



REQUEST FOR QUOTE For COST ALLOCATION PLAN

September 17, 2013

1.0 INTRODUCTION

The City of Fort Walton Beach is seeking price quotes and proposals from professional services firms for the preparation of central services cost allocation plans.

2.0 SCOPE OF SERVICES

- 2.1 This Request for Quote requires you to address the following
 - 2.1.1 Preparation of a Full Cost Allocation Plan based on full costing principles.
 - 2.1.2 Preparation of a Cost Allocation Plan based on OMB Circular A-87
 - 2.1.3 Specific scope of services
 - 2.1.4 Project schedule / timelines
 - 2.1.5 Fees

3.0 INQUIRIES & QUESTIONS

Please direct all questions & inquiries regarding this Request for Quote to:

Paul L. Eubanks, Purchasing Agent
City of Fort Walton Beach
105 Miracle Strip Pkwy SW
Fort Walton Beach, FL 32548

850-833-9523 – direct
850-833-9643 – fax
peubanks@fwb.org

4.0 DEADLINE FOR QUOTES

Quotes shall be received at the Purchasing Division no later than Tuesday, October 8, 2013 at 3:00PM local time.