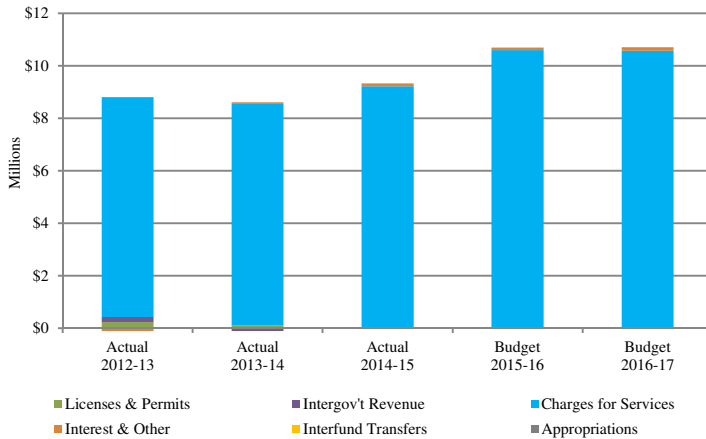
# **602 BEAL MEMORIAL CEMETERY CARE FUND**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
14,795	16,562	17,711	26,500	1500-361-1000	Interest Income	26,500	0.00%
11,508	32,271	-	-	1500-361-2000	Dividend Income	-	0.00%
14,774	164,097	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
7,718	(2,142)	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 48,795</b>	<b>\$ 210,788</b>	<b>\$ 17,711</b>	<b>\$ 26,500</b>		<b>Total Interest Income</b>	<b>\$ 26,500</b>	<b>0.00%</b>
<b>\$ 48,795</b>	<b>\$ 210,788</b>	<b>\$ 17,711</b>	<b>\$ 26,500</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 26,500</b>	<b>0.00%</b>
38,526	20,869	34,423	36,600	2200-381-0100	Transfer from General Fund	35,000	-4.37%
<b>\$ 38,526</b>	<b>\$ 20,869</b>	<b>\$ 34,423</b>	<b>\$ 36,600</b>		<b>Total Interfund Transfers</b>	<b>\$ 35,000</b>	<b>-4.37%</b>
-	-	-	68,336	1600-389-9100	Appropriation from Fund Balance	22,350	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,336</b>		<b>Total Non-Operating Sources</b>	<b>\$ 22,350</b>	<b>100.00%</b>
<b>\$ 38,526</b>	<b>\$ 20,869</b>	<b>\$ 34,423</b>	<b>\$ 104,936</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 57,350</b>	<b>-45.35%</b>
<b>\$ 87,321</b>	<b>\$ 231,657</b>	<b>\$ 52,134</b>	<b>\$ 131,436</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 83,850</b>	<b>-36.20%</b>
<b>Operating Expenditures:</b>							
8,642	17,162	11,077	12,200	2200-539-3100	Professional Services	12,200	0.00%
					Investment Portfolio Custody Account Fee		
					Investment Portfolio Management Fee		
<b>\$ 8,642</b>	<b>\$ 17,162</b>	<b>\$ 11,077</b>	<b>\$ 12,200</b>		<b>Total Operating Expenditures</b>	<b>\$ 12,200</b>	<b>100.00%</b>
<b>Other Financing Activity:</b>							
3,290	-	25,000	68,336	1600-581-9102	Transfer to General Fund	22,350	100.00%
-	-	-	50,900	1600-581-9920	Reserve for Future Cemetery Perpetual Care	49,300	-3.14%
<b>\$ 3,290</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 119,236</b>		<b>Total Other Financing Activity</b>	<b>\$ 71,650</b>	<b>-39.91%</b>
<b>\$ 11,932</b>	<b>\$ 17,162</b>	<b>\$ 36,077</b>	<b>\$ 131,436</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 83,850</b>	<b>-36.20%</b>
<b>\$ 75,389</b>	<b>\$ 214,495</b>	<b>\$ 16,056</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>

## Utilities Fund

The Utilities Fund encompasses 27.7% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges.

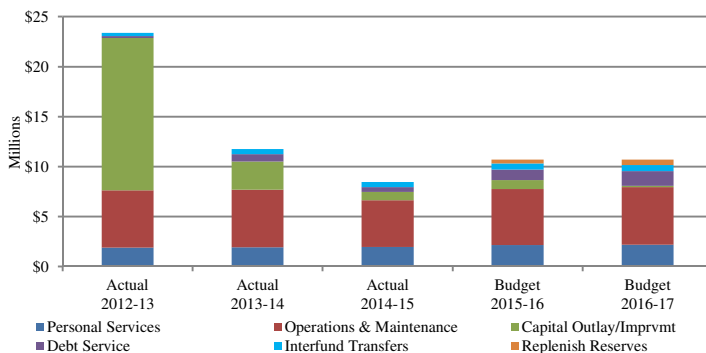
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Charges for Services	10,578,037	(18,924)	(0.2)%
Interest & Other	127,811	25,660	25.1%
	\$10,705,848	\$6,736	0.1%

- A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements. FY 2016-17 will include the implementation of Year 3 of the rate study.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	2,179,712	8,373	0.4%
Operations & Maintenance	5,777,518	201,542	3.6%
Capital Outlay/Imprvmt	125,628	(768,369)	(85.9)%
Debt Service	1,469,490	413,257	39.1%
Interfund Transfers Out	618,208	(1,563)	(0.3)%
Replenish Reserves	535,292	(153,495)	100.0%
	\$10,705,848	\$6,736	0.1%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- Debt service payments increased due to the State Revolving Fund Loan for Pump Station #1 and Force Main being finalized and the refinancing of the 2005 Utility System Revenue Bond.
- Operations & Maintenance is higher than the prior year due to increased wastewater flows, partially offset by a decrease in expenses. The increase in flows is also what necessitated the decrease in capital outlay and improvements.

# **401 UTILITIES FUND - REVENUES**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
1,773,267	1,868,244	1,997,321	2,373,522	1310-343-3000	Service Fees - Residential	2,266,142	-4.52%
1,099,614	1,158,616	1,207,914	1,426,270	1310-343-3100	Service Fees - Commercial	1,427,940	0.12%
109,611	18,448	13,550	17,247	1500-343-3600	Connection Fees - Residential	6,147	-64.36%
47,972	12,000	5,350	5,775	1500-343-3700	Connection Fees - Commercial	15,390	166.49%
12,542	7	21	500	1500-343-3810	Hydrant Service	106	-78.85%
-	696	-	-	1500-343-3894	Work Orders	-	0.00%
<b>\$ 3,043,005</b>	<b>\$ 3,058,012</b>	<b>\$ 3,224,155</b>	<b>\$ 3,823,314</b>		<b>Total Water Operations</b>	<b>\$ 3,715,725</b>	<b>-2.81%</b>
3,461,891	3,610,105	4,035,458	4,557,492	1350-343-5000	Service Fees - Residential	4,564,165	0.15%
1,487,634	1,567,860	1,713,291	1,972,230	1350-343-5100	Service Fees - Commercial	2,045,227	3.70%
104,100	17,850	15,000	20,025	1500-343-5600	Connection Fees - Residential	7,695	-61.57%
66,600	3,432	2,700	2,700	1500-343-5700	Connection Fees - Commercial	6,225	130.56%
1,819	299	-	-	1500-343-5894	Work Orders	-	0.00%
<b>\$ 5,122,044</b>	<b>\$ 5,199,546</b>	<b>\$ 5,766,449</b>	<b>\$ 6,552,447</b>		<b>Total Sewer Operations</b>	<b>\$ 6,623,312</b>	<b>1.08%</b>
3,125	3,100	3,425	4,200	0520-343-3001	Administrative Fee - Returned Checks	4,000	-4.76%
95,314	94,271	97,597	96,500	1310-343-3200	Service Charges	103,000	6.74%
109,979	117,762	123,078	120,500	1310-343-3300	Penalties	132,000	9.54%
<b>\$ 208,418</b>	<b>\$ 215,133</b>	<b>\$ 224,100</b>	<b>\$ 221,200</b>		<b>Total Combined Operations</b>	<b>\$ 239,000</b>	<b>8.05%</b>
<b>\$ 8,373,467</b>	<b>\$ 8,472,692</b>	<b>\$ 9,214,704</b>	<b>\$ 10,596,961</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 10,578,037</b>	<b>-0.18%</b>
63,233	16,149	-	-	1310-324-2100	Impact Fees - Water - Residential	-	0.00%
43,800	27,588	-	-	1310-324-2200	Impact Fees - Water - Commercial	-	0.00%
72,899	17,620	-	-	1350-324-2100	Impact Fees - Sewer - Residential	-	0.00%
53,303	35,127	-	-	1350-324-2200	Impact Fees - Sewer - Commercial	-	0.00%
<b>\$ 233,235</b>	<b>\$ 96,484</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Licenses &amp; Permits</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 233,235</b>	<b>\$ 96,484</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ -</b>	<b>0.00%</b>
194,876	-	-	-	334	State Grants	-	0.00%
<b>\$ 194,876</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
1,676,418	(157,294)	-	-	5031-389-7000	Force Main Note Payable	-	0.00%
<b>\$ 1,676,418</b>	<b>\$ (157,294)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Proceeds from Debt/Loans</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 1,871,295</b>	<b>\$ (157,294)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
34,839	55,545	106,806	74,340	1500-361-1000	Interest Income	100,000	34.52%
2,923	-	-	-	1500-361-1020	Interest Income - 2005 Bond	-	0.00%
(11,948)	(7,826)	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
(18,159)	(9,242)	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 7,655</b>	<b>\$ 38,477</b>	<b>\$ 106,806</b>	<b>\$ 74,340</b>		<b>Total Interest Income</b>	<b>\$ 100,000</b>	<b>34.52%</b>
16,380	16,871	17,377	17,911	1500-362-2020	Rental and Lease Income	17,911	0.00%
<b>\$ 16,380</b>	<b>\$ 16,871</b>	<b>\$ 17,377</b>	<b>\$ 17,911</b>		<b>Total Rents and Royalties</b>	<b>\$ 17,911</b>	<b>0.00%</b>
(793,956)	(16,592)	(12,280)	7,900	1500-364-1000	Sale of Surplus Assets	7,900	0.00%
1,203	2,186	6,540	2,000	1500-369-9000	Miscellaneous Revenue	2,000	0.00%
<b>\$ (792,752)</b>	<b>\$ (14,407)</b>	<b>\$ (5,740)</b>	<b>\$ 9,900</b>		<b>Total Other Revenues</b>	<b>\$ 9,900</b>	<b>0.00%</b>
<b>\$ (768,718)</b>	<b>\$ 40,941</b>	<b>\$ 118,443</b>	<b>\$ 102,151</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 127,811</b>	<b>25.12%</b>
-	-	-	-	1600-382-4300	Transfer from Sanitation Fund	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Interfund Transfers</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Assets	-	0.00%
-	-	-	-	1600-389-9515	Appropriation from Desig. Net Assets (Impact Fees)	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>100.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>100.00%</b>
<b>\$ 9,709,279</b>	<b>\$ 8,452,823</b>	<b>\$ 9,333,147</b>	<b>\$ 10,699,112</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 10,705,848</b>	<b>0.06%</b>

# **401 UTILITIES FUND - 0520 CUSTOMER SERVICE**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted		
				2016-17 Adopted	% Change
<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	
147,960	150,342	142,843	148,590	151,695	2.09%
106	54	-	-	108	100.00%
5,821	-	-	-	-	0.00%
11,585	10,898	15,176	12,537	13,013	3.79%
16	1,193	920	500	500	0.00%
9,840	9,806	9,545	9,094	9,238	1.58%
2,301	2,293	2,232	2,127	2,161	1.59%
22,040	20,889	12,043	7,620	7,135	-6.37%
4,770	5,225	4,555	6,397	8,634	34.97%
14,652	10,848	15,615	22,428	25,489	13.65%
310	286	235	258	280	8.52%
<b>\$ 219,402</b>	<b>\$ 211,835</b>	<b>\$ 203,164</b>	<b>\$ 209,553</b>	<b>\$ 218,253</b>	<b>4.15%</b>
<b>Personal Services:</b>					
				<b>Number of Funded Employees (FTE's)</b>	
536-1200	Regular Salaries				
536-1201	Service Awards				
536-1202	Incentive/Merit Pay				
536-1300	Part-Time Wages				
536-1400	Salaries - Overtime				
536-2100	FICA Taxes				
536-2101	Medicare				
536-2200	Retirement Contributions				
536-2204	Retirement Contributions - DC Plan				
536-2300	Dental, Life & Health Insurance				
536-2400	Worker's Compensation				
				<b>Total Personal Services</b>	
				<b>\$ 218,253</b>	<b>4.15%</b>
<b>Operating Expenditures:</b>					
536-3100	Professional Services			114,826	40.20%
536-3400	Other Services			16,775	0.00%
536-4000	Travel and per Diem			-	0.00%
536-4100	Communication Services			1,134	-20.25%
536-4200	Postage			57,135	0.00%
536-4300	Utilities			16,547	3.46%
536-4700	Printing & Binding			2,600	0.00%
536-5200	Operating Supplies			1,216	-30.51%
536-5210	Uniform Expense			360	-50.00%
536-5231	Computer Hardware/Software			-	0.00%
536-5500	Training			-	0.00%
<b>\$ 151,349</b>	<b>\$ 159,368</b>	<b>\$ 173,093</b>	<b>\$ 178,299</b>	<b>\$ 210,593</b>	<b>18.11%</b>
				<b>Total Operating Expenditures</b>	
				<b>\$ 210,593</b>	<b>18.11%</b>
<b>Capital Outlay:</b>					
536-6420	Computer Hardware/Software			-	0.00%
<b>\$ 552</b>	<b>\$ 1,396</b>	<b>\$ 1,076</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Total Capital Outlay</b>	
				<b>\$ -</b>	<b>0.00%</b>
<b>371,303</b>	<b>372,599</b>	<b>377,333</b>	<b>387,852</b>	<b>428,846</b>	<b>10.57%</b>
				<b>TOTAL EXPENSES</b>	
				<b>428,846</b>	<b>10.57%</b>

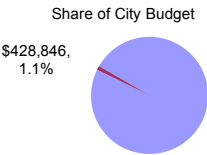
CUSTOMER SERVICE

DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.

MISSION

Provide superior customer service in the administration of utility accounts and receivables.



CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

Provide Accurate Water Meter Consumption Information

Accounts with Meter Profile Evaluations Performed

Minimize Account Write-Offs

Write-Offs as % of Current Year Billing

2012-13	Actual		YTD thru 6/30	2015-16	Budget	
	2013-14	2014-15			2015-16	2016-17
2.5%	4.2%	4.0%	3.0%		2.0%	2.0%
0.65%	0.54%	1.00%	annual measure		<1%	<1%

- ✓ Convert the credit card payment process for utility customers to Sungard/Selectron. The new process will be more efficient and offer the customer more options for payment methods. This is an ongoing process.



FUTURE GOALS (FY18 & FY19)

- ✓ Revise Customer Service's policies and procedures (ongoing).
- ✓ Look at updating how addresses have been input in Land Management so we can make them match with the USPS addresses.

PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Evaluated the credit card payment process for utility customers, and determined the most effective and efficient process will be to recommend contracting with Sungard/Selectron for credit card payment services.

# **401 UTILITIES FUND - 1300 UTILITY SERVICES**

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change	
				<b>Personal Services:</b>			
				<i>Number of Funded Employees (FTE's)</i>	<b>8.00</b>		
7.00	8.00	8.00	8.00	536-1200 Regular Salaries	357,356	-4.80%	
304,194	362,134	362,153	375,393	536-1201 Service Awards	596	100.00%	
-	-	-	-	536-1202 Incentive/Merit Pay	-	0.00%	
6,026	325	-	-	536-1400 Salaries - Overtime	-	0.00%	
97	1,723	310	-	536-2100 FICA Taxes	20,791	-5.42%	
18,032	21,146	21,231	21,982	536-2101 Medicare	4,863	-5.42%	
4,217	4,945	4,965	5,141	536-2200 Retirement Contributions	60,057	-15.87%	
56,905	68,357	75,764	71,382	536-2204 Retirement Contributions - DC Plan	11,939	31.77%	
6,913	8,662	8,839	9,061	536-2300 Dental, Life & Health Insurance	67,372	19.77%	
53,195	57,405	56,379	56,250	536-2400 Worker's Compensation	3,525	-16.25%	
4,572	4,526	3,808	4,209	<b>Total Personal Services</b>	<b>\$ 526,497</b>	<b>-3.11%</b>	
<b>\$ 454,151</b>	<b>\$ 529,223</b>	<b>\$ 533,449</b>	<b>\$ 543,418</b>				
				<b>Operating Expenditures:</b>			
34,054	76,071	119,011	51,427	536-3100 Professional Services	36,427	-29.17%	
200	-	-	-	536-3400 Other Services	-	0.00%	
303	1,143	3,248	1,260	536-4000 Travel and Per Diem	1,259	-0.08%	
3,781	3,323	3,504	5,027	536-4100 Communication Services	5,027	0.00%	
153	102	114	150	536-4200 Postage	150	0.00%	
790	5,261	5,890	7,526	536-4300 Utilities	8,677	15.29%	
2,128	2,128	1,951	2,128	536-4400 Rentals & Leases	17,128	704.89%	
2,820	3,028	3,129	2,923	536-4610 Maintenance Contracts	3,290	12.56%	
736	1,349	18	1,000	536-4620 Vehicle Repair	1,000	0.00%	
1,463	1,079	461	1,200	536-4630 Equipment Repair	1,200	0.00%	
3,050	2,120	1,298	1,500	536-4640 Building Maintenance	1,500	0.00%	
-	861	-	5,500	536-4645 Heating/Cooling Repairs	5,500	0.00%	
2,063	1,678	1,574	3,875	536-5100 Office Supplies	3,875	0.00%	
3,608	3,668	4,193	4,670	536-5200 Operating Supplies	4,670	0.00%	
1,586	1,966	855	1,074	536-5204 Fuel & Oil	746	-30.57%	
605	232	196	610	536-5210 Uniform Expense	610	0.00%	
219	503	694	1,400	536-5231 Computer Hardware/Software	-	-100.00%	
440	909	1,018	250	536-5233 Tools	250	0.00%	
21	94	292	425	533-5234 Safety Supplies/Equipment	500	17.65%	
721	659	794	1,055	536-5400 Books, Dues & Publications	800	-24.17%	
9,569	5,719	7,220	9,760	536-5500 Training	10,660	9.22%	
398	398	498	498	<b>Non-Operating</b>			
				536-8200 Grants & Aids	498	0.00%	
<b>\$ 29,821</b>	<b>\$ 95,845</b>	<b>\$ 155,957</b>	<b>\$ 103,259</b>	<b>Total Operating Expenditures</b>	<b>\$ 103,767</b>	<b>0.49%</b>	
				<b>Capital Outlay:</b>			
2,042	5,823	2,753	-	536-6402 Equipment	-	0.00%	
6,905	3,604	-	-	536-6420 Computer Hardware/Software	-	0.00%	
6,686	-	-	-	536-6821 Software	-	0.00%	
<b>\$ 15,634</b>	<b>\$ 9,428</b>	<b>\$ 2,753</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 499,606</b>	<b>\$ 634,496</b>	<b>\$ 692,160</b>	<b>\$ 646,677</b>	<b>TOTAL EXPENSES</b>	<b>\$ 630,264</b>	<b>-2.54%</b>	



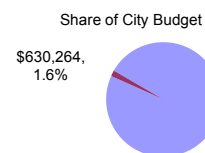
# UTILITY SERVICES

## DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.

## MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide Timely & Responsive Customer Service

Citizen Requests/Complaints Responded to within 2 Business Days  
Locate & Mark Existing Utilities within 48 Hours of Request

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Citizen Requests/Complaints Responded to within 2 Business Days	100%	100%	100%	100%	99%	99%
Locate & Mark Existing Utilities within 48 Hours of Request	99%	98%	99%	99%	100%	100%

- ✓ Complete construction of utility and infrastructure projects on schedule and within budget.
- ✓ Minimize damage of existing utility infrastructure by providing accurate and timely line locates for City utilities.



## FUTURE GOALS (FY18 & FY19)

- ✓ Implement an aggressive in-house training program to increase the knowledge base and safety awareness of the employees through workshops for field employees and supervisors.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.
- ✓ Complete 33% of the quality control check of the water and sewer systems GIS data.
- ✓ Develop and implement a new Water Service disruption web map for use by employees to determine which citizens will be affected by a water main break.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Maintained an up to date GIS database for the City's utility infrastructure.
- ✓ Completed all line spot tickets within the required time frame.
- ✓ Provided construction stakeout and inspection services for every City construction project.
- ✓ Began the quality control check of the water and sewer systems GIS data.

# **401 UTILITIES FUND - 1310 WATER OPERATIONS**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
				<b>Personal Services:</b>		
				<i>Number of Funded Employees (FTE's)</i>	9.00	
9.00	9.00	9.00	9.00	533-1200 Regular Salaries	306,608	1.58%
266,928	271,062	280,012	301,848	533-1201 Service Awards	108	100.00%
265	-	-	-	533-1202 Incentive/Merit Pay	-	0.00%
7,472	-	-	-	533-1400 Salaries - Overtime	2,700	0.00%
1,901	3,330	2,662	2,700	533-1401 Salaries - Overtime Holiday Worked	1,850	0.00%
1,585	1,760	1,889	1,850	533-2100 FICA Taxes	17,549	1.73%
16,314	16,036	16,330	17,251	533-2101 Medicare	4,104	1.71%
3,815	3,750	3,819	4,035	533-2200 Retirement Contributions	54,835	-24.65%
64,500	65,686	75,046	72,772	533-2204 Retirement Contributions - DC Plan	8,192	101.57%
3,039	3,775	2,036	4,064	533-2300 Dental, Life & Health Insurance	52,162	37.24%
35,697	34,558	34,988	38,008	533-2400 Worker's Compensation	8,733	7.54%
9,311	8,506	7,008	8,121			
<b>\$ 410,826</b>	<b>\$ 408,463</b>	<b>\$ 423,789</b>	<b>\$ 450,648</b>	<b>Total Personal Services</b>	<b>\$ 456,842</b>	<b>1.37%</b>
				<b>Operating Expenditures:</b>		
7,099	25,681	6,887	36,570	533-3100 Professional Services	50,296	37.53%
-	66	-	100	533-3400 Other Services	100	0.00%
303	159	103	2,122	533-4000 Travel and Per Diem	578	-72.76%
3,946	3,046	2,908	3,518	533-4100 Communication Services	3,998	13.64%
167,272	186,506	202,481	227,542	533-4300 Utilities	214,479	-5.74%
5,287	5,715	6,428	6,479	533-4610 Maintenance Contracts	8,552	32.00%
4,038	3,531	3,365	5,000	533-4620 Vehicle Repair	5,000	0.00%
13,869	2,648	824	2,650	533-4630 Equipment Repair	2,175	-17.92%
623	1,273	664	800	533-4640 Building Maintenance	800	0.00%
-	-	-	500	533-4645 Heating/Cooling Repairs	500	0.00%
81,379	74,750	349,731	348,850	533-4680 Plant & System Repair	60,900	-82.54%
232	491	622	950	533-4700 Printing & Binding	950	0.00%
-	446	669	-	533-4915 Legal Advertising	-	0.00%
28,549	29,188	29,516	31,600	533-5200 Operating Supplies	31,600	0.00%
19,373	19,381	12,464	14,214	533-5204 Fuel & Oil	9,460	-33.45%
1,579	778	712	1,125	533-5210 Uniform Expense	1,125	0.00%
438	-	-	-	533-5231 Computer Hardware/Software	-	0.00%
738	2,500	1,395	1,000	533-5233 Tools	1,000	0.00%
18	765	775	1,575	533-5234 Safety Supplies/Equipment	1,710	8.57%
7,020	6,545	7,285	7,760	533-5400 Books, Dues & Publications	7,760	0.00%
4,154	1,527	1,422	4,265	533-5500 Training	5,395	26.49%
<b>\$ 345,918</b>	<b>\$ 364,996</b>	<b>\$ 628,250</b>	<b>\$ 696,620</b>	<b>Total Operating Expenditures</b>	<b>\$ 406,377</b>	<b>-41.66%</b>
				<b>Capital Outlay:</b>		
-	-	-	20,000	533-6362 Water Well Improvements	20,000	0.00%
10,656	-	-	-	533-6402 Equipment	-	0.00%
-	32,303	-	21,027	533-6404 Trucks	-	-100.00%
1,104	-	-	-	533-6420 Computer Hardware/Software	-	0.00%
<b>\$ 11,760</b>	<b>\$ 32,303</b>	<b>\$ -</b>	<b>\$ 41,027</b>	<b>Total Capital Outlay</b>	<b>\$ 20,000</b>	<b>-51.25%</b>
				<b>Capital Improvements Program:</b>		
-	-	-	-	Prior Years Capital Improvement Program	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Debt Service</b>		
-	-	-	-	590-7100 Principal Payments	71,673	100.00%
				2015 Utility System Revenue Note 1 of 18		
58,686	75,723	54,839	45,220	591-7200 Interest Expense	45,220	0.00%
				2015 Utility System Revenue Note 1 of 18		
<b>\$ 58,686</b>	<b>\$ 75,723</b>	<b>\$ 54,839</b>	<b>\$ 45,220</b>	<b>Total Debt Service</b>	<b>\$ 116,893</b>	<b>158.50%</b>
<b>\$ 827,190</b>	<b>\$ 881,485</b>	<b>\$ 1,106,879</b>	<b>\$ 1,233,516</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,000,112</b>	<b>-18.92%</b>

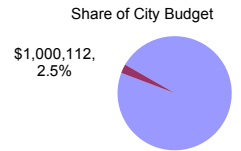
# WATER OPERATIONS

## DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks. Responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.

## MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Provide High Quality Drinking Water to the Public

Samples Exceeding Federal/State Maximum Containment Levels

### Minimize Unbilled Water Loss

Metered Revenue Consumption as % of Water Production

	Actual				Budget	
	2012-13	2013-14	2014-15	YTD thru 6/30 2015-16	2015-16	2016-17
Samples Exceeding Federal/State Maximum Containment Levels	0	0	2	0	0	0
Metered Revenue Consumption as % of Water Production	86.5%	86.3%	86.5%	84.4%	87.0%	87.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continue to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridan Aquifer.
- ✓ Achieve and maintain less than a 15% unaccounted for water loss within a 12-month period.
- ✓ Maintain an aggressive Water Tank Asset Management Program.
- ✓ Repair, clean, and paint Elevated Tank on Anchors Street.
- ✓ Upgrade Well 3 by replacing the underground ductile iron piping with C-900 PVC piping.
- ✓ Continue to upgrade Hyper-tac controls for all City potable wells.
- ✓ Update and implement changes to Cross-Connection Control Program.
- ✓ Perform a new structural integrity inspection for all City tanks.



## FUTURE GOALS (FY18 & FY19)

- ✓ Repair, clean, and paint Elevated Tank on Anchors Street
- ✓ Convert outdated aerator at Well 2 with a force draft system.
- ✓ Convert outdated aerator at Well 11 with a force draft system.
- ✓ Install City owned bacteriological sampling points throughout distribution system.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Repaired, cleaned, and painted (including new logo design) Elevated Tank on Nicholson Street.
- ✓ Upgraded Well 11; replaced well pump with a new water lubricated pump and installed new well column.
- ✓ Upgraded Well 3; replaced aerator fan housing and painted all exposed ductile iron piping.
- ✓ Upgraded Well 10 outdoor panel and controls.
- ✓ Completed update of well outdoor panel and electrical controls.
- ✓ Repaired, cleaned, and painted Hill Avenue Ground Storage tank and ductile iron piping system.
- ✓ Updated bacteriological sampling plan, to include all operators trained in laboratory sample analysis.
- ✓ Three operators attained Drinking Water Level "B" Certification.
- ✓ Continued to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridan Aquifer.

# **401 UTILITIES FUND - 1340 WATER DISTRIBUTION**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Personal Services:</b>					
5.00	5.00	5.00	5.00	5.00	
111,791	94,359	120,978	144,358	148,865	3.12%
53	54	-	-	-	0.00%
3,633	-	-	-	-	0.00%
15,919	18,753	19,239	22,100	22,100	0.00%
174	251	342	700	700	0.00%
7,782	6,734	8,187	7,986	8,633	8.10%
1,820	1,575	1,915	1,868	2,019	8.07%
30,990	29,422	34,799	28,050	32,052	14.27%
862	630	881	2,480	3,176	28.06%
17,792	14,268	18,562	27,372	27,423	0.19%
7,935	6,912	8,237	9,115	10,076	10.55%
<b>\$ 198,750</b>	<b>\$ 172,960</b>	<b>\$ 213,140</b>	<b>\$ 244,028</b>	<b>\$ 255,044</b>	<b>4.51%</b>
<b>Total Personal Services</b>					
<b>Operating Expenditures:</b>					
375	162	226	575	590	2.61%
993	1,283	1,385	5,000	5,000	0.00%
17	-	62	65	68	4.62%
1,135	1,196	1,375	1,116	1,116	0.00%
3,821	1,469	1,624	2,072	1,986	-4.16%
83	1,088	-	-	-	0.00%
6,207	946	2,706	5,000	5,000	0.00%
7,784	2,172	4,794	6,500	6,500	0.00%
34,624	39,177	30,802	39,500	39,500	0.00%
3,967	3,283	1,967	2,250	2,250	0.00%
17,619	12,728	8,389	9,377	9,069	-3.28%
951	411	580	725	725	0.00%
219	-	-	-	-	0.00%
1,205	1,660	2,040	2,000	2,000	0.00%
692	1,121	1,630	1,750	1,825	4.29%
3,535	3,457	2,650	5,500	5,500	0.00%
50	-	50	75	75	0.00%
834	150	1,736	3,310	2,906	-12.21%
<b>\$ 44,249</b>	<b>\$ 42,938</b>	<b>\$ 62,014</b>	<b>\$ 84,815</b>	<b>\$ 84,110</b>	<b>-0.83%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay:</b>					
17,433	2,850	1,813	36,780	-	-100.00%
-	-	-	30,660	-	-100.00%
<b>\$ 17,433</b>	<b>\$ 2,850</b>	<b>\$ 1,813</b>	<b>\$ 67,440</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Total Capital Outlay</b>					
<b>Capital Improvements Program:</b>					
167,183	26,776	143,915	49,500	-	-100.00%
<b>\$ 167,183</b>	<b>\$ 26,776</b>	<b>\$ 143,915</b>	<b>\$ 49,500</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Total Capital Improvements Program</b>					
<b>Debt Service</b>					
-	-	-	-	110,541	100.00%
111,537	114,932	76,233	69,743	69,743	0.00%
<b>\$ 111,537</b>	<b>\$ 114,932</b>	<b>\$ 76,233</b>	<b>\$ 69,743</b>	<b>\$ 180,284</b>	<b>158.50%</b>
<b>Total Debt Service</b>					
<b>\$ 539,151</b>	<b>\$ 360,456</b>	<b>\$ 497,115</b>	<b>\$ 515,526</b>	<b>\$ 519,438</b>	<b>0.76%</b>
<b>TOTAL EXPENSES</b>					

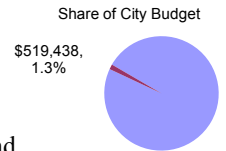
# WATER DISTRIBUTION

## DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants. Responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

## MISSION

Ensure delivery of potable water and adequate water pressure to all residents.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Replace Substandard 2¼" Water Mains

Linear Feet of 2¼" Water Main to be Replaced

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Linear Feet of 2¼" Water Main to be Replaced	3786	975	1420	1900	1650	2550
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

- ✓ Exercise water valves throughout the City.
- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.



## FUTURE GOALS (FY18 & FY19)

- ✓ Implement a new 5- and 10-year replacement program for 2¼" water mains throughout the City's service area.
- ✓ Implement a new 5-year replacement program for all existing asbestos cement water mains in the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Completed water line upgrade on London Avenue NW from Watson Drive NW to Moriarty Street NW.
- ✓ Completed water line upgrade on Robinwood Drive NW from southeast corner of 102 Robinwood Drive NW to the northwest corner of 124 Robinwood Drive NW.
- ✓ Provided asbestos/transite awareness for Water Distribution employees.
- ✓ At 402 Mary Esther Cut-Off NW installed approximately 240 feet of 6" water main, a fire hydrant , fire sprinkler tap and a 2" meter tap/set. Also abandoned approximately 700 feet of 6" transite pipe.
- ✓ At 91 Beal Parkway NE installed 220 feet of 6" water main and fire hydrant. Also abandoned approximately 400 feet of 2 1/4" water main.

# **401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
				<b>Personal Services:</b>		
13.00	13.00	13.00	13.00	Number of Funded Employees (FTE's)	13.00	
377,059	373,764	358,929	435,465	535-1200 Regular Salaries	449,251	3.17%
212	54	-	-	535-1201 Service Awards	-	0.00%
9,987	-	-	-	535-1202 Incentive/Merit Pay	-	0.00%
22,684	27,523	18,865	34,000	535-1400 Salaries - Overtime	34,000	0.00%
698	1,267	843	2,000	535-1401 Salaries - Overtime Holiday Worked	2,000	0.00%
23,438	23,067	21,138	24,527	535-2100 FICA Taxes	24,608	0.33%
5,481	5,395	4,944	5,736	535-2101 Medicare	5,755	0.33%
87,222	94,666	80,583	71,211	535-2200 Retirement Contributions	81,141	13.94%
4,780	4,172	4,727	10,466	535-2204 Retirement Contributions - DC Plan	11,013	5.22%
64,481	70,438	70,915	106,448	535-2300 Dental, Life & Health Insurance	94,937	-10.81%
10,340	10,585	7,330	11,575	535-2400 Worker's Compensation	10,371	-10.40%
<b>\$ 606,381</b>	<b>\$ 610,930</b>	<b>\$ 568,275</b>	<b>\$ 701,428</b>	<b>Total Personal Services</b>	<b>\$ 713,076</b>	<b>1.66%</b>
				<b>Operating Expenditures:</b>		
1,800	15,100	40,900	2,150	535-3100 Professional Services	2,150	0.00%
111	53	870	575	535-3102 Employee Physicals & Immunizations	590	2.61%
2,333,570	2,922,269	2,156,375	2,875,051	535-3400 Other Services	3,255,243	13.22%
12	-	28	-	535-4000 Travel and Per Diem	-	0.00%
5,050	5,072	6,282	6,075	535-4100 Communication Services	6,075	0.00%
125,508	194,271	170,420	196,894	535-4300 Utilities	248,682	26.30%
6,787	8,168	6,565	10,000	535-4400 Rentals & Leases	10,000	0.00%
17,087	14,316	29,545	37,622	535-4610 Maintenance Contracts	35,516	-5.60%
29,480	22,113	26,934	20,000	535-4620 Vehicle Repair	20,000	0.00%
14,651	9,032	9,068	8,200	535-4630 Equipment Repair	8,200	0.00%
774	1,153	3,330	400	535-4640 Building Maintenance	400	0.00%
1,800	-	4,043	-	535-4645 Heating/Cooling Repairs	-	0.00%
174,568	125,802	111,459	143,250	535-4680 Plant & System Repair	160,356	11.94%
-	98	108	150	535-4700 Printing & Binding	150	0.00%
16,908	18,233	19,159	18,000	535-5200 Operating Supplies	17,250	-4.17%
-	26	-	-	535-5203 Fleet Maintenance Clearing Account	-	0.00%
41,498	43,854	37,089	31,597	535-5204 Fuel & Oil	27,772	-12.11%
2,047	1,391	1,514	1,885	535-5210 Uniform Expense	1,885	0.00%
669	439	-	-	535-5231 Computer Hardware/Software	-	0.00%
4,515	2,895	3,946	2,000	535-5233 Tools	1,500	-25.00%
2,024	3,450	3,800	3,570	535-5234 Safety Supplies/Equipment	3,765	5.46%
-	-	-	-	535-5263 Operating Supplies >\$500 <\$1000	814	100.00%
5,808	5,638	4,675	6,000	535-5300 Road Materials & Supplies	4,500	-25.00%
30	30	385	90	535-5400 Dues & Publications	90	0.00%
3,150	2,700	3,877	3,585	535-5500 Training	3,961	10.49%
<b>\$ 2,743,314</b>	<b>\$ 3,355,468</b>	<b>\$ 2,640,372</b>	<b>\$ 3,367,095</b>	<b>Total Operating Expenditures</b>	<b>\$ 3,808,898</b>	<b>13.12%</b>
				<b>Capital Outlay:</b>		
-	70,522	-	2,000	535-6300 Improvements Other Than Buildings	-	-100.00%
172,002	46,599	76,357	72,000	535-6402 Equipment	29,400	-59.17%
-	190,948	-	55,480	535-6404 Trucks	70,928	27.84%
-	1,898	-	1,200	535-6420 Computer Hardware/Software	-	-100.00%
<b>\$ 172,002</b>	<b>\$ 309,966</b>	<b>\$ 76,357</b>	<b>\$ 130,680</b>	<b>Total Capital Outlay</b>	<b>\$ 100,328</b>	<b>-23.23%</b>
				<b>Capital Improvements Program:</b>		
7,713	9,314	115,918	200,000	5032 - Sewer System Grouting & Lining	-	-100.00%
-	-	242,597	400,000	5048 - Lift Station Rehabilitation	-	-100.00%
14,841,795	-	276,241	-	Prior Years Capital Improvement Program	-	0.00%
<b>\$ 14,849,508</b>	<b>\$ 9,314</b>	<b>\$ 634,756</b>	<b>\$ 600,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>-100.00%</b>
				<b>Debt Service</b>		
-	-	-	655,529	590-7100 Principal Payments	892,829	36.20%
-	224,157	327,137	285,741	591-7200 Interest Expense	279,484	-2.19%
13,447	180,434	-	-	590-7310 Amortization Issuance	-	0.00%
-	5,091	-	-	591-7200 Amortization Discount	-	0.00%
<b>\$ 13,447</b>	<b>\$ 409,682</b>	<b>\$ 327,137</b>	<b>\$ 941,270</b>	<b>Total Debt Service</b>	<b>\$ 1,172,313</b>	<b>24.55%</b>
<b>\$ 18,384,652</b>	<b>\$ 4,695,360</b>	<b>\$ 4,246,897</b>	<b>\$ 5,740,473</b>	<b>TOTAL EXPENSES</b>	<b>\$ 5,794,615</b>	<b>0.94%</b>

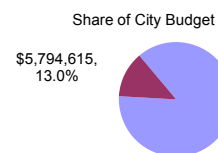
# SEWER COLLECTION & TREATMENT

## DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations. Responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

## MISSION

Collect and dispose of wastewater in an environmentally sound manner.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Ensure Sewer Collection System is in Good Working Order

Linear Feet of Sewer Main Inspected

Sewer System Inspected

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Linear Feet of Sewer Main Inspected	14,659	17,444	40,918	15,228	25,000	25,000
Sewer System Inspected	2.3%	2.8%	5.9%	2.2%		
Capital Projects Completed On-Time	n/a	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	n/a	100%	100%	annual measure	100%	100%

- ✓ Relocate Data Flow Telemetry System central site to Fire Station 7.
- ✓ Perform Sewer System grouting & lining as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Continue to reduce inflow and infiltration in City Sewer System through flow monitoring, lateral replacement, lining, and manhole rehab.
- ✓ Replace pumps at lift station 6, 14, 16, and 24.
- ✓ Relocate and upgrade lift station 1
- ✓ Rebuild comminutor at lift station 2.
- ✓ Complete reclaimed water system improvements for Beal Parkway Memorial Cemetery.



## FUTURE GOALS (FY18 & FY19)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Adopt a new grease trap ordinance.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Completed Data Flow Telemetry System upgrade at lift station 33 through 42.
- ✓ Performed Sewer System grouting & lining as specified in the Capital Improvement Program (CIP).
- ✓ Reduced inflow and infiltration through flow monitoring, lateral replacement, lining and manhole rehab.
- ✓ Installed high efficiency pumps at lift station 4 and lift station 20.
- ✓ Replaced Golf Course reuse pump system motor center.
- ✓ Rebuilt comminutor at lift station 1.

# **401 UTILITIES FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted			
3,926	7,998	6,628	10,000	536-1216	Final Leave Pay	10,000 0.00%
248	(68)	(8,474)	-	536-1250	Compensated Absences	- 0.00%
20	(6)	(648)	-	536-2150	FICA - Compensated Absences	- 0.00%
<b>\$ 4,194</b>	<b>\$ 7,924</b>	<b>\$ (2,494)</b>	<b>\$ 10,000</b>	<b>Total Personal Services</b>		<b>\$ 10,000 0.00%</b>
<b>Operating Expenditures:</b>						
6,353	12,345	6,603	-	536-3100	Professional Services	- 0.00%
-	-	-	1,025	536-4911	Holiday Gift Certificates	925 -9.76%
62,959	28,396	47,096	-	536-4924	Bad Debt Expense	- 0.00%
-	-	-	101,874	536-4995	Contingencies	97,306 -4.48%
6,328	10,297	9,376	-	536-4999	Amortization Expense	- 0.00%
-	-	699	1,350	536-5231	Computer Hardware/Software	1,930 42.96%
1,072,011	1,687,461	1,931,864	-	536-5900	Depreciation	- 0.00%
215,044	16,794	16,794	-	536-5910	Depreciation on Contributed Capital	- 0.00%
<b>Non-Operating</b>						
21,687	35,454	-	-	590-9502	OPEB Obligation	- 0.00%
-	-	-	-	592-9500	Loss on Asset Impairment	- 0.00%
<b>\$ 1,384,382</b>	<b>\$ 1,790,747</b>	<b>\$ 2,012,433</b>	<b>\$ 104,249</b>	<b>Total Operating Expenditures</b>		<b>\$ 100,161 -3.92%</b>
<b>Capital Outlay</b>						
-	-	-	5,350	536-6420	Computer Hardware/Software	5,300 -0.93%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,350</b>	<b>Total Capital Outlay</b>		<b>\$ 5,300 -0.93%</b>
<b>Other Financing Activity</b>						
868,604	880,148	1,012,994	1,041,639	536-9901	Cost Allocation Reimbursement to General Fund	1,063,612 2.11%
(38,926)	(38,203)	-	-	536-9943	Cost Allocation Reimbursement - Sanitation Fund	- 0.00%
(7,785)	(7,641)	-	-	536-9945	Cost Allocation Reimbursement - Stormwater Fund	- 0.00%
320,536	490,433	519,267	619,771	581-9102	Transfer to General Fund	618,208 -0.25%
-	-	-	394,060	581-9999	Reserved - Undesignated Net Assets	535,292 35.84%
<b>\$ 1,142,429</b>	<b>\$ 1,324,737</b>	<b>\$ 1,532,261</b>	<b>\$ 2,055,470</b>	<b>Total Other Financing Activity</b>		<b>\$ 2,217,113 7.86%</b>
<b>\$ 2,531,005</b>	<b>\$ 3,123,408</b>	<b>\$ 3,542,199</b>	<b>\$ 2,175,068</b>	<b>TOTAL EXPENSES</b>		<b>\$ 2,332,574 7.24%</b>
<b>39.50</b>	<b>40.50</b>	<b>40.50</b>	<b>40.50</b>	<b>Number of Funded Employees (FTE's)</b>		<b>40.50 0.00%</b>
<b>371,303</b>	<b>372,599</b>	<b>377,333</b>	<b>387,851</b>	<b>Customer Service</b>		<b>428,846 10.57%</b>
<b>499,606</b>	<b>634,496</b>	<b>692,160</b>	<b>646,677</b>	<b>Utility Services</b>		<b>630,264 -2.54%</b>
<b>827,190</b>	<b>955,221</b>	<b>1,106,879</b>	<b>1,233,516</b>	<b>Water Operations</b>		<b>1,000,112 -18.92%</b>
<b>539,151</b>	<b>360,456</b>	<b>497,115</b>	<b>515,526</b>	<b>Water Distribution</b>		<b>519,438 0.76%</b>
<b>18,384,652</b>	<b>7,652,753</b>	<b>4,246,897</b>	<b>5,740,474</b>	<b>Sewer Collection &amp; Treatment</b>		<b>5,794,615 0.94%</b>
<b>2,531,005</b>	<b>3,123,408</b>	<b>3,542,199</b>	<b>2,175,068</b>	<b>Non-Departmental</b>		<b>2,332,574 7.24%</b>
(15,196,541)	(3,423,162)	(855,820)	-	<b>Reclassification of Capital Outlay</b>		<b>- 0.00%</b>
<b>\$ 7,956,367</b>	<b>\$ 9,675,771</b>	<b>\$ 9,606,764</b>	<b>\$ 10,699,112</b>	<b>TOTAL FUND EXPENSES</b>		<b>\$ 10,705,848 0.06%</b>
<b>\$ 1,752,913</b>	<b>\$ (1,222,948)</b>	<b>\$ (273,616)</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (0) 0.00%</b>

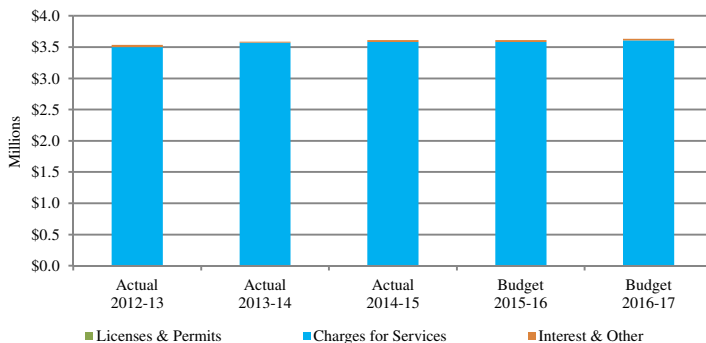




## Sanitation Fund

The Sanitation Fund encompasses 9.4% of the City's activities and services and accounts for solid waste operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. Commercial and residential recycling programs are available. The residential recycling pilot program began in FY 2014-15.

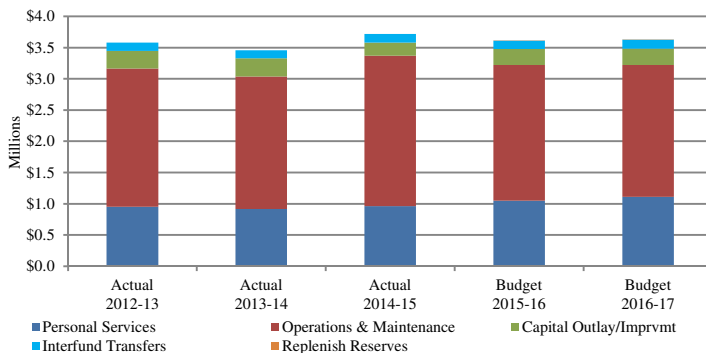
### Revenue Highlights



	Budget 2016-17	\$ Change	% Change
Licenses & Permits	10,037	(1,963)	-16.4%
Charges for Services	3,599,685	28,185	0.8%
Interest & Other	23,767	(2,733)	-10.3%
	\$3,633,489	\$23,489	0.7%

- Charges for Services are trending up for FY 2016-17, while other revenues remain relatively flat.

### Expenditure Highlights



	Budget 2016-17	\$ Change	% Change
Personal Services	1,109,479	60,435	5.8%
Operations & Maintenance	2,114,144	(55,658)	-2.6%
Capital Outlay/Imprvmt	260,700	0	0.0%
Interfund Transfers Out	143,531	13,531	10.4%
Replenish Reserves	5,635	5,181	1141.2%
	\$3,633,489	\$23,489	0.7%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The increase in personal services is due to implementation of Year of 4 of the Pay & Classification Study, while the increase in the interfund transfer out is due to a general increase in the consumer price index.

### 403 SANITATION FUND - REVENUES

Actual				Budget			
2012-13	2013-14	2014-15	2015-16 Adopted			2016-17 Adopted	% Change
1,053,836	1,058,057	1,062,887	1,062,000	1360-343-4000	Service Fees - Residential	1,073,812	1.11%
893	725	630	500	1360-343-4010	Extra Pick-Up Residential	795	59.00%
837,611	825,583	818,595	826,000	1360-343-4100	Service Fees - Commercial	825,085	-0.11%
6,180	5,950	9,720	8,700	1360-343-4110	Extra Pick-Up Commercial	10,193	17.16%
618,397	651,553	654,673	655,000	1360-343-4200	Tipping Fees - Residential	661,431	0.98%
901,270	927,518	920,817	921,000	1360-343-4300	Tipping Fees - Commercial	914,802	-0.67%
-	960	-	-	1360-343-4330	Tipping Fees - Commercial Special Event Charge	-	0.00%
<b>\$ 3,418,188</b>	<b>\$ 3,470,346</b>	<b>\$ 3,467,322</b>	<b>\$ 3,473,200</b>		<b>Total Solid Waste</b>	<b>\$ 3,486,118</b>	<b>0.37%</b>
492	1,352	-	-	1370-343-4600	Service Fees	-	0.00%
74,363	88,462	99,257	96,000	1370-343-4610	Service Fees - Commercial Recycling	111,267	15.90%
<b>\$ 74,855</b>	<b>\$ 89,814</b>	<b>\$ 99,257</b>	<b>\$ 96,000</b>		<b>Total Recycling</b>	<b>\$ 111,267</b>	<b>15.90%</b>
911	937	960	1,000	1360-343-4080	Cinco Bayou	1,000	0.00%
2,113	1,597	872	1,300	1360-343-4130	Special Events - Dumpster Delivery/Pickup	1,300	0.00%
100	355	-	-	1500-343-4894	Work Orders	-	0.00%
<b>\$ 3,124</b>	<b>\$ 2,889</b>	<b>\$ 1,832</b>	<b>\$ 2,300</b>		<b>Total Fees &amp; Fines</b>	<b>\$ 2,300</b>	<b>0.00%</b>
<b>\$ 3,496,167</b>	<b>\$ 3,563,049</b>	<b>\$ 3,568,412</b>	<b>\$ 3,571,500</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 3,599,685</b>	<b>0.79%</b>
3,392	7,988	11,170	12,000	1360-323-7010	Solid Waste - 10% Roll Off	10,037	-16.36%
<b>\$ 3,392</b>	<b>\$ 7,988</b>	<b>\$ 11,170</b>	<b>\$ 12,000</b>		<b>Total Franchise Fees</b>	<b>\$ 10,037</b>	<b>-16.36%</b>
<b>\$ 3,392</b>	<b>\$ 7,988</b>	<b>\$ 11,170</b>	<b>\$ 12,000</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 10,037</b>	<b>-16.36%</b>
1,071	-	-	-	334	State Grants	-	0.00%
<b>\$ 1,071</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 1,071</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
13,877	18,613	32,821	24,000	1500-361-1000	Interest Income	21,242	-11.49%
(4,343)	(2,269)	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
(6,601)	(2,680)	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 2,933</b>	<b>\$ 13,664</b>	<b>\$ 32,821</b>	<b>\$ 24,000</b>		<b>Total Interest Income</b>	<b>\$ 21,242</b>	<b>-11.49%</b>
26,729	-	-	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
797	1,212	1,621	2,500	1500-365-1000	Recycling Scrap Metal Sales	2,500	0.00%
969	977	-	-	1370-365-2000	Recycling Single Stream Surplus Sales	-	0.00%
1,269	1,942	-	-	1500-369-9000	Miscellaneous Revenues	25	0.00%
-	1	-	-	0000-369-9091	Discounts	-	0.00%
<b>\$ 29,763</b>	<b>\$ 4,132</b>	<b>\$ 1,621</b>	<b>\$ 2,500</b>		<b>Total Other Revenues</b>	<b>\$ 2,525</b>	<b>1.00%</b>
<b>\$ 32,696</b>	<b>\$ 17,796</b>	<b>\$ 34,443</b>	<b>\$ 26,500</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 23,767</b>	<b>-10.31%</b>
-	-	-	-	1500-384-1040	FLC Bond Issuance Program	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Debt Proceeds</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Assets	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 3,533,326</b>	<b>\$ 3,588,833</b>	<b>\$ 3,614,025</b>	<b>\$ 3,610,000</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 3,633,489</b>	<b>0.65%</b>

### 403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget	
2013-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Personal Services:</b>					
19.00	19.00	19.00	19.00	19.00	
550,224	506,465	563,243	628,934	642,700	2.19%
265	975	-	-	271	100.00%
20,186	650	-	-	-	0.00%
8,672	13,581	10,271	14,600	14,600	0.00%
9,120	9,885	9,832	13,000	13,000	0.00%
33,193	31,166	32,340	35,007	35,453	1.27%
7,763	7,289	7,563	8,187	8,291	1.27%
135,359	112,959	102,316	99,384	111,695	12.39%
4,332	7,405	14,010	16,102	16,770	4.15%
133,058	129,413	136,281	138,418	168,590	21.80%
43,039	37,424	33,066	39,082	38,373	-1.81%
<b>\$ 945,210</b>	<b>\$ 857,209</b>	<b>\$ 908,923</b>	<b>\$ 992,714</b>	<b>\$ 1,049,743</b>	<b>5.74%</b>
<b>Total Personal Services</b>					
<b>Operating Expenditures:</b>					
2,425	70	-	4,250	4,000	-5.88%
2,920	2,614	3,169	3,305	3,305	0.00%
14	29	39	135	135	0.00%
7,455	6,706	8,001	8,470	8,961	5.80%
1,515	1,711	1,820	1,858	1,858	0.00%
755	955	1,120	866	1,054	21.66%
169,048	176,625	245,389	175,000	175,000	0.00%
171	434	60	250	250	0.00%
298	92	15,626	-	1,000	100.00%
255	166	4,452	1,500	1,200	-20.00%
1,033	577	381	1,300	1,200	-7.69%
312	221	245	440	440	0.00%
10,334	13,815	5,439	18,000	18,000	0.00%
198,565	189,035	128,635	128,724	79,512	-38.23%
4,589	3,340	2,926	2,880	2,880	0.00%
493,329	529,675	508,136	499,900	493,900	-1.20%
443,146	468,273	435,610	477,984	462,984	-3.14%
215,885	255,515	232,671	253,260	253,260	0.00%
13,380	6,573	22,834	31,870	31,750	-0.38%
26,923	14,975	14,956	14,994	14,400	-3.96%
446	259	349	300	350	16.67%
511	2,127	2,510	2,070	2,340	13.04%
-	76	-	-	-	0.00%
378	390	200	390	390	0.00%
<b>\$ 1,593,687</b>	<b>\$ 1,672,071</b>	<b>\$ 1,634,567</b>	<b>\$ 1,627,746</b>	<b>\$ 1,558,169</b>	<b>-4.27%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay:</b>					
28,609	33,444	-	-	-	0.00%
234,714	240,759	208,146	260,000	260,000	0.00%
<b>\$ 263,323</b>	<b>\$ 274,202</b>	<b>\$ 208,146</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>					
<b>2,802,221</b>	<b>2,803,482</b>	<b>2,880,460</b>	<b>2,880,460</b>	<b>2,867,912</b>	<b>-0.44%</b>
<b>TOTAL EXPENSES</b>					

# SOLID WASTE

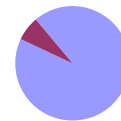
## DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside twice per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.

## MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.

Share of City Budget  
\$2,867,912,  
6.9%



## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Promote Neighborhood Cleanups

Household waste collections conducted

	Actual			YTD thru 6/30	Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
Household waste collections conducted	2	2	2	1	2	2

- ✓ Educate and train new employees on proper operating procedures of refuse equipment, as well as safety during performance of duties.
- ✓ Maintain or improve existing customer service levels by providing continual improvement training.



## FUTURE GOALS (FY18 & FY19)

- ✓ Update the current Solid Waste brochure to include all services provided to residents.
- ✓ Promote the reduction of Solid Waste disposed of in landfills through diversion methods.

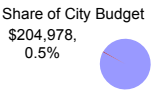
## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ As a direct result of the implementation of Facebook and Online forms, request for services has been a great success.
- ✓ Reclassified Refuse Collector positions to Sanitation Operators for better utilization of employees.

# **403 SANITATION FUND - 1370 RECYCLING**

Actual								Budget	
2012-13	2013-14	2014-15	2015-16 Adopted					2016-17 Adopted	% Change
				<b>Personal Services:</b>					
-	1.00	1.00	1.00	<b>Number of Funded Employees (FTE's)</b>				1.00	
-	24,785	30,658	31,955	534-1200	Regular Salaries			33,167	3.79%
-	265	84	300	534-1400	Salaries - Overtime			300	0.00%
-	332	583	590	534-1401	Salaries - Overtime Holiday Worked			590	0.00%
-	1,574	1,720	1,667	534-2100	FICA Taxes			1,738	4.24%
-	368	402	390	534-2101	Medicare			406	4.22%
-	7,492	9,903	9,459	534-2200	Retirement Contributions			10,812	14.31%
-	51	6,426	8,364	534-2300	Dental, Life & Health Insurance			9,124	9.09%
-	1,899	1,903	2,105	534-2400	Worker's Compensation			2,099	-0.27%
<b>\$ -</b>	<b>\$ 36,766</b>	<b>\$ 51,681</b>	<b>\$ 54,830</b>	<b>Total Personal Services</b>				<b>\$ 58,236</b>	<b>6.21%</b>
				<b>Operating Expenditures:</b>					
65	3,204	1,372	2,350	534-3400	Other Services			2,350	0.00%
-	-	5,888	6,723	534-3419	Recycle Transport Fee Commercial			9,500	41.31%
-	-	7,698	13,446	534-3420	Recycle Transport Fee Residential			21,000	56.18%
1,006	999	949	1,000	534-4000	Travel and Per Diem			1,000	0.00%
-	128	127	156	534-4100	Communication Services			156	0.00%
-	1,475	-	-	534-4200	Postage			-	0.00%
-	11,153	19,393	7,400	534-4620	Vehicle Repair			7,400	0.00%
1,915	-	-	6,000	534-4630	Equipment Repair			5,750	-4.17%
969	2,574	1,081	1,500	534-4700	Printing & Binding			1,500	0.00%
4,415	5,443	4,736	7,500	534-5200	Operating Supplies			7,500	0.00%
-	9,218	7,600	8,053	534-5204	Fuel & Oil			4,217	-47.64%
-	81	83	90	534-5210	Uniform Expense			90	0.00%
-	-	-	12,714	534-5225	Sanitation Containers - Bulk			12,714	0.00%
-	156,473	69,790	72,800	534-5226	Sanitation Containers - Residential			72,800	0.00%
-	285	-	-	534-5233	Tools			200	100.00%
-	-	68	115	534-5234	Safety Supplies/Equipment			130	13.04%
125	125	125	130	534-5400	Books, Dues & Publications			130	0.00%
669	275	275	280	534-5500	Training			305	8.93%
<b>\$ 9,163</b>	<b>\$ 191,262</b>	<b>\$ 119,185</b>	<b>\$ 140,257</b>	<b>Total Operating Expenditures</b>				<b>\$ 146,742</b>	<b>4.62%</b>
				<b>Capital Outlay:</b>					
20,985	15,343	-	-	534-6402	Equipment			-	0.00%
<b>\$ 20,985</b>	<b>\$ 15,343</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>0.00%</b>
<b>30,148</b>	<b>243,371</b>	<b>170,866</b>	<b>195,087</b>	<b>TOTAL EXPENSES</b>				<b>204,978</b>	<b>5.07%</b>

RECYCLING



DESCRIPTION

Residential single-stream recycling is available via multiple drop-off locations and 95 gal. curbside automated carts. Commercial dumpsters are available for

MISSION

Reduce the waste stream deposited in landfills.

CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

	Actual				YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17	2015-16	2016-17
Promote Reduction of the Residential Waste Stream								
Single Stream Recycling Drop-Off Locations	32	32	18	14			3	1
Recycling Tonnage Collected	306	350	720	575			600	1,600
Waste Stream Diverted from Landfills	13.4%	15.1%	33.0%	24.3%			8.0%	25.0%
Promote Reduction of the Commercial Waste Stream								
Recycling Tonnage Collected	309	404	531	563			375	750
Waste Stream Diverted from Landfills	12.0%	15.7%	19.0%	20.0%			5.0%	7.0%

- ✓ Continue with the implementation of the "Phase In Program" to include zones 4 and 5.
- ✓ Develop and implement a "No Glass Campaign" for recycling, if necessary and promote through all media outlets available.



FUTURE GOALS (FY18 & FY19)

- ✓ Continue to work with the City's current hauler on securing a long term recycle facility for future growth.
- ✓ Develop and introduce informational brochures on acceptable and non-acceptable recycling material and deliver through mail .

PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Implemented zone 3 for the 1-1-1 residential curbside recycle program.
- ✓ Increased single stream recycling tonnages by 25% for both commercial and residential programs.

# **403 SANITATION FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget		
2012-13	2013-14	2014-15	2015-16 Adopted		2016-17 Adopted	% Change
				<b>Personal Services:</b>		
963	25,002	-	1,500	534-1216 Final Leave Pay	1,500	0.00%
4,270	(5,572)	2,853	-	534-1250 Compensated Absences	-	0.00%
327	(426)	218	-	534-2150 FICA - Compensated Absences	-	0.00%
<b>\$ 5,560</b>	<b>\$ 19,004</b>	<b>\$ 3,071</b>	<b>\$ 1,500</b>	<b>Total Personal Services</b>	<b>\$ 1,500</b>	<b>0.00%</b>
				<b>Operating Expenditures:</b>		
2,309	3,579	1,380	-	534-3100 Professional Services	-	0.00%
-	-	-	475	534-4911 Holiday Gift Certificates	475	0.00%
14,144	10,050	8,047	-	534-4924 Bad Debt Expense	-	0.00%
-	-	-	36,666	534-4995 Contingencies	36,459	-0.56%
-	-	-	225	534-5231 Computer Hardware/Software	225	100.00%
244,659	256,132	271,849	-	534-5900 Depreciation	-	0.00%
411	411	411	-	534-5910 Depreciation on Contributed Capital	-	0.00%
				<b>Non-Operating</b>		
19,726	14,188	15,382	-	590-9502 OPEB Obligation	-	0.00%
<b>\$ 281,249</b>	<b>\$ 284,360</b>	<b>\$ 297,069</b>	<b>\$ 37,366</b>	<b>Total Operating Expenditures</b>	<b>\$ 37,159</b>	<b>-0.55%</b>
				<b>Capital Outlay</b>		
-	-	-	700	534-6420 Computer Hardware/Software	700	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>Total Capital Outlay</b>	<b>\$ 700</b>	<b>0.00%</b>
				<b>Other Financing Activity</b>		
289,842	294,397	356,228	364,433	534-9901 Cost Allocation Reimbursement to General Fund	372,074	2.10%
38,926	38,203	-	-	534-9941 Cost Allocation Reimbursement to Utilities Fund	-	0.00%
130,000	130,000	138,291	130,000	581-9102 Transfer to General Fund	143,531	10.41%
-	-	-	454	581-9999 Reserved - Undesignated Net Assets	5,635	1141.19%
<b>\$ 458,768</b>	<b>\$ 462,600</b>	<b>\$ 494,519</b>	<b>\$ 494,887</b>	<b>Total Other Financing Activity</b>	<b>\$ 521,240</b>	<b>5.33%</b>
<b>\$ 745,577</b>	<b>\$ 765,965</b>	<b>\$ 794,659</b>	<b>\$ 534,453</b>	<b>TOTAL EXPENSES</b>	<b>\$ 560,599</b>	<b>4.89%</b>
<b>19.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>20.00</b>	<b>0.00%</b>
<b>2,802,221</b>	<b>2,803,482</b>	<b>2,883,081</b>	<b>2,880,460</b>	<b>Solid Waste</b>	<b>2,867,912</b>	<b>-0.44%</b>
<b>30,148</b>	<b>243,371</b>	<b>101,576</b>	<b>195,087</b>	<b>Recycling</b>	<b>204,978</b>	<b>5.07%</b>
<b>745,577</b>	<b>765,965</b>	<b>601,943</b>	<b>534,453</b>	<b>Non-Departmental</b>	<b>560,599</b>	<b>4.89%</b>
(284,308)	(289,545)	(208,146)	-	Reclassification of Capital Outlay	-	0.00%
<b>\$ 3,293,637</b>	<b>\$ 3,523,273</b>	<b>\$ 3,378,454</b>	<b>\$ 3,610,000</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 3,633,489</b>	<b>0.65%</b>
<b>\$ 239,689</b>	<b>\$ 65,560</b>	<b>\$ 27,425</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>100.00%</b>

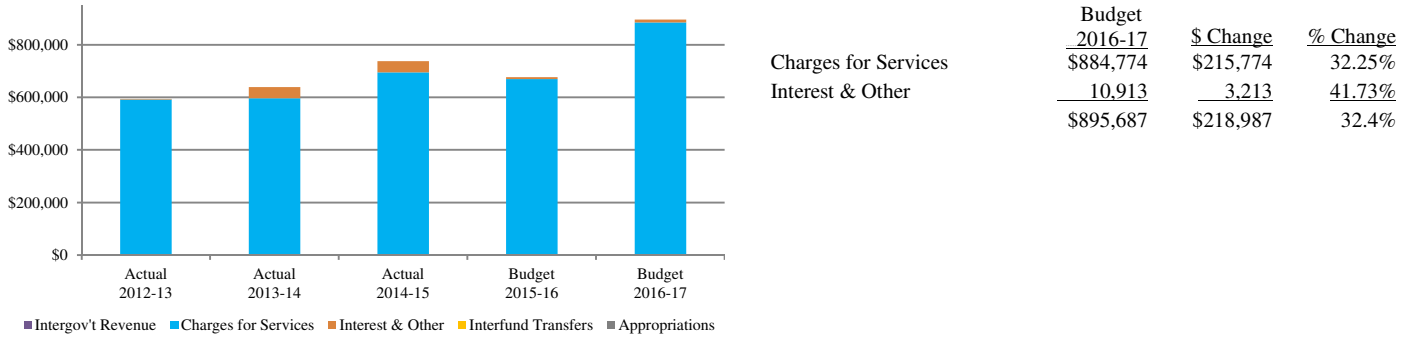




## Stormwater Fund

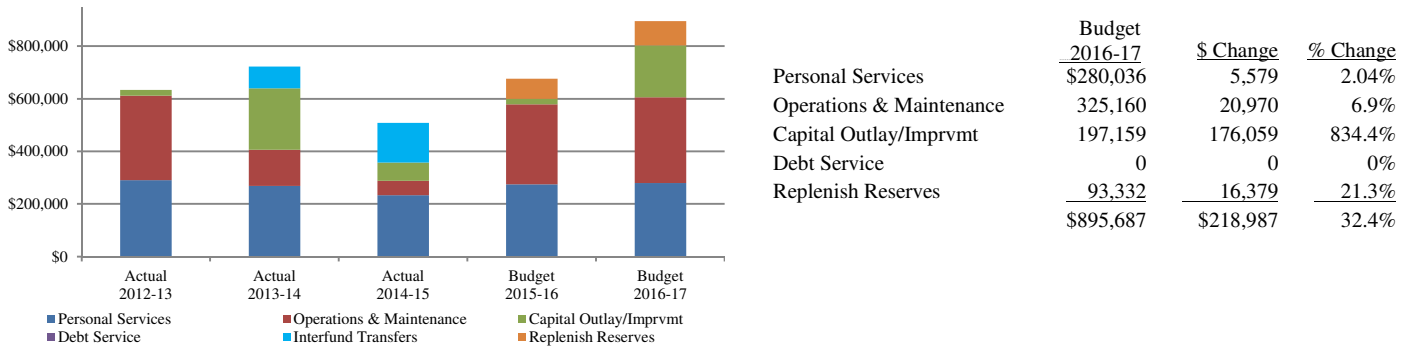
The Stormwater Fund encompasses 2.3% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

### Revenue Highlights



- A new five-year rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves. FY 2016-17 will include the implementation of Year 3 of the rate study.

### Expenditure Highlights



\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The capital outlay expense replaces a dump truck on the fleet replacement schedule and includes improvements on Kepner Drive NE.

# 405 STORMWATER FUND - REVENUES

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
336,333	340,038	398,095	396,000	523,578	32.22%
254,863	256,095	296,486	273,000	361,196	32.31%
<b>\$ 591,196</b>	<b>\$ 596,133</b>	<b>\$ 694,580</b>	<b>\$ 669,000</b>	<b>\$ 884,774</b>	<b>32.25%</b>
				<b>Total Stormwater Operations</b>	
<b>\$ 591,196</b>	<b>\$ 596,133</b>	<b>\$ 694,580</b>	<b>\$ 669,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 884,774 32.25%</b>
-	-	35,542	-	334 State Grants	- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,542</b>	<b>\$ -</b>	<b>Total State Grants</b>	<b>\$ - 0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,542</b>	<b>\$ -</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ - 0.00%</b>
3,094	4,580	7,185	7,700	1500-361-1000 Interest Income	10,913 41.73%
(1,022)	(482)	-	-	1500-361-3000 Unrealized Gain/(Loss)	- 0.00%
(1,553)	(570)	-	-	1500-361-4000 Realized Gain/(Loss)	- 0.00%
<b>\$ 519</b>	<b>\$ 3,527</b>	<b>\$ 7,185</b>	<b>\$ 7,700</b>	<b>Total Interest Income</b>	<b>\$ 10,913 41.73%</b>
1,176	39,405	-	-	1500-364-1000 Sale of Surplus Assets	- 0.00%
965	516	-	-	1500-369-9000 Miscellaneous Revenues	- 0.00%
-	7	-	-	0000-369-9091 Discounts	- 0.00%
<b>\$ 2,141</b>	<b>\$ 39,929</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Other Revenues</b>	<b>\$ - 0.00%</b>
<b>\$ 2,660</b>	<b>\$ 43,456</b>	<b>\$ 7,185</b>	<b>\$ 7,700</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 10,913 41.73%</b>
-	-	-	-	1600-389-9300 Appropriation from Net Assets	- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Non-Operating Sources</b>	<b>\$ - 0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>	<b>\$ - 0.00%</b>
<b>\$ 593,856</b>	<b>\$ 639,589</b>	<b>\$ 737,307</b>	<b>\$ 676,700</b>	<b>TOTAL FUND REVENUES</b>	<b>\$ 895,687 32.36%</b>

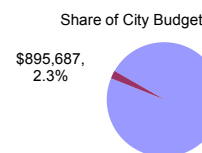
# **405 STORMWATER FUND - 1380 STORMWATER**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted		
				2016-17 Adopted	% Change
				<b>Personal Services:</b>	
				<b>Number of Funded Employees (FTE's)</b>	
6.00	6.00	6.00	6.00	6.00	
180,945	173,490	158,966	190,810	538-1200 Regular Salaries	194,970 2.18%
-	54	-	-	538-1201 Service Awards	- 0.00%
5,267	-	-	-	538-1202 Incentive/Merit Pay	- 0.00%
393	1,911	789	1,000	538-1400 Salaries - Overtime	1,000 0.00%
11,342	10,132	9,291	11,009	538-2100 FICA Taxes	11,300 2.64%
2,653	2,369	2,173	2,575	538-2101 Medicare	2,643 2.64%
39,909	33,657	26,512	21,978	538-2200 Retirement Contributions	24,831 12.98%
2,630	4,358	3,320	6,597	538-2204 Retirement Contributions - DC Plan	6,983 5.85%
28,643	31,378	22,467	27,544	538-2300 Dental, Life & Health Insurance	24,612 -10.65%
12,719	12,105	10,150	12,442	538-2400 Worker's Compensation	13,197 6.07%
<b>\$ 284,500</b>	<b>\$ 269,456</b>	<b>\$ 233,669</b>	<b>\$ 273,955</b>	<b>Total Personal Services</b>	<b>\$ 279,536 2.04%</b>
				<b>Operating Expenditures:</b>	
77,109	5,767	7,246	55,784	538-3100 Professional Services	73,199 31.22%
11,025	-	999	5,500	538-3400 Other Services	10,000 81.82%
17	-	17	55	538-4000 Travel and Per Diem	204 270.91%
2,411	2,282	3,046	2,367	538-4100 Communication Services	2,367 0.00%
2	11	0	10	538-4200 Postage	10 0.00%
875	1,471	1,626	1,910	538-4300 Utilities	1,851 -3.09%
-	-	1,850	5,000	538-4400 Rentals & Leases	3,000 -40.00%
18,032	6,895	10,072	12,000	538-4620 Vehicle Repair	12,000 0.00%
16,926	10,382	2,264	9,700	538-4630 Equipment Repair	9,700 0.00%
14,534	8,203	4,935	20,800	538-4680 Plant & System Repair	20,800 0.00%
200	99	85	500	538-5100 Office Supplies	500 0.00%
1,893	1,665	6,360	2,100	538-5200 Operating Supplies	2,700 28.57%
16,286	14,648	8,818	9,313	538-5204 Fuel & Oil	6,353 -31.78%
1,252	544	725	750	538-5210 Uniform Expense	750 0.00%
1,042	1,866	1,506	2,000	538-5233 Tools	2,000 0.00%
500	961	956	1,740	538-5234 Safety Programs/Supply	1,830 5.17%
8,398	4,151	2,069	7,000	538-5300 Road Materials & Supplies	6,500 -7.14%
545	552	552	560	538-5400 Books, Dues, & Publications	650 16.07%
1,929	1,030	1,329	2,430	538-5500 Training	2,718 11.85%
<b>\$ 151,166</b>	<b>\$ 17,418</b>	<b>\$ 54,454</b>	<b>\$ 139,519</b>	<b>Total Operating Expenditures</b>	<b>\$ 157,132 12.62%</b>
				<b>Capital Outlay:</b>	
-	-	35,542	-	538-6358 Storm Drains	- 0.00%
21,500	-	1,568	-	538-6402 Equipment	2,000 100.00%
-	220,264	-	21,100	538-6404 Trucks	134,459 537.25%
<b>\$ 21,500</b>	<b>\$ 220,264</b>	<b>\$ 37,111</b>	<b>\$ 21,100</b>	<b>Total Capital Outlay</b>	<b>\$ 136,459 546.73%</b>
				<b>Capital Improvements Program:</b>	
-	79,446	32,517	-	5019 - Storm Drainage Improvement	60,000 100.00%
<b>\$ -</b>	<b>\$ 79,446</b>	<b>\$ 32,517</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ 60,000 100.00%</b>
<b>\$ 457,167</b>	<b>\$ 586,583</b>	<b>\$ 357,751</b>	<b>\$ 434,573</b>	<b>TOTAL EXPENSES</b>	<b>\$ 633,126 45.69%</b>

# STORMWATER

## DESCRIPTION

The Stormwater Division maintains 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.



## MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY17)

### Improve Water Quality

City Streets Swept at Least Once per Month

Cubic Yards of Debris Removed from Stormwater Separators

### Improve Stormwater Infrastructure

Linear Feet of New Stormwater Pipe Installed

Linear Feet of Stormwater Pipe Replaced

Stormwater Line System Replaced

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

	Actual		YTD thru 6/30		Budget	
	2012-13	2013-14	2014-15	2015-16	2015-16	2016-17
City Streets Swept at Least Once per Month	91%	46%	22%	45%	95%	95%
Cubic Yards of Debris Removed from Stormwater Separators	13	10	4	6	8	8
Linear Feet of New Stormwater Pipe Installed	0	430	588	613	100	100
Linear Feet of Stormwater Pipe Replaced	131	170	467	1769	300	350
Stormwater Line System Replaced	0.1%	8.0%	0.2%	80.00%		
Capital Projects Completed On-Time	n/a	n/a	n/a	annual measure	100%	100%
Capital Projects Completed Within Budget	n/a	n/a	n/a	annual measure	100%	100%

- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.
- ✓ Provide Stormwater improvements as identified in the City's Stormwater Master Plan.



## FUTURE GOALS (FY18 & FY19)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.

## PRIOR YEAR ACCOMPLISHMENTS (FY16)

- ✓ Replaced approximately 37 feet of CMP with 18" RCP across Linwood Road NW.
- ✓ Replaced approximately 400 feet of french drain with 6" ADS sock pipe on Virginia Drive NW.
- ✓ Made improvements as identified in the Stormwater Master Plan by installing approximately 56 feet of 14" x 24" ERCP, 56 feet of 18" RCP, and re-shaped the contour of ditches to allow greater quantity of water containment on Alder Avenue SE and Oak Street SE.
- ✓ Replaced 1,040 feet of 6' chain link fence on North Hill Holding Pond.
- ✓ Completed construction of drainage improvements on 226 Martisa Road SW.
- ✓ Completed construction of drainage improvements on 217 Coral Drive SW.
- ✓ Completed construction of drainage improvements on 213 Deluna Road SW.
- ✓ Completed construction of drainage improvements on 34 Temple Avenue.
- ✓ Completed construction of drainage improvements on 225 Miracle Strip Parkway.
- ✓ Completed construction of drainage improvements on Golf Course Drive and Eagle Street.
- ✓ Continuous maintenance of drainage ditches throughout the City.

# **405 STORMWATER FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2012-13	2013-14	2014-15	2015-16 Adopted	2016-17 Adopted	% Change
<b>Personal Services:</b>					
6,518	-	103	500	500	0.00%
(933)	(1,495)	3,272	-	-	0.00%
(72)	(114)	250	-	-	0.00%
<b>\$ 5,513</b>	<b>\$ (1,609)</b>	<b>\$ 3,625</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>0.00%</b>
<b>Total Personal Services</b>					
<b>Operating Expenditures:</b>					
543	761	464	-	-	0.00%
-	-	-	150	150	0.00%
3,876	1,896	3,005	-	-	0.00%
-	-	-	10,028	9,949	-0.79%
5,333	5,333	1,333	-	-	0.00%
-	-	-	-	-	0.00%
40,216	46,393	66,895	-	225	100.00%
20,882	16,141	6,505	-	-	0.00%
18,773	1,385	-	-	-	0.00%
<b>\$ 89,624</b>	<b>\$ 71,909</b>	<b>\$ 78,202</b>	<b>\$ 10,178</b>	<b>\$ 10,324</b>	<b>1.43%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay</b>					
-	-	-	-	700	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>100.00%</b>
<b>Total Capital Outlay</b>					
<b>Other Financing Activity</b>					
73,372	74,376	150,987	154,493	157,704	2.08%
7,785	7,641	-	-	-	0.00%
-	-	-	76,955	93,334	21.28%
<b>\$ 81,157</b>	<b>\$ 82,017</b>	<b>\$ 150,987</b>	<b>\$ 231,448</b>	<b>\$ 251,038</b>	<b>8.46%</b>
<b>Total Other Financing Activity</b>					
<b>\$ 176,294</b>	<b>\$ 152,317</b>	<b>\$ 232,815</b>	<b>\$ 242,127</b>	<b>\$ 262,561</b>	<b>8.44%</b>
<b>TOTAL EXPENSES</b>					
6.00	6.00	6.00	6.00	6.00	0.00%
<b>Number of Funded Employees (FTE's)</b>					
457,167	586,583	357,751	434,573	633,126	45.69%
176,294	152,317	151,090	242,127	262,561	8.44%
(21,500)	(299,710)	(69,628)	-	-	0.00%
<b>\$ 611,961</b>	<b>\$ 439,190</b>	<b>\$ 439,213</b>	<b>\$ 676,700</b>	<b>\$ 895,687</b>	<b>32.36%</b>
<b>TOTAL FUND EXPENSES</b>					
<b>\$ (18,105)</b>	<b>\$ 200,399</b>	<b>\$ 228,466</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>0.00%</b>
<b>NET REVENUE / (EXPENSE)</b>					

## IT Replacement Program

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The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

The FY 2016-17 budget, the third year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT SCHEDULE

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	4 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

Fund #	Dept #	Device	Total	FY2017		FY2018		FY2019		FY2020		FY2021	
				S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
001	0100	CCS1-7	1						600				
001	0100	CCS2-7	1						600				
001	0100	CCS3-7	1						600				
001	0100	CCS4-7	1						600				
001	0100	CCS5-7	1						600				
001	0100	CCS6-7	1						600				
001	0100	CCS7-7	1						600				
001	0100	CCSMayor-7	1						600				
001	0100	CCIQM2-8	1					225	700				
001	0100	MAAnderson8	1					225	700				
001	0100	CCIQM2-7	1	225	700								
001	0100	City Council											
001	0200	Surface Pro 3 - CM	1				1100						
001	0200	Surface Pro 3 - PIO	1				1100						
001	0200	iPad - CM	1										
001	0200	iPad - PIO	1										
001	0200	FWBTVXP	1										700
001	0200	JSoria7-L	1								1200		
001	0200	CJones7	1									515	700
001	0200	MBeedie7	1	225	700								
001	0200	City Manager											
001	0220	iPad - IT Manager	1										
001	0220	Recreation Center - AP	1								450		
001	0220	Recreation Center - AP	1								450		
001	0220	Recreation Center - AP	1								450		
001	0220	Recreation Center - AP	1								450		
001	0220	Recreation Center - AP	1								450		
001	0220	City Garage - AP	1										
001	0220	City Hall - Finance - AP	1						450				
001	0220	City Warehouse - AP	1						450				
001	0220	Fire Dept. 6 AP1	1						450				
001	0220	Fire Dept. 6 AP2	1						450				
001	0220	Fire Dept. 7 AP1	1						450				
001	0220	Police Dept. 1st Floor	1								450		
001	0220	City Hall - City Clerk - AP	1						450				
001	0220	City Hall - IT - AP	1						450				
001	0220	City Hall Annex - AP	1						450				
001	0220	Council Chambers - AP	1						450				
001	0220	Landing Park	1				450						
001	0220	Landing Park	1				450						
001	0220	Beal Cemetery - ASA	1										
001	0220	Museum - ASA	1										
001	0220	Sewer Plant - ASA	1										
001	0220	Police Dept. 1st Floor - ASA	1				7000						
001	0220	Police Dept. 1st Floor - Switch	1										3360
001	0220	Landing Park	1				750						
001	0220	DJenzen8	1									515	700
001	0220	Server - FWB-TEST	1										5000
001	0220	Server - Coban	1						10000				
001	0220	IT01	1			225	1200						
001	0220	Laptop - IT Analyst	1										
001	0220	IT02	1							225	1200		
001	0220	DMclemore8	1							515	700		
001	0220	Server - FWB-OSSIU-N	1							5000	4000		
001	0220	Server - FWB-Kronos	1	225	6200								
001	0220	Server - FWB-GISSQL	1				11000						
001	0220	Server - FWB-GISSRV	1										7200
001	0220	Server - FWB-Exchange	1										4700
001	0220	Server - FWB-Prox-DMZ	1										5000
001	0220	Server - FWB-VM	1		5000								
001	0220	Server - PD-VMWare	1		5000								
001	0220	Server - FWB-OSSIC	1							500	5000		
001	0220	Server - FWB-OSSIR	1							500	5000		
001	0220	Server - FWB-GISWEB	1				6000						
001	0220	Server - FWB-Main	1						6000				
001	0220	ITTraining7	1					225	700				
001	0220	City Hall Rack	1										
001	0220	Server - IBS	1							500	2500		
001	0220	Engineering Field Office - Switch	1		1950								
001	0220	Fire Dept. 6 - Switch	1										1950
001	0220	City Hall - Switch	1										3360
001	0220	City Hall Annex - Switch	1										3360



Fund #	Dept #	Device	Total	FY2017		FY2018		FY2019		FY2020		FY2021	
				S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
001	0220	Police Dept. 2nd floor - Switch	1										3360
001	0220	City Garage - Switch	1		1950								
001	0220	Sanatitaion Building - Switch	1		1950								
001	0220	Police Dept. 1st Floor - Switch	1				1950						
001	0220	Recreation Center - Switch	1								3360		
001	0220	City Warehouse	1										3450
001	0220	Fire Station 7 - Switch	1						3450				
001	0220	Golf Club Main Building - Switch	1						3450				
001	0220	Library - Switch	1		3450								
001	0220	Service Maintenance - Switch	1										3450
001	0220	City Hall - Switch	1										9850
001	0220	Police Dept. 1st floor - Switch	1										9850
001	0220	Recreation Center - Switch	1								9850		
001	0220	IT Miscellaneous	1		1777								
<b>001</b>	<b>0220</b>	<b>Information Technology</b>											
001	0300	Surface Pro 3 - HR Director	1				1100						
<b>001</b>	<b>0300</b>	<b>iPad - Went to FIRE</b>	<b>1</b>										
001	0300	ShuttleA7	1					225	700				
001	0300	ShuttleB7	1					225	700				
001	0300	ShuttleC7	1					225	700				
001	0300	JBrammer7	1			225	700						
001	0300	LSinwelski7	1	515	700								
001	0300	Tfranxman7	1									225	700
<b>001</b>	<b>0300</b>	<b>Administrative Services</b>											
001	0400	Surface Pro 3 - City Clerk	1				1100						
<b>001</b>	<b>0400</b>	<b>iPad - City Clerk - WENT TO IT</b>	<b>1</b>										
001	0400	LVanetten7	1			225	700						
001	0400	KBarnes8	1					225	700				
001	0400	MPerry8	1					225	700				
001	0400	Laserfiche7	1	225	700								
001	0400	IQM2 Encoder	1								1000		
<b>001</b>	<b>0400</b>	<b>City Clerk</b>											
001	0500	Surface Pro 3 - Finance Director	1				1100						
<b>001</b>	<b>0500</b>	<b>iPad - Finance Director</b>	<b>1</b>										
001	0500	NNabors7	1			515	700						
001	0500	MWomack7	1			515	700						
001	0500	ASnow8	1										
001	0500	CGodwin8	1							225	700		
001	0500	KBlatz8	1							225	700		
001	0500	Postage8	1								700		
001	0500	JSoria7	1									515	700
001	0500	BFerris7	1	515	700					225	700		
<b>001</b>	<b>0500</b>	<b>Finance</b>											
401	0520	LSkweres7	1			225	700						
401	0520	TEsteves8	1					225	700				
401	0520	BGustman7	1									225	700
401	0520	JKilpatrick7	1	225	700								
401	0520	PDurham7	1									225	700
401	0520	KHart7	1									225	700
401	0520	Stars7	1	225	700								
<b>401</b>	<b>0520</b>	<b>Customer Service</b>											
001	0530	GScott7	1			515	700						
001	0530	PEubanks7	1									225	700
001	0530	DGreen7	1	225	700								
<b>001</b>	<b>530</b>	<b>Purchasing</b>											
<b>001</b>	<b>0800</b>	<b>iPad - Chief</b>	<b>1</b>										
001	0800	Surface Pro 3 - Tracy Hart	1				1100						
001	0800	PD1002	1			225	1200						
001	0800	PD1005	1			225	1200						
001	0800	PD1008	1			225	1200						
001	0800	PD1009	1			225	1200						
001	0800	PD1022	1	225	1200								
001	0800	PD1025	1			225	1200						
001	0800	PD1030	1	225	1200								
001	0800	PD1004	1					225	1200				
001	0800	PD1007	1					225	1200				
001	0800	PD1012	1					225	1200				
001	0800	PD1013	1					225	1200				
001	0800	PD1016	1					225	1200				
001	0800	PD1017	1					225	1200				
001	0800	PD1019	1					225	1200				
001	0800	PD1020	1					225	1200				

Fund #	Dept #	Device	Total	FY2017		FY2018		FY2019		FY2020		FY2021	
				S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
001	0800	PD1024	1					225	1200				
001	0800	PD1026	1					225	1200				
001	0800	PD1001	1							225	1200		
001	0800	PD1003	1							225	1200		
001	0800	PD1006	1									225	1200
001	0800	PD1010	1							225	1200		
001	0800	PD1011	1									225	1200
001	0800	PD1014	1							225	1200		
001	0800	PD1015	1									225	1200
001	0800	PD1018	1									225	1200
001	0800	PD1021	1									225	1200
001	0800	PD1023	1									225	1200
001	0800	PD1027	1							225	1200		
001	0800	PD1028	1							225	1200		
001	0800	PD1029	1							225	1200		
001	0800	PD Training Laptop	1										1200
001	0800	Coban8-CSI	1							225	700		
001	0800	Coban8-FTO	1							225	700		
001	0800	CommPol5-8 - Randolph	1										
001	0800	THart8	1					225	700				
001	0800	CRPolice8	1					225	700				
001	0800	JHunt8	1					225	700				
001	0800	THarmon8	1					225	700				
001	0800	PDDispatchN	1					225	700				
001	0800	PDDispatchS	1					225	700				
001	0800	PDSCVideo8	1							225	700		
001	0800	RUOK7	1							225	700		
001	0800	TLitschauer8	1					225	700				
001	0800	Coban PC 3	1									225	700
001	0800	Coban PC 4	1	225	700								
001	0800	CommPol1-7 - Zbikowski	1									225	700
001	0800	CommPol2-7 - Dee	1	225	700								
001	0800	CommPol4-7 - Santiago	1									225	700
001	0800	TMatz7	1	225	700								
001	0800	Invest01-7 - Guy Bonilla	1									225	700
001	0800	Invest02-7 - Kraus	1	225	700								
001	0800	JailE7	1									225	700
001	0800	JailW7	1	225	700								
001	0800	KDuke7	1	225	700								
001	0800	MHolt7	1									225	700
001	0800	MHorgan7	1	225	700								
001	0800	PD-SGT01-7	1									225	700
001	0800	PD-SGT02-7	1	225	700								
001	0800	PD-SGT03-7	1									225	700
001	0800	PD-SGT04-7	1	225	700								
001	0800	PDFTO7	1									225	700
001	0800	RPTRoomN7	1			225	700						
001	0800	RPTRooms7	1									225	700
001	0800	SMercier7	1	225	700								
001	0800	StreetCrimes1-7	1									225	700
001	0800	StreetCrimes3-7	1	225	700								
001	0800	CHunt7	1	225	700								
001	0800	JWilson7	1			225	700						
001	0800	KMccauley7	1									515	700
001	0800	LOblak7	1			225	700						
001	0800	PD-SGT05-7	1			225	700						
001	0800	PD-SGT06-7	1			225	700						
001	0800	WRoyal7	1	225	700								
001	0800	Dell Venue Pro 11	1										
001	0800	Police											
109	0800	PD1031	1			225	1200						
109	0800	PD1032	1	225	1200								
109	0800	PD1033	1			225	1200						
109	0800	CommPol3-7 - Galindo	1			225	700						
001	0900	Surface Pro 3 - Fire Chief	1				1100						
001	0900	iPad - Chief	1										
001	0900	FDLaptop7	1							225	1200		
001	0900	FD-SEMS	1			225	1200						
001	0900	FD6Captain7	1			225	700						
001	0900	FD7-FrontOff7	1			225	700						
001	0900	ARoom6W8	1					225	700				
001	0900	Battalion8	1					225	700				

Fund #	Dept #	Device	Total	FY2017		FY2018		FY2019		FY2020		FY2021	
				S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
001	0900	FDCaptain8	1					225	700				
001	0900	KPerkins8	1					225	700				
001	0900	LCalabro8	1					225	700				
001	0900	ARoom6N7	1									225	700
001	0900	FD7-Aroom7	1	225	700								
001	0900	MJohnson7	1									225	700
001	0900	GGuarin7	1	225	700								
001	0900	Galaxy Tablet - Battalion Chief	1		300								
001	0900	Galaxy Tablet - Truck 6	1		300								
001	0900	Galaxy Tablet - Engine 6	1		300								
001	0900	Galaxy Tablet - Rescue 6	1		300								
001	0900	Galaxy Tablet - Engine 7	1		300								
001	0900	Galaxy Tablet - Fire Chief	1		300								
001	0900	FDTAB1	1			225	1200						
001	0900	FDTAB2	1			225	1200						
001	0900	<b>Fire</b>											
001	1000	Surface Pro 3 - Parks Director	1				1100						
001	1000	<b>iPad - Parks Director - BROKE SCREEN</b>	1										
001	1000	BCarmichael8	1							225	700		
001	1000	ParksLaptop 2	1							225	1200		
001	1000	JPeters7	1			515	700						
001	1000	VGardner7	1			225	700						
001	1000	DThomas8	1					225	700				
001	1000	WRiggs8	1					225	700				
001	1000	PSherman8	1							225	700		
001	1000	TCorcoran8	1							225	700		
001	1000	JValandingham7	1									225	700
001	1000	<b>Recreation</b>											
001	1010	RainBird7	1			225	1200						
001	1010	MMoxley7	1			225	700						
001	1010	Galaxy Tablet - ROW Foreman	1				300						
001	1010	<b>Parks</b>											
001	1015	JFortune7	1			225	700						
001	1015	Galaxy Tablet - ROW Foreman	1				300						
001	1015	<b>Right-of-Way</b>											
001	1020	JFleming7	1			225	700						
001	1020	SRPOS-8	1					225	700				
001	1040	OaksTee7	1			225	1200						
001	1040	PinesTee7	1			225	1200						
001	1040	GCBBackRM8	1					225	700				
001	1040	DTrimm7	1									225	700
001	1040	GolfCourseN7	1	225	700								
001	1040	GolfCourseS7	1									225	700
001	1040	JAtes7	1	225	700								
001	1040	TQuinones7	1									225	700
001	1040	<b>Golf Operations</b>											
001	1045	GCMaint8	1							225	700		
001	1045	JWilkinson8	1					225	700				
001	1045	RFlanagan7	1	225	700								
001	1045	<b>Golf Maintenance</b>											
001	1060	Library #11	1										1200
001	1060	JKepple8	1					225	700				
001	1060	NCardinal8	1							225	700		
001	1060	Library #1	1								700		
001	1060	Library #2	1						700				
001	1060	Library #3	1								700		
001	1060	Library #4	1								700		
001	1060	Library #5	1								700		
001	1060	Library #6	1						700				
001	1060	Library #7	1						700				
001	1060	Library #9	1								700		
001	1060	Library #10	1						700				
001	1060	Library #13	1								700		
001	1060	Library #14	1						700				
001	1060	Library #15	1						700				
001	1060	Library #16	1						700				
001	1060	Library #17	1						700				
001	1060	Library #18	1						700				
001	1060	Library #19	1						700				
001	1060	Library #20	1						700				
001	1060	Library #32	1						700				
001	1060	PGould7	1									225	700

Fund #	Dept #	Device	Total	FY2017		FY2018		FY2019		FY2020		FY2021	
				S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
001	1060	Library #8	1				700						
001	1060	Library #12	1				700						
001	1060	Library #21	1		700								
001	1060	Library #22	1				700						
001	1060	Library #23	1		700								
001	1060	Library #24	1				700						
001	1060	Library #25	1		700								
001	1060	Library #26	1				700						
001	1060	Library #27	1		700								
001	1060	Library #28	1				700						
001	1060	Library #29	1		700								
001	1060	Library #30	1				700						
001	1060	Library #31	1				700						
001	1060	<b>Library City</b>											
001	1060	<b>Library County</b>											
001	1070	Museum7	1			225	1200						
001	1070	AGardner7	1			225	700						
001	1070	GMeyer8	1					225	700				
001	1070	MWeech8	1					225	700				
001	1070	PassPerfect8	1					225	700				
001	1070	SchoolHouse8	1							225	700		
001	1070	POSMuseum7	1	225	700								
001	1070	<b>Museum</b>											
001	1080	JRogers7	1			225	700						
001	1080	<b>Cemetery</b>											
001	1200	Surface Pro 3 - ES Director	1				1100						
001	1200	iPad - GIS Team	1										
001	1200	iPad - BP Team	1										
001	1200	LLethcoe8	1					515	700				
001	1200	TBolduc7	1	515	700								
001	1200	S Foster7	1									515	1500
001	1200	MBryant7	1	515	1500								
001	1200	<b>Engineering Services</b>											
001	1205	CDSLaptop7	1										1200
001	1205	DCampbell7	1			515	700						
001	1205	CShepherd8	1							515	850		
001	1205	TRogers7	1	225	700								
001	1205	<b>Planning &amp; Zoning</b>											
106	1215	iPad - BP Inspector	1										
106	1215	EShared7	1							225	1200		
106	1215	JStevens7	1			515	700						
106	1215	TKennedy7	1			225	700						
106	1215	BHenderson7	1									515	700
106	1215	SBurney7	1	225	700								
106	1215	Galaxy Tablet - BP Inspector	1				300						
106	1215	<b>Building Inspections &amp; Permitting</b>											
001	1217	BRhodes7-L	1							225	1200		
001	1217	BRhodes7	1			225	700						
001	1217	EMoore7	1	225	700								
001	1217	<b>Code Enforcement</b>											
001	1220	MUyehara7	1			225	700						
001	1220	JBanks7	1									225	700
001	1220	SDavis7	1									225	700
001	1220	TSheldon7	1	225	700								
001	1220	<b>Fleet</b>											
001	1230	CHATrain-7	1	225	1200								
001	1230	GAdams7	1									225	700
001	1230	LRiceXP	1	225	700								
001	1230	Galaxy Tablet - Maint. Supervisor	1				300						
001	1230	Galaxy Tablet - Traffic Tech	1				300						
001	1230	<b>Facilities</b>											
001	1240	Galaxy Tablet - Streets Foreman	1				300						
001	1240	<b>Streets</b>											
401	1300	Engineering-Laptop	1									225	1200
401	1300	Galaxy Tablet - Survey Chief	1		300								
401	1300	GImperial7	1			515	700						
401	1300	JGlassburn7	1			225	700						
401	1300	Warehouse8	1					225	700				
401	1300	DFousek7	1									225	700
401	1300	DPayne7	1	515	700								
401	1300	SHawkins7	1									515	1500
401	1300	SKieffer7	1	515	1500								

				FY2017		FY2018		FY2019		FY2020		FY2021	
Fund #	Dept #	Device	Total	S3	H3	S4	H4	S5	H5	S6	H6	S7	H7
401	1300	Utility Services											
401	1310	iPad - Water Ops Manager	1					650				650	
401	1310	Meter7	1							225	1200		
401	1310	BRollins7	1			225	700						
401	1310	MWoodall7	1			225	700						
401	1310	WaterOPS7	1	225	700								
401	1310	Galaxy Tablet - Water Ops	1				300						
401	1310	Water Operations											
401	1340	Galaxy Tablet - Water Distribution	1				300						
401	1340	Water Distribution											
401	1350	Utilities2-7	1			225	1200						
401	1350	Utilities1-7	1					225	1200				
401	1350	DFelix8	1					225	700				
401	1350	JCoker8	1							225	700		
401	1350	HSUPrimary7	1									225	700
401	1350	LKilburn7	1	225	700								
401	1350	SewerTV7	1								700		
401	1350	Galaxy Tablet - Lift Station Mech.	1				300						
401	1350	Galaxy Tablet - Sewer Foreman	1				300						
401	1350	Galaxy Tablet - Sewer Rounds	1				300						
401	1350	Sewer Collections & Treatment											
403	1360	JGunn7	1									225	700
403	1360	LLawrence7	1	225	700								
403	1360	Galaxy Tablet - Sanitation Foreman	1				300						
403	1360	Solid Waste											
405	1380	NGunn7	1	225	700								
405	1380	Galaxy Tablet - SW Foreman	1				300						
405	1380	Galaxy Tablet - Street Sweeper	1				300						
405	1380	Galaxy Tablet - Supervisor	1				300						
405	1380	Stormwater											
109	2000	CFrassetti7	1									515	700
109	2000	CRA											
Total			359	11865	67277	12380	87800	10190	77100	13605	67160	12220	104740



## Fleet Replacement Program

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 7-year cycle and the remainder of the fleet on a 10-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. The FY 2016-17 budget, the third year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT CRITERIA

Factors that are included as part of the Schedule, in order to evaluate replacement criteria include, but are not limited to: Age, Mileage, Repair/Maintenance Costs, Overall Condition, and Usage. The following chart depicts a Summary of the Vehicle Replacement Schedule.

Fund	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	\$275,769	\$883,780	\$264,000	\$240,000	\$243,366
FBC Fund	\$0	\$20,000	\$0	\$0	\$0
CRA Fund	\$0	\$0	\$114,000	\$0	\$0
Utilities Fund	\$134,459	\$195,000	\$122,000	\$500,000	\$500,000
Sanitation Fund	\$260,000	\$831,530	\$500,000	\$250,000	\$250,000
Stormwater Fund	\$72,716	\$22,000	\$32,000	\$75,000	\$150,000
	<b>\$742,944</b>	<b>\$1,952,310</b>	<b>\$1,032,000</b>	<b>\$1,065,000</b>	<b>\$1,143,366</b>

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2439	Light	001	1240	Street	2001	10	81824	\$ 14,353.70	2017	12	1-3yrs	\$35,413
2448	Safety	001	800	Police	2001	25	112792	\$ 14,394.50	2017	7	1-3yrs	\$41,780
2465	Light	001	1010	Parks	2003	10	91945	\$ 4,066.50	2017	12	1-2yrs	\$ 25,080
2477	Light	001	1010	Parks	2004	418	58470	\$ 4,531.31	2017	12	1-2Yrs	\$ 25,080
2488	Safety	001	800	Police	2005	25	103403	\$ 10,646.31	2017	7	Can go to line	\$41,780
2494	Safety	001	0800	Police	2006	25	124035	\$ 11,742.51	2017	7	1-3yrs	\$41,780
2495	Safety	001	0800	Police	2006	25	99822	\$ 1,896.78	2017	7	1-3yrs	\$41,780
2520	Safety	001	0800	Police	2000	50430	129792	\$ 17,111.29	2017	7	1-3yrs	\$41,780
2556	Safety	001	0800	Police	2009	25	143348	\$ 7,259.75	2017	7	3-5yrs	\$41,780
2362	Light	401	1350	Sewer Collections	1995	4572	15998	\$ 8,785.48	2017	20	5-8yrs	\$134,459
2467	Heavy	403	1360	Solid Waste	2003	1009	77529	\$ 180,871.27	2017	10	Backup	\$ 260,000
2376	Light	405	1380	Stormwater	1996	2	88355	\$ 36,258.40	2017	20	3-5yrs	\$72,716
2521	Safety	0800- 521		Police	2006	52573	11910	\$16,037.56	2017	7	None	\$41,780
2441	Safety	001	800	Police	2001	25	105255	\$ 12,984.11	2018	7		\$41,780
2390	Heavy	001	1240	Street	1997	2	75475	\$ 34,318.83	2018	20	1-2yrs	\$180,000
2414	Heavy	401	1350	Sewer Collections	1999	492	51916	\$ 21,160.73	2018	15	2yrs	\$75,000
2423	Light	405	1380	Stormwater	2000	25	52385	\$ 2,259.65	2018	12	1-3yrs	\$22,000
2425	Light	001	1230	Facilities	2000	25	53471	\$ 4,013.14	2018	12	3-5yrs	\$22,000
2457	Light	001	1010	Parks	2002	1253	63999	\$ 5,429.20	2018	12	1-3 yrs.	\$ 20,000
2462	Heavy	401	1350	Sewer Collections	2003	10	124992	\$ 39,713.35	2018	15	2yrs	\$75,000
2464	Light	403	1360	Solid Waste	2003	25	35731	\$ 12,796.03	2018	12	3-5yrs	\$32,000
2473	Light	401	1350	Sewer Collections	2003	25	62821	\$ 14,973.39	2018	15	3yrs	\$45,000
2487	Light	001	1010	Parks	2005	371	59537	\$ 5,085.46	2018	12	3-5yrs	\$22,000



<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2490	Heavy	403	1360	Solid Waste	2005	363	89380	\$ 144,500.94	2018	10	3-5yrs	\$250,000
2492	Light	106	1215	Building & Zoning	2006	25	65021	\$ 1,896.78	2018	12	1-5yrs	\$ 20,000
2474	Light	401	1350	Sewer Collections	1994	50507	65697	\$ 7,477.08	2018	20	5yrs	
2497	Light	001	1010	Parks	2006	355	53103	\$ 3,278.17	2018	12	3-5yrs	\$22,000
2498	Light	001	1010	Parks	2006	355	61973	\$ 5,057.56	2018	12	3-5yrs	\$22,000
2506	Safety	001	0900	Fire	2006	33	100173	\$ 17,917.61	2018	7	1yr	\$ 250,000
2507	Heavy	403	1360	Solid Waste	2006	1015	74921	\$ 179,384.31	2018	10	Backup	\$250,000
2513	Safety	001	0800	Police	2005	25844	116494	\$ 4,689.98	2018	7	1-3yrs	\$38,000
2539	Heavy	403	1360	Solid Waste	2007	365	66730	\$ 191,348.40	2018	10	1yr	\$ 29,530
2525	Safety	001	0800	Police	2007	25	112801	\$ 7,856.65	2018	7	1-3yrs	\$38,000
2548	Safety	001	0800	Police	2008	25	112876	\$ 8,254.24	2018	7	3-5yrs	\$38,000
2549	Safety	001	0800	Police	2008	25	75033	\$ 4,656.23	2018	7	3-5yrs	\$38,000
2571	Heavy	403	1360	Solid Waste	2011	35	70226	\$ 15,529.01	2018	7	3yrs	\$135,000
2572	Heavy	403	1360	Solid Waste	2011	35	58497	\$ 18,825.81	2018	7	3yrs	\$135,000
2576	Safety	001	0800	Police	2011	4	75824	\$ 2,107.49	2018	7	3-5yrs	\$38,000
2577	Safety	001	0800	Police	2011	5	72576	\$ 3,725.29	2018	7	3-5yrs	\$38,000
2578	Safety	001	0800	Police	2011	4	44105	\$ 2,622.10	2018	7	3-5yrs	\$38,000
2579	Safety	001	0800	Police	2011	4	56384	\$ 18,443.83	2018	7	3-5yrs	\$38,000
2585	Safety	001	0800	Police	2003	149482	165994	\$ 1,189.74	2018	12	1-3yrs	n/a
2427	Light	1310- 533		Water Ops	2000	107	125299	\$ 16,438.77	2019	12	Backup	
2432	Light	401	1340	Water Distribution	2000	25	66043	\$ 16,435.56	2019	15	3-5yrs	\$75,000
2470	Light	001	1230	Facilities	2003	25	64550	\$ 6,736.77	2019	12	3-5yrs	\$24,000
2472	Light	405	1380	Stormwater	2003	9	85697	\$ 20,116.55	2019	12	3-5yrs	\$32,000

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2485	Light	001	1010	Parks	2005	375	84532	\$ 3,716.47	2019	12	3-5yrs	\$22,000
2493	Light	401	1310	Water Ops	2006	187	112569	\$ 5,244.21	2019	12	3-5yrs	\$22,000
2523	Safety	001	0800	Police	2007	25	89407	\$ 6,310.69	2019	7	1-5yrs	\$38,000
2530	Light	401	1350	Sewer Collections	2007	25	48540	\$ 7,444.93	2019	12	4-5yrs	\$25,000
2531	Safety	001	0900	Fire	2007	10	84292	\$ 5,373.98	2019	10	4yrs	\$ 32,000
2532	Light	001	1010	Parks	2007	25	39178	\$ 4,257.98	2019	12	4-5yrs	\$22,000
2535	Light	001	1217	Code Enforcement	2007	25	45984	\$ 983.15	2019	12	3-5yrs	\$ 20,000
2541	Safety	001	0800	Police	1997	59213	145472	\$ 4,097.20	2019	15	3-5yrs	\$30,000
2545	Heavy	403	1360	Solid Waste	2008	3620	79666	\$ 102,748.36	2019	10	3yrs	\$250,000
2555	Safety	001	0800	Police	2009	25	105127	\$ 6,836.87	2019	7	3-5yrs	\$38,000
2559	Heavy	403	1360	Solid Waste	2009	360	62314	\$ 126,690.70	2019	10	4yrs	\$250,000
2565	Safety	001	0800	Police	2011	25	52128	\$ 6,645.36	2019	7	3yrs	\$38,000
2573	Safety	109	2000	Police	2011	5	28686	\$ 2,769.91	2019	7	3yrs	\$38,000
2574	Safety	109	2000	Police	2011	5	56826	\$ 4,368.14	2019	7	3yrs	\$38,000
2575	Safety	109	2000	Police	2011	4	45818	\$ 2,251.50	2019	7	3-5yrs	\$38,000
2429	Heavy	401	1350	Sewer Collections	2000	2086	35918	\$ 103,755.68	2020	12	5yrs	\$500,000
2486	Light	001	1240	Street	2005	374	44314	\$ 3,710.23	2020	12	1-5yrs	\$22,000
2491	Light	405	1380	Stormwater	2005	10	80970	\$ 12,240.75	2020	15	5yrs	\$75,000
2499	Safety	001	0800	Police	2006	352	24797	\$ 3,255.94	2020	7	5yrs	\$22,000
2534	Light	001	1230	IT	2007	25	14143	\$ 596.60	2020	12	5yrs	
2540	Light	001	1230	Facilities	2007	5	45441	\$ 2,370.07	2020	12	4-5yrs	\$32,000
2543	Safety	001	0900	Fire	2008	25	45825	\$ 2,470.32	2020	12	5yrs	\$ 20,000
2561	Safety	001	0800	Police	2009	25	56067	\$ 2,626.90	2020	7	5yrs	\$30,000

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2562	Heavy	403	1360	Solid Waste	2010	658	80036	\$ 74,867.71	2020	10	5yrs	\$250,000
2564	Safety	001	0800	Police	2011	25	51905	\$ 5,466.78	2020	7	3yrs	\$38,000
2566	Safety	001	0800	Police	2011	25	65253	\$ 5,862.44	2020	7	3yrs	\$38,000
2567	Safety	001	0800	Police	2011	25	30749	\$ 5,862.44	2020	7	3yrs	\$38,000
2484	Light	401	1350	Sewer Collections	2005	25	66361	\$ 8,879.34	2021	12	5-8yrs	
2510	Light	001	1220	Fleet	2006	355	25851	\$ 5,553.06	2021	15	6-10yrs	
2557	Light	001	1010	Parks	2009	25	25495	\$ 640.07	2021	12	6yrs	
2560	Light	403	1360	Solid Waste	2009	25	39351	\$ 1,454.90	2021	12	6yrs	
2596	Heavy	403	1360	Solid Waste	2014	2322	26507	\$ 4,865.86	2021	7	6yrs	
2598	Safety	001	0800	Police	2014	19	21098	\$ 68.94	2021	7	6yrs	
2599	Safety	001	0800	Police	2014	18	10573	\$ 68.94	2021	7	6yrs	
2600	Safety	001	0800	Police	2014	18	23309	\$ 116.22	2021	7	6yrs	
2601	Safety	001	0800	Police	2014	18	14877	\$ 60.16	2021	7	6yrs	
2603	Safety	001	0800	Police	2014	22	29587	\$ 79.50	2021	7	6yrs	
2605	Safety	001	0800	Police	2014	56	24152	\$ 84.23	2021	7	6yrs	
2509	Light	403	1360	Solid Waste	2007	25	64893	\$ 2,722.10	2022	15	7yrs	
2536	Light	001	1230	Facilities	2007	25	47174	\$ 2,266.49	2022	15	5-7yrs	
2537	Light	401	1300	Utilities Admin	2007	25	23189	\$ 2,849.92	2022	15	5-7yrs	
2538	Light	001	1010	Parks	2007	25	5223	\$ 1,845.23	2022	15	7yrs	
2542	Light	001	1240	Street	2007	250	49219	\$ 10,110.06	2022	15	7yrs	
2563	Light	001	1015	Parks	2010	58580	131752	\$ 6,099.29	2022	12	7yrs	
2584	Heavy	403	1360	Solid Waste	2012	1776	9672	\$ 24,241.07	2022	10	7yrs	
2588	Heavy	403	1360	Solid Waste	2012	1270	34023	\$ 25,033.01	2022	10	7yrs	

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2602	Safety	001	0800	Police	2014	22	21175	\$ 106.17	2022	7	6yrs	
2604	Safety	001	0800	Police	2014	23	26114	\$ 84.44	2022	7	6yrs	
2606	Safety	001	0800	Police	2006	73821	85419	\$ 1,049.08	2022	12	5-7yrs	
2544	Heavy	403	1360	Solid Waste	2008	1836	19556	\$ 6,410.45	2023	15	8yrs	
2552	Heavy	401	1350	Sewer Collections	2008	828	46763	\$ 33,854.84	2023	15	8yrs	
2553	Safety	001	0800	Police	2006	50371	84769	\$ 3,552.06	2023	10	5-8yrs	
2554	Safety	001	0800	Police	2001	30482	85046	\$ 4,025.64	2023	10	5yrs	
2568	Light	401	1310	Water Ops	2011	25	43815	\$ 3,162.05	2023	12	8yrs	
2569	Light	001	1010	Parks	2011	25	45165	\$ 487.04	2023	12	8yrs	
2591	Heavy	403	1360	Solid Waste	2013	598	41849	\$ 5,206.20	2023	10	8yrs	
2592	Heavy	403	1360	Solid Waste	2013	629	43102	\$ 3,668.08	2023	10	8yrs	
2483	Safety	001	0900	Fire	2004	329	100211	\$ 45,664.06	2024	20	5-8yrs	\$ 500,000
2580	Light	401	1350	Sewer Collections	2012	25	41001	\$ 1,058.10	2024	12	9yrs	
2581	Light	401	1310	Water Ops	2012	25	57360	\$ 1,119.30	2024	12	9yrs	
2582	Light	001	1010	Parks	2012	45	25094	\$ 1,002.67	2024	12	9yrs	
2583	Light	401	1340	Water Distribution	2012	25	40700	\$ 423.45	2024	12	9yrs	
2586	Safety	001	0900	Fire	2012	2102	31830	\$ 2,974.31	2024	12	9yrs	\$ 500,000
2587	Light	401	1340	Water Distribution	2012	25	43650	\$ 1,002.17	2024	12	9yrs	
2609	Heavy	405	1380	Stormwater	2014	548	5995	\$ 2,829.33	2024	10	9yrs	
2589	Safety	001	0800	Police	2010	35301	71421	\$ 2,186.02	2025	15	7-10yrs	
2594	Light	401	1310	Water Ops	2014	28	41692	\$ 68.24	2026	12	11yrs	
2595	Light	401	1310	Water Ops	2014	26	13945	\$ 13.71	2026	12	11yrs	

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2607	Light	401	1350	Sewer Collections	2014	5	27454	\$ 957.66	2026	12	11yrs	
2608	Light	401	1340	Water Distribution	2014	1	20679	\$ 276.64	2026	12	11yrs	
2610	Light	001	1230	Facilities	2014	1	17516	\$ 141.16	2026	12	11yrs	
2611	Light	001	1015	Parks	2014	5	16412	\$ 888.90	2026	12	11yrs	
2612	Light	405	1380	Stormwater	2014	1	16741	\$ 390.64	2026	12	11yrs	
2613	Light	001	1200	Engineering Utilities	2014	2	25207	\$ 25.08	2026	12	11yrs	
2614	Light	001	1240	Street	2015	366	17339	\$ 141.15	2027	12	12yrs	
2615	Light	001	1220	Fleet	2015	508	9717	\$ 32,240.00	2027	12	12yrs	
2593	Heavy	401	1350	Sewer Collections	2013	1	12664	\$ 36.43	2028	15	13yrs	
2597	Heavy	001	1230	Facilities	2014	46	4222	\$ 193.92	2032	18	18yrs	
401	Safety	001	0900	Fire	1947	4324	6834	\$ 8,781.75	2099		NA	
2616	Safety	001	0900	Fire	2015	499	10430	\$ 30,928.00		7	7	
2617	Heavy	403	1360	Solid Waste	2015	145	15227	\$ 208,023.00		10	10	
2618	Safety	001	0900	Fire	2015	0	0	\$ -		20	20	
2619	Safety	001	0800	Police	2015	0	18996	\$ 23,688.00		20	20	
2620	Safety	001	0800	Police	2015	0	12885	\$ 23,688.00		20	20	
2621	Safety	001	0800	Police	2015	0	10899	\$ 23,688.00		20	20	
2622	Light	001	1000	Recreation	2015	0	1528	\$ -		20	20	
2623	Light	001	1000	Recreation	2015	0	4224	\$ -		20	20	
2624	Safety	001	0800	Police	2016	0	13801	\$ 25,461.00		20	20	
2625	Safety	001	0800	Police	2016	0	16533	\$ 25,461.00		20	20	
2626	Safety	001	0800	Police	2016	0	19668	\$ 25,461.00		20	20	
2627	Safety	001	0800	Police	2016	0	11009	\$ 25,461.00		20	20	
2628	Light	106	1215	Building & Zoning	2015	0	8324	\$ 19,199.00		20	20	
2629	Light	001	1000	Recreation	2016	353	1626	\$ 25,967.25		20	20	
2630	Light	001	1010	Parks	2016	376	2399	\$ 19,422.00		20	20	
2631	Heavy	403	1360	Solid Waste	2016	503	5954	\$ 90,680.00		20	20	
2632	Heavy	403	1360	Solid Waste	2016	502	8601	\$ 90,680.00		20	20	
2633	Safety	001	0800	Police	2008	264306	264596					
2634	Light	401	1310	Water Ops	2016	338	4382					
2635	Light	106	1215	Building & Zoning	2016	366	1507					
2636	Light	403	1360	Solid Waste	2016	360	1796					
2637	Safety	001	0800	Police	2016		688					
2638	Safety	001	0800	Police	2016							
2639	Safety	001	0800	Police	2016							

<u>Vehicle</u>	<u>Light/Heavy/ Safety</u>	<u>Fund</u>	<u>Division</u>	<u>Department</u>	<u>Manufacture Year</u>	<u>Mileage @ Purchase</u>	<u>As of 08/21/16 Last Recorded Mileage on Record</u>	<u>Total Cost since Purchase Date to 2/2/15</u>	<u>Suggested Replacement Yr.</u>	<u>Expected Life</u>	<u>Remaining Life</u>	<u>Replacement Cost</u>
2640	Safety	001	0800	Police	2016							
2641	Safety	001	0800	Police	2016		1278					
2642	Safety	001	0800	Police	2016		964					
2643	Safety	001	0800	Police	2016		1047					
2644	Light	001	1230	Facilities	2016	333	848					
2645	Light	001	1010	Parks	2016	367	666					
2646	Light	001	1217	Code Enforcement	2016	332						
2647	Light	001	1380	Stormwater	2016	334						
2648	Safety	001	0900	Fire	2016	389						
2649	Light	401	1350	Sewer Collections	2016	373						



# Capital Improvements Program

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The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

## CIP PROCESS

The FY 2016-17 budget, the third year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Expansion of current program or service
- Initiation of new program or service
- Funding source

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

## FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

- Ad Valorem Taxes – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- Non-Ad Valorem Revenues – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds,

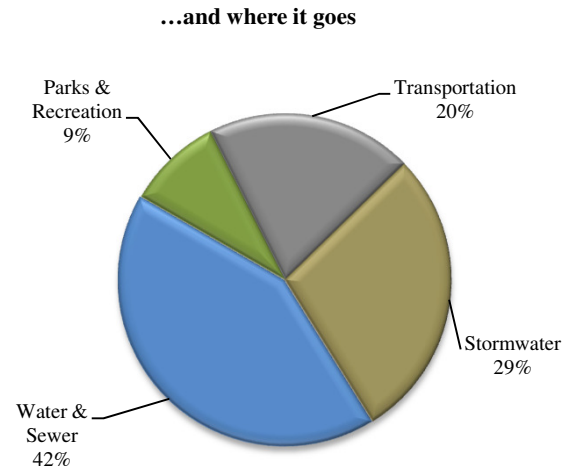
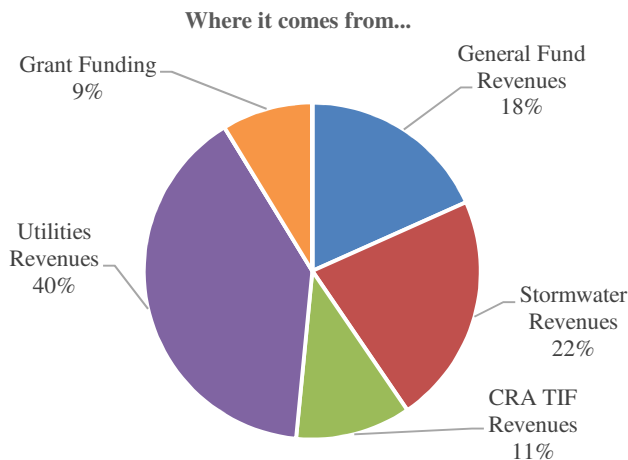


non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).

- Special Revenue Sources – Include the following:
  - Impact Fees – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).
  - Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
  - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
  - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

**CITY OF FORT WALTON BEACH, FL**  
**Five Year Capital Improvements Program**

Page	CIP	Project Name	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FIVE YEAR TOTAL
188	5071	Tennis Center Improvements	45,000	100,000	35,500	55,000	-	235,500
		Recreation	45,000	100,000	35,500	55,000	-	235,500
190	5013	Jet Stadium Improvements	-	55,000	210,000	-	-	265,000
192	5117	Rec Center Phase II	120,000	96,750	34,000	-	-	250,750
		Parks	120,000	151,750	244,000	-	-	515,750
	5074	City Hall Complex Renovation	-	-	-	-	-	-
	5147	Field Office Consolidation	beyond current five-year CIP horizon					-
		Facilities	-	-	-	-	-	-
194	5018	Street Resurfacing	235,000	125,000	125,000	125,000	125,000	735,000
		Streets	235,000	125,000	125,000	125,000	125,000	735,000
		<b>GENERAL FUND TOTAL</b>	<b>400,000</b>	<b>376,750</b>	<b>404,500</b>	<b>180,000</b>	<b>125,000</b>	<b>1,486,250</b>
196	5607	Carson Drive & Third Street SE Streetscape	300,000	300,000	300,000	-	-	900,000
		<b>CRA FUND TOTAL</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>900,000</b>
198	5058	Water Well Improvements	-	300,000	-	-	-	300,000
		Water Operations	-	300,000	-	-	-	300,000
200	5056	Water Line Replacement/Multiple Sites	-	76,500	50,000	50,000	100,000	276,500
202	5057	Water Line Replacement/Cinco Bayou	-	300,000	-	-	-	300,000
		Water Distribution	-	376,500	50,000	50,000	100,000	576,500
204	5032	Sewer System Grouting & Lining	200,000	200,000	200,000	200,000	200,000	1,000,000
206	5048	Lift Station Rehabilitation #1	-	400,000	50,000	50,000	100,000	600,000
208	5050	Lift Station Rehabilitation #22	-	100,000	50,000	50,000	50,000	250,000
210	5049	Lift Station Rehabilitation #8	100,000	50,000	50,000	50,000	50,000	300,000
212	5051	Reclaim Water System	-	400,000	-	-	-	400,000
		Sewer Collection & Treatment	300,000	1,150,000	350,000	350,000	400,000	2,550,000
		<b>UTILITIES FUND TOTAL</b>	<b>300,000</b>	<b>1,526,500</b>	<b>400,000</b>	<b>400,000</b>	<b>500,000</b>	<b>3,426,500</b>
214	5019	Stormwater Improvements	510,000	450,000	450,000	450,000	450,000	2,310,000
		<b>STORMWATER FUND TOTAL</b>	<b>510,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>2,310,000</b>
		<b>GRAND TOTAL - ALL FUNDS</b>	<b>1,510,000</b>	<b>2,653,250</b>	<b>1,554,500</b>	<b>1,030,000</b>	<b>1,075,000</b>	<b>8,122,750</b>



FUNDING METHODOLOGY						FY 2016-17 TIMELINE		FUTURE YEAR EXPENSES
Operating Revenues	Grant	Bond / Debt Issue	Other <sup>(1)</sup> / In-Kind <sup>(2)</sup>	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration	
235,500	-	-	-	-	235,500	Oct 2016	12 months	-
235,500	-	-	-	-	235,500			-
265,000	-	-	-	-	265,000	Oct 2017	12 months	-
250,750	-	-	-	-	250,750	Oct 2016	12 months	-
515,750	-	-	-	-	515,750			-
-	-	-	-	-	-	unknown	unknown	TBD
<i>beyond current five-year CIP horizon</i>					-	unknown	unknown	TBD
-	-	-	-	-	-			-
735,000	-	-	-	-	735,000	Oct 2017	12 months	-
735,000	-	-	-	-	735,000			-
1,486,250	-	-	-	-	1,486,250			-
900,000	-	-	-	-	900,000	Oct 2017	12 months	-
900,000	-	-	-	-	900,000			-
300,000	-	-	-	-	300,000	Oct 2017	12 months	-
300,000	-	-	-	-	300,000			-
276,500	-	-	-	-	276,500	Oct 2017	12 months	-
300,000	-	-	-	-	300,000	Oct 2017	12 months	-
576,500	-	-	-	-	576,500			-
1,000,000	-	-	-	-	1,000,000	Oct 2016	12 months	-
600,000	-	-	-	-	600,000	Oct 2017	12 months	-
250,000	-	-	-	-	250,000	Oct 2017	12 months	-
300,000	-	-	-	-	300,000	Oct 2017	12 months	-
200,000	200,000	-	-	-	400,000	Oct 2017	12 months	-
2,350,000	200,000	-	-	-	2,550,000			-
3,226,500	200,000	-	-	-	3,426,500			-
1,800,000	250,000	-	260,000	-	2,310,000	Oct 2016	12 months	-
1,800,000	250,000	-	260,000	-	2,310,000			-
7,412,750	450,000	-	260,000	-	8,122,750			-

*Italics denotes a project beyond the current five-year CIP horizon.*

<sup>(1)</sup>Other includes special assessments and land sales.

<sup>(2)</sup>In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.

## Capital Improvement Project (CIP)

Department & Division: Recreation (1000)

CIP #: \_\_\_\_\_ ☒ New Project ☐ Project Update

CIP Title: Phase 2 Rec Complex

Neighborhood: Oakland

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Tennis Center Upgrades

Justification: Tennis Center Contract expires September 30, 2016. Many facility upgrades are needed

Scope: 2016-17: Resurface 8 courts  
Lighting and Ballast Repair  
2017-18: Replace Court Fencing  
Interior Building Renovation  
Seal Coat Parking Lot  
2018-19: Replace HVAC Units  
Replace Roof  
2019-20: Exterior Rot Repair/Paint  
(4) Court resurface

Current Year Objectives: Bring in a new Contractor to Operate the Tennis Facility

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Reserves	001	45,000	100,000	35,500	55,000		235,500	
							-	
							-	
		45,000	100,000	35,500	55,000	-	235,500	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	45,000	100,000	35,500	55,000		190,500	
						-	
						-	
						-	
						-	
	45,000	100,000	35,500	55,000	-	235,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay	45,000	100,000	35,500	55,000		235,500	
Total	45,000	100,000	35,500	55,000	-	235,500	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP) Request

Department & Division: Recreation & Cultural Services - Parks

CIP #: 5013

☐ New Project

☒ Project Update

CIP Title: Jet Stadium Improvements

Neighborhood: Northwest

Investment Objective: Upgrade Service

Operating Impact: Budget Neutral

Objective: Pave Parking Area and Replace Field Lights

Justification: Jet Stadium was built in 1955. The clay parking surface is problematic in inclement weather. An asphalt surface will also increase the amount of parking at the complex.

Scope: Lay an aggregate base of crushed limerock over 51,425 sq. ft. in preparation for asphalt construction the following year.

Current Year Objectives: n/a

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	001		55,000	210,000	-	-	265,000	
							-	
							-	
		-	55,000	210,000	-	-	265,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		55,000				55,000	Limerock Aggregate
Construction			210,000			210,000	Parking Area Asphalt
Construction						-	Field Lighting
						-	
						-	
	-	55,000	210,000	-	-	265,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating				(150)		(150)	10% utilities decrease with more efficient lighting
Capital Outlay						-	
Total	-	-	-	(150)	-	(150)	

Project Update/Carry-Over

Status:	n/a
---------	-----

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2013-14		-
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
		-



Jet Stadium Parking Lot

## Capital Improvement Project (CIP)

Department & Division: Recreation (1000)

CIP #: 5117 ☒ New Project ☐ Project Update

CIP Title: Phase 2 Rec Complex Neighborhood: Beal Parkway

Investment Objective: Expand Service Operational Impact: Increase Revenue

Objective: Complete Volleyball Court and Skate Park Complex

Justification: Remaining items to complete the Recreation Complex include Volleyball Courts (4), Skate Park Bowl, concrete sidewalks, irrigation, Landscaping, and lighting

Scope:

Year 2016-17: Construct a Concrete Bowl connecting to existing skate park  
 Year 2017-18: Install 4 Sand Volleyball Courts  
 Install Curbing and sidewalk  
 Irrigation, Landscaping, Sod, and Trees  
 Year 2018-19: Install Handicap Parking

Current Year Objectives:

Current Year Objective is to do prep work to prepare area for Skate park bowl. Currently, the area has a large mound o clay piled next to the skate park.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Reserves	001	120,000	96,750	34,000			250,750	
							-	
							-	
		120,000	96,750	34,000	-	-	250,750	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	120,000	96,750	34,000			130,750	
						-	
						-	
						-	
						-	
	120,000	96,750	34,000	-	-	250,750	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees	5,000	5,000	5,000	5,000	5,000	25,000	
Impact Fees						-	
Other						-	
Total	5,000	5,000	5,000	5,000	5,000	25,000	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay	120,000	96,750	34,000			250,750	
Total	120,000	96,750	34,000	-	-	250,750	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		-



### Capital Improvement Project (CIP)

Department & Division: Engineering Services - Streets (1240)

CIP #: 5018

☐ New Project

☒ Project Update

CIP Title: Street Resurfacing

Neighborhood: Citywide

Investment Objective: Maintain Service

Operational Impact: <select one>

Objective: Maintain Smooth Roadways

Justification: Preventative maintenance prevents roadways from deteriorating to a point requiring more costly complete rehabilitation, and provides a safe, comfortable, and aesthetically pleasing transportation network.

Scope: The City resurfaces a portion of roadways each year. Resurfacing is accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface requires the use of compacted SP 9.5 asphalt to a depth of 1" to 1 1/2" over the existing surface. Milling and resurfacing requires cutting the existing asphalt surface down and applying a new coat of asphalt on top.

Current Year Objectives: The following streets are recommended for resurfacing and re-striping: Hill Avenue NW from Ajax Drive NW to Lovejoy Road NW, Holmes Boulevard NW from Memorial Parkway NW to Wright Parkway NW, Marilyn Avenue NW from Rogers Street NW to Holmes Boulevard NW and L'Ombre Circle NE.

#### Financial Information

##### FUNDING SOURCES

Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
<select one>	001	235,000	125,000	125,000	125,000	125,000	735,000	Local Option Fuel Tax Revenue
							-	
							-	
		235,000	125,000	125,000	125,000	125,000	735,000	

##### PROJECT EXPENSES

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	235,000	125,000	125,000	125,000	125,000	500,000	Locations based on CPI
						-	
						-	
						-	
						-	
	235,000	125,000	125,000	125,000	125,000	735,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

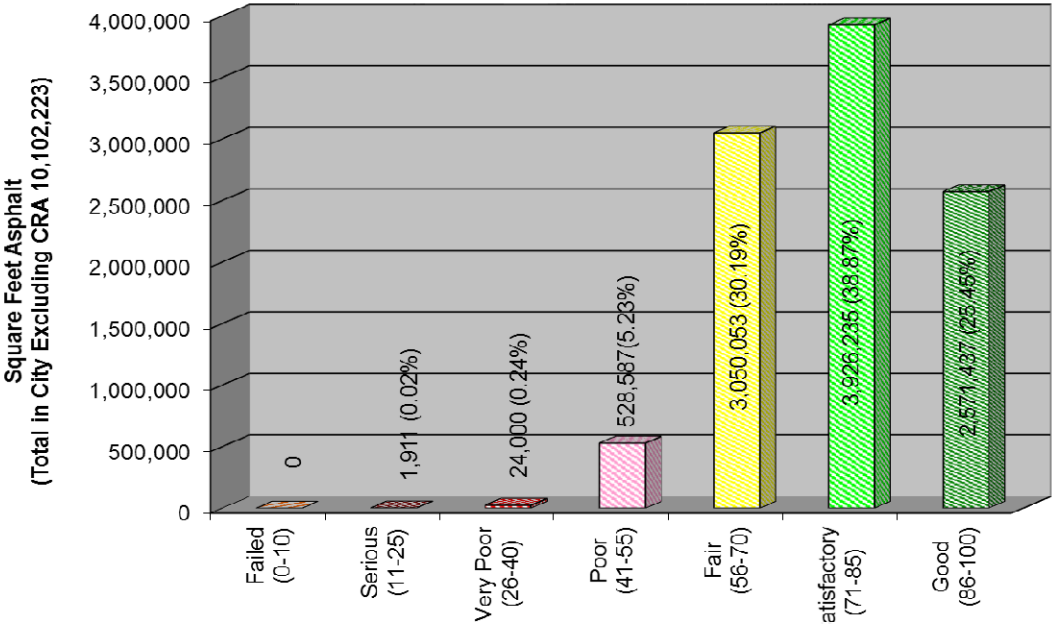
OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16	Holmes Blvd from Robinwood Drive to Beak Pkwy, Vista Street from Temple Avenue to Coral Drive, Rogers Street from Wright Pkwy to Jonquil Avenue	134,205
FY 2014-15	Baker Ave NW from Beal Parkway to Holmes Blvd NW, Adams Street NW from Jonquil Ave NW to Poulton Drive NW	67,436
FY 2013-14	Hooper Dr., Hollywood Blvd from Beal Pkwy. east to Chicago Ave.	80,312
FY 2012-13	Crosswalks & Stop Bars	4,330
FY 2011-12	Gilmore Ct, Eagle St, Victoria Pl, Leila Pl, Poulton Dr, Fleet St, Rodney Ave, Deal Ave, Cowrie Ave, Robinwood Dr, Fourth St, Forsman Dr, & Forsman Cir	128,411
		414,694

City of Fort Walton Beach  
Pavement Condition Index (PCI) as of September 1, 2016  
Non-CRA Roads Maintained By City



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services

CIP #: 5607 ☒ New Project ☐ Project Update

CIP Title: Carson Drive SE & Third Street SE Streetscape

Neighborhood: Beal Parkway

Investment Objective: Upgrade Service

Operational Impact: Budget Neutral

Objective: Provide pedestrian, stormwater, and beautification improvements to the along Carson Drive SE and Third Street SE

Justification: Improve aging drainage infrastructure, fix uncompliant pedestrian access, asphalt repaving, lighting, and landscaping of right-of-way.

Scope: Provide new sidewalk, drainage improvements, asphalt repaving, lighting, landscaping, and pedestrian access on Carson Drive SE and Third Street SE over a three (3) year period. Segment One (1) to be completed in FY 16-17 and scope includes improvments to Carson Drive SE from Hollywood to Third Street SE. Segment Three (3) to be completed in FY 17-18 and scope will include improvements on Third Street SE from Carson Drive SE to Harbeson Avenue SE. Segment Two (2) to be completed in FY 18-19 and will include improvements on Third Street SE from Harbeson Avenue SE to Beal Parkway SW.

Current Year Objectives: Complete Segment One (1) of Carson Drive SE & Third Street SE Streetscape.

### Financial Information

#### FUNDING SOURCES

Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	109	300,000					300,000	Segment One (1)
Revenues	109		300,000				300,000	Segment Three (3)
Revenues	109			300,000			300,000	Segment Two (2)
		300,000	300,000	300,000	-	-	900,000	

#### PROJECT EXPENSES

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	300,000					-	Segment One (1)
Construction		300,000				300,000	Segment Three (3)
Construction			300,000			300,000	Segment Two (2)
						-	
						-	
	300,000	300,000	300,000	-	-	900,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services - Water Operations (1310)

CIP #: 5058

☒ New Project

☐ Project Update

CIP Title: Water Well Improvements

Neighborhood: Citywide

Investment Objective: <select one>

Operational Impact: Reduce Cost

Objective: Aerator and Building Rehabilitation of City Potable Well No. 2.

Justification: Convert existing aerator to new forced draft aerator for hydrogen sulfide removal. Included in the Department budget provided.

Scope: Remove existing aerator at well No. 2 and replace with a forced draft system adjacent to the building. Project also includes providing anew roof to the existing building.

Current Year Objectives: Complete construction of new aerator and building.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401		300,000				300,000	Aerator & Building
							-	
							-	
		-	300,000	-	-	-	300,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		300,000				300,000	
						-	
						-	
						-	
						-	
	-	300,000	-	-	-	300,000	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services - Water Distribution (1340)

CIP #: 5056

☐ New Project

☒ Project Update

CIP Title: Water Line Replacement

Neighborhood: Citywide

Investment Objective: Upgrade Service

Operational Impact: Budget Neutral

Objective: Replace Substandard Water Lines.

Justification: Improved water pressure and fire protection. Included in the Department budget provided.

Scope: Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.

Current Year Objectives: Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401		76,500	50,000	50,000	100,000	276,500	Operating Revenue
							-	
							-	
		-	76,500	50,000	50,000	100,000	276,500	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		76,500				76,500	Greenbrier Dr. Moriarty St. Oregon Dr
Construction			50,000			50,000	Morirarity St., N Audrey Circle
Construction				50,000		50,000	Cape Drive, Yacht Club
Construction					50,000	50,000	Holmes
Construction					50,000	50,000	Sherry Cirle, Leah Miller
	-	76,500	50,000	50,000	100,000	276,500	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

**Department & Division:** Engineering & Utility Services - Water Distribution (1340)

**CIP #:** 5057

CIP Title: Water Line Replacement

Investment Objective: Upgrade Service ▼

<b>Objective:</b>	Replace Substandard Water Lines.
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<b>Justification:</b>	Improved water pressure and fire protection.
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<b>Scope:</b>	<p>Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and transite and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.</p>
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<b>Current Year Objectives:</b>	<p>Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.</p>
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## Financial Information

## FUNDING SOURCES

Funding Type		Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	▼	401	▼	300,000				300,000	Operating Revenue
	▼		▼					-	
	▼		▼					-	
			-	300,000	-	-	-	300,000	

## PROJECT EXPENSES

Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction ▼	-	150,000				150,000	Cinco Bayou Water Line
Other ▼	-	150,000				150,000	Carryover
▼						-	
▼						-	
▼						-	
	-	300,000	-	-	-	300,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Sewer Collection (1350)

CIP #: 5032

☐ New Project

☒ Project Update

CIP Title: Sewer System Grouting & Lining

Neighborhood: Citywide

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Grout & Line Sewer Lines

Justification: Improved grouting and lining helps prevent inflow and infiltration and decreases treatment costs, stop-ups, and emergency repairs or sanitary sewer outflows. Included in the Department budget provided.

Scope:

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possibly sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

Current Year Objectives:

Locations based on upon video reports, maintenace, and flow monitoring.  
Determination if line is to be replaced or lined will come from staff evaluations.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401	200,000	200,000	200,000	200,000	200,000	1,000,000	
							-	
							-	
		200,000	200,000	200,000	200,000	200,000	1,000,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	200,000	200,000	200,000	200,000	200,000	800,000	
						-	
						-	
						-	
						-	
	200,000	200,000	200,000	200,000	200,000	1,000,000	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(750,000)	Inflow & infiltration can increase the City's wastewater
Capital Outlay						-	treatment bill by as much as \$150K/mo during a rainy month
Total	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(750,000)	

Project Update/Carry-Over

Status:	All prior year objectives are completd.
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Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Sewer Collection (1350)

CIP #: 5048

☒ New Project

☐ Project Update

CIP Title: Lift Station Rehabilitation

Neighborhood: <select one>

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Construction of new City Lift Station No. 1

Justification: The existing City Lift Station No. 1 is rapidly deteriorating and in a state of disrepair. The station is also located in a flood zone. Included in the Department budget provided.

Scope: Build a new City lift station No. 1 and relocate it further north and out of the existing flood zone.

Current Year Objectives: Complete construction and bring a new City Lift Station No. 1 online.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401		400,000	50,000	50,000	100,000	600,000	
							-	
							-	
		-	400,000	50,000	50,000	100,000	600,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		400,000				400,000	LS #1
Construction			50,000			50,000	LS #8
Construction				50,000		50,000	LS #22
Construction					50,000	50,000	LS #4
Construction					50,000	50,000	LS #11
	-	400,000	50,000	50,000	100,000	600,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Sewer Collection (1350)

CIP #: 5048

☒ New Project

☐ Project Update

CIP Title: Lift Station Rehabilitation

Neighborhood: <select one>

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Construction of new City Lift Station No. 1

Justification: The existing City Lift Staion No. 22 needs to be rehabilitated do to the extreme proximity to SR 189 and a deteriorating structure.

Scope: Knock down the existing lid of the lift station and install a new hatch, lid, guiderails and valve work.

Current Year Objectives: Complete construction of the rehabilitation.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401		100,000	50,000	50,000	50,000	250,000	
<select one>	<select one>						-	
							-	
		-	100,000	50,000	50,000	50,000	250,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		400,000				400,000	LS #1
Construction		100,000				100,000	LS#22
Construction			50,000			50,000	LS #8
Construction				50,000		50,000	LS #4
Construction					50,000	50,000	LS #11
	-	500,000	50,000	50,000	50,000	650,000	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	Preventative maintenance minimizes emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Sewer Collection (1350)

CIP #: 5049

☒ New Project

☐ Project Update

CIP Title: Lift Station Rehabilitation

Neighborhood: <select one>

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Construction of new City Lift Station No. 1

Justification: The existing City Lift Station No. 8 needs to be replaced due to the outdated pumping system and brick structure.

Scope: Build a new City lift station No. 8 and set a new wet well.

Current Year Objectives: Complete construction and bring a new City Lift Station No. 8 online.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues	401	100,000	50,000	50,000	50,000	50,000	300,000	
Revenues	401						-	
							-	
		100,000	50,000	50,000	50,000	50,000	300,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction	400,000					-	LS #1
Construction	100,000					100,000	LS #8
Construction		50,000				50,000	LS #22
Construction			50,000			50,000	LS #4
Construction				50,000		50,000	LS #11
	500,000	50,000	50,000	50,000	-	650,000	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Sewer Collection (1350)

CIP #: 5051

☐ New Project

☐ Project Update

CIP Title: Reclaimed Water System

Neighborhood: <select one>

Investment Objective: <select one>

Operational Impact: <select one>

Objective: Provide reclaimed water system improvements for irrigation purposes.

Justification: Provide a monitoring software to automatically fill the existing reuse tank at Wright Parkway. Included in the Department budget provided.

Scope: Provide a valving, telemetry, and a supplemental source of water to get the City's reclaimed water infrastructure operational.

Current Year Objectives: Complete construction of improvements.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Grant	401		200,000				200,000	
Revenues	401		200,000				200,000	
							-	
		-	400,000	-	-	-	400,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction		400,000				400,000	Construction fo new Improvmnts
<select one>						-	
<select one>						-	
<select one>						-	
<select one>						-	
	-	400,000	-	-	-	400,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-



## Capital Improvement Project (CIP)

Department & Division: Engineering & Utility Services / Stormwater (1380)

CIP #: 5019 ☐ New Project ☒ Project Update

CIP Title: Stormwater Improvements Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: <select one>

Objective: Replace and Improve Stormwater Infrastructure.

Justification: Stormwater infrastructure ensures the proper quantity and quality of stormwater runoff, thereby protecting the health and safety of our citizens. Included in the Department budget provided.

Scope: This program involves the replacement or improvement of stormwater infrastructure, and also serves to address water quantity/flooding as identified in the City's Stormwater Master Plan. Improveemnts scheduled are for Anchors Street NW (area 84) and Kepner Drive NE & Smith Drive NE (area 24).

Current Year Objectives: Stormwater Improvements as identified in the 5-year schedule listed in the City's Stormwater Master Plan.

### Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Revenues ▼	405 ▼	200,000	450,000	450,000	450,000	450,000	2,000,000	
Grant ▼	405 ▼	250,000					250,000	
Revenues ▼	405 ▼	60,000					60,000	
		510,000	450,000	450,000	450,000	450,000	2,310,000	

PROJECT EXPENSES							
Activity	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Construction ▼	510,000					-	
Construction ▼		450,000				450,000	TBD
Construction ▼			450,000			450,000	TBD
Construction ▼				450,000		450,000	TBD
Construction ▼					450,000	450,000	TBD
	510,000	450,000	450,000	450,000	450,000	2,310,000	

Note: Totals for funding sources and project expenses must reconcile for each year.



REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	5-Year Total	Comments
Payroll						-	
Operating	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(100,000)	No operating impact, but quality of life improvement for residents
Capital Outlay						-	
Total	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(100,000)	

Project Update/Carry-Over

Status:

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2015-16		
FY 2014-15		
FY 2013-14		
FY 2012-13		
FY 2011-12		
		-







## HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,869 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.

The City's premier gathering place along the Santa Rosa Sound has been the Fort Walton Landing Park since its purchase in 1986. Building upon that with the complete reconstruction of Brooks Street, including the Brooks Bridge Park in 2013, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Outside of downtown, the City completed construction of a new recreational complex, which has added to the attraction of the City.



Recreation Complex – opened Summer 2015



Downtown Redevelopment: Brooks Bridge Park

## Statistical Information

DATE OF INCORPORATION: June 16, 1941

FORM OF GOVERNMENT: Council & Manager

PAVED STREETS: 93.12 miles

GEOGRAPHIC AREA: 7.41 square miles

SIDEWALKS: 64.73 miles

TAXABLE ASSESSED VALUE: \$1,224,824,933

WATER & SEWER LINES: 283.67 miles

CITY MILLAGE RATE: 5.7697

STORM DRAIN: 42.05 miles

POPULATION: 20,869

POLICE STATIONS: 1      FIRE STATIONS: 2

EMPLOYEES: 349 positions, 295.58 FTE's

LIBRARIES: 1      MUSEUMS: 4

SWORN POLICE OFFICERS: 43

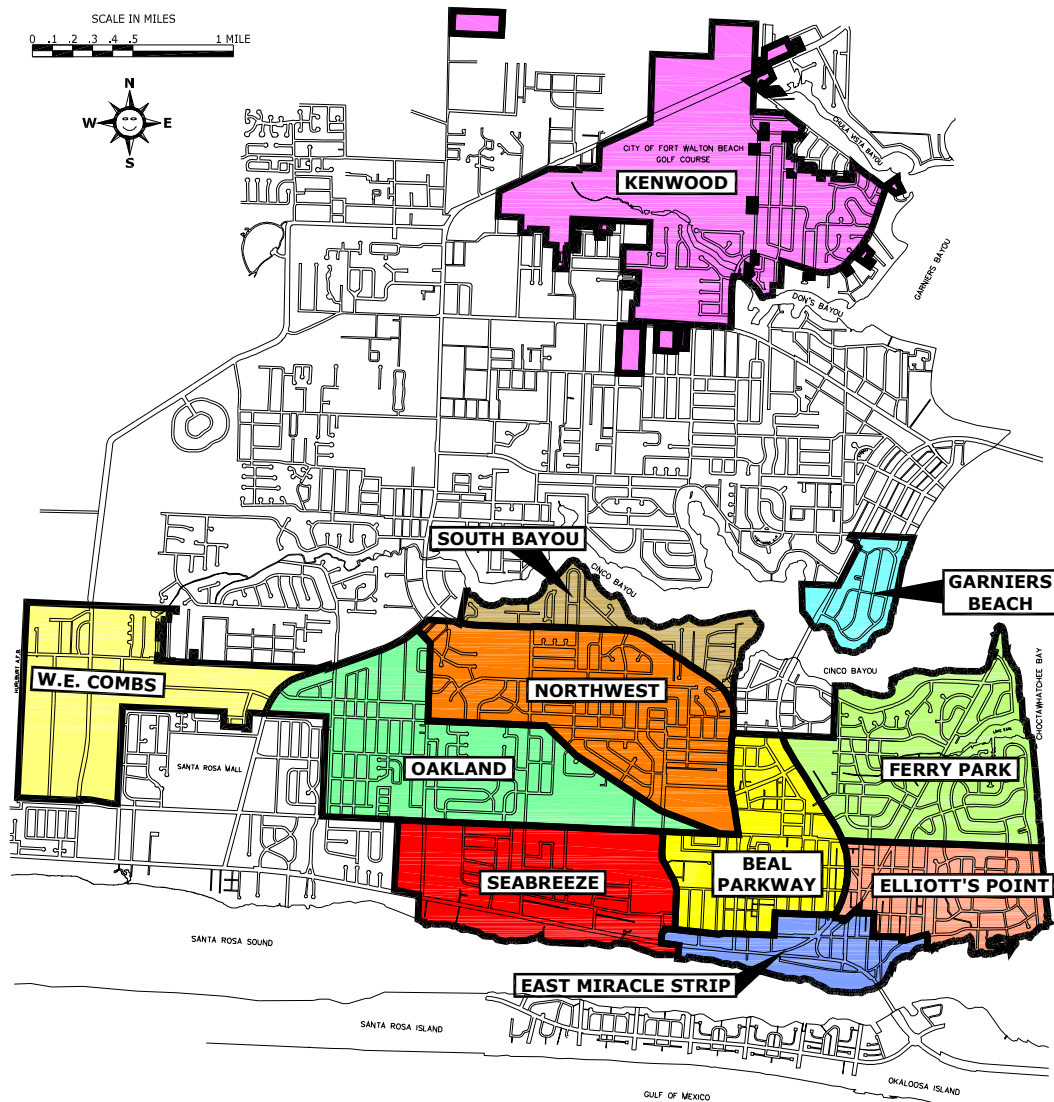
18-HOLE GOLF COURSES: 2

FIREFIGHTING PERSONNEL: 36

ACRES OF PARKS: 206

## CITY NEIGHBORHOODS

(un-shaded portions are not in the City limits)



City of Fort Walton Beach, FL

### BEAL PARKWAY

**CHARACTERISTICS:** Mostly Residential, CRA District

**BOUNDARIES:** The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

**ATTRIBUTES AND QUALITIES:** The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

### EAST MIRACLE STRIP

**CHARACTERISTICS:** Primarily Commercial, CRA District, Waterfront

**BOUNDARIES:** The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

**ATTRIBUTES AND QUALITIES:** The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

### ELLIOTT'S POINT

**CHARACTERISTICS:** Residential, Waterfront

**BOUNDARIES:** The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

**ATTRIBUTES AND QUALITIES:** The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

### FERRY PARK

**CHARACTERISTICS:** Residential, Waterfront

**BOUNDARIES:** The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

**ATTRIBUTES AND QUALITIES:** The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from

the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliott's Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

### **GARNIER'S BEACH**

**CHARACTERISTICS:** Residential, Waterfront

**BOUNDARIES:** The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

**ATTRIBUTES AND QUALITIES:** The Garniers Beach Neighborhood is almost entirely comprised of the subdivision named Garniers Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garniers Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

### **KENWOOD**

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

**ATTRIBUTES AND QUALITIES:** The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

### **NORTHWEST**

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

**ATTRIBUTES AND QUALITIES:** The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the

areas which require attention by the City to see that properties are properly maintained.

### OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

### SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

### SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

### W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

## LOCATION



## WEATHER

Summer Temp. 83°F



Winter Temp. 61°F



Annual Rainfall 62"



## LOCAL AREA ECONOMY Top 10 Employers

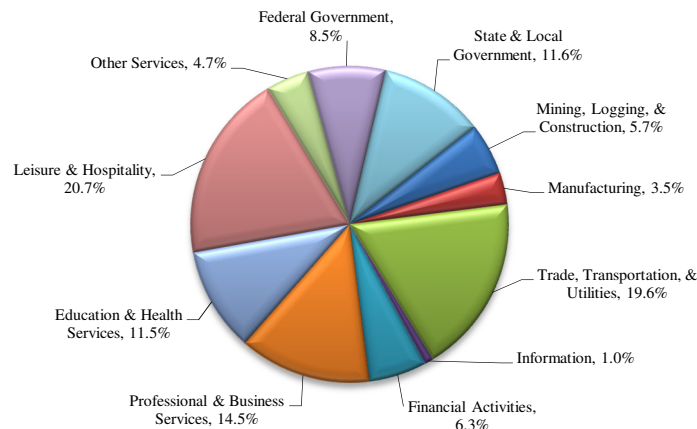
Employer	Product/Service	Employees
USAF – Eglin*	Air Force Development Test Center	19,754
USAF – Hurlburt**	Air Force Special Ops Command	10,236
Okaloosa County School District	Education Services	3,322
Okaloosa County***	Local Government Services	1,479
Jacobs Technology – TEAS Group	Military Technical Support	1,000
Fort Walton Beach Medical Center	Medical Services	1,000
Lockheed Martin Corporation	Military Technical Support	800
InDyne Inc.	Military Technical Support	800
Northwest Florida State College	Education Services	722
L-3 Crestview Medical Center	Military Technical Support	600

\*Includes military, civilian, and contractor personnel

\*\*Includes military and civilian personnel

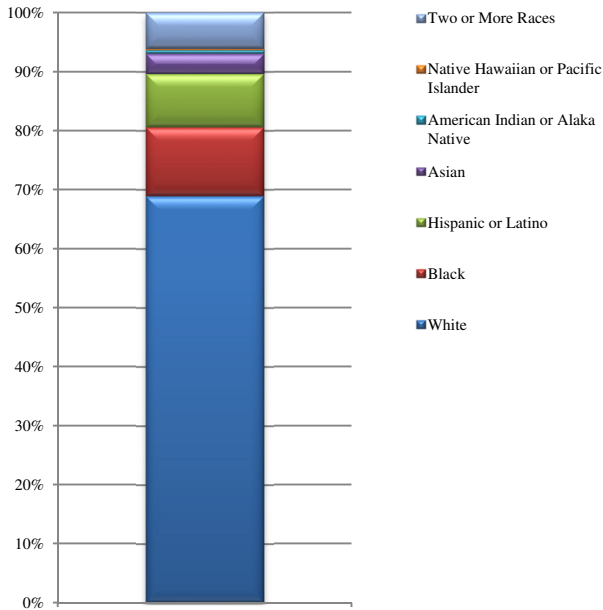
\*\*\*Includes County Commission, Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector

## Non-Agricultural Employment by Industry

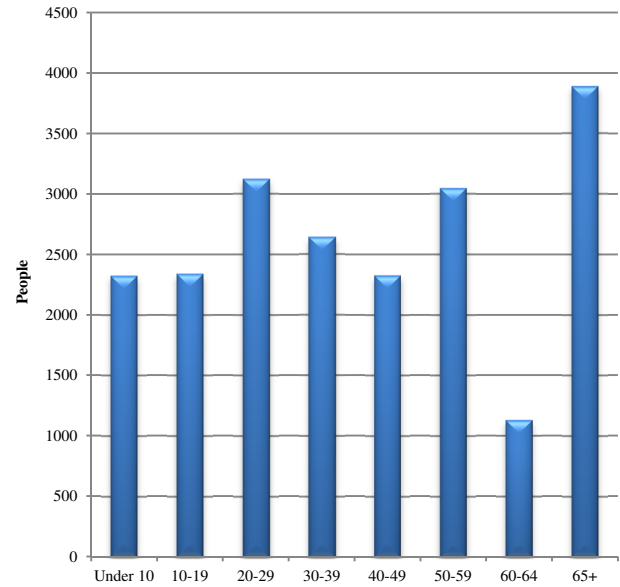


## DEMOGRAPHICS

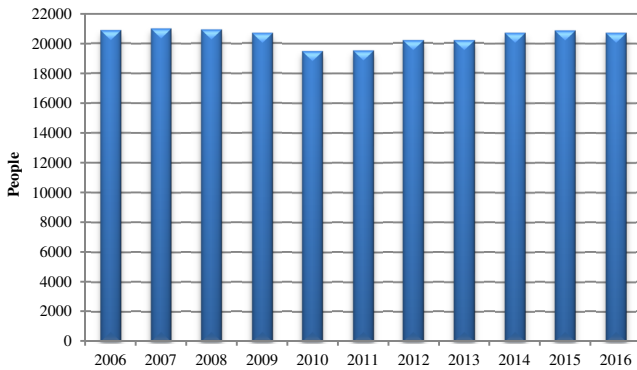
FWB Population by Race



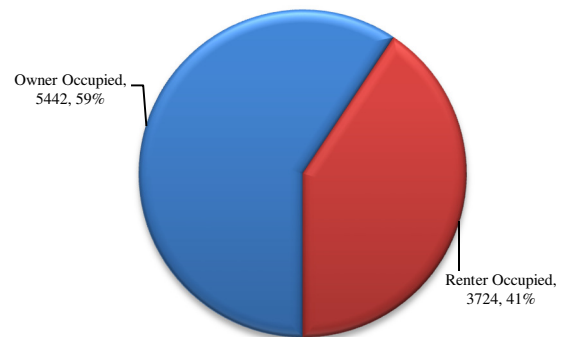
FWB Age Distribution



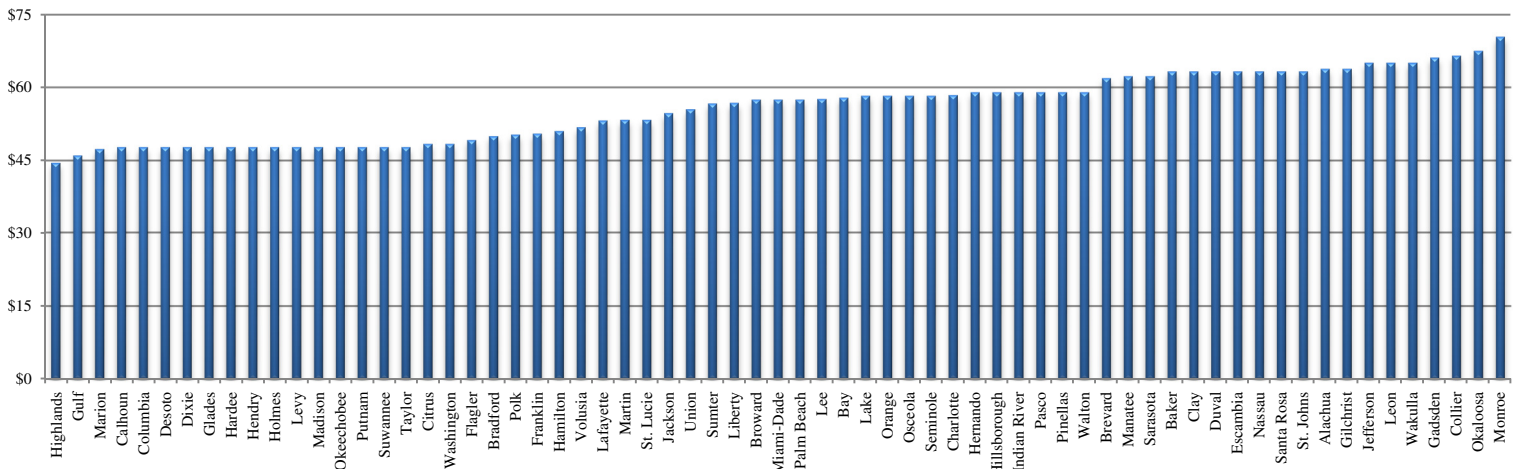
FWB Population



Housing Units

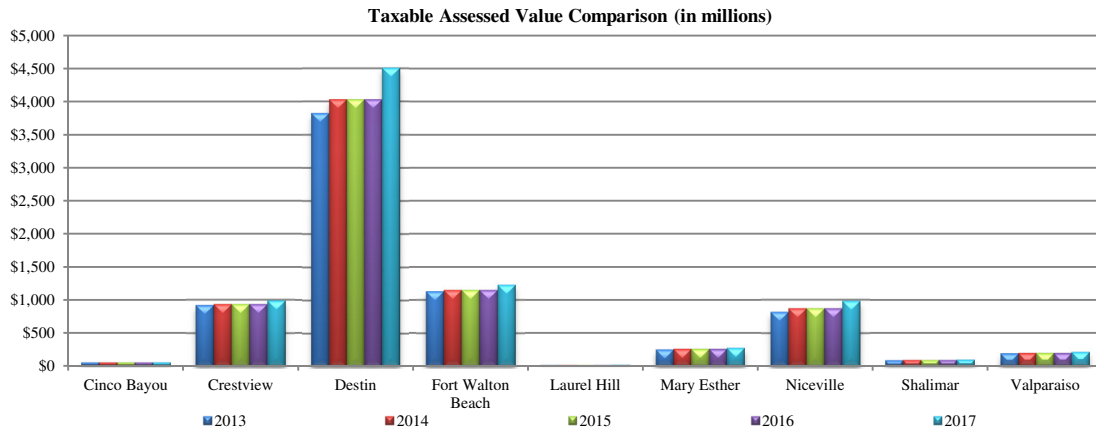


Median Income by Florida County (in thousands)





## PROPERTY TAXES



### Property Tax Burden Comparison for Okaloosa County's Residents

<u>Municipality</u>	<u>Total Millage</u>	<u>Taxable Value</u>	<u>Population</u>	<u>Ad Valorem per Capita</u>
Laurel Hill	14.2476	\$16.3M	561	\$387
Valparaiso	16.2476	\$207.8M	5,263	\$610
Crestview	18.5942	\$984.4M	23,438	\$756
Mary Esther	15.7476	\$272.9M	4,077	\$1,031
Niceville	14.4476	\$980.2M	13,489	\$996
<b>Fort Walton Beach</b>	<b>16.5173</b>	<b>\$1224.7M</b>	<b>20,811</b>	<b>\$942</b>
Shalimar	15.1476	\$93.3M	742	\$1,853
Cinco Bayou	16.1476	\$49.4M	401	\$1,956
Destin	13.2476	\$4509.9M	18,131	\$3,130
Okaloosa County*	14.4966	\$15039.8M	200,895	\$1,085

\*Multiple fire districts serve the unincorporated areas, with varying millage rates

*Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.*

### Top 10 Fort Walton Beach Taxpayers – 2015

<u>Taxpayer</u>	<u>Total Taxable Value</u>	<u>Percentage</u>
Gulf Power Co.	\$ 18,499,034	1.56%
Suso 2 Uptown, LP	14,301,585	1.21%
Cox Communications Gulf Coast, LLC	7,109,751	0.60%
99 Eglin LTD	6,071,883	0.51%
Pacifica Walton Beach, LLC	5,780,686	0.49%
Fort Walton Machining, Inc.	5,379,463	0.45%
Embarq Corp.	5,308,013	0.45%
DRS Training & Control	4,984,551	0.42%
FNBT.COM Bank	4,850,426	0.41%
HSU Paul S & Majes	4,673,005	0.39%
	<u>\$ 76,958,397</u>	<u>6.49%</u>
Other Taxpayers	\$ 1,108,852,681	93.51%
Total Taxable Assessed Value	\$ 1,185,811,078	100.00%



## SELECT FEE SCHEDULES

Water & Wastewater Rates Effective October 1, 2016					
Monthly Water Rates <sup>(1,2)</sup>		Residential		Commercial	
		Inside	Outside <sup>(3)</sup>	Inside	Outside <sup>(3)</sup>
	Lifeline Rate <sup>(4)</sup>	\$10.67	\$13.34	\$10.67	\$13.34
	Monthly Base Charge, Meter Size:				
	3/4"	\$10.67	\$13.34	\$10.67	\$13.34
	1.0"	\$10.67	\$13.34	\$10.67	\$13.34
	1.5"	\$14.50	\$18.13	\$14.50	\$18.13
	2.0"	\$24.64	\$30.80	\$24.64	\$30.80
	3.0"	\$37.55	\$46.94	\$37.55	\$46.94
	4.0"	\$46.93	\$58.66	\$46.93	\$58.66
	6.0"	\$74.65	\$93.31	\$74.65	\$93.31
	8.0" & 10.0"	\$111.87	\$139.84	\$111.87	\$139.84
	Multi-Residential / Multi-Commercial, Additional per Unit	\$7.90	\$9.88	\$7.90	\$9.88
	Gallage Rate-per 1,000 gallons per unit	Inside Outside <sup>(3)</sup>			
	Block 1 (0-2,000)	Included in Monthly Base Charge			
	Block 2 (2,001 - 4,000)	\$3.18		\$3.98	
	Block 3 (4,001 - 8,000)	\$3.89		\$4.86	
	Block 4 (8,001 +)	\$5.83		\$7.29	
Monthly Wastewater Rates <sup>(2)</sup>		Residential		Commercial	
	Lifeline Rate <sup>(4)</sup>	\$23.39		\$28.07	
	+ Diminishing Charge <sup>(6)</sup>	\$ 0.38		\$0.38	
	Total Lifeline Rate <sup>(4)</sup>	\$23.77		\$28.45	
	Monthly Base Charge	\$23.39		\$28.07	
	+ Diminishing Charge <sup>(6)</sup>	\$ 0.38		\$0.38	
	Monthly Base Charge	\$23.77		\$28.45	
	Gallage Rate-per 1,000 gallons per unit <sup>(4,5)</sup>				
	Block 1 (0-2,000)	Included in Monthly Base Charge			
	Block 2 (2,001 +)	\$7.35		\$8.82	
	+ Diminishing Charge <sup>(6)</sup>	\$0.38		\$0.38	
	Block 2 (2,001 +)	\$7.73		\$9.20	

<sup>(1)</sup>Irrigation customers subject to water rates as outlined herein; <sup>(2)</sup>Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; <sup>(3)</sup>Outside City surcharge of 25% for water; <sup>(4)</sup>Single family residence with less than 2,000 gallons per month; <sup>(5)</sup>Residential service capped at 16,000 gallons per unit. Diminishing charge is adjusted annually and is used for capital projects in the wastewater operations.

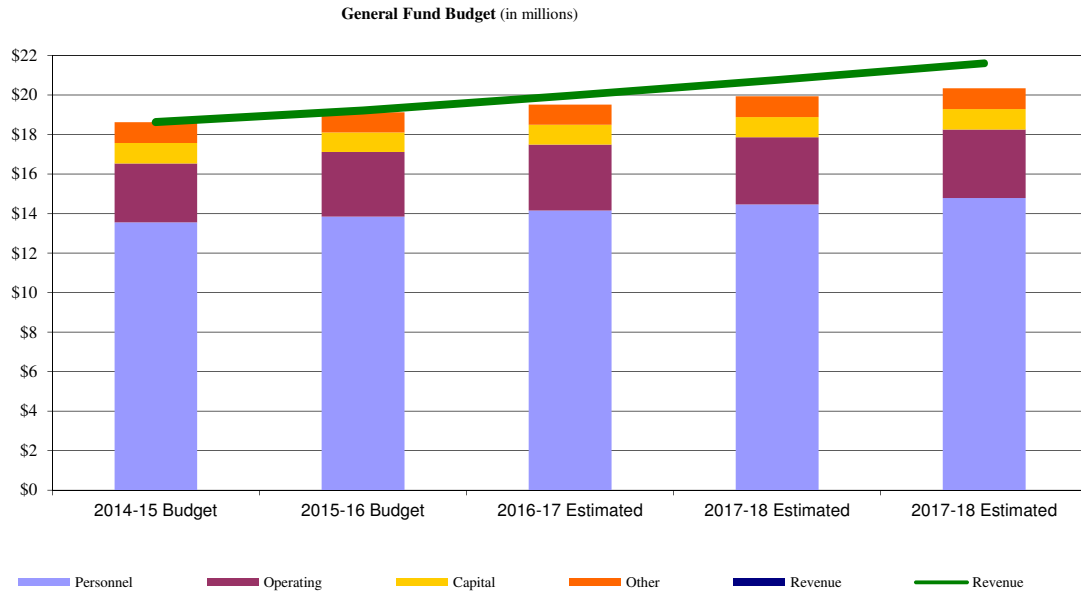
Stormwater Management Fee Effective October 1, 2016			
	Residential Property (includes all single family and multi-family residential dwelling units)	\$4.50 per month per residential dwelling unit	Res 2014-21 10/28/14
	Commercial Property	Base ERU = Total impervious surface on property divided by the residential ERU of 3,200 S.F. or one (1) ERU, whichever is greater	Res 2014-21 10/28/14

## Statistical Information

Basic Garbage Rates					
	Residential:	Garbage	Tipping*	Total	
	One Container	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
	Two Containers	\$21.20	\$12.80	\$34.00	Res 2013-2 01/08/13
	Residential Dumpsters, Individual meters	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
	Commercial:				
	One Container	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
	Two Containers	\$57.20	\$14.55	\$71.75	Res 2013-2 01/08/13
	Sharing Dumpster (Minimum charge)	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
	2 Cubic Yards:				
	2 Cubic Yards, 2 x week	\$60.70	\$52.40	\$113.10	Res 2013-2 01/08/13
	2 Cubic Yards, 3 x week	\$91.05	\$78.50	\$169.55	Res 2013-2 01/08/13
	2 Cubic Yards, 4 x week	\$121.45	\$104.55	\$226.00	Res 2013-2 01/08/13
	2 Cubic Yards, 5 x week	\$151.75	\$130.70	\$282.45	Res 2013-2 01/08/13
	2 Cubic Yards, 6 x week	\$182.10	\$156.80	\$338.90	Res 2013-2 01/08/13
	4 Cubic Yards:				
	4 Cubic Yards, 2 x week	\$85.70	\$104.55	\$190.25	Res 2013-2 01/08/13
	4 Cubic Yards, 3 x week	\$128.55	\$156.80	\$285.35	Res 2013-2 01/08/13
	4 Cubic Yards, 4 x week	\$171.40	\$209.05	\$380.45	Res 2013-2 01/08/13
	4 Cubic Yards, 5 x week	\$214.25	\$261.30	\$475.55	Res 2013-2 01/08/13
	4 Cubic Yards, 6 x week	\$257.10	\$313.55	\$570.65	Res 2013-2 01/08/13
	6 Cubic Yards:				
	6 Cubic Yards, 2 x week	\$112.50	\$156.80	\$269.30	Res 2013-2 01/08/13
	6 Cubic Yards, 3 x week	\$168.75	\$235.20	\$403.95	Res 2013-2 01/08/13
	6 Cubic Yards, 4 x week	\$224.95	\$313.55	\$538.50	Res 2013-2 01/08/13
	6 Cubic Yards, 5 x week	\$281.20	\$391.90	\$673.10	Res 2013-2 01/08/13
	6 Cubic Yards, 6 x week	\$337.45	\$470.35	\$807.80	Res 2013-2 01/08/13
	8 Cubic Yards:				
	8 Cubic Yards, 2 x week	\$135.70	\$209.05	\$344.75	Res 2013-2 01/08/13
	8 Cubic Yards, 3 x week	\$203.55	\$313.55	\$517.10	Res 2013-2 01/08/13
	8 Cubic Yards, 4 x week	\$271.40	\$418.05	\$689.45	Res 2013-2 01/08/13
	8 Cubic Yards, 5 x week	\$339.25	\$522.60	\$861.85	Res 2013-2 01/08/13
	8 Cubic Yards, 6 x week	\$407.10	\$627.05	\$1034.15	Res 2013-2 01/08/13
	One time fee to change size of dumpster			\$25.00	Res 07-15 09/05/07
	Compactor	Commercial Rate x 3 x Bulk Container(s)			Res 2012-3 02/14/12
*The Tipping Component of Fees will be adjusted based on the City's current contract with Allied Waste.					Res 2013-2 01/08/13

Commercial Recycling Rates					
	4 Cubic Yards:	Garbage	Tipping*	Total	
	4 Cubic Yards, 2 x week	\$112.70	\$0.00	\$112.70	Res 2012-6 03/27/12
	4 Cubic Yards, 3 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
	4 Cubic Yards, 4 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
	4 Cubic Yards, 5 x week	\$281.70	\$0.00	\$281.70	Res 2012-6 03/27/12
	<b>6 Cubic Yards:</b>				
	6 Cubic Yards, 2 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
	6 Cubic Yards, 3 x week	\$253.50	\$0.00	\$253.50	Res 2012-6 03/27/12
	6 Cubic Yards, 4 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
	6 Cubic Yards, 5 x week	\$422.50	\$0.00	\$422.50	Res 2012-6 03/27/12
	<b>8 Cubic Yards:</b>				
	8 Cubic Yards, 2 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
	8 Cubic Yards, 3 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
	8 Cubic Yards, 4 x week	\$450.70	\$0.00	\$450.70	Res 2012-6 03/27/12
	8 Cubic Yards, 5 x week	\$563.35	\$0.00	\$563.35	Res 2012-6 03/27/12
	Contaminated Load Fee (per dump) - 4 CY	\$20.00	\$31.20	\$51.20	Res 2013-2 01/08/13
	Contaminated Load Fee (per dump) - 6 CY	\$20.00	\$56.10	\$76.10	Res 2013-2 01/08/13
	Contaminated Load Fee (per dump) - 8 CY	\$20.00	\$87.20	\$107.20	Res 2013-2 01/08/13

## FIVE-YEAR FINANCIAL FORECASTS



Pro-Forma for Utilities Fund - 401

	Adopted	PROJECTED				
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Service Fees - Water, resid	2,373,522	2,266,142	2,322,796	2,380,865	2,440,387	2,501,397
Service Fees - Sewer, resid	1,426,270	1,427,940	1,463,639	1,500,229	1,537,735	1,576,179
Service Fees - Water, comm	4,557,492	4,564,165	4,678,269	4,795,226	4,915,106	5,037,984
Service Fees - Sewer, comm	1,972,230	2,045,227	2,096,358	2,148,767	2,202,486	2,257,548
Connection Fees	45,747	35,457	35,812	36,170	36,531	36,897
Service Charges & Penalties	221,700	239,106	241,497	243,912	246,351	248,815
<b>Operating Revenues</b>	<b>10,596,961</b>	<b>10,578,037</b>	<b>10,838,369</b>	<b>11,105,169</b>	<b>11,378,597</b>	<b>11,658,819</b>
Interest & Other Revenues	102,151	127,811	130,367	132,975	135,634	138,347
<b>Non-Operating Revenues</b>	<b>102,151</b>	<b>127,811</b>	<b>130,367</b>	<b>132,975</b>	<b>135,634</b>	<b>138,347</b>
<b>TOTAL REVENUES</b>	<b>10,699,112</b>	<b>10,705,848</b>	<b>10,968,737</b>	<b>11,238,144</b>	<b>11,514,231</b>	<b>11,797,166</b>
Salaries	1,405,654	1,413,775	1,444,878	1,476,665	1,509,152	1,542,353
Salaries-Part-Time	12,537	13,013	13,299	13,592	13,891	14,196
Service/Incentive/Leave	73,850	74,662	74,662	74,662	74,662	74,662
Social Security & Medicare	99,747	99,721	101,715	103,750	105,825	107,941
Pension Contributions	251,035	235,220	237,572	239,948	242,347	244,771
DC Plan Contributions	32,468	42,954	43,384	43,817	44,256	44,698
Medical Insurance	250,506	267,383	280,752	294,790	309,529	325,006
Workers Compensation	33,278	32,985	33,480	33,982	34,492	35,009
<b>Personal Services</b>	<b>2,159,075</b>	<b>2,179,713</b>	<b>2,229,742</b>	<b>2,281,206</b>	<b>2,334,154</b>	<b>2,388,637</b>
Utilities	450,028	490,371	500,178	510,182	520,386	530,793
Repair and Maintenance	636,874	365,889	373,207	380,671	388,284	396,050
Fuel	56,262	47,047	47,517	47,993	48,473	48,957
Other Operating	3,391,173	3,810,599	3,886,811	3,964,547	4,043,838	4,124,715
<b>Operating Expenses</b>	<b>4,534,337</b>	<b>4,713,906</b>	<b>4,807,714</b>	<b>4,903,393</b>	<b>5,000,981</b>	<b>5,100,516</b>
Vehicles & Trucks	107,167	70,928	60,000	60,000	55,000	60,000
Computer HW/SW	6,550	5,300	1,500	1,500	1,500	1,500
Other Capital Outlay	130,780	49,400	150,000	150,000	150,000	150,000
Capital Improvement Projects	649,500	-	-	500,000	562,500	600,000
<b>Capital Expenses</b>	<b>893,997</b>	<b>125,628</b>	<b>211,500</b>	<b>711,500</b>	<b>769,000</b>	<b>811,500</b>
Debt Service 2015 Refunding	256,785	663,785	663,900	663,666	664,080	663,116
Debt Service - SRF	943,367	805,705	943,367	943,367	943,367	943,367
Transfer Out-Cost Allocation	1,041,639	1,063,612	1,087,011	1,110,926	1,135,366	1,160,344
Transfer Out-GF ROI	619,771	618,208	618,208	618,208	618,208	618,208
<b>Other Expenses</b>	<b>2,861,562</b>	<b>3,151,310</b>	<b>3,312,487</b>	<b>3,336,166</b>	<b>3,361,021</b>	<b>3,385,034</b>
<b>TOTAL EXPENSES</b>	<b>10,448,971</b>	<b>10,170,557</b>	<b>10,561,443</b>	<b>11,232,265</b>	<b>11,465,155</b>	<b>11,685,687</b>
<b>Net Cash Incr/(Decr)</b>	<b>250,141</b>	<b>535,291</b>	<b>407,294</b>	<b>5,879</b>	<b>49,076</b>	<b>111,479</b>

## Statistical Information

### Pro-Forma for Sanitation Fund - 403

	Adopted		PROJECTED			
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Service Fees - Resid	1,062,500	1,074,607	1,090,726	1,101,633	1,112,650	1,126,001
Service Fees - Comm	834,700	835,278	843,631	852,067	860,588	869,194
Service Fees - Recycling	96,000	111,267	112,936	114,630	116,349	118,095
Service Fees - Tipping, Resid	655,000	661,431	671,352	681,423	691,644	702,019
Service Fees - Tipping, Comm	921,000	914,802	928,524	942,452	956,589	970,937
Fees & Fines	14,300	2,300	2,335	2,370	2,405	2,441
<b>Operating Revenues</b>	<b>3,583,500</b>	<b>3,599,685</b>	<b>3,649,504</b>	<b>3,694,575</b>	<b>3,740,225</b>	<b>3,788,687</b>
Interest & Other Revenues	26,500	33,804	34,480	35,170	35,873	36,591
<b>Non-Operating Revenues</b>	<b>26,500</b>	<b>33,804</b>	<b>34,480</b>	<b>35,170</b>	<b>35,873</b>	<b>36,591</b>
<b>TOTAL REVENUES</b>	<b>3,610,000</b>	<b>3,633,489</b>	<b>3,683,984</b>	<b>3,729,744</b>	<b>3,776,098</b>	<b>3,825,278</b>
Salaries	690,879	706,128	722,369	738,983	755,980	773,368
Social Security & Medicare	45,251	45,888	46,943	48,023	49,128	50,258
Pension Contributions	108,843	122,507	123,732	124,969	126,219	127,481
DC Plan Contributions	16,102	16,770	16,854	16,938	17,023	17,108
Medical Insurance	146,782	177,714	186,600	195,930	205,726	216,012
Workers Compensation	41,187	40,472	40,877	41,285	41,698	42,115
<b>Personal Services</b>	<b>1,049,044</b>	<b>1,109,479</b>	<b>1,137,375</b>	<b>1,166,129</b>	<b>1,195,774</b>	<b>1,226,342</b>
Utilities	8,470	8,961	9,230	9,507	9,792	10,086
Repair and Maintenance	191,016	191,654	195,487	199,397	203,385	207,452
Recycling Transport - comm	6,723	9,500	9,595	9,691	9,788	9,886
Recycling Transport - resid	13,446	21,000	21,210	21,422	21,636	21,853
Landfill Fees - comm	499,900	493,900	496,370	498,851	501,346	503,852
Landfill Fees - resid	477,984	462,984	465,299	467,625	469,964	472,313
Landfill Fees - yard waste	253,260	253,260	254,526	255,799	257,078	258,363
Fuel	136,777	83,729	86,241	88,828	91,493	94,238
Other Operating	217,793	217,082	219,253	221,445	223,660	225,896
<b>Operating Expenses</b>	<b>1,805,369</b>	<b>1,742,070</b>	<b>1,757,210</b>	<b>1,772,566</b>	<b>1,788,141</b>	<b>1,803,940</b>
Vehicles & Trucks	260,000	260,000	260,000	260,000	260,000	260,000
Computer HW/SW	700	700	700	700	700	-
Other Capital Outlay	-	-	-	-	-	-
<b>Capital Expenses</b>	<b>260,700</b>	<b>260,700</b>	<b>260,700</b>	<b>260,700</b>	<b>260,700</b>	<b>260,000</b>
Transfer Out-Cost Allocation	364,433	372,074	375,795	379,553	383,348	387,182
Transfer Out-Franchise Fee	130,000	143,531	144,249	144,970	145,695	146,423
<b>Other Expenses</b>	<b>494,433</b>	<b>515,605</b>	<b>520,043</b>	<b>524,523</b>	<b>529,043</b>	<b>533,605</b>
<b>TOTAL EXPENSES</b>	<b>3,609,546</b>	<b>3,627,854</b>	<b>3,675,328</b>	<b>3,723,918</b>	<b>3,773,658</b>	<b>3,823,887</b>
<b>Net Cash Incr/(Decr)</b>	<b>454</b>	<b>5,635</b>	<b>8,656</b>	<b>5,827</b>	<b>2,440</b>	<b>1,391</b>

### Pro-Forma for Stormwater Fund - 405

	Adopted		PROJECTED			
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Service Fees - Resid	396,000	523,578	562,323	594,375	624,094	655,299
Service Fees - Comm	273,000	361,196	387,925	410,036	430,538	452,065
<b>Operating Revenues</b>	<b>669,000</b>	<b>884,774</b>	<b>950,247</b>	<b>1,004,411</b>	<b>1,054,632</b>	<b>1,107,364</b>
Interest & Other Revenues	7,700	10,913	11,022	11,132	11,244	11,356
<b>Non-Operating Revenues</b>	<b>7,700</b>	<b>10,913</b>	<b>11,022</b>	<b>11,132</b>	<b>11,244</b>	<b>11,356</b>
<b>TOTAL REVENUES</b>	<b>676,700</b>	<b>895,687</b>	<b>961,269</b>	<b>1,015,544</b>	<b>1,065,876</b>	<b>1,118,720</b>
Salaries	192,310	196,470	200,989	205,612	210,341	215,178
Social Security & Medicare	13,584	13,943	14,264	14,592	14,927	15,271
Pension Contributions	21,978	24,831	25,079	25,330	25,583	25,839
DC Plan Contributions	6,597	6,983	7,018	7,053	7,088	7,124
Medical Insurance	27,544	24,612	25,843	27,135	28,491	29,916
Workers Compensation	12,442	13,197	13,329	13,462	13,597	13,733
<b>Personal Services</b>	<b>274,455</b>	<b>280,036</b>	<b>286,521</b>	<b>293,183</b>	<b>300,028</b>	<b>307,061</b>
Utilities	1,910	1,851	1,907	1,964	2,023	2,083
Repair and Maintenance	42,500	42,500	43,350	44,217	45,101	46,003
Fuel	9,313	83,729	86,241	88,828	91,493	94,238
Other Operating	95,974	39,376	39,770	40,167	40,569	40,975
<b>Operating Expenses</b>	<b>149,697</b>	<b>167,456</b>	<b>171,267</b>	<b>175,176</b>	<b>179,186</b>	<b>183,299</b>
Vehicles & Trucks	21,100	134,459	134,459	134,459	134,459	134,459
Computer HW/SW	-	700	700	700	700	-
Other Capital Outlay	-	2,000	-	-	-	-
Capital Improvements	-	60,000	200,000	225,000	250,000	300,000
<b>Capital Expenses</b>	<b>21,100</b>	<b>197,159</b>	<b>335,159</b>	<b>360,159</b>	<b>385,159</b>	<b>434,459</b>
Transfer Out-Cost Allocation	154,493	157,704	159,281	160,874	162,483	164,107
Transfer Out-Franchise Fee	-	-	-	-	-	-
<b>Other Expenses</b>	<b>154,493</b>	<b>157,704</b>	<b>159,281</b>	<b>160,874</b>	<b>162,483</b>	<b>164,107</b>
<b>TOTAL EXPENSES</b>	<b>599,745</b>	<b>802,355</b>	<b>952,228</b>	<b>989,393</b>	<b>1,026,856</b>	<b>1,088,927</b>
<b>Net Cash Incr/(Decr)</b>	<b>76,955</b>	<b>93,332</b>	<b>9,041</b>	<b>26,151</b>	<b>39,020</b>	<b>29,793</b>

## **GLOSSARY OF TERMS**

### **ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

### **AD VALOREM**

A Latin term meaning “according to value” commonly used when referring to property taxes.

### **ADOPTED BUDGET**

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

### **ANNUAL BUDGET**

A budget applicable to a single fiscal year.

### **AMENDED BUDGET**

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

### **AMENDMENT ONE**

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

### **APPROPRIATED BUDGET**

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

### **APPROPRIATION**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

### **APPROPRIATION FROM FUND BALANCE**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

### **APPROPRIATION FROM NET ASSETS**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

### **ASSESSED VALUE**

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

### **BALANCED BUDGET**

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund



level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring expenditures.

#### **BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND**

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

#### **BETTERMENT**

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

#### **BOND**

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

#### **BUDGET**

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

#### **BUDGET AMENDMENT**

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

#### **BUDGET BASIS**

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City’s accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

#### **BUDGET RESIDUALS**

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

#### **BUDGET TRANSFER**

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

#### **CAPITAL EXPENDITURE**

An expenditure affecting the government’s general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A five-year planning and budgeting tool that identifies the acquisition, construction,

replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

### **CAPITAL OUTLAY**

Generally, a capital outlay item may be defined as an item valued between \$500 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

### **CAPITAL PROJECT**

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

### **CAPITAL PROJECTS FUND**

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

### **CASH BASIS**

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

### **CODE ENFORCEMENT BOARD (CEB)**

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

### **COMMUNITY DEVELOPMENT SERVICES (CDS)**

A City department providing overall direction and supervision of building inspections, code enforcement, planning, zoning, CDBG, and CRA.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

**COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD**

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district. The board has seven members who are appointed to four-year terms. Members must either reside in the City or be engaged in business in the CRA district and are limited to two successive terms. The commission meets the first Wednesday of each month at 5:30 PM in the Council Chambers at City Hall.

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

An audited financial report prepared annually per Florida State Statute 218.32.

**COMPREHENSIVE LAND DEVELOPMENT PLAN**

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

**CONNECTION FEE**

A fee charged to join or to extend an existing utility system.

**CONTINGENCIES**

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

**DEBT CAPACITY**

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

**DEBT RATIO**

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

**DEBT SERVICE FUND**

Accounts for the principle and interest payments of General Fund debt.

**DEPARTMENT**

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

**DEPRECIATION**

A portion of the cost of a fixed asset, other than waste, charged as an expense during a



particular period.

### **DISCRETELY PRESENTED COMPONENT UNIT**

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

### **DIVISION**

A specialized component of a department.

### **ENTERPRISE FUND**

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

### **EQUITY IN POOLED CASH**

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

### **EXPENDITURE**

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

### **EXPENSE**

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

### **FIDUCIARY FUND**

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

### **FISCAL YEAR**

The City's budget year, which runs from October 1 to September 30.

### **FORFEITURE**

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

### **FRANCHISE FEE**

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

### **FULL-TIME EQUIVALENT (FTE)**

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week

for 52 weeks/year.

**FUND**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND BALANCE**

The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

**GASB 34**

A new accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

**GENERAL FUND**

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

**GENERAL OBLIGATION BOND**

A bond for which payment is pledged based on the full faith and credit of the issuing government.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

**GOLF ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's golf course operations.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

A professional association of state and local finance officers that has served the public finance profession since 1906.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

**GOVERNMENTAL FUND**

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

**IMPACT FEE**

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

**IMPROVEMENT OTHER THAN BUILDING**

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term “improvements” is preferred.

**INVESTMENT**

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

**LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETfs)**

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

**LEGAL DEBT LIMIT**

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

**LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS**

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

**MACHINERY AND EQUIPMENT**

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

**MAJOR FUND**

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

**METROPOLITAN STATISTICAL AREA (MSA)**

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

**MILLAGE RATE**

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations,

which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

#### **MUNICIPAL PLANNING BOARD (MPB)**

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

#### **MUNICIPALITY**

A political unit, such as a city, town, or village, incorporated for local self-government.

#### **NET ASSETS**

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

#### **NON-MAJOR FUND**

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

#### **NON-OPERATING EXPENSE**

A fund expense not directly related to the fund's primary activities.

#### **NON-OPERATING REVENUE**

A fund revenue incidental to or a by-product of the fund's primary activities.

#### **NON-RECURRING EXPENSE**

A one-time expense, such as the purchase of a computer or a piece of equipment.

#### **OPERATING BUDGET**

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

#### **OPERATING TRANSFER**

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

#### **ORDINANCE**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

#### **PAY AS YOU GO**

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

**PAY AS YOU USE**

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

**PERSONAL SERVICES**

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

**PLAN FOR NEIGHBORHOOD ACTION (PNA)**

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

**PRO FORMA**

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

**PROPRIETARY FUND**

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

**PUBLIC SAFETY**

The combination of Police and Fire services.

**RECURRING EXPENSE**

An expense incurred year after year, such as a maintenance contract for software or equipment.

**REFUND**

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

**RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**REVENUE**

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

**REVENUE BOND**

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

**ROLL-BACK RATE**

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100

percent, and property added due to geographic boundary changes.

#### **SANITATION ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

#### **“SAVE OUR HOMES”**

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

#### **SHARED REVENUE**

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

#### **SPECIAL PROJECT CARRY-OVER**

A project carried forward to the next fiscal year due to incompleteness. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

#### **SPECIAL REVENUE FUND**

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

#### **STATUTE**

A written law enacted by a duly organized and constituted legislative body.

#### **STORMWATER ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's stormwater operations.

#### **STRUCTURALLY BALANCED BUDGET**

Recurring revenues equal or exceed recurring expenditures. This differs from a “balanced budget”, which allows the use of fund balance in the event expenditures exceed revenues.

#### **TAX INCREMENT FINANCING (TIF)**

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

#### **TRUTH IN MILLAGE (TRIM)**

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

#### **UTILITIES ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's water and sewer operations.

#### **WORKING CAPITAL**

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

## **ACRONYMS**

**CAFR** – Comprehensive Annual Financial Report

**CEB** – Code Enforcement Board

**CDBG** – Community Development Block Grant

**CDS** – Community Development Services

**CIP** – Capital Improvement Program

**CRA** – Community Redevelopment Agency

**DOR** – Department of Revenue

**FBC** – Florida Building Code

**FRDAP** – Florida Recreation and Development Assistance Program

**FDEP** – Florida Department of Environmental Protection

**FTE** – Full-Time Equivalent

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officer's Association

**LCIR** – Legislative Committee on Intergovernmental Relations

**LDC** – Land Development Code

**LETf** – Law Enforcement Trust/Training Fund

**MPB** – Municipal Planning Board

**MSA** – Metropolitan Statistical Area

**NPDES** – National Pollutant Discharge Elimination System

**PNA** – Plan for Neighborhood Action

**SRF** – State Revolving Fund

**TIF** – Tax Increment Financing

**TRIM** – Truth In Millage





## RESOLUTION 2016-16

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING AN EFFECTIVE DATE

#### Section 1. Purpose

The City of Fort Walton Beach held a public budget meeting on August 8, 2016, to discuss the proposed FY 2016-17 budget. The City held a public budget hearing on September 7, 2016 and September 21, 2016, as required by Florida Statutes Section 200.065.

The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,224,824,933.

#### Section 2. Millage Rate

The City hereby sets the FY 2016-17 operating millage rate at 5.7697 mills, which is 2.32% more than the rolled-back rate of 5.6388 mills. There is no voted debt service millage.

#### Section 3. Effective Date

This resolution shall take effect immediately upon approval by City Council and signature of the Mayor.

Adopted: September 21, 2016

Mike Anderson  
Mike Anderson, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes, Jr.  
Hayward Dykes, Jr., City Attorney



## **RESOLUTION 2016-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; AND PROVIDING AN EFFECTIVE DATE.**

### **Section 1. Purpose**

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget meeting on August 8, 2016, to discuss the FY 2016-17 budget. The City held a public budget hearing September 7, 2016 and September 21, 2016, as required by Section 200.065 of the Florida Statutes.

### **Section 2. Tentative Tax Rate**

The City Council set the tax rate at 5.7697 mills for property assessed as of January 1, 2016.

### **Section 3. Adoption of Budget**

The document entitled "City of Fort Walton Beach FY 2016-17 Budget" comprises the total amount of \$38,628,510 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

### **Section 4. Budget Amendments**

a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.

b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

### **Section 5. Budget Transfers**

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

### **Section 6. Debt Service**

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities and Stormwater Enterprise Funds will be paid from operating revenues from the Enterprise Funds.

### **Section 7. Carryovers**

a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2016, and will be continued and made a part of the FY 2016-17 budget. The document entitled "City of Fort Walton Beach FY 2016-17 Grant & CIP Project Carryovers", dated September 21, 2016, comprises the total amount of \$1,246,784 for all funds reported.

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal

## RESOLUTION 2016-17

year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2016, and will be continued and made a part of the FY 2016-17 budget. The document entitled "City of Fort Walton Beach FY 2016-17 Encumbrance Carryovers", dated September 21, 2016, comprises the total amount of \$2,672,520.73 for all funds reported.

### Section 8. Effective Date

This resolution shall become effective on and after October 1, 2016.

Adopted: September 21, 2016

Mike Anderson  
Mike Anderson, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes, Jr.  
Hayward Dykes, Jr., City Attorney



**CITY OF FORT WALTON BEACH**  
**FY 2016-17 Grant & CIP Project Carryovers**  
**Council Meeting 9/21/2016**

<b>Project</b>	<b>Account</b>	<b>Amount</b>
Assistance to Firefighters Grant	001-1564-522-6406	35,512
Facilities Master Plan	001-1500-519-3100	79,278
75th Birthday Celebration	001-0100-511-5200	3,132
Weather Stripping Police Station	001-1230-519-6310	23,430
Traffic Cabinet	001-1240-541-6402	12,770
Volleyball Court Construction	001-5117-572-6257	40,000
Phase II - Skatepark	001-5117-572-6310	955
Turf & Hope Section	001-1080-539-6355	4,000
DOT Traffic Signal	001-1240-541-3400	62,472
PD Operating	001-0800-521-5200	100,000
FEMA - Rain Event	001-1500-519-4941	5,588
	<b>General Fund</b>	<b>367,137</b>
	<b>CDBG Fund</b>	<b>184,363</b>
Dumpster Enclosure Solid Waste Consolidations	109-2000-552-6310	8,136
	<b>CRA Fund</b>	<b>8,136</b>
Tapping Machine	401-1340-533-6402	36,780
Water Line Replacement	401-5056-533-6360	193,538
Sewer System Grouting & Lining	401-5032-535-6361	112,365
Life Station Rehabilitation	401-5048-535-6310	77,817
Well 11 Rehab	401-1310-533-4680	28,120
Cinco Bridge Water Line	401-5056-533-6360	193,538
	<b>Utilities Fund</b>	<b>642,158</b>
Walked Drive Seawall & Improvements	405-5019-538-6358	44,990
	<b>Stormwater Fund</b>	<b>44,990</b>
	<b>Special Project Carry-Over All Funds</b>	<b>\$ 1,246,784</b>

## CITY OF FORT WALTON BEACH

Council Meeting 9/21/2016

FY 2016-17 Encumbrance Carryovers

PO or PR	Date	Vendor	Description	PO Balance	Account	Completion
88596	09/06/16	Sequel Electrical Supply	Pks & Rec - Electrical - SESCO Site inspection	\$1,600.00	001-0310-519-4501	Oct 2016
88608	09/02/16	Sequel Electrical Supply	Street light pole replace (vehicular accident)	\$2,056.44	001-0310-519-4501	Oct 2016
88341	08/04/16	MCCI, LLC	Microfilm Conversion to Digital	\$13,000.00	001-0400-512-3100	Oct 2016
87971	06/23/16	First Communications	PD accessories for vehicles	\$66,352.50	001-0800-521-4100	Oct 2016
88036	06/28/16	McCain Uniforms	Police Chief Hat	\$142.00	001-0800-521-5210	Oct 2016
88424	08/16/16	McCain Uniforms	Police Winter Jackets	\$3,750.00	001-0800-521-5210	Oct 2016
88539	08/24/16	McCain Uniforms	Police Uniforms	\$930.00	001-0800-521-5210	Oct 2016
88601	08/24/16	Law Enforcement Supply	Police Duty Gear	\$3,659.80	001-0800-521-5210	Oct 2016
88562	08/23/16	Decatur Electronic	DragonEye Speed Lidar	\$2,825.00	001-0800-521-6406	Oct 2016
87971	06/20/16	First Communications	PD portable Radios	\$58,825.00	001-0800-521-6420	Oct 2016
88232	07/25/16	Governmental Services Group	Fire Assessment Study Program	\$18,375.00	001-0900-522-3100	Oct 2016
88566	08/29/16	Professional Health Svcs	Firefighters Physical Examinations	\$14,421.00	001-0900-522-3102	Dec 2016
88090	07/07/16	Fisher Scientific	Bunker Gear	\$55,403.00	001-0900-522-5200	Oct 2016
88659	09/14/16	Johnny on the Spot Toilets	Extra Portable Facilities for Soccer Tournament	\$667.74	001-1000-572-4400	Oct 2016
87999	06/24/16	Samm Electric	Athletic Field Lighting	\$10,400.00	001-1010-572-6310	Oct 2016
88371	08/10/16	Beacon Athletics	Sports netting at Preston Hood Rec Ctr	\$14,211.00	001-1010-572-6310	Oct 2016
88642	08/31/16	Ellis Crane	Installation of sports netting at Preston Hood Rec Ctr	\$11,380.00	001-1010-572-6310	Oct 2016
87806	06/01/16	Star Granite	Cemetery Columbarium	\$17,185.00	001-1080-539-6214	Nov 2016
87566	06/06/16	Schwalls Consulting LLC	CRS & Floodplain Mgmt Support	\$12,100.00	001-1205-515-3100	Oct 2016
87548	07/11/16	Duval Ford	Vehicle	\$20,500.00	001-1220-519-6404	Oct 2016
88565	08/19/16	Forrest Development Co, Inc	Level Golf Course Maint Office Bldg	\$7,678.00	001-1230-519-4640	Oct 2016
88417	08/15/16	B&T Fencing, Inc.	Golf Clubhouse railings	\$29,820.00	001-1230-519-4640	Oct 2016
88674	09/14/16	Forrest Development	Pressure Wash & Paint PF6	\$16,087.50	001-1230-519-4640	Oct 2016
88465	08/19/16	D & D Air Cond & Heating	Replace unit at FS#6	\$5,792.00	001-1230-519-4645	Oct 2016
88466	08/19/16	D & D Air Cond & Heating	Replace unit at PD Holding Area	\$7,892.00	001-1230-519-4645	Oct 2016
88467	08/19/16	D & D Air Cond & Heating	Replace unit at Temple Mound Museum	\$18,982.00	001-1230-519-4645	Oct 2016
88468	08/19/16	D & D Air Cond & Heating	Replace unit at FWB Library	\$54,982.00	001-1230-519-4645	Oct 2016
88469	08/19/16	D & D Air Cond & Heating	Replace 2 units at Two Trees	\$24,989.00	001-1230-519-4645	Oct 2016
88625	09/07/16	D & D Air Cond & Heating	Fire Station 6 Replace Unit	\$2,022.00	001-1230-519-4645	Oct 2016
88400	08/12/16	Ingram Signalization, Inc	Replace Pedestal Base on Speed Limit Sign	\$1,200.00	001-1240-541-3400	Oct 2016
87632	05/11/06	TriTech Software Systems	Mach Alert Fire Station Interface to Vision Air Cad	\$27,370.00	001-1564-522-6405	Oct 2016
87057	03/07/16	CW Roberts Contracting	Street Resurfacing	\$11,161.85	001-5018-541-6351	Sept 2016
88473	08/24/16	Emerald Coast Striping	Striping Holmes Blvd. from Robinwood Drive to Beal Pkwy	\$9,825.60	001-5018-541-6351	Sept 2016
80243	12/31/13	DC Architects	New Rec Center - Print addtl blueprints	\$159.28	001-5117-572-6257	Dec 2016
			<b>General Fund Total</b>	<b>\$545,744.71</b>		
86408	12/10/15	Hatch Mott McDonald Florida	Landmark Ctr Bldg Code Review	\$24,236.25	106-1215-524-3100	Oct 2016
			<b>FBC Fund Total</b>	<b>\$24,236.25</b>		
87562	05/02/16	Mary Esther Plumbing	Replace sewer lateral to house	\$5,420.00	107-1930-554-3400	Oct 2016
83735	02/20/15	Atkins North America	Carson Streetscapes	\$68,213.99	107-1950-554-6300	July 2016
			<b>CDBG Fund Total</b>	<b>\$73,633.99</b>		
85951	10/22/15	AVCON, Inc	The Landing-Ph I & II Improvements	\$88,209.80	109-2000-552-3100	Oct 2016
86091	11/05/15	Noise Consultancy, LLC	Acoustical Consulting Svcs	\$12,000.00	109-2000-552-3100	Oct 2016
86092	11/05/15	Rutgers Univ Noise Tech Asst	On-site Certification Course	\$7,000.00	109-2000-552-3100	Oct 2016
86213	11/17/15	Jenkins Engineering, Inc	240 Miracle Strip Pkwy SE	\$1,080.00	109-2000-552-3400	Oct 2016
86219	12/02/15	Jenkins Engineering, Inc	206 Florida Place Parking Lot Improvements	\$13,600.00	109-2000-552-3400	Oct 2016
88633	09/06/16	Sequel Electrical Supply	Street light pole replacement (vehicle accident)	\$2,617.39	109-2000-552-5250	Oct 2016
88634	09/06/16	Sequel Electrical Supply	Street light pole replacement (vehicle accident)	\$2,506.44	109-2000-552-5250	Oct 2016
88173	07/15/16	Roberson Excavation, Inc	240 Miracle Strip Pkwy SE	\$47,281.50	109-2000-552-6310	Oct 2016
88244	07/25/16	Mayer Electric Supply	Luminis Light Pole	\$805.00	109-2000-552-6310	Oct 2016
86877	02/09/16	Jenkins Engineering, Inc	141 Miracle Strip Pkwy SE	\$12,275.00	109-5018-541-6351	Oct 2016
			<b>CRA Fund Total</b>	<b>\$187,375.13</b>		



PO or PR	Date	Vendor	Description	PO Balance	Account	Completion
88105	07/08/16	Raftelis Financial Consultants	Consulting on Water & Wastewater Rates	\$4,495.00	401-1300-536-3100	Oct 2016
88585	08/19/16	V-Tech 10	Desktop computers - city-wide	\$2,987.70	401-1300-536-6420	Oct 2016
87859	06/08/16	O'Connell & Associates	Well 2 Aerator	\$2,690.00	401-1310-533-3100	Sept 2016
87546	07/11/16	Duval Ford	Vehicle for Water Dist; 2016 Ford F-350	\$34,597.00	401-1340-533-6404	Nov 2016
87547	07/11/16	Duval Ford	Vehicle for Sewer Collections; 2016 Ford F350	\$34,597.00	401-1350-535-6404	Nov 2016
84416	05/11/15	Gulf Coast Underground	Sewer Manhole Linings	\$72,737.35	401-5032-535-6361	Dec 2016
87454	04/20/16	Jerry Pate Turf Supply	Golf Course Irrigation Pump Station	\$241,146.50	401-5048-535-6310	Oct 2016
88170	07/15/16	The Fence Company	Replace fence at Golf Course Irrigation Pump Station	\$8,900.00	401-5048-535-6310	Oct 2016
88655	08/17/16	Forrest Development	Pump House Cover for Golf Course Irrigation Pump Station	\$12,128.00	401-5048-535-6310	Nov 2016
86220	11/18/15	O'Connell & Associates	Cinco Bridge Water Line Design & Build	\$1,470.00	401-5056-533-3100	Sept 2016
86875	02/09/16	Hatch Mott McDonald Florida	Reclaimed System PRV & Act Valve Imprv	\$24,457.93	401-5421-535-6365	Oct 2016
			<b>Utilities Fund Total</b>	<b>\$440,206.48</b>		
86876	02/09/16	Jenkins Engineering	Design & Eng of Stormwater Improvement	\$7,297.00	405-1380-538-3100	Oct 2016
88575	08/29/16	CB Concrete Pumping, LLC	Stormwater repairs	\$621.00	405-1380-538-4680	Oct 2016
88576	08/31/16	Construction Materials of NW FL	Stormwater repairs - mason sand	\$450.00	405-1380-538-4680	Oct 2016
88594	08/29/16	Fort Walton Concrete	Stormwater repairs - concrete/pea gravel	\$6,550.00	405-1380-538-4680	Oct 2016
88616	08/29/16	Lowes Co	Stormwater repairs - concrete blocks	\$4,065.16	405-1380-538-4680	Oct 2016
84126	04/06/15	AVCON	Stormwater Drainage - Miracle Strip Pkwy - Gary Smith Ford	\$18,660.28	405-1587-538-6358	Dec 2016
88258	07/26/16	Gulf Coast Utility Contractors	Miracle Strip Pkwy SW Storm Drain Repair	\$687,445.00	405-1587-538-6358	Nov 2016
86407	12/10/15	Hatch Mott MacDonald	Kenwood Neighborhood Design & Eng	\$41,503.23	405-1589-538-6358	Nov 2016
88116	07/11/16	H&T Contactors	Kenwood Neighborhood Storm Drain Improvement	\$586,797.50	405-1589-538-6358	Nov 2016
86871	02/09/16	MRD Associates	Walkedge Seawall Design & Permitting	\$2,500.00	405-5019-538-6358	Oct 2016
			<b>Stormwater Fund Total</b>	<b>\$1,355,889.17</b>		
			Purchase Order Subtotal:	<b>\$2,627,085.73</b>		
140138	07/05/16	Jenkins Engineering, Inc	Fire District Training Facility	\$41,485.00	No Acct # yet	Oct 2016
141215	09/19/16	O'Connell & Associates	Structural Damage - FS6; Phas I & II	\$3,950.00	001-1230-519-3100	Dec 2016
			Purchase Requisition Subtotal:	<b>\$45,435.00</b>		
TOTAL ENCUMBRANCES				<b>\$2,672,520.73</b>		